

WARREN COUNTY MUNICIPAL CENTER



LAKE GEORGE, NEW YORK 12845

PLANNING & COMMUNITY DEVELOPMENT  
DEPARTMENT

Telephone: (518) 761-6410

**Planning and Community Development  
Special Committee Meeting Agenda  
12 August 2015**

*Committee Members:* Taylor, Monroe Wood, Beaty, Strough

I. *Committee meeting called to order by Chairman*

II. *Motion to approve minutes of prior Committee meeting*

III: *Committee Actions Requested:*

1. Resolution request Authorizing contract with IBI group to undertake update to First Wilderness Market Study and economic impact analysis of rail operations. Two proposals were received in response to Warren County RFP WC 38-15. A review of the proposals by Planning Staff, Iowa Pacific Staff and the State grantor agency determined that the IBI Group of Boston Mass, was the most qualified respondent. Funding for this contract is provided through NYS DOS grant #C1000561.

IV. *Referral/Pending Items:*

- None identified

V. *Information for Discussion/Review:*

- None identified

VI. *Privilege of the floor to discuss any additional items to come before the Committee*

VII. *Motion to adjourn*

*Attachments:*

- Resolution request form authorizing contract with IBI Group
- WC 38-15 tab sheet
- email with Iowa Pacific and DOS

## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME:** Planning and Community Development

**DATE:** 12 August 2015

- (a) Is this a Result of a Bid or Request for Proposal? RFP WC 38-15
- (b) Purpose of Contract: Economic Impact Analysis and update of Corridor Market Study
- (c) Name of Contractor: IBI Group
- (d) Address of Contractor: 115 Broad Street, 6th Floor, Boston, MA 02110
- (e) Contractor's Contact Person and Telephone Number: Carl-henry Piel, (617.450.0701
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: August 2015
- (h) Termination Date of Contract: August 2016
- (i) Payment Provisions: i) lump sum amount \$109,893  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Monthly
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: H356.9550 280 First Wilderness Plan Implementation 2014

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

**WARREN COUNTY  
BID TABULATION SHEET**

<b>BID NO.: WC 38-15</b>  <b>ITEM(S): RFP TO UPDATE THE 2003 CORRIDOR MARKET STUDY TO COMPARE THE ECONOMIC IMPACTS OF EXISTING RAIL SERVICES TO SARATOGA SPRINGS VERSUS EXPANDED SERVICES TO ALBANY/RENSELAER AMTRAK STATION</b>  <b>DATE: JULY 30, 2015</b>  <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>		<b>NAME &amp; ADDRESS OF BIDDER</b>	
	<b>Urbanomics, Inc.</b> <b>Attn: Regina Armstrong</b> <b>115 Fifth Ave., 2<sup>nd</sup> floor</b> <b>New York, NY 10003</b> <b>Ph: 212-353-7465</b> <b>Fax: 212-353-7494</b>		<b>IBI Group</b> <b>Attn: Carl-Henry Piel</b> <b>115 Broad St., 6<sup>th</sup> floor</b> <b>Boston, MA 02110</b> <b>Ph: 617-450-0701</b> <b>Fax: 617-896-2340</b>	
<b>DESCRIPTION OF SERVICE</b>	<b>Expected Delivery from Start of Project</b>	<b>Bid Price</b>	<b>Expected Delivery from Start of Project</b>	<b>Bid Price</b>
<b>1. Draft and final readership reports including all original data submitted to the Department of State for review and approval.</b>	Within 6 weeks	\$18,500.00		\$4,864.00
<b>2. Draft and final expansion proposal reports including all supporting documentation submitted to the Department for review and approval.</b>	Within 6 weeks	\$10,146.00		\$7,289.00
<b>3. Draft and final potential economic impact area reports including all supporting documentation submitted to the Department for review and approval.</b>	Within 8 weeks	\$10,000.00		\$14,229.00
<b>4. Draft and final expenditure reports including all supporting documentation submitted to the Department for review and approval.</b>	Within 14 weeks	\$15,000.00		\$29,151.00
<b>5. Draft and final economic impact reports including all supporting documentation submitted to the Department for review and approval.</b>	Within 14 weeks	\$10,000.00		\$12,837.00
<b>6. Draft and final construction requirement analysis submitted to the Department for review and approval. Pre-permitting meeting with identified entities as necessary.</b>	Within 9 weeks	\$4,380.00		\$16,964.00
<b>7. Draft and final rail improvement reports including all supporting documentation submitted to the Department for review and approval.</b>	Within 16 weeks	\$7,894.00		\$12,121.00
<b>8. Draft and final corridor market study/economic impact analysis including all supporting documentation submitted to the Department for review and approval.</b>	Within 17 weeks	\$16,080.00		\$4,770.00
<b>Project Total</b>	17 weeks	\$92,000.00		\$109,893.00
<b>BID AWARDED TO:</b>				
		<b>Term: 120 Days from Contract Execution</b>		
<b>JULIE A. PACYNA, PURCHASING AGENT</b>		<b>Resolution No.</b>		

## LaMothe, Wayne

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**From:** Labruzzo, Andrew (DOS) <Andrew.Labruzzo@dos.ny.gov>  
**Sent:** Thursday, August 06, 2015 1:52 PM  
**To:** LaMothe, Wayne  
**Subject:** RE: Rail proposals

No – I think their proposal was far superior.

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**From:** LaMothe, Wayne [mailto:[lamothe@warrencountyny.gov](mailto:lamothe@warrencountyny.gov)]  
**Sent:** Thursday, August 06, 2015 1:11 PM  
**To:** Labruzzo, Andrew (DOS)  
**Subject:** FW: Rail proposals

Andy,

I agree with David Simpson. Do you have any issues with awarding the contract to IBI?



Wayne E LaMothe, AICP  
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**From:** David Simpson [mailto:[simpsonconsult@comcast.net](mailto:simpsonconsult@comcast.net)]  
**Sent:** Thursday, August 06, 2015 11:35 AM  
**To:** LaMothe, Wayne  
**Cc:** [scgstg@gmail.com](mailto:scgstg@gmail.com)  
**Subject:** RE: Rail proposals

Wayne ,

OK, I've had a chance now to go through the proposals, and the choice is clear: IBI. The bulk of funding in the Urbanomics is going to folks with minimal experience in this kind of analysis, whereas the IBI principals are spot on. Most of the solid folks on the Urbanomics team are from PB, but they represent only around 30% of the funding. The IBI team PM is solid and has direct, relevant experience for the analysis.

Sorry for the delayed response. Spending a lot of my time dealing with the car storage fallout.

DAVID

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**From:** LaMothe, Wayne [mailto:[lamothe@warrencountyny.gov](mailto:lamothe@warrencountyny.gov)]  
**Sent:** Thursday, July 30, 2015 2:19 PM

**To:** [simpsonconsult@comcast.net](mailto:simpsonconsult@comcast.net); [scgstg@gmail.com](mailto:scgstg@gmail.com); Dusek, Paul; [Andrew.Labruzzo@dos.ny.gov](mailto:Andrew.Labruzzo@dos.ny.gov)  
**Subject:** Rail proposals

Attached please find the two proposals received today in response to Warren County RFP WC 38-15. This study is funded in partnership with NYS DOS contract C1000561, SNCR and Warren County. A formal tab sheet will follow tomorrow but it appears that both proposals meet MWBE goals and fall within the budgeted amount. As the more experienced partner in this project, Iowa Pacific's review will be crucial to the selection process.

Regards  
Wayne



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