

**Criminal Justice Committee**  
**District Attorney Office**  
**AGENDA**  
**December 3, 2015**

Committee Members: DICKINSON, Kenny, Monroe, Vanselow, Brock, Seeber, Simpson

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
  1. Asset Forfeiture compensation
  2. Hurrell-Harring arraignment obligation
- IV. Referral/Pending Items  
N/A
- V. Information for Discussion/Review  
N/A
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VI. Motion to adjourn

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Attachments

**CRIMINAL JUSTICE COMMITTEE**  
**PUBLIC DEFENDER**  
**AGENDA**  
**DECEMBER 3, 2015**

Committee Members: Supervisors Dickinson, Kenny, Monroe, Vanselow, Brock, Seeber and Simpson

I. Committee meeting called to order by Chairman

II. Motion to approve the minutes of the prior meeting

III. Action Agenda/New Business Items:

1. Request: to request authorization to amend county budget

Rationale: to authorize expenditure of funds from Office of Indigent Legal Services for Furniture and Membership & Dues

2. Request: to request authorization to request an extension agreement with New York State Office of Indigent Legal Services for Contract No. C000252

Rationale: to extend contract from November 30, 2015 to May 31, 2016 to use remaining funds for after-hours stipends

3. Request: Notice of Intent to Fill Vacant Position

Rationale: Request to fill 1<sup>st</sup> Assistant Public Defender Position due to retirement

IV. Referrals/Pending Items:

None

V. Discussion Items:

None

VI. Privilege of the floor to discuss any additional item to come before the Committee

## VII. Motion to adjourn

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### Attachments:

1. Resolution Request Form No. 7
2. Resolution Request Form No. 20 and backup (5 forms total)
3. Notice of Intent to Fill Vacant Position-Form No. 12

## CRIMINAL JUSTICE MEETING

### PROBATION AGENDA

12/3/15

- I. Committee Meeting called to order by Chairman
- II. Motion to approve minutes from prior committee meeting

#### III. ACTION AGENDA

**Request Resolution** – Resolution Request to fill vacant Probation Supervisor position created by the retirement of Mark Sager effective 1/19/16.

**Rational** – This position is needed in the department as this Probation Supervisor is responsible for managing eight probation officer as well as other administrative dates.

**Request Resolution** – Two separate Resolution Request to fill vacant Senior Probation Office positions created by the retirement of Natasha Corcoran effective 3/31/16 and Anne Greco effective 3/31/16.

**Rational**- These are promotional opportunities for a Probation Officer's that includes managing a caseload as well as enhanced duties including team leadership responsibilities.

**Request Resolution** – Three separate Resolution Requests to create (3) Probation Officer Trainee Positions to fill positions that will be vacated by promotional opportunities for members of our department (Probation Supervisor and two Senior Probation Officer positions).

**Rational** – We will need to create three Probation Officer Trainees positions and keep open three Probation Officer Positions vacated by retirements of Mark Sager, Natasha Corcoran, and Anne Greco and funded a \$3,500 as Probation Officer Trainees incumbents will automatically become a Probation Officer after a successful one year training period without further examination.

**Request Resolution** – To contract with Warren-Hamilton Counties ACEO, Inc. to operate the Alternative Sentencing Program to serve youth and adults pursuant to WC66-15 RFP in the amount of \$61,000 for 1/1/16 to 12/31/16 as well as four (4) one year extensions if mutually agreeable to both parties.

**Rational** – The Alternative Sentencing Program (Community Service) is a needed program that provides a viable sentencing option to the Courts of Warren County.

**Request Resolution** – Resolution Request to extend MOU with DSS in the amount of \$60,000 for 1/1/16 to 12/31/16.

**Rational** – Funding is for Preventative Services money that funds one Juvenile Probation Officer position.

**Request Resolution** – Authorization for Director of Probation, Robert Iusi, Jr., to attend American Probation and Parole Association 2016 Winter Institute in Atlanta, Georgia, from 1/30/16 to 2/3/16.

**Rational** – Excellent opportunity for Director to attend a National Conference regarding probation practices. The New York State Council of Probation- Administration will pay all expenses and there is no cost to the county.

**IV. Pending Items – None**

**V. Information and Discussion – None**

**VI. Attachment: Resolution Request**