

County Facilities – Buildings and Grounds
Department of Public Works
AGENDA
July 27, 2015 –10:00am

Committee Members: *GIRARD, Wood, Conover, Monroe, Seeber, Strough, Westcott*

- I. **Committee Meeting Call to Order**..... Chairman Girard
- II. **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Girard
- III. **Action Agenda/New Business**
 Page
 - 3. Request for New Contract..... Frank Morehouse
 Rationale: WC 52-15 Plumbing Services
 - 4. Request for New Contract..... Frank Morehouse
 Rationale: WC 51-15 Court Expansion Demolition
- IV. **Referral/Pending Items**
 Page
 - 2. RFP – Solar..... Jeff Tennyson
 - 2. OES Storage Building Brian LaFlure
- V. **Information for Discussion/Review**
 Page
 - Court Space Expansion update..... Jeff Tennyson
- VI. **Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. **Motion to Adjourn**

Attachments - None

REFERRALS - JULY/AUGUST 2015

COUNTY FACILITIES: *(Including Airport and Buildings & Grounds)*

AIRPORT:

- 1) FBO and restaurant lease agreements to be amended as necessary once an operator has been identified for the restaurant. (06.01.15) Update: Resolution No. 314 of 2015 states that within sixty (60) days of June 19, 2015, Schermerhorn Aviation, LLC shall provide an in-person report to the County Facilities Committee on the status of the construction of the new stand alone restaurant, the status of efforts to obtain a tenant, the anticipated opening date and hours of operation. (06.19.15)

BUILDING & GROUNDS:

- 1) Mr. Tennyson to work with Clark Patterson Lee on the development of a Request for Proposals for solar power conversion of Cornell Cooperative Extension and other County facilities and to report back to Committee at that meeting (07.29.14) Update: Mr. Tennyson informed 2 of the selected 3 respondents to the RFP had been interviewed and the 3rd respondent would be interviewed this week; he anticipated having recommendation for the Committee at the next meeting. (06.30.15)
- 2) Clark Patterson Lee to provide a separate proposal to complete repair of walkway in front of the Municipal Center Building. (04.28.15)
- 3) Referral from Public Safety Committee requesting consideration of a proposed facility to house Office of Emergency Services vehicles and equipment as previously discussed. (06.29.15)

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 7/28/15

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 52-15 Plumbing Services
- (c) Name of Contractor: -TBD (Bids due 8/13/15)
- (d) Address of Contractor: (Lowest responsive bidder) TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: December 31, 2015, with 2 possible 1 year extensions
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Completion of Project
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various Projects

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: DPW

DATE: 7/28/15

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 51-15 Court Expansion Demolition
- (c) Name of Contractor: -TBD (Bids due 8/25/15)
- (d) Address of Contractor: (Lowest responsive bidder) TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: Upon completion of work.
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Completion of Project
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Court Expansion Demolition