

WARREN COUNTY PUBLIC WORKS

DPW COMMITTEE MEETING

Wednesday, July 23, 2014

10:45 am

AGENDA

CALL TO ORDER..... Chairman Gene Merlino

APPROVAL OF MINUTES..... Chairman Gene Merlino

NEW BUSINESS..... Chairman Gene Merlino

Page #

1 DPW OT Report..... Jeff Tennyson

2 DPW Fuel Report..... Jeff Tennyson

5 (R) Auth IMA with T/O Thurman Valley Rd Bridge (H333)..... Jeff Tennyson

7 (R) Amend Contract – CME Supplemental #1 Valley Rd Br. (H333).. Jeff Tennyson

13 (R) Amend Grant – Valley Rd Bridge Project (H333)..... Jeff Tennyson

20 (R) Increase Cap Project – Valley Rd Bridge (H333)..... Jeff Tennyson

Transfers

21 D5110 & D5148 Salary Transfers..... Jeff Tennyson

22 D5112 Road Projects to D5112 CR 10 Horicon Ave..... Jeff Tennyson

Pending Items

-- New Contract – Fuel System Upgrades (Lake Luzerne)..... Jeff Tennyson

Items of Interest

- Valentine Pond Rd CR55 (photo)
- Garnet Lake Rd CR72 (photo)

******Request for Executive Session – Litigation******

OLD BUSINESS..... Chairman Gene Merlino

REFERRALS (none)..... Chairman Gene Merlino

PRIVILEGE OF THE FLOOR..... Chairman Gene Merlino

ADJOURNMENT..... Chairman Gene Merlino

DPW OVERTIME ALL DIVISIONS
(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	198*						
Average	2415	2042	886	189	558	629	397	466	1144	406	813	1511	11532

*till July 22nd

Department of Public Works
 Diesel & Unleaded Fuel Expense
 for Period Ending June 30, 2014
 As of 07/22/2014

Year	January	February	March	April	May	June
2007	\$ 28,267.00	\$ 28,178.00	\$ 24,103.00	\$ 24,179.00	\$ 22,350.00	\$ 22,934.00
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
Seven Year Ave	\$ 34,200.24	\$ 31,906.31	\$ 26,551.23	\$ 22,605.66	\$ 26,048.20	\$ 30,798.17
Ave. Minus high/low	\$ 35,501.53	\$ 30,445.04	\$ 26,190.05	\$ 23,239.38	\$ 26,023.13	\$ 30,284.73
Actual 2014	\$ 41,102.85	44,193.73	34,664.00	21,869.40	27,397.04	31,902.50

Year	July	August	September	October	November	December	Year Total
2007	\$ 20,053.00	\$ 23,292.00	\$ 18,961.00	\$ 26,637.00	\$ 22,830.00	\$ 41,035.00	\$ 302,819.00
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
Seven Year Ave.	\$ 26,955.79	\$ 28,306.68	\$ 27,868.43	\$ 27,534.22	\$ 22,671.22	\$ 33,409.18	\$ 338,855.35
Ave. Minus high/low	\$ 25,385.31	\$ 28,794.11	\$ 27,643.39	\$ 27,701.46	\$ 22,007.40	\$ 33,706.25	\$ 339,262.29

Actual 2014

\$ 201,129.52

Budget Balance after June Expense

\$ 203,585

Less: Projected Additional Expense

\$ 173,431

Projected Budget Overage or (Shortage) @ current rates

\$ 30,154



**Department of Public Works
Unleaded Fuel Used (Gallons)
for Period Ending June 30, 2014
As of 07/22/2014**

Year	January	February	March	April	May	June
2007	3495	3099	3345	3059	2927	2937
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
Seven Year Ave	3406	3023	3155	2871	2927	3029
Ave. Minus high/low	3459	3028	3135	2935	2918	3062
Actual 2014	3460	2826	2719	2515	2825	2854.3
Projected 2014						

Year	July	August	September	October	November	December	Year Total
2007	2874	3200	2799	3300	3229	3625	37889
2008	3524	3342	3533	3835	2863	4170	41361
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
Seven Year Ave	2983	3079	2986	3044	2653	3235	36391
Ave. Minus high/low	2954	3076	2957	2972	2604	3144	36238
Actual 2014	2954	3076	2957	2972	2604	3144	17199.3
Projected 2014							17708

Current Price \$ 2.97
Projected Cost \$ 52,591

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

DEPARTMENT NAME: DPW

DATE: 7/23/14

(a) Purpose of Request: Authorize Intermunicipal Agreement with the Town of Thurman for the replacement of Combs Road over Patterson Creek as part of the Valley Road (CR 36) over Patterson Creek Replacement Project (H333.9550 280)

(b) Details: The Combs Road bridge over Patterson Creek to be replaced as part of the Valley Road bridge project will provide an offsite detour route for traffic during the Valley Road replacement. An offsite detour allows a full road closure on Valley Road, use of Accelerated Bridge Construction techniques and ultimately will result in a better finished product as opposed to staged construction. The work associated with replacing Combs Road over Patterson Creek, inclusive of design, construction and construction inspection, will be included as part of the Valley Road (CR 36) over Patterson Creek Replacement project and is fully eligible for federal-aid reimbursement.

This agreement would set the following basic terms:

1. The Town of Thurman shall indemnify the County from any claims related to the existing or proposed Combs Road bridge.
2. The work associated with the proposed Combs Road bridge, including design, construction and construction inspection services, will be included as part of the Valley Road (CR 36) over Patterson Creek Project
3. The cost of the work associated with the proposed Combs Road bridge replacement is eligible for federal-aid reimbursement as part of the Valley Road (CR 36) over Patterson Creek Project
4. The Town of Thurman shall be responsible for paying the anticipated 5% local match share for the cost of the work associated with the proposed Combs Road bridge replacement, including design, construction and construction inspection services
5. In the event that the full 15% New York State Marchiselli funding share is not approved and obligated for the work associated with the Combs Road bridge replacement, the Town of Thurman shall be responsible for paying the amount of any shortfall
6. The Town of Thurman shall assume ownership and maintenance responsibility for the Combs Road bridge and any/all appurtenances upon completion of the work.
7. Final form and details of the agreement as approved by the County Attorney

(c) Previous Resolution Number: none

PIN 1759.12
Valley Road (CR 36) over Patterson Creek / Combs Road over Patterson Creek Bridge Replacement Project
Town of Thurman, Warren County, New York

Detailed Estimate of Additional Project Costs to Replace Combs Road over Patterson Creek

Item No.	Description	Unit	Unit Price	Quantity	Total Cost
201 . 06	Clearing and Grubbing	LS	\$ 5,000.00	1	\$ 5,000.00
202 . 120001	Removal of Existing Superstructures	LS	\$ 20,000.00	1	\$ 20,000.00
202 . 19	Removal of Substructures	CY	\$ 200.00	35	\$ 7,000.00
203 . 02	Unclassified Excavation and Disposal	CY	\$ 20.00	100	\$ 2,000.00
203 . 21	Select Structural Fill	CY	\$ 50.00	150	\$ 7,500.00
206 . 01	Structure Excavation	CY	\$ 25.00	350	\$ 8,750.00
304 . 12	Subbase Course, Type 2	CY	\$ 45.00	125	\$ 5,625.00
402 . 098902	9.5 F9 Top Course HMA, Shoulder Course, 80 Series Compaction	TON	\$ 150.00	35	\$ 5,250.00
402 . 198902	19 F9 Binder Course HMA, 80 Series Compaction	TON	\$ 130.00	55	\$ 7,150.00
407 . 0102	Diluted Tack Coat	GAL	\$ 35.00	25	\$ 875.00
554 . 41	Fill Type Retaining Wall (Greater than 6 ft - 12 ft)	SF	\$ 65.00	500	\$ 32,500.00
555 . 08	Footing Concrete, Class HP	CY	\$ 460.00	60	\$ 27,600.00
555 . 09	Concrete for Structures, Class HP	CY	\$ 900.00	25	\$ 22,500.00
562 . 0101	Reinforced Concrete Span Units	SY	\$ 1,200.00	95	\$ 114,000.00
568 . 50	Steel Bridge Railing (Two Rail)	LF	\$ 100.00	60	\$ 6,000.00
568 . 70	Transition Bridge Railing	LF	\$ 120.00	130	\$ 15,600.00
606 . 100002	Box Beam Guide Railing (Shop Bent or Shop Mitered)	LF	\$ 50.00	80	\$ 4,000.00
606 . 120201	Box Beam Guide Railing End Assemble, Type IIA	EA	\$ 1,250.00	4	\$ 5,000.00
625 . 01	Survey Operations	LS	\$ 1,000.00	1	\$ 1,000.00
697 . 03	Field Change Payment	D-C	\$ 15,000.00	1	\$ 15,000.00
699 . 0401	Mobilization (4%)	LS	\$ 12,000.00	1	\$ 12,000.00
Estimated Additional Construction Subtotal					\$ 324,350.00
	Contingency (25%)	LS	\$ 81,000.00	1.0	\$ 81,000.00
Estimated Additional Construction Total					\$ 405,350.00
Additional Design and Construction Plan Preparation Cost					\$ 75,000.00
Subtotal Additional Project Cost					\$ 480,350.00
Deduction for the savings to Valley Road replacement due to Combs Road detour					\$ (311,000.00)
Total Additional Project Cost for Combs Road Bridge Replacement					\$ 169,350.00
Total Additional Federal Share (80%)					\$ 135,480.00
Anticipated Total Additional New York State "Marchiselli" Share (15%)					\$ 25,402.50
Anticipated Total Additional Local Match Share (5%)					\$ 8,467.50

JEFF,

HERE IS BREAKDOWN OF VALLEY ROAD/COMBS RD BRIDGE REPLACEMENTS. THE LOCAL MATCH FOR THURMAN WOULD BE, WHAT IS CIRCLED ABOVE. ONCE THE IMA IS COMPLETE I WILL FORWARD ALONG. KJA

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 7/23/14

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 1 for Valley Road over Patterson Creek Bridge Project to add design services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 280 of 2012
- (c) Name of Contractor: Creighton Manning Engineering LLP
- (d) Address of Contractor: 2 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Charles Tutunjian (518) 446-0396
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$54,000
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H333.9550 280 Valley Road over Patterson Creek Bridge Project

P.I.N. 1759.12
Valley Road (CR36) over Patterson Creek
BIN 3305690
Bridge Replacement
Town of Thurman, Warren County

Executive Summary

Supplemental Agreement #1

This Supplemental Agreement covers the additional Preliminary & Final Design (Phases I-VI) work necessary to replace the Combs Road Bridge, such that it can be used as a detour for the Valley Road over Patterson Creek Bridge Replacement Project. Creighton Manning Engineering, LLP had been designated by the Warren County DPW to progress this Locally Administered Federal-Aid project and has already progressed the project through the Design Approval Stage. Based upon comment received from the NYSDOT subsequent to Design Approval, the decision was made to include the replacement of the Combs Road Bridge into this project.

Supplemental Work Description:

The additional work included in this supplemental associated with adding the Combs Road Bridge to the Valley Road Bridge project is as follows:

- Topographic & Hydraulic Survey of the Combs Road bridge, Patterson Creek & highway approaches
- Hydraulic analysis at the Combs Road crossing
- Additional soil borings and geotechnical Engineering
- Modify Design Report to reflect Comb Road alternative
- Revisit Endangered Species Assessment with FHWA
- Coordination with SHPO
- Preliminary & Final Engineering Design of the Combs Road Bridge

The additional scope required to complete the project in accordance with the Procedures for Locally Administered Federal Aid Projects is included in the attached Scope of Services and Cost Proposal.

ROW Incidentals & Acquisitions

The original Valley Road Bridge project had \$21,000 allocated for the engineering associated with ROW incidentals and acquisition phases. Based upon the proposed alternatives, neither the Valley Road Bridge nor the Combs Road Bridge will require ROW. Therefore, this supplemental agreement includes a reduction of \$21,000 to account for the elimination of ROW costs.

Schedule and Construction Cost

It is anticipated the project will be ready for PS&E by late fall 2014 with construction starting in Spring of 2015.

This Supplemental Proposal for Phases I - VI is for a net increase of \$54,000. (\$75,000 - \$21,000)

**Architectural/ Engineering
Consultant Supplemental Agreement**

PIN (s) 1759.12 Municipal Contract No. _____

Agreement made this _____ day of _____, _____ by and between

Warren County

having its principal office at 1340 State Rte 9, in the Lake George, New York (the "Municipality")

and

Creighton Manning Engineering, L.L.P. with its office at 2 Winners Circle, Albany, New York (the "Consultant")

WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this agreement as the **Replacement of the Valley Road Bridge over the Patterson Creek (BIN 3305690)** (as described in detail in Attachment A annexed hereto, the "Project") the Municipality has sought to engage the services of a Consultant Engineer to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, this Supplemental Agreement No. 1 shall supplement and amend the agreement entered into between the County of Warren and Creighton Manning Engineering, LLP on June 6, 2012 for engineering services relative to the replacement of Valley Road (CR 36) over Patterson Creek in the Town of Thurman, New York; and

WHEREAS, the **Warren County Board of Supervisor, Chairperson, Kevin Geraghty**, is authorized to enter this Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT

This agreement consists of the following:

- Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";
- Attachment "A" – Project Description and Funding
- Attachment "B" – Task List;
- Attachment "C" - Cost Estimate (as applicable, Staffing Rates, Hours, Reimbursables and Fee).

Attachment A
Architectural/ Engineering Consultant Agreement
Project Description and Funding

PIN: 1759.12

Term of Agreement Ends: December 31, 2015

BIN: 3305690

Main Agreement Amendment to Agreement [add identifying #] Supplement to Agreement

[add identifying #]

Phase of Project Consultant to work on:

P.E./Design ROW Incidentals ROW Acquisition Construction, C/I, & C/S

Dates or term of Consultant Performance:

Start Date: *June 1, 2014*

Finish Date: *December 31, 2015*

PROJECT DESCRIPTION:
**Valley Road over Patterson Creek
Bridge Replacement**

Project Location:
Town of Thurman
Warren County, New York

Consultant Work Type(s): See Attachment B for more detailed Task List.

MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:

\$ 54,000

Footnotes:

Original Agreement	\$266,000
Supplemental #1	\$54,000
Total Agreement	\$320,000

**ATTACHMENT C
SALARY SCHEDULE**

**CREIGHTON MANNING ENGINEERING, LLP
PIN 1759.12
Valley Road over Paterson Creek - Supplemental #1
Town of Thurman, Warren County**

JOB TITLE	ASCE (A) OR NICET (N)		AVERAGE HOURLY RATES			MAXIMUM HOURLY RATE			OVERTIME CATEGORY
	GRADE		PRESENT 2014	Projected 2015	2016	2014	2015	2016	
Engineer VIII	VIII	(A)	\$73.50	\$73.50	\$73.50	\$73.50	\$76.44	\$79.50	A
Engineer VII	VII	(A)	\$55.78	\$57.73	\$59.75	\$57.22	\$59.51	\$61.89	A
Engineer VI	VI	(A)	\$55.30	\$57.24	\$59.24	\$55.30	\$57.51	\$59.81	A
Engineer V	V	(A)	\$50.24	\$52.00	\$53.82	\$55.30	\$57.51	\$59.81	A
Engineer IV	IV	(A)	\$42.11	\$43.58	\$45.11	\$46.39	\$48.25	\$50.18	B
Engineer III	III	(A)	\$36.09	\$37.35	\$38.66	\$39.75	\$41.34	\$42.99	B
Engineer II	II	(A)	\$30.56	\$31.63	\$32.74	\$35.10	\$36.50	\$37.96	B
Sr. Planner	V	(A)	\$46.39	\$48.01	\$49.69	\$46.39	\$48.25	\$50.18	B
Planner III	III	(A)	\$33.78	\$34.96	\$36.18	\$33.78	\$35.13	\$36.54	B
Principal Engineering Tech IV	IV	(N)	\$52.90	\$54.75	\$56.67	\$52.90	\$55.02	\$57.22	B
Engineering Technician IV	IV	(N)	\$34.72	\$35.94	\$37.20	\$39.04	\$40.60	\$42.22	B
Engineering Technician III	III	(N)	\$27.30	\$28.26	\$29.25	\$28.42	\$29.56	\$30.74	B
Engineering Technician II	II	(N)	\$24.84	\$25.71	\$26.61	\$26.44	\$27.50	\$28.60	B
Environmental Scientist	V	(A)	\$46.39	\$48.01	\$49.69	\$46.39	\$48.25	\$50.18	B
Landscape Architect	IV	(A)	\$38.28	\$39.62	\$41.01	\$38.28	\$39.81	\$41.40	B
Principal Surveyor IV	IV	(N)	\$52.90	\$54.75	\$56.67	\$52.90	\$55.02	\$57.22	B
Land Surveyor III	III	(N)	\$37.48	\$38.79	\$40.15	\$37.48	\$38.98	\$40.54	B
Survey Crew Chief (Office)	II	(N)	\$25.60	\$26.50	\$27.43	\$25.60	\$26.62	\$27.68	C
Instrument Person (Office)	I	(N)	\$23.30	\$24.12	\$24.96	\$25.60	\$26.62	\$27.68	C
Survey Crew Chief (Field)	II	(N)	\$25.60	\$26.50	\$27.43	\$25.60	\$26.62	\$27.68	C
Instrument Person (Field)	I	(N)	\$23.30	\$24.12	\$24.96	\$23.30	\$24.23	\$25.20	C
Inspector IV	IV	(A)	\$45.96	\$47.57	\$49.23	\$52.90	\$55.02	\$57.22	C
Inspector IV	IV	(N)	\$46.25	\$47.87	\$49.55	\$46.71	\$48.58	\$50.52	C
Inspector III	III	(N)	\$37.30	\$38.61	\$39.96	\$40.31	\$41.92	\$43.60	C
Inspector II	II	(N)	\$27.68	\$28.65	\$29.65	\$28.92	\$30.08	\$31.28	C
Technical Typist	N/A	N/A	\$21.69	\$22.45	\$23.24	\$27.26	\$28.35	\$29.48	C

NOTES

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable.

OVERTIME POLICY

Category A - No overtime compensation.

Category B - Overtime compensated at straight time rate.

Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

Warren County			Normal	Projected	Projected	Payroll		
			Prevailing Rate	Prevailing Rate	Normal Rate	Difference	Additive	Total
Party/Survey Crew Chief (Field)	II	(N)	\$34.02	\$34.02	\$25.60	\$8.42	\$0.00	\$8.42
Instrument Person/Rod Person (Field)	I/II	(N)	\$31.16	\$31.16	\$23.30	\$7.86	\$0.00	\$7.86

Supplemental Benefits are also considered direct costs. The net benefit is the difference between required amounts and deductions made through existing plans (overhead):

Warren County			Supplemental	Normal	Difference	Wage	Payroll	
			Benefit	Rate	(Net)	Adjustment	Additive	Total
Party/Survey Crew Chief (Field)	II	(N)	\$22.25	\$3.43	\$18.82	\$0.00	\$0.00	\$18.82
Instrument Person/Rod Person (Field)	I/II	(N)	\$22.25	\$2.26	\$19.99	\$0.00	\$0.00	\$19.99

ATTACHMENT C
SUMMARY OF COSTS

CREIGHTON MANNING ENGINEERING, LLP
PIN 1759.12
Valley Road over Paterson Creek - Supplemental #1
Town of Thurman, Warren County

		PIN 1759.12.121	PIN 1759.12.221 PIN 1759.12.222 (ROW Incidentals & Acquisitions)	PIN 1759.12 Total
		(Design)		
Item I, Direct Technical Salaries (estimated) (subject to audit)	Office	\$24,791	(\$2,144)	\$22,647
	Field	\$0	\$0	\$0
				\$22,647
Item IB, Direct Technical Salaries Premium Portion of Overtime (estimated) (subject to audit)		\$0	\$0	\$0
Item II, Direct Non-Salary Cost (estimated) (subject to audit)		\$2,480	\$0	\$2,480
Item II, Direct Non-Salary Cost (estimated) (Sub-Contractor Cost) (subject to audit)		\$7,500	\$0	\$7,500
	Soil Borings	\$7,500		
	Environmental Testing	\$0		
Item IV, Overhead (estimated) (subject to audit)	Office (133%)	\$32,972	(\$2,852)	\$30,120
	Field (117%)	\$0	\$0	\$0
				\$30,120
Item V, Fixed Fee (negotiated) (12%)		\$7,080	(\$600)	\$6,481
Item II, Direct Non-Salary Cost (estimated) (Sub-Consultant Cost) (subject to audit)		\$0	(\$15,404)	(\$15,404)
	RK Hite -ROW	\$15,404		
	Hartgen Archeological	\$0		
SUB-TOTAL		\$74,823	(\$21,000)	\$53,823
ITEM VI - MAXIMUM AMOUNT PAYABLE		\$75,000	(\$21,000)	\$54,000

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 7/23/14

(a) Purpose of Grant Amendment: Supplemental Agreement No. 1 for Valley Road (CR 36) over Patterson Creek Bridge Project

(b) Resolution No. which Authorized Original Application and Grant: 281 of 2012

(c) Name of Grantor: NYSDOT

(d) Address of Grantor: 50 Wolf Road, Albany, NY 12205

(e) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734

(f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes

(g) Effective Date of Amendment or Extension: Upon Execution

(h) Termination Date of Amendment or Extension: 3/23/2022

(i) Total Dollar Amount Involved (not to exceed):

Supplemental No. 1	\$60,000.00 Federal Share (80%)
	\$11,250.00 State Marchiselli Share (15%)
	\$ 3,750.00 Local Match Share (5%)
Total	\$75,000.00

(j) Is a Budget amendment required? No If yes, please complete and submit Form No. 7.

(k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.

(l) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: H333.9550 280 Valley Road (CR 66) Bridge Project



STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION - REGION ONE
50 WOLF ROAD – SUITE 1S50
ALBANY, NEW YORK 12232
www.nysdot.gov

SAM ZHOU
REGIONAL DIRECTOR

JOAN McDONALD
COMMISSIONER

July 17, 2014

Mr. Jeff Tennyson, P.E., Superintendent
Warren County Dept. of Public Works
4028 Main Street
Warrensburg, NY 12885

Dear Mr. Tennyson:

RE: SUPP # 1 Agreement and Resolution for D033799
PIN 1759.12.121 – Preliminary Engineering
Valley Road (CR 36) over Patterson Creek
Bridge Replacement, Town of Thurman,
Warren County

Enclosed is the proposed Agreement and Resolution required for enactment by the County in order for us to increase funding for the Design phase of the subject project.

The Office of Taxpayers Accountability and State Operations Office have mandated a new payment process for all Federal Aid/State Aid Projects. All payments will only be made by Electronic Payment (EFT – Electronic Funds Transfer). This will require you to register with the State Comptroller (OSC) Treasury epay Office. You may contact them by Internet at www.osc.state.ny.us/epay/index.htm, by e-mail at epunit@osc.state.ny.us, or by telephone at 518-474-4032.

You must establish an EFT account prior to requesting reimbursement for any Federal Aid/State Aid Project.

Instructions

- (A) We have provided you with a single copy of the standardized Federal Emergency Relief Agreement language and relevant Schedule A. Please **keep** this document for your records.
- (B) We have provided you with a single copy of a draft resolution. The County should complete, enact and certify the resolution. You may redraft your own resolutions, but they must contain all the necessary clauses of the enclosed version. **Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.** Please return 3 (three) originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.

(C) We have provided you with 5 (five) copies of the necessary signature pages. Please return all 5 (five) copies to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

Payment Procedure

The Local Programs Bureau in Main Office has directed that as of July 01, 2012 Sponsors will need to submit requests for reimbursement using online forms located on the NYSDOT PlaFap web-link.

<https://www.dot.ny.gov/portal/page/portal/plafap/view-document?id=1402>

To access the forms, click on Sponsor Reimbursement Request Forms under the Form Excel tab. (The instructions for completing these forms are also on this page.)

At the bottom of the 426 LL Excel Form are pages displaying the various FIN forms that are required depending on the costs being submitted for reimbursement.

Example:

- 1) Form 426 LL is required for all payment requests. (The project information filled in on the old FIN 424 and 424 reverse.) There are blanks for up to 14 PIN extensions. Print only the pages needed. At a minimum pages 1, 2, and 7 are required. They are set to print landscape.
- 2) Form 427 LL is used to report the Sponsors Cost. (Summary of all project costs both current and prior, by category.)
- 3) Form 428 LL is the new Sponsor's Payroll Abstract. (Summary of Sponsor Payroll items.)

Back-up material (vendor bills, wage rates, etc.) should be attached to all payment requests. Please note that there is a six (6) month time limit for receiving 100% federal reimbursement; i.e. work you do in the field within six months of August 26, 2011. After the six month period, work performed will be eligible for 80% reimbursement.

Final Inspection by DOT

When work is completed, you must notify Mike Stella at (518) 485-5004 so a final inspection can be scheduled.

If you have any questions concerning the procedures, please call me (518)485-7734 or Ann Sutkin (518)485-0101.

Sincerely,

for 

Karen I. Hulihan, P.E.
 Regional Local Project Liaison
 Program Development and Management
 Region One

KIH:hlr
 Enclosures

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**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
 NYSDOT State-Local Agreement - Schedule A for PIN 1759.12**

OSC Municipal Contract #: D033799	Contract Start Date: 6/12/2012 (mm/dd/yyyy)	Contract End Date: 3/23/2022 (mm/dd/yyyy) <input type="checkbox"/> Check, if date changed from the last Schedule A
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Purpose: Original Standard Agreement Supplemental Schedule A No. 1

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren
 Other Municipality/Sponsor (if applicable):

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REPLACE **County (If different from Municipality):**

Project Description (Check, if changed from last Schedule A): BIN 3305690, CR36 (Valley Road) over Pateson Crk
Additional Project Description (if required): Bridge Replacement, Town of Thurman, Warren Co.
Marchiselli Eligible Yes No

Marchiselli Allocations Approved FOR ALL PHASES *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Cumulative total for all prior SFYs	\$36,750.00	\$0.00	\$0.00	\$36,750.00
<input checked="" type="checkbox"/>	Current SFY 14/15	\$11,250.00	\$13,750.00	\$230,000.00	\$255,000.00
Authorized Allocations to Date		\$48,000.00	\$13,750.00	\$230,000.00	\$291,750.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1759.12.121	Current	HBRRP	\$320,000.00	\$256,000.00 (80%)	\$48,000.00	\$16,000.00	\$0.00
	Old	HBRRP	\$245,000.00	\$196,000.00	\$36,750.00	\$12,250.00	\$
.	Current		\$	\$	\$	\$	\$0.00
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$320,000.00	\$256,000.00	\$48,000.00	\$16,000.00	\$ 0.00

NYS DOT/State-Local Agreement – Schedule A

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B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Total Local Deposit(s) Required for State Administered Projects: \$0.00

D. Total Project Costs To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$256,000.00	\$48,000.00	\$0.00	\$16,000.00	\$320,000.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed) Name: Ann Sutkin
Phone No: 518-485-0101

See Agreement (or Supplemental Agreement Cover) for required contract signatures.

SAMPLE RESOLUTION BY MUNICIPALITY

(Locally Administered Project)

RESOLUTION NUMBER: _____

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Authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore.

WHEREAS, a Project for the Repair of BIN 3305690, Valley Road (CR 36) over Patterson Creek, Bridge Replacement, Town of Thurman, Warren County, P.I.N. 1759.12 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Preliminary Engineering.

NOW, THEREFORE, the Warren County Board of Supervisors, duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Preliminary Engineering work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$245,000 had been already appropriated from _____ [or, appropriated pursuant to _____] and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that the additional sum of \$75,000 is hereby appropriated from _____ [or, appropriated pursuant to _____] and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of the County of Warren be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project. and it is further

RESOLVED, this Resolution shall take effect immediately

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 7/23/14

(a) Exact Title and Number of Project*: Valley Road (CR 36) over Patterson Creek (H333.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$75,000.00

(e) Amount of Decrease (if applicable): NA

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 60,000.00 Federal Share

\$ 11,250.00 State Marchiselli Share

\$ 3,750.00 Local Match (from D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To cover the anticipated local match for additional design services.



REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: _____

DATE: 7/22/2014

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 120	County Road Maintenance Salaries, Overtime	D.5020 130	County Road Engineering Salaries Overtime	\$ 500.00
D.5148 110	County Road Services to Other Governments Salaries, Regular	D.5148 120	County Road Services to Other Governments Salaries, Overtime	\$ 7,500.00
DI5148 110	County Road Services to Other Governments Salaries, Regular	D.5148 130	County Road Services to Other Governments Salaries, Part Time	\$ 1,000.00

Please state reason for transfers requested:

Salary Adjustments needed for new Staffing Patterns.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

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REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS
Name of Department

SIGNED: _____ DATE: 7/22/2014

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112 8185 280	<u>County Road</u> Hudson Street, Projects	D.5112 8204 280	<u>County Road</u> <u>CR 10 Horicon Ave</u>	\$ 8,000.00
D.5112 8176 280	County Road <u>CR 29 Peaceful Valley Rd</u>	D.5112 8204 280	<u>County Road</u> <u>CR 10 Horicon Ave</u>	\$ 8,000.00

Please state reason for transfers requested:

To transfer funds from completed projects to projects requiring more funds.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.



CD#55 Valentina Bond BD - before



CDIFF VZ 12/15/12



CD#72 Cornet Lake Rd



CR#72 Garnet Lake Rd