

**County Facilities Committee - Airport**  
**Department of Public Works**  
**AGENDA**  
**September 29, 2015 – 9:00am**

Committee Members: *GIRARD, Wood, Conover, Monroe, Seeber, Strough, Westcott*

- I. Committee Meeting Call To Order.....** Chairman Girard
- II. Motion to Approve Minutes of Prior Committee Meeting.....** Chairman Girard
- III. Action Agenda/New Business**
  - Page
  - 2 Apply Grant – Replace two 6-Bay T-Hangars..... Ross Dubarry  
Rationale: NYSDOT Aviation Grant to replace 1940’s era T-Hangars
  - 3 Est. Capital Project – Airport - Natural Gas Conversion..... Ross Dubarry  
Rationale: Provide for installation of natural gas to service all airport buildings as needed
- IV. Referral/Pending Items**
  -
- V. Information for Discussion/Review**
  - Page
  - 4 2015 Balloon Festival Report
  - 5 2016 Budget Review
- VI. Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. Motion to Adjourn**

\_\_\_\_\_  
Attachments

# ***RESOLUTION REQUEST FORM NO. 5***

## ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW - Airport Division**

**DATE: 9/29/2015**

- (a) Purpose of Grant: **Replace two 6-Bay T-Hangars**
- (b) Name of Grantor: **NYSDOT - Aviation Bureau**
- (c) Address of Contractor: **New York State Dept. of Transportation, Office of Integrated Modal Services, Aviation Bureau, 50 Wolf Road, POD 54, Albany, NY 12232**
- (d) Grantor's Contact Person and Telephone Number: **Denise Geraldini (518) 485-7691**
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? **Will Be Provided**
- (f) Effective Date of Grant: **When Executed**
- (g) Termination Date of Grant: **When Complete**
- (h) Total Dollar Amount Involved (not to exceed): **\$1,000,000**
- (i) Deadline to Submit Grant Application and/or Grant Agreement: **11/03/2015**
- (j) Is a Budget amendment required? **Yes** If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes** If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title\* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: **10% Local Match included in 2016 CIP request**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

## ***RESOLUTION REQUEST FORM NO. 8***

### ***Request to Establish Capital Project or Capital Reserve Project\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: DPW - Airport**

**DATE: 9/29/2015**

- (a) Exact Title\* and Number of Project (must be obtained from Treasurer's Office): **H362 Airport - Natural Gas Conversion**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project? **No**
- (d) Amount of Project: **\$35,000**
- (e) Source of Funding (including name & title of codes, etc.): **A.9950 910 Transfers - Capital Projects**
- (f) Purpose of Establishment: **Install natural gas main/service lines and convert buildings to use natural gas for heat/hot water**

**\*Title should reflect department if possible:**

**i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.**

2015 Adirondack Balloon Festival

---

VFW Donation Collections	\$10,095 (2014 Number - 2015 not avail yet)
Car	\$6,016 (446 cars)
Bus	\$1,650 ( 12 buses)
Total Collected to date	\$17,761

---

**County Facilities – Buildings and Grounds**  
**Department of Public Works**  
**AGENDA**  
**September 29, 2015 –9:00am**

Committee Members:     *GIRARD, Wood, Conover, Monroe, Seeber, Strough, Westcott*

- I.     Committee Meeting Call to Order.....**     Chairman Girard
- II.    Motion to Approve Minutes of Prior Committee Meeting.....**     Chairman Girard
- III.   Action Agenda/New Business**  
      Page
  - 2016 Budget Review.....     Jeff Tennyson
- IV.    Referral/Pending Items - None**
- V.     Information for Discussion/Review**  
      Page
  - Supreme Court Library Update.....     Frank Morehouse
- VI.    Privilege of the Floor to discuss any additional items to come before the Committee**
- VII.   Motion to Adjourn**

\_\_\_\_\_  
Attachments - None