

WARREN COUNTY MUNICIPAL CENTER



LAKE GEORGE, NEW YORK 12845

PLANNING & COMMUNITY DEVELOPMENT
DEPARTMENT

Telephone: (518) 761-6410

Planning and Community Development
Committee Meeting Agenda
4 March 2015

Committee Members: Taylor, Monroe Wood, Beaty, Strough

I. Committee meeting called to order by Chairman

II. Motion to approve minutes of prior Committee meeting

III: Committee Actions Requested:

1. Elimination of E911 addressing fees per NYS ITS.
 - Looking for direction from the Committee as the GIS files are updated and prepared for the new Enhanced 911 system. There are over 1600 parcels that currently do not have E911 addresses which are required for the update. NY indicates Warren County is the only County charging for addressing. The Department is requesting elimination of these fees.
2. Amend budget to fulfill grant award tasks
 - Increase hours for GIS Coordinator from 20 hours per week to 28 hours per week. The Department is tasked with a multi year project to update the E911 address points. This work is in addition to the normal workload and requires increasing the authorized time allocations. The increased costs will be funded through an existing Capital Fund.
 - Increase hours for Temporary GIS Technician to 20 hours per week for a period to commence 1 April 2015 and ending 1 June 2016. The costs associated with this will be funded through an existing Capital fund to provide mapping and GIS services as part of a County grant award through the Hazard Mitigation Grant Program.
3. Amend Table of Organization
 - See Agenda item III-2

IV. Referral/Pending Items:

- Committee to discuss the elimination of E911 addressing fees per New York State due to Warren County being the only County in the State that charges for E911 addressing. (11.26.14)

V. Information for Discussion/Review:

VI. *Privilege of the floor to discuss any additional items to come before the Committee*

VII. *Motion to adjourn*

Attachments:

- Resolution Request form to amend Local Law 3 of 2011 removing fees for E911 addressing
- Resolution Request form to amend A 8022 budget
- Resolution request to amend table of organization

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 4 March 2015

(a) Purpose of Request:

Amend Local Law Local Law 3 of 2011 removing fees for E911 addressing

(b) Details:

As the GIS files are updated and prepared for the new Enhanced 911 system there are over 1600 parcels that currently do not have E911 addresses which are required for the update. NY indicates Warren County is the only County charging for addressing. The Department is requesting elimination of these fees.

(c) Previous Resolution Number:

395/2011

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Planning and Community Development

DATE: 4 March 2015

- (a) Purpose of Amendment:
Increase GIS staffing hours to fulfill grant awards
- (b) Appropriation Code, Object Code, Full Title and Amount:
See below

Sample: A.1010 470 Legislative Board – Contract

- (c) Revenue Code (with title), and Amount:
H 358.9550 4308 Hazard Mitigation \$14,166
H 340.9550 280 First Wilderness 2012 \$14,037
Sample: A. 6417.2654 Tourism Occupancy – Minor Sales – Tourism

*Please note all amount must be in whole dollars – no cents.

GIS Technician changes:

The request is to increase hours for this position from 3 months to 15 months as a result of a grant award. The rate for this position is \$20.00 per hour. Funds listed in section (c) cover from 1 April to 31 December 2015.

GIS Coordinator Change:

The request is to increase hours for this position from 20 hours per week to 28 hours per week as a result of increased work load. The current rate for this position will not change. Funds listed in section (c) cover from 1 April to 31 December 2015.

Appropriation code changes:

A 8022 130 Part time salary:	\$22,920
A 8022 830 Social Security:	\$1,480
A 8022 831 Medicare	\$ 346
A8022 810 Retirement	\$3,457

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Planning and Community Development

DATE: 4 March 2015

(a) Purpose of Request:

Amend the Table of Organization and Salary Schedule to increase the hours for the GIS Coordinator from not to exceed 20 hours to 28 hours.

(b) Details:

GIS Technician changes:

The request is to increase hours for this position from 3 months to 15 months as a result of a grant award.

GIS Coordinator Change:

The request is to increase hours for this position from 20 hours per week to 28 hours per week as a result of increased work load.

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

H 358.9550 4308 Hazard Mitigation \$14,166

H 340.9550 280 First Wilderness 2012 \$14,037

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS