

County Facilities – Buildings and Grounds  
Department of Public Works  
AGENDA  
September 1, 2015 –10:30am

Committee Members:     *GIRARD, Wood, Conover, Monroe, Seeber, Strough, Westcott*

- I.     **Committee Meeting Call to Order**..... Chairman Girard
- II.    **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Girard
- III.   **Action Agenda/New Business**  
      Page
  - 3. Request to increase Capital Project H350.9550 Court Space Expansion  
      Rationale: Increase funds to reflect Bonded Funds..... Jeff Tennyson
  - 4. Authorize advance of \$1.2M to H350.9550 Court Space Expansion  
      Rationale: Remove remaining funds from complete project.... Jeff Tennyson
- County Property Smoking Rules..... Paul Dusek
- IV.    **Referral/Pending Items**
- V.     **Information for Discussion/Review**  
      Page
  - Supreme Court Library Update..... Frank Morehouse
  - Municipal Center Signage Plan..... Jeff Tennyson
- VI.    **Privilege of the Floor to discuss any additional items to come before the Committee**
- VII.   **Motion to Adjourn**

\_\_\_\_\_  
Attachments - None

## REFERRALS - AUGUST/SEPTEMBER 2015

---

---

### **BUILDING & GROUNDS:**

- 1) Mr. Tennyson to work with Clark Patterson Lee on the development of a Request for Proposals for solar power conversion of Cornell Cooperative Extension and other County facilities and to report back to Committee at that meeting (07.29.14) Update: Mr. Tennyson informed 2 of the selected 3 respondents to the RFP had been interviewed and the 3<sup>rd</sup> respondent would be interviewed this week; he anticipated having recommendation for the Committee at the next meeting. (06.30.15)
- 2) Clark Patterson Lee to provide a separate proposal to complete repair of walkway in front of the Municipal Center Building. (04.28.15)
- 3) Referral from Public Safety Committee requesting consideration of a proposed facility to house Office of Emergency Services vehicles and equipment as previously discussed. (06.29.15) Update: Clark Patterson Lee to provide estimate of cost to for constructing building to house Office of Emergency Services vehicles/equipment (07.27.15)

## **RESOLUTION REQUEST FORM NO. 9**

### ***Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Department of Public Works - Buildings & Grounds**

**DATE: September 1, 2015**

- (a) Exact Title and Number of Project\*:  
**H350.9550 280 Court Space Expansion**
  
- (b) Is this a Capital Project?  
**Yes**
  
- (c) Is this a Capital Reserve Project?
  
- (d) Amount of Increase (if applicable):  
**\$16,500,000.00**
  
- (e) Amount of Decrease (if applicable):
  
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
**H350.9550 5710 Serial Bond**
  
- (g) Changes in Funding (if Amendment):
  
- (h) Purpose of Increase or Decrease or Amendment:  
**Architectural/Engineering Consulting Services with regards to Design  
Development, Construction Documents, Bidding & Award, and  
Construction Administration**

# **RESOLUTION REQUEST FORM NO. 20**

## **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME:** Department of Public Works, Buildings & Grounds

**DATE:** September 1, 2015

- (a) Purpose of Request: To Ratify the actions of the Warren County Treasurer authorizing the advance of funds by transfer from the General Fund as needed up to \$1,200,000.00 dollars for the Court Space Expansion Project (H350).
  
- (b) Details: To Ratify the actions of the Warren County Treasurer authorizing the advance of funds by transfer from the General Fund as needed up to \$1,200,000.00 dollars for the Court Space Expansion Project (H350).
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: H350.9550 5710 Serial Bond

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS