

WARREN COUNTY PUBLIC WORKS

PARKS, RECREATION AND RAILROAD COMMITTEE MEETING

**Wednesday, August 20, 2014
9:30 am**

AGENDA

CALL TO ORDER..... Chairman Gene Merlino
APPROVAL OF MINUTES..... Chairman Gene Merlino
NEW BUSINESS..... Chairman Gene Merlino

Page #

- Saratoga North Creek Railway Update..... Justin Gonyo

Transfers

None

Items of Interest

None

OLD BUSINESS..... Chairman Gene Merlino
REFERRALS (none)..... Chairman Gene Merlino
PRIVILEGE OF THE FLOOR..... Chairman Gene Merlino
ADJOURNMENT..... Chairman Gene Merlino

WARREN COUNTY PUBLIC WORKS

DPW COMMITTEE MEETING

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CALL TO ORDER..... Chairman Gene Merlino
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Page #

1 (R) Amend Grant – Lanfear Rd Bridge (H321)..... Jeff Tennyson
7 (R) Increase Cap Project – Lanfear Rd Bridge (H321)..... Jeff Tennyson
8 (R) Increase Cap Project – County Bridge Projects (H331)..... Jeff Tennyson
9 (R) Auth Enrollment in Job Related College Courses..... Jeff Tennyson
11 (R) Authorizing Car Show Parking Passes for Westbrook Lot..... Jeff Tennyson
- Discussion – Solid Waste Transport and Disposal Bid Extension..... Jeff Tennyson

Transfers

None

Pending Items

Road Project Closeouts and Transfers

Items of Interest

- Horicon Avenue CR10 (photo)
- River Street CR 14 (photo)
- Starbuckville Bridge Joint Replacement (photo)

OLD BUSINESS..... Chairman Gene Merlino
REFERRALS (none)..... Chairman Gene Merlino
PRIVILEGE OF THE FLOOR..... Chairman Gene Merlino
ADJOURNMENT..... Chairman Gene Merlino

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RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 8/20/14

- (a) Purpose of Grant Amendment: Supplemental Agreement No. 2 for Lanfear Road (CR 76) over Stony Creek Bridge Repair Project
- (b) Resolution No. which Authorized Original Application and Grant: 241 of 2011
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12205
- (e) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: 3/17/2021

(i) Total Dollar Amount Involved (not to exceed):

Supplemental No. 2	\$	0.00	Federal Share (80%)
		\$42,900.00	State Marchiselli Share (15%)
	\$	0.00	Local Match Share (5%)
Total		\$42,900.00	

- (j) Is a Budget amendment required? No If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: H321.9550 280 Lanfear Road CR 76) Bridge Repair Project



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STATE OF NEW YORK
DEPARTMENT OF TRANSPORTATION - REGION ONE
50 WOLF ROAD - SUITE 1S50
ALBANY, NEW YORK 12232
www.nysdot.gov

SAM ZHOU
REGIONAL DIRECTOR

JOAN McDONALD
COMMISSIONER

7/9/2014

Mr. Jeffery Tennyson, P.E., Superintendent
Warren County Department of Public Works
4028 Main Street
Warrensburg, NY 12885

RE: D033373
Supplemental Agreement No. 2 and Resolution for
PIN 1759.10.321 (Construction, Construction Support &
Construction Inspection) Lanfear Road (76) over Stony
Creek, Town of Stony Creek, Warren County

Dear Mr. Tennyson:

Enclosed is the proposed Supplemental Agreement #2 required for enactment in order to incorporate additional Marchiselli funding for the Construction and CI Phases of the project. No resolution is needed.

The Office of Taxpayers Accountability and State Operations Office have mandated a new payment process for all Federal Aid/State Aid Projects. All payments will only be made by Electronic Payment (EFT - Electronic Funds Transfer). This will require you to register with the State Comptroller (OSC) Treasury epay Office. You may contact them by Internet at www.osc.state.ny.us/epay/index.htm, by e-mail at epunit@osc.state.ny.us, or by telephone at 518-474-4032.

You must establish an EFT account prior to requesting reimbursement for any Federal Aid/State Aid Project.

Instructions

- (A) We have provided you with a single copy of the standardized Federal Local Supplemental Agreement, relevant Schedule A. Please **keep** these document for your records.
- (B) We have provided you with 5 (five) copies of the necessary signature pages. Please return all 5 (five) copies to this office. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

If you have any questions concerning the procedures, please call me (518) 485-7734 or Ann Sutkin (518) 485-0101.

Sincerely,

Ann Sutkin

for Karen I. Hulihan, P.E.
Regional Local Project Liaison
Program Development and Management
Region One

Sponsor: County of Warren 3
PIN: 1759.10 BIN: 3305650
Comptroller's Contract No. D033373
Supplemental Agreement No. 2
Date Prepared: 7/9/2014 By: as
Initials

Press F1 for instructions in the blank fields:

SUPPLEMENTAL AGREEMENT No. 2 to D033373 (Comptroller's Contract No.)

This Supplemental Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

County of Warren (the Sponsor)
Acting by and through the Chairman of the Board of Supervisors
with its office at 1340 State Route 9, Lake George, NY 12845.

This amends the existing Agreement between the parties in the following respects only (*check applicable categories*):

- Amends a previously adopted Schedule A by (*check as applicable*):
 - amending a project description
 - amending the contract end date
 - amending the scheduled funding by:
 - adding additional funding (*check and enter the # phase(s) as applicable*):
 - adding phase _____ which covers eligible costs incurred on/after
 - adding phase _____ which covers eligible costs incurred on/after / /
 - increasing funding for a project phase(s)
 - adding a pin extension
 - change from Non-Marchiselli to Marchiselli
 - deleting/reducing funding for a project phase(s)
 - other (_____)

Amends a previously adopted Schedule "B" (Phases, Sub-phase/Tasks, and Allocation of Responsibility).

Amends a previously adopted Agreement by adding Appendix 2-S – Iran Divestment Act:

Amends the text of the Agreement as follows (*insert text below*):

**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements
NYSDOT/ State-Local Agreement - Schedule A for PIN 1759.10**

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OSC Municipal Contract #: D033373 **Contract Start Date:** 5/24/2011 (mm/dd/yyyy) **Contract End Date:** 3/17/2021 (mm/dd/yyyy)
 Check, if date changed from the last Schedule A

Purpose: Original Standard Agreement Supplemental Schedule A No. 2

Agreement Type: Locally Administered Municipality/Sponsor (Contract Payee): County of Warren
 Other Municipality/Sponsor (if applicable):

State Administered List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.

Municipality: _____ % of Cost share
 Municipality: _____ % of Cost share
 Municipality: _____ % of Cost share

Authorized Project Phase(s) to which this Schedule applies: PE/Design ROW Incidentals
 ROW Acquisition Construction/CI/CS

Work Type: BR REPAIR **County (If different from Municipality):**

Marchiselli Eligible Yes No (Check, if changed from last Schedule A):

Project Description: BIN 3305650, Lanfear Road (CR 76) over Stony Creek, Bridge Repair, Warren County

Marchiselli Allocations Approved FOR ALL PHASES To compute Total Costs in the last row and column, right click in each field and select "Update Field."

Check box to indicate change from last Schedule A	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input checked="" type="checkbox"/>	Cumulative total for all prior SFYs	\$5,250.00	\$0.00	\$35,000.00	\$40,250.00
<input checked="" type="checkbox"/>	Current SFY 14/15	\$0.00	\$0.00	\$8,000.00	\$8,000.00
Authorized Allocations to Date		\$5,250.00	\$0.00	\$43,000.00	\$48,250.00

A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES For each PIN Fiscal Share below, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1759.10.121	Current	HBRRP (80%)	\$35,000.00	\$28,000.00	\$5,250.00	\$1,750.00	\$
	Old		\$35,000.00	\$28,000.00	\$5,250.00	\$1,750.00	\$
1759.10.321	Current	HBRRP (80%)	\$286,000.00	\$228,800.00	\$42,900.00	\$14,300.00	\$
	Old		\$286,000.00	\$228,800.00	\$35,000.00	\$22,200.00	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$321,000.00	\$256,800.00	\$48,150.00	\$16,050.00	\$ 0.00

NYSDOT/State-Local Agreement – Schedule A

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B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
	Current		\$0	\$0	\$0.00	\$0
	Old		\$	\$	\$0.00	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Total Local Deposit(s) Required for State Administered Projects:	\$0
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D. Total Project Costs To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$256,800.00	\$48,150.00	\$0.00	\$16,050.00	\$321,000.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Ann Sutkin</u> Phone No: <u>518-485-0101</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

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Footnotes: (See LPB's website for link to sample footnotes)

This Supp # 2 is to add more March. funding to Constr. phase.

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/20/14

- (a) Exact Title and Number of Project*: Lanfear Road (CR 76) over Stony Creek Bridge Repairs (H321.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$42,900
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

Supplemental No. 2:

\$ 0.00 Federal Share (80%)
 \$42,900.00 State Marchiselli Share (15%)
 \$ 0.00 Local Match Share (5%)

Total \$42,900.00

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: Supplemental Agreement No. 2 to obligate State Marchiselli Share funds.

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 8/20/14

(a) Exact Title and Number of Project*: County Bridge Projects (H331.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$170,000.00

(e) Amount of Decrease (if applicable): NA

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$170,000.00 (D.9950 910 Transfers to Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To increase the capital project for 2014 bridge work

RESOLUTION REQUEST FORM NO. 19

Application for Approval to Enroll in Job-Related Courses by Employee

1. Employee=s Name: Maja Tlokinska-Scroggins

2. Position: Senior Account Clerk

3. Department: DPW

4. Course Title: Intro to College Writing, Intro to Algebra, Intro to Business, Financial Accounting

5. Institution or School: SUNY Adirondack

6. How Course Relates to Current Position: Accounting Degree Program

7. Starting Date: Fall 2014

8. Completion Date: Dec. 2014

9. Cost: \$2,225.70

10: Employee=s Signature:

Date:

11. Supervisor=s Comments (Approval/~~Denial~~)

Supervisor=s Signature: *Jean M Wolke*

Date: *8/20/14*

12. Department Head=s Comments (Approval/~~Denial~~)

Department Head=s Signature: *Jeffrey E. Troyan*

Date: *8/20/14*

13. Committee=s Recommendation:

Committee Chairman=s Signature: *Cory J. Miller*

Date: *8/20/14*

Signature:

Date:

Chairman of the Board of Supervisors

If approved by Committee, and resolution approving the course is adopted by the Board of Supervisors, candidate may enroll and



SUNY ADIRONDACK

www.sunyacc.edu

Accounts Receivable
640 Bay Road
Queensbury, NY 12804
Phone: 518.743.2266

Date: 07/09/2014

Maja A. Tlokinska-Scroggins

Student ID: [REDACTED]

Term: Fall 2014 (201410)

Due Date: 07-AUG-2014

Student Schedule and Bill

Table with columns: CRN, SUBJ, COURSE#, SECTION AND TITLE, CREDITS, DAYS, TIME, ROOM. Rows include Intro to College Wri, Introductory Algebra, Introduction to Busi, and Financial Accounting.

TOTAL CREDITS 13.00

CURRENT TERM CHARGES

Table listing charges: Accident Insurance (2.20), Activity Fee (90.00), ID Card (2.50), Matriculation Fee (40.00), Parking Fee (15.00), SUNY Adirondack Application (35.00), Technology Replacement Fee (91.00), Tuition (1935.00), Wellness Fee (15.00).

CURRENT TERM PAYMENTS

Table listing payments: Check Payment (35.00), Check Payment (40.00).

VALID CERT OF RESIDENCE ON FILE (063)

Current Term Charges Total: 2225.70

Current Term Payments Total: 75.00

Current Term Balance: 2150.70

Other Term Balance: 0.00

AMOUNT DUE: 2150.70

Please pay by mail or online. We do not take payments by phone. Payment or payment arrangements along with Certificate of Residence must be received in the Business Office by Aug 7th to retain this schedule. Late payment can result in loss of classes.



If mailing payment, include this stub and send payment to: (please do not send cash)

Adirondack Community College
Business Office
640 Bay Road
Queensbury, NY 12804

Term: Fall 2014 (201410)

Pay this amount: 2150.70

Amount Paid: \$

Date: 07/09/2014

Student ID Number: [REDACTED]

Student Name: Maja A. Tlokinska-Scroggins

Please contact the Registrars Office to update your address.

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RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 8/20/14

- (a) Purpose of Request: Authorize Westbrook Lot Parking Passes for use of Car Show participants

- (b) Details: The Village of Lake George has coordinated with the Lake George Car Show for various parking areas for non-show participant vehicles. Village has asked the County to accept a Car Show Parking Pass in the Westbrook Lot. Pass is available to registered participants at a cost of \$30 per vehicle. Use of the lot is not exclusive and space is on first-come-first-served basis. Car Show dates are 9/3-9/7.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Warren County Board of Supervisors

RESOLUTION NO. 397 OF 2014

Resolution introduced by Supervisors Merlino, Kenny, Dickinson, Conover, Wood, Vanselow and Frasier

AUTHORIZING AGREEMENT WITH VANGUARD PRINTING, LLC FOR THE PRINTING OF THE 2014 - 2015 WINTER EVENTS BROCHURE FOR THE TOURISM DEPARTMENT

RESOLVED, that Warren County authorizes the Chairman of the Board of Supervisors to execute an agreement with Vanguard Printing, LLC, 17 Hall Woods Road, Ithaca, New York, 14850, for the printing of 60,000 copies of the 2014 - 2015 Winter Events Brochure for an amount not to exceed Three Thousand Six Hundred Sixty-Seven Dollars and Forty-Five Cents (\$3,667.45) for a term commencing August 26, 2014 and terminating September 30, 2014, with delivery to Warren County by September 28, 2014, in a form approved by the County Attorney to be paid from Budget Code A.6417 470 Tourism Occupancy, Contract.

Warren County Board of Supervisors

RESOLUTION NO. 398 OF 2014

Resolution introduced by Supervisors Merlino, Kenny, Dickinson, Conover, Wood, Vanselow and Frasier

AUTHORIZING APPLICATION TO EMPIRE STATE DEVELOPMENT FOR MATCHING FUNDS FOR PROMOTION OF TOURISM

WHEREAS, Empire State Development is empowered to approve applications from local governments for matching funds to be used for promoting tourism therein, and

WHEREAS, the Warren County Tourism Director and Tourism Committee, have recommended that an application for such funds be submitted to Empire State Development for matching funds up to the amount appropriated therefore within the New York State budget, now, therefore, be it

RESOLVED, that the Warren County Tourism Director be, and hereby is, authorized and directed to submit an application to Empire State Development, Tourism Matching Funds Program, N.Y.S. Division of Tourism, 625 Broadway, Albany, New York 12245, Attn: Matching Funds Program Director, for matching funds up to the amount appropriated therefore within the New York State budget, to be used for the promotion of tourism in Warren County, and be it further

RESOLVED, that Catherine Johnson, Tourism Director, is hereby named Project Director in relation thereto, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby certifies to Empire State Development that both the County of Warren and the Tourism Department hereof have been in existence for more than three (3) years, and be it further

RESOLVED, that Catherine Johnson, Tourism Director, be, and hereby is, authorized to submit the application to Empire State Development for Matching Funds for promotion of tourism, on an annual basis without further need of a resolution, and be it further

RESOLVED, that upon notification by Empire State Development of the award of such grant, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute and deliver such grant agreement and any other forms as may be required for the acceptance of said funds, in the form approved by the County Attorney.