

**AGENDA**  
**FINANCE COMMITTEE**  
**MAY 6, 2015**  
*DRAFT AGENDA - SUBJECT TO CHANGE*

*Committee Members: Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson.*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meeting.

**III. Action Agenda**

- 1) Request for transfer of funds attached for Committee approval.

2) **Requests from the Treasurer's Office:**

- A) Request to rescind Resolution No. 616 of 2014, *Awarding Bid and Authorizing Agreement with Tag Consulting Group for Indirect Cost Analysis for Warren County (WC 057-14)*, because Tag Consulting Group was unable to meet the specified insurance requirements.
- B) Request for a new contract with Maximums Consulting Services, Inc. to provide indirect cost analysis services for Warren County for the term commencing January 1, 2015 and terminating December 31, 2017 with a three-year renewal option. The cost of this contract will be \$6,600 per year for analysis years 2014-2016 and, if the contract is renewed, \$6,900 per year for analysis years 2017-2019. *Note: the analysis services are provided one year behind - for example, the 2014 analysis will be performed in 2015.*

3) **Referral from the County Facilities Committee:**

***Buildings & Grounds -***

- A) Request to approve \$16.5 million serial bond for Court Space Expansion Project.
- B) Request for approval of revised Court Space Expansion Project plans and Clark Patterson Lee Work Tasks 4-8, as well as to identify a source of funding for the costs associated with Tasks 4-8.

4) **Referral from the Criminal Justice Committee:**

***Probation -***

Request to amend the 2015 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$2,500 for grant funding provided by the Warren/Washington Victim Impact Panel in order to pay consultant Walter Joseph Lashway to facilitate three sessions for the remainder of the year.

5) **Referrals from the Health Services Committee:**

***Westmount -***

- A) Request to amend the County Budget to appropriate funding in the amount of \$811,794 from the Westmount Health Facility Fund Balance to various budget codes within the Westmount Health Facility Operating Budget to cover operating expenses.
- B) Pursuant to discussion at the last Health Services Committee meeting, County Treasurer to advise what additional appropriations would be required and when they would occur to continue the operation of the Facility beyond October 31, 2015.

6) **Referrals from the Human Services Committee:**

***Employment and Training-***

- A) Request to amend the 2015 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$2,451 received through the Federal Trade Adjustment Act as reimbursement for the costs associated with training for two dislocated workers.

*Continued*

*Referrals from the Human Services Committee, continued*

*Office for the Aging-*

- B) Request to amend the 2015 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$40,000 in Federal Aid provided for the new BIP (*Balance Incentive Program*) Caregivers Support Program.
- C) Request to amend the 2015 County Budget to reflect the receipt of unanticipated revenues and appropriations in the amount of \$70,000 to return a budget transfer that was done in order to complete contracts for the Hamilton County Expanded In-Home Services for the Elderly Program.

7) **Referral from the Occupancy Tax Coordination Committee:**

Request to appropriate funding in the amount of \$68,702 from the Occupancy Tax Reserve, (A.881.00), to Budget Code A.6417 469, *Tourism Occupancy, Other Payments/Contributions*, to make the final distributions of 2014 Occupancy Tax collections to other municipalities.

8) **Referrals from the Public Works Committee:**

*DPW-*

- A) Request to increase Capital Project H351.9550 280, *CR 44 over Hudson River Bridge Painting Project*, in the amount of \$50,400 to include the 80% Federal share.
- B) Request to increase Capital Project H352.9550 280, *County Bridge Painting Project*, in the amount of \$54,400 to include the 80% Federal share.

9) **Referral from the Traffic Safety Board:**

Request to amend the 2015 County Budget to reflect the receipt of \$4,320 in State STOP-DWI Association Crackdown grant funds.

10) **Requests/Items to be Discussed by the County Administrator:**

- A) Journal Report identifying transfers authorized by the County Administrator.
- B) Discussion concerning Westmount Impact Bargaining negotiation terms of MOU, including fiscal terms. (A request will be made for an executive session).

11) **Requests/Items to be Discussed by the County Attorney:**

County Attorney and Westmount Administrator to discuss Managed Long Term Care contract with Fidelis and required amendment.

12) Finance Committee action is required on the following items as approved by the Personnel Committee: Personnel Agenda Items 2B, 4. And 5.

# RESOLUTION REQUEST FORM NO. 10

## Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:

DATE: 4/27/15

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D5112.8165 280	White Schoolhouse Road - CR#56	D5112.8223 280	2015 CR#22 Harrisburg Road	\$2,848.55
D5112.8057 280	CR#55 Valentine Pond Road	D5112.8222 280	2015 CR#4 Mountain Road	\$2,141.35
D5112.8149 280	CR#17 Haviland Road	D5112.8222 280	2015 CR#4 Mountain Road	\$660.36
D5112.8152 280	CR#40 Golf Course Road	D5112.8222 280	2015 CR#4 Mountain Road	\$1,281.55
D5112.8189 280	CR#76 Dartmouth Road	D5112.8222 280	2015 CR#4 Mountain Road	\$10,564.91
D5112.8190 280	CR#7 Bay Road	D5112.8222 280	2015 CR#4 Mountain Road	\$4,877.73
D5112.8190 810	CR#7 Bay Road	D5112.8222 280	2015 CR#4 Mountain Road	\$2.00
D5112.8190 860	CR#7 Bay Road	D5112.8222 280	2015 CR#4 Mountain Road	\$1.52

**Please state reason for transfers requested:**

Project D5112.8223 - larger area from winter damage, which require further repairs above and beyond initial road project.  
Project D5112.8222 - larger area from winter damage, which require further repairs above and beyond initial road project.  
Upon completion of transfers, 8057, 8149, 8152, 8165, 8189, and 8190 projects can be closed.

### CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

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**RESOLUTION REQUEST FORM NO. 10**

***Request for Transfer of Funds***

**TO:** JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works

**SIGNED:**

**DATE:** 4/27/15

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D5112.8190 865	CR#7 Bay Road	D5112.8222 280	2015 CR#4 Mountain Road	\$ .03

**Please state reason for transfers requested:**

Project D5112.8223 - larger area from winter damage, which require further repairs above and beyond initial road project.  
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**CONTINGENT FUND TRANSFER REQUESTS**

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A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: *Sheriff*

SIGNED: *[Signature]*

DATE: *4/21/15*

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<i>A3150 110</i>	<i>Corrections Salary</i>	<i>A3110 130</i>	<i>L.E Part Time</i>	<i>\$ 35,269.00</i>

Please state reason for transfers requested: *To Fund a new part time position at Dmv.*

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
<i>A.1990 469</i>	<i>Contingent Account- Other Payments/Contributions</i>			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Treasurer**

**DATE: May 4, 2015**

- (a) Purpose of Request: Rescind resolution request #616 of 2014 awarding indirect cost analysis contract to TAG Consulting Group Corp.
  
- (b) Details: TAG Consulting could not comply with the insurance requirements
  
- (c) Previous Resolution Number: 616 of 2014
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A.1325 470

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 616 OF 2014

**Resolution introduced by Supervisors Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson**

### **AWARDING BID AND AUTHORIZING AGREEMENT WITH TAG CONSULTING GROUP FOR INDIRECT COST ANALYSIS FOR WARREN COUNTY (WC 057-14)**

WHEREAS, the Purchasing Agent has advertised for sealed bids for Indirect Cost Analysis (WC 057-14), and

WHEREAS, the Deputy County Treasurer has issued correspondence recommending retaining the services of Tag Consulting Group as the lower cost proposal submitted, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent notify Tag Consulting Group of the acceptance of its proposal, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Tag Consulting Group for Indirect Cost Analysis for Warren County pursuant to the terms and provisions of the specifications (WC 057-14) and proposal, in the amounts not to exceed as follows:

<u>Indirect Cost Analysis for</u>	<u>Bid Price</u>
2014	\$5,200
2015	\$5,200
2016	\$5,200

and for a term commencing January 1, 2015 and terminating December 31, 2017, which term may be extended by agreement between the parties for one (1) additional three (3) year term (commencing on January 1, 2018 and terminating December 31, 2020) for 2017, 2018 and 2019, without the need for further resolution(s), in the amounts not to exceed as follows:

<u>Indirect Cost Analysis for</u>	<u>Bid Price</u>
2017	\$5,000
2018	\$5,000
2019	\$5,000

*RESOLUTION No. 616 OF 2014*

*PAGE 2 OF 2*

in a form approved by the County Attorney, and be it further

RESOLVED, that the funds for this agreement shall be expended from Budget Code A.1325 470 -  
County Treasurer - Contract.

# **RESOLUTION REQUEST FORM NO. 3**

## **Request for New Contract**

**DEPARTMENT NAME:** Treasurer

**DATE:** May 4, 2015

- (a) Is this a Result of a Bid or Request for Proposal? **Yes - WC 57-14, Low bidder could not meet insurance requirements - Maximus is next lowest bidder.**
- (b) Purpose of Contract: **Indirect Cost Analysis**
- (c) Name of Contractor: **Maximus Consulting Services, Inc.**
- (d) Address of Contractor: **1891 Metro Center Dr., Reston, VA 20190**
- (e) Contractor's Contact Person and Telephone Number: **Nelson Clugston, (804) 823-8131**
- (f) Has or will the Contract be provided, if so, please attach: **Will be provided**
- (g) Commencement Date of Contract: **January 1, 2015**
- (h) Termination Date of Contract: **December 31, 2017, with 3 year renewal option**
- (i) Payment Provisions: i) lump sum amount **2014 - \$6,600**  
**2015 - \$6,600**  
**2016 - \$6,600**  
  
**3 year extension 2017 - \$6,900**  
**2018 - \$6,900**  
**2019 - \$6,900**  
ii) hourly rate amount  
iii) total amount not to exceed  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Upon Completion**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1325 470 - County Treasurer, Contract - \$6,600.****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289,9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS



**Clark Patterson Lee**  
DESIGN PROFESSIONALS

**Narrative**  
**OCA Facilities Capital Review Board**

PROJECT: Warren County Expansion of Court Facilities

CPL PROJECT NO.: 13260.00

DATE: March 24, 2015

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**Project Narrative**

A Court Facilities Needs Assessment for Warren County Courts was generated between September and October 2014. Local Warren County Court staff-persons were interviewed, including Judges, Chief Court Clerks, Commissioner of Jurors, and Court Security. The Needs Assessment chart compared the existing available square footage of the local courts to the projected need square footage. Comments were received by the New York State Office of Court Administration Architect in October 2014.

Clark Patterson Lee worked with the County to develop options to address the Court Facilities Needs Assessment findings. Based on the findings of the Needs Assessment, consideration was given to relocating family courts to an off-site location; relocating all court facilities to an off-site location; relocating County departments to make room for expanding court facilities into renovated space on site; and expanding the court facilities on site with renovation of existing court spaces.

The County Board of Supervisors has elected to expand the court facilities on site and renovate the existing court facilities to meet the needs. The Board of Supervisors approved the Court Facilities Needs Assessment and directed moving forward with the development of Schematic Level Court Plans.

Phase One of the proposed construction involves a 22,000 SF new court addition connected to the north of the present court facility, housing Family Court Clerk offices, Family Court Judge chambers, one Magistrate Hearing Room, and two Family Courtrooms with court waiting, court-ready, and attorney-client conference rooms. The new court addition also includes new court security spaces, public entrance magnetometer screening, Surrogate Vault expansion, and Commissioner of Juror office.

Phases Two, Three, Four, and Five of construction involve the renovation of the existing court space of 21,600 SF. Phase Two takes the present family court space and provides a new multi-purpose courtroom and jury assembly space with Visiting Judge/Robing Room, Jury Deliberation Room, and Court Ready rooms. Phase Two is important to serve as an Interim Courtroom for County and Supreme Court as existing courtrooms are renovated in the later phases of construction. Renovations of existing court space serve to improve and define circulations and separations of public, judge, and incarcerated. A 1,200 SF court-ready addition is proposed for the existing County Courtroom. The space allocations in the renovations call for high traffic public functions closer to the public entrance, graduating toward lesser public penetration further into the court facility. Renovations also provide handicap accessibility to courtrooms for participants, much needed attorney-client conference rooms for Supreme and County Court, and modifications to judge chambers.

The plans submitted to the Court Facility Capital Review Board reflect February 2015 discussions among Warren County, Local Court Staff, Judicial District, and Judge Coccooma and review comments by OCA Architect.

**DESIGN PROFESSIONALS**

186 NORTH WATER STREET ■ ROCHESTER, NEW YORK 14604

WWW.CLARKPATTERSON.COM ■ TEL: (585) 454-7600 ■ FAX: (585) 454-7618

**NARRATIVE**

Warren County Court Expansion

March 24, 2015

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**Project Schedule**

<u>Task</u>	<u>Start</u>	<u>Finish</u>
Schematic Design Approvals	March 2015	April 2015
Design Development Phase	May 2015	July 2015
Construction Document Phase	July 2015	September 2015
Bidding & Award (Phases 1 & 2)	September 2015	October 2015
Construction (Phases 1 & 2)	November 2015	April 2017
Bidding & Award (Phases 3 - 5)	January 2017	February 2017
Construction (Phases 3 - 5)	March 2017	June 2018

**Cost Estimate**

Construction Cost (All Phases)	\$ 11,140,000
Construction Contingency	\$ 2,540,000
Owner's Soft Costs	\$ 2,420,000
<b>TOTAL PROJECT COST</b>	<b>\$ 16,100,000</b>

**Project Management**

The County's Architectural/Engineering Consultant will work in collaboration with the Warren County Department of Public Works to administer the bidding and construction of the project. The Consultant and Department of Public Works will collaborate with courts staff to minimize disruption to the operations of the courts.

The project will be bid through the Warren County Purchasing Department in accordance with all local and state laws and public bidding procedures.

During construction of the project, the County's Architectural/Engineering Consultant will act as the construction administrator, advise the County, act as the County's representative at the project site, issue instructions of the County to the contractor(s), and perform the following tasks:

- Be involved in bid de-scoping, early construction (kick-off) phase, coordination drawing phase, and master construction schedule phase.
- Review and resolve construction issues that require communications with contracting company top management.

Additionally, the Consultant will provide full time representation on the site during the time the Work is progressing on the Project. The Consultant will be responsible to see that the contractors undertake their work in material compliance with the Contract Documents and will keep the County informed of the progress of such work, will guard the County against defects and deficiencies in the work on the Project performed by any contractor, and may recommend disapproval of such work as failing to conform to the Contract Documents.

Full time representation by the Consultant also includes the following tasks:

- Communication, cooperation, and control of the project on a contractor level.
- Ensuring that contractors have Safety Plans in place and require documentation that they are implemented on-site.
- Reviewing, logging and communicating the Requests for Information (RFI's) from the contractors and Informational Bulletin's (IB's) from the Architects/Engineers.
- Review and resolve all building code issues with contractors.
- Review all bids, changes of scope of work, change orders, and pay applications.
- Ensure that all work is performed, completed, and tested as specified by the Architect/Engineer.
- Report to the Owner's representative daily.

NARRATIVE

Warren County Court Expansion

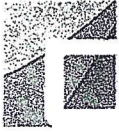
March 24, 2015

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- Preside over weekly construction meetings. Attend pre-construction conferences and establish a schedule of progress meetings with the County and notify those expected to attend, and maintain and circulate copies of records of the meetings.
- Review, approve and maintain project schedule.







April 22, 2015

Mr. Jeffery Tennyson, P.E.  
Superintendent  
Warren County Department of Public Works  
4028 Main Street  
Warrensburg, NY 12885

**RE: WC 75-14 – ARCHITECTURAL/ENGINEERING CONSULTING SERVICES  
WARREN COUNTY MUNICIPAL CENTER COURTHOUSE EXPANSION  
TASK 4 – Design Development  
TASK 5 – Construction Documents  
TASK 6 – Bidding  
TASK 7 – Construction Administration  
TASK 8 – Construction Observation (Including Full Time On-Site Representative)**

Dear Jeff:

In accordance with our discussions, we are pleased to submit a proposal for **Tasks 4 through 8** for the expansion of the Warren County Court facilities, which will follow **Task 3, Schematic Design** for the facilities.

This work shall be completed per service agreement WC 75-14 Periodic Professional Multidiscipline Engineering Services CPL has with Warren County. The following presents our Scope of Work recommended for these phases of the project. The scope includes the work related to additions and renovations, generally described as follows, and in accordance with the previously issued schematic design drawings and building systems narratives:

- Phase 1 of the proposed construction involves a 22,000 SF new court addition connected to the north of the present court facility, housing Family Court Clerk offices, Family Court Judge chambers, one Magistrate Hearing Room, and two Family Courtrooms with court waiting, court-ready, and attorney-client conference rooms. The new court addition also includes new court security spaces, public entrance magnetometer screening, Surrogate Vault expansion, and Commissioner of Juror office.
- Phase 2 of construction involves the renovation of the existing family court space, and provides a new multi-purpose courtroom and jury assembly space with Visiting Judge/Robing Room, Jury Deliberation Room, and Court Ready rooms. Phase 2 is important to serve as an Interim Courtroom for County and Supreme Court as existing courtrooms are renovated in the later phases of construction.
- Phases 3, 4, and 5 involve renovations of existing court space, which will serve to improve and define circulations and separations of public, judge, and incarcerated. A 1,200 SF court-ready addition is proposed for the existing County Courtroom. The space allocations in the renovations call for high traffic public functions closer to the public entrance, graduating toward lesser public penetration further into the court facility. Renovations also provide handicap accessibility to courtrooms for participants, much needed attorney-client conference rooms for Supreme and County Court, and modifications to judge chambers.



## Scope of Work

### Task 4 – Design Development

The Design Development Phase will narrow down the selection of the most appropriate structural, mechanical, electrical, and building systems in response to program and cost objectives. This phase is necessary to the evaluation of all building systems before final plan development. We will again confirm Budget, Scope and Schedule to verify that the design is conformant as at this point.

Room by room information will be generated. Specific features will be determined, such as case work. Interior elevations will be generated to indicate what special needs may be related to any given space.

The project will be further defined with generation of outline specifications, equipment/material product cut sheets, door schedule, room finish schedule, and a more extensive drawing generation from schematic phase. Drawings to include:

- Site plans to include grading, utilities, parking, landscaping, and site lighting.
- Floor plans, building sections, exterior elevations, roof plans, wall sections, and details as appropriate.
- Structural framing plans, foundation plans, and details, along with design calculations.
- Mechanical and electrical systems layout and selection of equipment.

Clark Patterson Lee will provide recommendations to the County regarding packaging of the work scope for bidding. Clark Patterson Lee will also update and refine the construction schedule and update the cost estimate for each Design Development submission. Clark Patterson Lee will suggest during the Design Development phase review meetings with each design discipline.

### Task 5 – Construction Documents

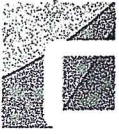
Clark Patterson Lee will develop a full set of Construction Documents from the approved design development package, incorporating any changes or modifications established from Design Development review meetings. The Construction Documents are the actual plans and specifications that contractors will utilize in submitting bids for the work. The document package includes:

- Design Drawings and Details
- Technical Specifications
- Front End Documents
- Wage Rate Information

Clark Patterson Lee will work with the County on the content of specifications, including requirements for bidding, insurance, identification of alternates, and temporary facilities and controls. CPL will discuss with the County the requirements for construction staging, impacts of site on existing parking, utilities, and existing buildings. Alternates and allowances will be discussed with the County. Discussions on specifications will include contractual requirements, general conditions, supplementary conditions, and bidding requirements.

Clark Patterson Lee will prepare a Storm Water Pollution Prevention Plan (SWPPP) in accordance with NYSDEC SPDES requirements. The SWPPP will document changes in storm water run-off, as a result of new development, and provide calculations to document the adequate design of the stormwater management facility as necessary.

At the completion of Construction Documents, cost estimates will be updated and a project schedule to move forward will be reviewed.



Clark Patterson Lee will prepare for and attend County Facilities Committee and Board of Supervisors meetings as appropriate.

#### Task 6 – Bidding & Award

Clark Patterson Lee will issue 100% completion submission sets to the County for review, prior to authorization for Bid Document Package preparation. It is assumed that two separate bid packages will be prepared. One bid package will be issued for completion of Phases 1 and 2 of the project; and a later bid package will be issued for completion of Phases 3 through 5 of the project.

The County will administer the distribution of Bid Document Packages including mailing to bidders and logging of bidders. Clark Patterson Lee will issue one original set of Bid Documents to a printing vendor selected by the County including drawings, technical specifications and front end requirements capable of being reproduced. Clark Patterson Lee will coordinate with the County and the Printing Vendor issuances of Addenda.

Clark Patterson Lee will conduct a pre-bid conference with all contractor-bidders at which time questions regarding bid procedures, etc. will be addressed. CPL will be available during the bid process to respond to questions and issue addenda providing all bidders with equal information.

CPL will attend the opening of bids, prepare the Bid Tabulation, and compare the Construction Estimate with all provided Contractor Bids. CPL will review the bids for errors and completeness. CPL will attend post-bid meetings scheduled by the County with apparent low bidders and assist in the follow up with references given by Contractors for work quality, timely project completion, and budget management. CPL will provide a letter to the County for recommendations on award of Contracts.

Finally, we will assist the County in preparing contracts between the Board and successful low bidders, making sure the Board receives complete packages of contracts, performance bonds, and insurance certificates.

#### Task 7 – Construction Administration

Clark Patterson Lee will provide support to the County from the commencement of construction to the punch list work completion.

Clark Paterson Lee will provide Construction Administration Services including attendance at weekly construction project meetings, reviewing contractor material and shop drawing submittals, approval of Contractors' monthly vouchers, and reviewing of work in progress. CPL will review all change order proposals and respond to all Request for Information documents from Contractors.

Clark Patterson Lee will be part of the closeout process by preparing punch lists, reviewing all operating and maintenance manuals, reviewing warranty information, and reviewing all Contractor project completion forms and financial paperwork. The Contractors will prepare red line drawings which will be submitted for review, and then submitted to Clark Patterson to create the as-built drawings.

#### Task 8 – Construction Observation (Including Full Time On-Site Representative)

Clark Patterson Lee will provide representation on the site during the time the construction work is progressing on the project. CPL will be responsible to see that the contractors undertake their work in material compliance with the Contract Documents and will keep the County informed of the progress of such work, will do our best to guard the County against defects and deficiencies in the work on the project performed by any contractor, and may recommend disapproval of such work as failing to conform to the

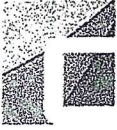


Contract Documents. We will not be responsible for selecting the contractor's means, methods, and techniques of performing the contractor's work. We will be responsible for the following tasks:

- Communication, cooperation, and control of the project on a contractor level.
- Ensuring that contractors have Safety Plans in place and that there is documentation that the Safety Plans are being implemented on-site.
- Reviewing, logging and communicating the Requests for Information (RFI's) from the contractors and Informational Bulletin's (IB's) from the Design Architects/Engineers.
- Review and resolve all building code issues with contractors.
- Review all bids, changes of scope of work, change orders, and pay applications.
- Ensure that all work is performed, completed, and tested as specified by the Architect/Engineer.
- Report to the Owner's representative daily.
- Preside over weekly construction meetings. CPL will attend pre-construction conferences and establish a schedule of progress meetings with the County and notify those expected to attend, and maintain and circulate copies of records of the meetings.
- Review project progress and issues with the Facilities Committee each month.
- Review, approve and maintain project schedule.

In addition to the items described above, our on-site representative will also:

- Serve as the County's liaison with the contractor.
- Obtain from the County additional details or information, when required at the job site for proper execution of the Work.
- Maintain orderly files for correspondence, reports of job conferences, shop drawings and other submissions, reproductions of original Contract Documents including all addenda, change orders and additional Drawings issued subsequent to the award of Contracts, the County and/or our interpretations of the Contract Documents, progress reports and other Project related documents.
- Keep a diary or log book of daily reports, recording hours (time of day) on the job site, weather conditions, list of visitors, daily activities, decisions, observations in general, and specific procedures. A copy of this record will be provided to the County at the Projects end and if requested, during the Project.
- Record names, addresses and telephone numbers of all parties involved in the Project such as officials of the County and the public agencies involved, contractors, sub-contractors and major material suppliers. A copy shall be provided to the County and updated as changes occur.
- Maintain a set of Drawings and a Field Book on which authorized changes as provided by the contractor(s) are noted which are to be available for review.
- When required, obtain from the contractor his list of suppliers and sub-contractors.
- Receive reviewed shop drawings and other submissions; record data received; maintain a file of such drawings and submissions; and check construction for compliance with them.
- Alert the contractor(s) field superintendent when he observes materials or equipment being installed before review of shop drawings or samples, where such are required, and advise the County when he believes it is necessary to disapprove work of the contractor as failing to conform to the Contract Documents.
- Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections and report to the County.
- Consult and coordinate with the County in advance of scheduled major tests, or important phases of the Project.



- During the course of the contractor(s) work, assemble guarantees, certificates, manuals and other required data to be furnished by the contractor and, as soon as practicable but prior to start-up of the Project, deliver this material to the County.
- Prior to final inspection, issue to the contractor(s) a list of observed items (“punch list”) requiring correction and verify that each correction has been made.
- Conduct final inspection in the presence of the County and prepare a final punch list of items to be corrected.
- Verify that all items on final punch list have been corrected and make recommendations to the County concerning acceptance.
- Conduct, in company with the County, a final inspection of the Project for conformance and compliance with the Contract Documents before the final payment to the contractor(s). Certify that all construction work has been satisfactorily completed in accordance with the Contract Documents. CPL will confirm that appropriate Project performance tests and requirements have been complied with so that the County can be assured that the Project will operate and perform as intended.

**Fee Proposal**

Clark Patterson Lee will provide the Scope of Work described as **Tasks 4 through 7** in accordance with the following **Lump Sum Fee Schedule**.

	<b>Phases 1 and 2</b>	<b>Phases 3 through 5</b>
Task 4 – Design Development	\$118,000	\$98,000
Task 5 – Construction Documents	\$234,000	\$184,000
Task 6 – Bidding & Award	\$27,500	\$22,500
Task 7 – Construction Administration	\$110,000	\$90,000
<b>TOTAL</b>	<b>\$489,500</b>	<b>\$394,500</b>

Clark Patterson Lee will provide the Scope of Work described as **Task 8** at the **Hourly Billing Rates** provided in the current service agreement WC 75-44 Periodic Professional Multidiscipline Engineering Services. It is anticipated that the following Titles and Rates will be applicable to this task:

Principal	\$165	(assume 2 hours +/- biweekly)
Project Engineer	\$95	(assume 80-90 hours biweekly)
Assistant Engineer	\$70	(assume 20-40 hours biweekly)

We are prepared to begin work as soon as authorized to proceed.

**Work Scope Excludes:**

- Generation of colored renderings other than one front elevation
- Hazard Abatement Design
- Acoustical Consultant for Courtrooms
- Consultant for Noise Abatement for Active Court Operations during construction
- Construction logistics for operating courts during construction
- Security Consultant for Access Control/Cameras and Incarcerated Holding Door/Hardware
- Moving specifications



- Temporary Outfitting of Interim Family Court Judge while Phase 1 is being constructed
- Interim Phasing:
  - Move of magnetometer screening
  - Temporary moves of Judge Secretaries and Law Clerks to Phase 2 S/C Courtroom area
- Loose furniture selection and procurement (by OCA)
- NYSERDA
- Green Building/LEED certification
- Special Inspections, including SWPPP Inspections
- Geotechnical Services during construction
- Site improvement scope beyond area to north, east, and west of Family Court Addition and west of existing Court Facility
- Design of Municipal Center security modifications to spaces other than for Courts
- Design for Court-related renovations of Probation, Public Defender, and District Attorney
  - Only design for modifications to existing Supreme Court Law Library for Courts and District Attorney
- What is unknown at this time, and what has been excluded:
  - Design excluded for Probation office renovations for requirements to move two Probation offices for proposed S/C Courtroom court-ready
  - Design excluded for extensive renovations for District Attorney for re-orientation of department for public access entrance at Probation/Public Defender

We appreciate the opportunity to submit our proposal and look forward to assisting you in this endeavor. If you have any questions or require additional information, please contact me at (800) 274-9000.

**Acceptance**

Agreed to the foregoing scope and fee to be completed in accordance with the terms and conditions of service agreement WC 75-14, Periodic Professional Multidiscipline Engineering Services:

CONSULTANT:  
CLARK PATTERSON LEE  
30 Century Hill Drive, Suite 104  
Latham, NY 12110

OWNER:  
WARREN COUNTY  
Department of Public Works  
4028 Main Street  
Warrensburg, NY 12885

\_\_\_\_\_  
(signature)

Matthew T. Smullen, P.E.  
Principal

Date: April 22, 2015

\_\_\_\_\_  
(signature)

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Probation**

**DATE: 4/27/15**

(a) Purpose of Amendment:

**To accept \$2,500 from the Warren/Washington Victim Impact Panel in order to pay consultant Walter Joseph Lashway to facilitate three (3) sessions for the remainder of the year**

(b) Appropriation Code, Object Code, Full Title and Amount:

**A.3140 473 - Probation, Consultant - \$2,500**

(c) Revenue Code (with title), and Amount:

**A.3140 2713 - Probation, Gifts & Donations-Probation - \$2,500**

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: WESTMOUNT HEALTH FACILITY**

**DATE: April 24, 2015**

(a) Purpose of Amendment:

**Request to amend various 2015 revenues and expenditures to meet the future needs of Westmount Health Facility and appropriate \$811,794 of fund balance to cover deficit.**

(b) Appropriation Code, Object Code, Full Title and Amount:

**See attached.**

(c) Revenue Code (with title), and Amount:

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
REVENUE			
2401	Department 240100 - Interest Income	833.00	
	Interest & Earnings		
	Department 240100 - Interest Income Totals	<u>\$833.00</u>	<b>\$833</b>
2701	Department 270100 - Refund - Prior Year Expense	.00	
	Refund of Prior Year Expense		
	Department 270100 - Refund - Prior Year Expense Totals	<u>\$0.00</u>	
3020	Department 302000 - Private Pay Care Revenue	535,500.00	
	Private Pay Revenue		
	Department 302000 - Private Pay Care Revenue Totals	<u>\$535,500.00</u>	<b>\$566,100</b>
3022	Department 302001 - Medicare Part A Care Revenue	275,535.00	
	Medicare Revenue		
	Department 302001 - Medicare Part A Care Revenue Totals	<u>\$275,535.00</u>	<b>\$275,535</b>
3023	Department 302002 - Medicaid Care Revenue	1,367,400.00	
	Medicaid Revenue		
	Department 302002 - Medicaid Care Revenue Totals	<u>\$1,367,400.00</u>	<b>\$1,728,600</b>
3026	Department 302003 - Medicaid Therapy Revenue	57,785.00	
	Daily Rate		
	Department 302003 - Medicaid Therapy Revenue Totals	<u>\$57,785.00</u>	<b>\$57,785</b>
3020	Department 302008 - Private Pay Therapy Revenue	2,000.00	
	Private Pay Revenue		
	Department 302008 - Private Pay Therapy Revenue Totals	<u>\$2,000.00</u>	<b>\$2,000</b>
3022	Department 302009 - Medicare A Therapy Revenue	.00	
	Medicare Revenue		
	Department 302009 - Medicare A Therapy Revenue Totals	<u>\$0.00</u>	
3022	Department 302010 - Medicaid A Pharmacy Revenue	.00	
	Medicare Revenue		
	Department 302010 - Medicaid A Pharmacy Revenue Totals	<u>\$0.00</u>	
3023	Department 302012 - Medicaid NYS Assessment Revenue	111,284.00	
	Medicaid Revenue		
	Department 302012 - Medicaid NYS Assessment Revenue Totals	<u>\$111,284.00</u>	<b>\$111,284</b>
	Department 302015 - Medicare A Lab Revenue		

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
3022	Medicare Revenue	.00	
	Department 302015 - Medicare A Lab Revenue Totals	\$0.00	
3022	Medicare Revenue	.00	
	Department 302016 - Medicare A Radiology Revenue Totals	\$0.00	
3020	Private Pay Revenue	.00	
	Department 302020 - Private Pay Commercial Ins Rev Totals	\$0.00	
5010	Other Operating Income	125.00	\$125
	Department 501000 - Other Operating Revenue Totals	\$125.00	
2230	Co-Generation Reimbursement	6,362.00	\$6,362
	Department 503101 - Cogeneration Reimbursement Totals	\$6,362.00	
1650	Public Nursing Home Income	1,400,000.00	
	Department 503201 - Public Nursing Income Totals	\$1,400,000.00	
5095	Vending Machine Comm	1,000.00	
	Department 509500 - Vending Machine Revenue Totals	\$1,000.00	\$1,000
5175	Refunds and Rebates	125.00	
	Department 517500 - Rebates and Refunds Revenue Totals	\$125.00	\$125
2705	Gifts & Donations	833.00	
	Department 517701 - Donated Gifts Totals	\$833.00	\$833
2705	Gifts & Donations	125,000.00	
	Department 517702 - Operating Transfers Totals	\$125,000.00	\$125,000
2770	Other Unclassified Revenue	208.00	
	Department 521900 - Other Unclassified Revenue Totals	\$208.00	\$208

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
2771	Department 551100 - Provision for Bad Debts		
	Provision for Bad Debts	.00	
	Department 551100 - Provision for Bad Debts Totals	\$0.00	
3023	Department 552001 - Medicaid Contractual Allowance		
	Medicaid Revenue	.00	
	Department 552001 - Medicaid Contractual Allowance Totals	\$0.00	
3022	Department 552003 - Medicare Part A - Contr Allow		
	Medicare Revenue	.00	
	Department 552003 - Medicare Part A - Contr Allow Totals	\$0.00	
3022	Department 552006 - Medicare A Pharmacy Contr Allow		
	Medicare Revenue	.00	
	Department 552006 - Medicare A Pharmacy Contr Allow Totals	\$0.00	
3022	Department 552009 - Medicare A Lab Contr Allowance		
	Medicare Revenue	.00	
	Department 552009 - Medicare A Lab Contr Allowance Totals	\$0.00	
3022	Department 552010 - Medicare A Radiology Contr Allow		
	Medicare Revenue	.00	
	Department 552010 - Medicare A Radiology Contr Allow Totals	\$0.00	
3020	Department 552014 - Private Pay Phys Billing C/A		
	Private Pay Revenue	.00	
	Department 552014 - Private Pay Phys Billing C/A Totals	\$0.00	
3023	Department 552017 - Medicaid NYS Assessment C/A		
	Medicaid Revenue	.00	
	Department 552017 - Medicaid NYS Assessment C/A Totals	\$0.00	
3023	Department 552018 - Medicaid NYS Assess C/A Prior Yr		
	Medicaid Revenue	.00	
	Department 552018 - Medicaid NYS Assess C/A Prior Yr Totals	\$0.00	
3021	Department 552019 - Medicaid Physician Billing C/A		
	Physician Billing	.00	
	Department 552019 - Medicaid Physician Billing C/A Totals	\$0.00	
3022	Department 552020 - Medicare A Therapy Contr Allow		
	Medicare Revenue	.00	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
3020	Department 552020 - Medicare A Therapy Contr Allow Totals	\$0.00	
	Department 552021 - Private Pay Comm Ins Contr Allow		
	Private Pay Revenue	.00	
	Department 552021 - Private Pay Comm Ins Contr Allow Totals	\$0.00	
3023	Department 552500 - Medicaid Contr Allow Prior Year		
	Medicaid Revenue	.00	
	Department 552500 - Medicaid Contr Allow Prior Year Totals	\$0.00	
3022	Department 552501 - Medicare A Contr Allow Prior Yr		
	Medicare Revenue	.00	
	Department 552501 - Medicare A Contr Allow Prior Yr Totals	\$0.00	
3020	Department 552502 - Private Pay Therapy C/A Prior Yr		
	Private Pay Revenue	.00	
	Department 552502 - Private Pay Therapy C/A Prior Yr Totals	\$0.00	
3020	Department 552503 - Private Pay C/A Prior Year		
	Private Pay Revenue	.00	
	Department 552503 - Private Pay C/A Prior Year Totals	\$0.00	
2680	Department 901001 - Insurance Recovery		
	Insurance Recoveries	.00	
	Department 901001 - Insurance Recovery Totals	\$0.00	
	REVENUE TOTALS	\$3,883,990.00	\$2,875,790
	EXPENSE		
	Department 60100 - Nursing Administration		
	Sub Department 100 - Management and Supervision		
110	Salaries - Regular	\$55,621	\$55,621
810	Retirement	\$5,840	\$5,840
830	Social Security	\$3,449	\$3,449
831	Medicare Contribution	\$806	\$806
840	Workmen's Compensation	\$4,550	\$0
850	Unemployment Insurance	\$417	\$417
860	Hospitalization	\$5,558	\$5,558
861	Retirees Hospitalization	\$11,515	\$11,515
865	Dental Insurance	\$240	\$240

## Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
435	Sub Department 2700 - Physician Fees	\$87,996	
	Medical Fees	\$40	\$40
	Sub Department 2700 - Physician Fees Totals	\$40	
439	Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck		
	Misc Fees & Expenses	\$146	\$146
	Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck Totals	\$146	
410	Sub Department 5906 - Supplies		
	Supplies	\$125	\$125
	Sub Department 5906 - Supplies Totals	\$125	
110	Sub Department 600 - Clerical & Other Admin Wages		
120	Salaries - Regular	\$11,591	\$11,591
130	Salaries - Overtime	\$108	\$108
810	Salaries - Part Time	\$4,926	\$4,926
830	Retirement	\$2,007	\$2,007
831	Social Security	\$1,031	\$1,031
840	Medicare Contribution	\$241	\$241
850	Workmen's Compensation	\$1,388	\$1,388
855	Unemployment Insurance	\$2,500	\$2,500
860	Disability	\$208	\$208
865	Hospitalization	\$2,983	\$2,983
	Dental Insurance	\$120	\$120
	Sub Department 600 - Clerical & Other Admin Wages Totals	\$27,103	
427	Sub Department 8500 - Dues - Nursing Home Association		
	Memberships & Dues	\$42	\$42
	Sub Department 8500 - Dues - Nursing Home Association Totals	\$42	
444	Sub Department 8800 - Travel, Conferences, Workshops		
	Travel/Education/Conference	\$417	\$417
	Sub Department 8800 - Travel, Conferences, Workshops Totals	\$417	
426	Sub Department 8900 - Books, Periodicals, Subscription		
	Subscriptions	\$167	\$167
	Sub Department 8900 - Books, Periodicals, Subscription Totals	\$167	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
436	Sub Department 9101 - Other Direct Costs Advertising		
	Advertising Fees	\$833	\$833
	Sub Department 9101 - Other Direct Costs Advertising Totals	\$833	
	Department 60100 - Nursing Administration Totals	\$116,869	
	Department 60200 - Nursing - Nurses' Stations		
	Sub Department 100 - Management and Supervision		
110	Salaries - Regular	\$103,107	\$103,107
120	Salaries - Overtime	\$10,229	\$15,229
130	Salaries - Part Time	\$10,417	\$11,417
810	Retirement	\$14,714	\$14,714
830	Social Security	\$7,672	\$7,672
831	Medicare Contribution	\$1,793	\$1,793
840	Workmen's Compensation	\$10,111	\$0
850	Unemployment Insurance	\$833	\$833
855	Disability	\$417	\$417
860	Hospitalization	\$23,857	\$23,857
861	Retires Hospitalization	\$4,303	\$4,303
865	Dental Insurance	\$410	\$410
	Sub Department 100 - Management and Supervision Totals	\$187,863	
435	Sub Department 2700 - Physician Fees		
	Medical Fees	\$396	\$396
	Sub Department 2700 - Physician Fees Totals	\$396	
	Sub Department 300 - Registered Nurses Wages		
110	Salaries - Regular	\$73,702	\$73,702
120	Salaries - Overtime	\$4,315	\$4,315
130	Salaries - Part Time	\$32,014	\$32,014
810	Retirement	\$9,672	\$9,672
830	Social Security	\$6,822	\$6,822
831	Medicare Contribution	\$1,595	\$1,595
840	Workmen's Compensation	\$8,906	\$0
850	Unemployment Insurance	\$833	\$833
855	Disability	\$417	\$417

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
860	Hospitalization	\$22,401	\$22,401
861	Retires Hospitalization	\$6,114	\$6,114
865	Dental Insurance	\$410	\$410
	Sub Department 300 - Registered Nurses Wages Totals	\$167,201	
439	Misc Fees & Expenses	\$438	\$438
444	Travel/Education/Conference	\$413	\$413
	Sub Department 3700 - Other Fees Recerts/Crim Bkngnd Ck	\$851	
	Sub Department 3810 - Other Payments Disposal Linens		
469	Other Payments/Contributions	\$25,000	\$25,000
	Sub Department 3810 - Other Payments Disposal Linens Totals	\$25,000	
	Sub Department 400 - LPN & Activities Director Wages		
110	Salaries - Regular	\$174,034	\$174,034
120	Salaries - Overtime	\$9,139	\$20,000
130	Salaries - Part Time	\$80,541	\$80,541
810	Retirement	\$26,979	\$26,979
830	Social Security	\$16,353	\$16,353
831	Medicare Contribution	\$3,824	\$3,824
840	Workmen's Compensation	\$21,614	\$0
850	Unemployment Insurance	\$16,667	\$16,667
855	Disability	\$12,500	\$12,500
860	Hospitalization	\$61,726	\$61,726
861	Retires Hospitalization	\$10,311	\$10,311
865	Dental Insurance	\$870	\$870
	Sub Department 400 - LPN & Activities Director Wages Totals	\$434,558	
	Sub Department 4900 - Medical Fee Other Medical Supply		
435	Medical Fees	\$12,500	\$12,500
470	Contract	\$6,000	\$6,000
	Sub Department 4900 - Medical Fee Other Medical Supply Totals	\$18,500	
	Sub Department 500 - Aides, Orderlies, Assistants		
110	Salaries - Regular	\$366,437	\$366,437
120	Salaries - Overtime	\$30,613	\$39,613

## Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
130	Salaries - Part Time	\$155,586	
810	Retirement	\$65,013	
830	Social Security	\$34,259	
831	Medicare Contribution	\$8,007	
840	Workmen's Compensation	\$45,348	
850	Unemployment Insurance	\$14,583	
855	Disability	\$3,333	
860	Hospitalization	\$118,949	
861	Retirees Hospitalization	\$29,273	
865	Dental Insurance	\$1,790	
	Sub Department 500 - Aides, Orderlies, Assistants Totals	<u>\$873,191</u>	
410	Sub Department 5600 - Employee Wearing Apparel		
	Supplies	\$4,167	
	Sub Department 5600 - Employee Wearing Apparel Totals	<u>\$4,167</u>	
210	Sub Department 5802 - Furniture Equipment		
	Furniture/Furnishings	\$4,583	
	Sub Department 5802 - Furniture Equipment Totals	<u>\$4,583</u>	
260	Sub Department 5803 - Other Equipment		
	Other Equipment	\$4,830	
	Sub Department 5803 - Other Equipment Totals	<u>\$4,830</u>	
410	Sub Department 5906 - Supplies		
	Supplies	\$14,583	
	Sub Department 5906 - Supplies Totals	<u>\$14,583</u>	
413	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop		
	Repair & Maint.-Bldg/Property	\$417	
	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop Totals	<u>\$417</u>	
422	Sub Department 6300 - Repair & Maint PS DA Equipment		
	Repair/Maint-Equipment	\$1,250	
	Sub Department 6300 - Repair & Maint PS DA Equipment Totals	<u>\$1,250</u>	
470	Sub Department 6801 - Contracted Services		
	Contract	\$62,500	
	Sub Department 6801 - Contracted Services Totals	<u>\$62,500</u>	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
470	Sub Department 6802 - Contracted Services Contract	\$89,167 \$89,167	\$89,167
421	Sub Department 7300 - Equipment Rental Equipment Rental	\$15,000 \$15,000	\$15,000
427	Sub Department 8500 - Dues - Nursing Home Association Memberships & Dues	\$51 \$51	\$51
444	Sub Department 8800 - Travel, Conferences, Workshops Travel/Education/Conference	\$1,875 \$1,875	\$1,875
426	Sub Department 8900 - Books, Periodicals, Subscription Subscriptions	\$417 \$417	\$417
436	Sub Department 9101 - Other Direct Costs Advertising Advertising Fees	\$1,667 \$1,667	\$1,667
424	Sub Department 9102 - Other Direct Costs Postage Postage	\$83 \$83	\$83
435	Department 72100 - Nursing - Laboratory Services Sub Department 2700 - Physician Fees Medical Fees	\$1,250 \$1,250 \$1,250	\$1,250
470	Sub Department 6201 - Medical PS Lab Contract	\$2,500 \$2,500	\$2,500
	Department 72400 - Nursing - Radiology Sub Department 6202 - Medical PS Radiology	\$3,750 \$3,750	\$3,750

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
470	Contract	\$3,250	\$3,250
	Sub Department 6202 - Medical PS Radiology Totals	\$3,250	
	Department 72400 - Nursing - Radiology Totals	\$3,250	
	Department 72600 - Activities Program		
	Sub Department 100 - Management and Supervision		
110	Salaries - Regular	\$15,559	\$15,559
120	Salaries - Overtime	\$0	\$500
810	Retirement	\$2,956	\$2,956
830	Social Security	\$965	\$965
831	Medicare Contribution	\$226	\$226
840	Workmen's Compensation	\$1,300	\$0
855	Disability	\$417	\$417
860	Hospitalization	\$6,114	\$6,114
861	Retires Hospitalization	\$1,455	\$1,455
865	Dental Insurance	\$120	\$120
	Sub Department 100 - Management and Supervision Totals	\$29,112	
435	Medical Fees	\$79	\$79
	Sub Department 2700 - Physician Fees		
	Sub Department 2700 - Physician Fees Totals	\$79	
	Sub Department 3700 - Other Fees Recerts/Crim Bkgrd Ck		
	Misc Fees & Expenses	\$88	\$88
439	Sub Department 3700 - Other Fees Recerts/Crim Bkgrd Ck Totals	\$88	
	Sub Department 400 - LPN & Activities Director Wages		
110	Salaries - Regular	\$0	
120	Salaries - Overtime	\$310	\$310
130	Salaries - Part Time	\$11,888	\$11,888
810	Retirement	\$0	
830	Social Security	\$756	\$756
831	Medicare Contribution	\$177	\$177
840	Workmen's Compensation	\$1,016	\$0
850	Unemployment Insurance	\$0	
855	Disability	\$417	\$417

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
445	Sub Department 5000 - Food	\$14,564	
	Foods	\$417	\$417
	Sub Department 5000 - Food Totals	\$417	
410	Sub Department 5906 - Supplies	\$625	\$625
	Supplies	\$625	
	Sub Department 5906 - Supplies Totals	\$625	
426	Sub Department 8900 - Books, Periodicals, Subscription	\$125	\$125
	Subscriptions	\$125	
	Sub Department 8900 - Books, Periodicals, Subscription Totals	\$125	
436	Sub Department 9101 - Other Direct Costs Advertising	\$250	\$250
	Advertising Fees	\$250	
	Sub Department 9101 - Other Direct Costs Advertising Totals	\$250	
	Department 72600 - Activities Program Totals	\$45,260	
437	Department 72700 - Pharmacy	\$2,560	\$2,560
	Sub Department 2900 - Consulting Services	\$2,560	
	Consulting Fees	\$2,560	
	Sub Department 2900 - Consulting Services Totals	\$2,560	
435	Sub Department 4400 - Prescription Drugs	\$37,500	\$37,500
	Medical Fees	\$37,500	
	Sub Department 4400 - Prescription Drugs Totals	\$37,500	
435	Sub Department 4500 - Medicine Cabinet Drugs	\$4,167	\$4,167
	Medical Fees	\$4,167	
	Sub Department 4500 - Medicine Cabinet Drugs Totals	\$4,167	
	Department 72700 - Pharmacy Totals	\$44,227	
470	Department 72900 - Dental	\$9,250	\$9,250
	Sub Department 2700 - Physician Fees	\$9,250	
	Contract	\$9,250	
	Sub Department 2700 - Physician Fees Totals	\$9,250	
	Department 72900 - Dental Totals	\$9,250	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
435	Medical Fees	\$40	\$40
	Sub Department 2700 - Physician Fees Totals	\$40	
439	Misc Fees & Expenses	\$44	\$44
	Sub Department 3700 - Other Fees Recerts/Crim Bkngd Ck		
	Sub Department 3700 - Other Fees Recerts/Crim Bkngd Ck Totals	\$44	
110	Salaries - Regular	\$10,700	\$10,700
120	Salaries - Overtime	\$0	\$500
810	Retirement	\$1,669	\$1,669
830	Social Security	\$663	\$663
831	Medicare Contribution	\$155	\$155
840	Workmen's Compensation	\$895	\$0
855	Disability	\$417	\$417
860	Hospitalization	\$2,983	\$2,983
865	Dental Insurance	\$50	\$50
	Sub Department 500 - Aides, Orderlies, Assistants Totals	\$17,532	
260	Other Equipment	\$250	\$250
	Sub Department 5803 - Other Equipment Totals	\$250	
410	Supplies	\$417	\$417
	Sub Department 5906 - Supplies Totals	\$417	
470	Contract	\$37,500	\$37,500
	Sub Department 6802 - Contracted Services Totals	\$37,500	
444	Travel/Education/Conference	\$83	\$83
	Sub Department 8800 - Travel, Conferences, Workshops Totals	\$83	
	Department 73300 - Physical Therapy Totals	\$55,866	
	Department 73400 - Occupational Therapy		
	Sub Department 5906 - Supplies		
	Supplies	\$500	\$500

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
470	Sub Department 6802 - Contracted Services	\$500	
	Contract	\$25,000	\$25,000
426	Sub Department 8900 - Books, Periodicals, Subscription		
	Subscriptions	\$42	\$42
	Sub Department 8900 - Books, Periodicals, Subscription Totals	\$42	
	Department 73400 - Occupational Therapy Totals	\$25,542	
410	Department 73500 - Speech and Hearing Therapy		
	Sub Department 5906 - Supplies		
	Supplies	\$167	\$167
	Sub Department 5906 - Supplies Totals	\$167	
470	Sub Department 6802 - Contracted Services	\$5,000	\$5,000
	Contract	\$5,000	
	Sub Department 6802 - Contracted Services Totals	\$5,000	
	Department 73500 - Speech and Hearing Therapy Totals	\$5,167	
	Department 73800 - Social Services		
	Sub Department 200 - Cook & Social Worker Wages		
110	Salaries - Regular	\$0	
120	Salaries - Overtime	\$0	
130	Salaries - Part Time	\$7,858	
810	Retirement	\$825	
830	Social Security	\$487	
831	Medicare Contribution	\$114	
840	Workmen's Compensation	\$1,313	
850	Unemployment Insurance	\$417	
860	Hospitalization	\$0	
861	Retirees Hospitalization	\$2,911	
865	Dental Insurance	\$0	
	Sub Department 200 - Cook & Social Worker Wages Totals	\$13,925	
	Sub Department 2900 - Consulting Services		
437	Consulting Fees	\$875	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
439	Sub Department 3700 - Other Fees Recerts/Crim Bkngd Ck Misc Fees & Expenses	\$875	\$875
810	Sub Department 600 - Clerical & Other Admin Wages Retirement	\$43	\$43
444	Sub Department 8800 - Travel, Conferences, Workshops Travel/Education/Conference	\$0	
	Sub Department 600 - Clerical & Other Admin Wages Totals	\$0	
	Sub Department 8800 - Travel, Conferences, Workshops Totals	\$417	
	Department 74100 - Medical Staff Service	\$417	\$417
810	Sub Department 800 - Physician Retirement	\$15,260	
840	Workmen's Compensation	\$0	
861	Retires Hospitalization	\$0	
	Sub Department 800 - Physician Totals	\$2,911	
	Department 74100 - Medical Staff Service Totals	\$2,911	\$2,911
	Department 82100 - Dietary Service		
110	Sub Department 100 - Management and Supervision Salaries - Regular	\$18,706	\$18,706
120	Salaries - Overtime	\$0	\$0
810	Retirement	\$3,554	\$3,554
830	Social Security	\$1,160	\$1,160
831	Medicare Contribution	\$271	\$271
840	Workmen's Compensation	\$1,532	\$0
855	Disability	\$417	\$417
860	Hospitalization	\$6,114	\$6,114
861	Retires Hospitalization	\$3,057	\$3,057
865	Dental Insurance	\$120	\$120
	Sub Department 100 - Management and Supervision Totals	\$34,931	
	Sub Department 200 - Cook & Social Worker Wages		

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
110	Salaries - Regular	\$39,880	
120	Salaries - Overtime	\$2,500	
810	Retirement	\$8,053	
830	Social Security	\$2,627	
831	Medicare Contribution	\$614	
840	Workmen's Compensation	\$3,515	\$0
850	Unemployment Insurance	\$417	\$417
855	Disability	\$417	\$417
860	Hospitalization	\$23,262	
865	Dental Insurance	\$360	\$360
	Sub Department .200 - Cook & Social Worker Wages Totals	\$81,645	
435	Sub Department 2700 - Physician Fees		
	Medical Fees	\$168	
	Sub Department 2700 - Physician Fees Totals	\$168	\$168
437	Sub Department 2900 - Consulting Services		
	Consulting Fees	\$15,947	
	Sub Department 2900 - Consulting Services Totals	\$15,947	\$15,947
439	Sub Department 3700 - Other Fees Recerts/Crim Bkgrd Ck		
	Misc Fees & Expenses	\$229	
	Sub Department 3700 - Other Fees Recerts/Crim Bkgrd Ck Totals	\$229	\$229
445	Sub Department 5000 - Food		
	Foods	\$91,667	
	Sub Department 5000 - Food Totals	\$91,667	\$91,667
421	Sub Department 5503 - Equipment Rental		
	Equipment Rental	\$500	
	Sub Department 5503 - Equipment Rental Totals	\$500	\$500
410	Sub Department 5600 - Employee Wearing Apparel		
	Supplies	\$208	
	Sub Department 5600 - Employee Wearing Apparel Totals	\$208	\$208
210	Sub Department 5802 - Furniture Equipment		
	Furniture/Furnishings	\$0	
	Sub Department 5802 - Furniture Equipment Totals	\$0	\$0

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
260	Sub Department 5803 - Other Equipment		
	Other Equipment	\$1,167	
	Sub Department 5803 - Other Equipment Totals	\$1,167	\$1,167
410	Sub Department 5906 - Supplies		
	Supplies	\$12,500	
	Sub Department 5906 - Supplies Totals	\$12,500	\$12,500
413	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop		
	Repair & Maint.-Bldg/Property	\$833	
	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop Totals	\$833	\$833
422	Sub Department 6300 - Repair & Maint PS DA Equipment		
	Repair/Maint-Equipment	\$2,083	
	Sub Department 6300 - Repair & Maint PS DA Equipment Totals	\$2,083	\$2,083
	Sub Department 700 - FSH HK LL Maintenance		
110	Salaries - Regular	\$66,105	
120	Salaries - Overtime	\$6,000	
130	Salaries - Part Time	\$17,746	
810	Retirement	\$12,254	
830	Social Security	\$5,570	
831	Medicare Contribution	\$1,306	
840	Workmen's Compensation	\$7,358	
850	Unemployment Insurance	\$417	
855	Disability	\$2,083	
860	Hospitalization	\$25,907	
861	Retirees Hospitalization	\$4,197	
865	Dental Insurance	\$510	
	Sub Department 700 - FSH HK LL Maintenance Totals	\$149,453	
421	Sub Department 7300 - Equipment Rental		
	Equipment Rental	\$500	
	Sub Department 7300 - Equipment Rental Totals	\$500	\$500
436	Sub Department 9101 - Other Direct Costs Advertising		
	Advertising Fees	\$221	
	Sub Department 9101 - Other Direct Costs Advertising Totals	\$221	\$221

## Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
	Department 82200 - Plant Operation and Maintenance	\$392,052	
	Sub Department 100 - Management and Supervision		
	Salaries - Regular	\$22,830	\$22,830
810	Retirement	\$4,338	\$4,338
830	Social Security	\$1,415	\$1,415
831	Medicare Contribution	\$331	\$331
840	Workmen's Compensation	\$1,869	\$0
860	Hospitalization	\$8,574	\$8,574
865	Dental Insurance	\$120	\$120
	Sub Department 100 - Management and Supervision Totals	\$39,477	
435	Sub Department 2700 - Physician Fees	\$79	\$79
	Medical Fees	\$79	
	Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck	\$44	\$44
439	Misc Fees & Expenses	\$44	
	Sub Department 5600 - Employee Wearing Apparel	\$167	\$167
453	Uniforms & Clothing	\$167	
	Sub Department 5803 - Other Equipment	\$0	\$0
260	Other Equipment	\$0	
	Sub Department 5804 - Technical Equipment	\$0	\$0
270	Lawn & Landscaping	\$0	
	Sub Department 5900 - Supplies/Auto Supplies/Repair	\$236	\$236
441	Auto-Supplies & Repair	\$236	
	Sub Department 5906 - Supplies	\$4,167	\$4,167
410	Supplies	\$4,167	
	Sub Department 5906 - Supplies Totals	\$4,167	\$4,167
	Department 82100 - Dietary Service Totals	\$392,052	

# Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
410	Sub Department 5913 - Other Supplies - Snow & Ice Supplies	\$417	
	Sub Department 5913 - Other Supplies - Snow & Ice Totals	<u>\$417</u>	\$417
442	Sub Department 5914 - Supplies - Auto & Gas/Oil Automotive - Gas & Oil	\$2,083	
	Sub Department 5914 - Supplies - Auto & Gas/Oil Totals	<u>\$2,083</u>	
413	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop Repair & Maint.-Bldg/Property	\$6,667	
	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop Totals	<u>\$6,667</u>	
441	Sub Department 6303 - Repairs & Maint - PS & DA Auto Auto-Supplies & Repair	\$861	
	Sub Department 6303 - Repairs & Maint - PS & DA Auto Totals	<u>\$861</u>	\$861
422	Sub Department 6310 - Repairs & Maint PS & DA Equip Repair/Maint-Equipment	\$208	
	Sub Department 6310 - Repairs & Maint PS & DA Equip Totals	<u>\$208</u>	\$208
470	Sub Department 6822 - Contracted Services Contract	\$14,583	
	Sub Department 6822 - Contracted Services Totals	<u>\$14,583</u>	\$14,583
110	Sub Department 700 - FSH HK LL Maintenance Salaries - Regular	\$45,868	
120	Salaries - Overtime	\$855	
810	Retirement	\$9,508	
830	Social Security	\$2,897	
831	Medicare Contribution	\$676	
840	Workmen's Compensation	\$3,891	
860	Hospitalization	\$6,040	
861	Retirees Hospitalization	\$5,822	
865	Dental Insurance	\$290	
	Sub Department 700 - FSH HK LL Maintenance Totals	<u>\$75,847</u>	
470	Sub Department 7100 - Contracted Svcs - Siemens Lease Contract	\$32,900	
	Sub Department 7100 - Contracted Svcs - Siemens Lease Totals	<u>\$32,900</u>	\$32,900

## Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
421	Sub Department 7300 - Equipment Rental Equipment Rental	\$125	\$125
	Sub Department 7300 - Equipment Rental Totals	<u>\$125</u>	
414	Sub Department 7500 - Gasoline Gas-Natural	\$41,667	
	Sub Department 7500 - Gasoline Totals	<u>\$41,667</u>	\$41,667
416	Sub Department 7700 - Fuel Oil Oil & Gas-Heating	\$1,250	
	Sub Department 7700 - Fuel Oil Totals	<u>\$1,250</u>	\$1,250
418	Sub Department 810 - General Insurance Ins-General Liability	\$1,042	
	Sub Department 810 - General Insurance Totals	<u>\$1,042</u>	\$1,042
417	Sub Department 8300 - Licenses & Taxes Water/Sewer/Taxes	\$9,000	
	Sub Department 8300 - Licenses & Taxes Totals	<u>\$9,000</u>	\$9,000
444	Sub Department 8800 - Travel, Conferences, Workshops Travel/Education/Conference	\$83	
	Sub Department 8800 - Travel, Conferences, Workshops Totals	<u>\$83</u>	\$83
	Department 82200 - Plant Operation and Maintenance Totals	<u>\$230,903</u>	
	<b>Department 82400 - Housekeeping Service</b>		
	Sub Department 100 - Management and Supervision Retirement	\$0	
810	Workmen's Compensation	\$0	
840	Retirees Hospitalization	\$1,455	
861	Sub Department 100 - Management and Supervision Totals	<u>\$1,455</u>	\$1,455
	Sub Department 2700 - Physician Fees Medical Fees	\$40	
435	Sub Department 2700 - Physician Fees Totals	<u>\$40</u>	\$40
	<b>Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck</b>		
	Misc Fees & Expenses	\$85	
439	Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck Totals	<u>\$85</u>	\$85
	<b>Sub Department 5803 - Other Equipment</b>		

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
260	Other Equipment	\$0	
	Sub Department 5906 - Supplies	\$0	
410	Supplies	\$6,250	
	Sub Department 5803 - Other Equipment Totals	\$6,250	\$6,250
413	Repair & Maint PS DA Bldg/Prop	\$500	
	Repair & Maint.-Bldg/Property	\$500	
	Sub Department 6101 - Repair & Maint PS DA Bldg/Prop Totals	\$500	\$500
422	Repair/Maint-Equipment	\$125	
	Sub Department 6300 - Repair & Maint PS DA Equipment Totals	\$125	\$125
110	Salaries - Regular	\$58,526	
120	Salaries - Overtime	\$655	
130	Salaries - Part Time	\$4,743	
810	Retirement	\$10,915	
830	Social Security	\$3,964	
831	Medicare Contribution	\$928	
840	Workmen's Compensation	\$4,926	
850	Unemployment Insurance	\$2,500	
855	Disability	\$417	
860	Hospitalization	\$23,513	
861	Retirees Hospitalization	\$10,230	
865	Dental Insurance	\$290	
	Sub Department 700 - FSH HK LL Maintenance Totals	\$121,607	
	Department 82400 - Housekeeping Service Totals	\$130,062	
	Department 82500 - Laundry and Linen Service		
	Sub Department 100 - Management and Supervision		
810	Retirement	\$0	
840	Workmen's Compensation	\$0	
	Sub Department 100 - Management and Supervision Totals	\$0	
	Sub Department 2700 - Physician Fees		

## Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
<b>Fund EF - Westmount</b>			
435	Medical Fees	\$56	
	Sub Department 2700 - Physician Fees Totals	\$56	\$56
410	Supplies	\$4,167	
	Sub Department 5906 - Supplies	\$4,167	\$4,167
422	Repair/Maint-Equipment	\$417	
	Sub Department 6300 - Repair & Maint PS DA Equipment	\$417	\$417
	Sub Department 6300 - Repair & Maint PS DA Equipment Totals		
	Sub Department 700 - FSH HK LL Maintenance		
110	Salaries - Regular	\$22,573	
120	Salaries - Overtime	\$218	
130	Salaries - Part Time	\$9,486	
810	Retirement	\$3,956	
830	Social Security	\$2,002	
831	Medicare Contribution	\$468	
840	Workmen's Compensation	\$2,677	
850	Unemployment Insurance	\$833	
855	Disability	\$417	
860	Hospitalization	\$5,694	
861	Retirees Hospitalization	\$6,114	
865	Dental Insurance	\$50	
	Sub Department 700 - FSH HK LL Maintenance Totals	\$54,488	
	Department 82500 - Laundry and Linen Service Totals	\$59,128	
	Department 83110 - Fiscal Services Office		
	Sub Department 100 - Management and Supervision		
110	Salaries - Regular	\$21,910	
120	Salaries - Overtime	\$682	
810	Retirement	\$4,293	
830	Social Security	\$1,400	
831	Medicare Contribution	\$328	
840	Workmen's Compensation	\$1,846	
860	Hospitalization	\$8,574	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
861	Retirees Hospitalization	\$2,911	\$2,911
865	Dental Insurance	\$120	\$120
	Sub Department 100 - Management and Supervision Totals	\$42,064	
470	Sub Department 3100 - Contracted Services - Auditing		
	Contract	\$16,500	
	Sub Department 3100 - Contracted Services - Auditing Totals	\$16,500	\$16,500
439	Sub Department 3700 - Other Fees Recerts/Crim Bkngnd Ck		
	Misc Fees & Expenses	\$43	
	Sub Department 3700 - Other Fees Recerts/Crim Bkngnd Ck Totals	\$43	\$43
410	Sub Department 5500 - Office Supplies		
	Supplies	\$417	
	Sub Department 5500 - Office Supplies Totals	\$417	\$417
110	Sub Department 600 - Clerical & Other Admin Wages		
120	Salaries - Regular	\$57,835	\$57,835
810	Salaries - Overtime	\$0	\$1,000
830	Retirement	\$9,768	\$9,768
831	Social Security	\$3,586	\$3,586
840	Medicare Contribution	\$839	\$839
850	Workmen's Compensation	\$4,845	\$0
860	Unemployment Insurance	\$417	\$417
861	Hospitalization	\$16,979	\$16,979
865	Retirees Hospitalization	\$10,480	\$10,480
	Dental Insurance	\$100	\$100
	Sub Department 600 - Clerical & Other Admin Wages Totals	\$104,849	
422	Sub Department 6300 - Repair & Maint PS DA Equipment		
	Repair/Maint-Equipment	\$2,708	
	Sub Department 6300 - Repair & Maint PS DA Equipment Totals	\$2,708	\$2,708
470	Sub Department 6800 - Contracted Services		
	Contract	\$750	
	Sub Department 6800 - Contracted Services Totals	\$750	\$750
469	Sub Department 8302 - Pymnts/Contrib - NYS Assessment		
	Other Payments/Contributions	\$180,895	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
439	Sub Department 8302 - Pymnts/Contrib - NYS Assessment Totals	\$180,895	\$200,000
469	Sub Department 8303 - Misc Fees & Expense - Licenses		
	Misc Fees & Expenses	\$208	\$208
	Other Payments/Contributions	\$0	
	Sub Department 8303 - Misc Fees & Expense - Licenses Totals	\$208	
427	Sub Department 8500 - Dues - Nursing Home Association		
	Memberships & Dues	\$13	\$13
444	Sub Department 8800 - Travel, Conferences, Workshops		
	Travel/Education/Conference	\$333	\$333
426	Sub Department 8900 - Books, Periodicals, Subscription		
	Subscriptions	\$250	\$333
424	Sub Department 9102 - Other Direct Costs Postage		
	Postage	\$0	\$250
	Sub Department 9102 - Other Direct Costs Postage Totals	\$0	\$250
	Department 83110 - Fiscal Services Office Totals	\$349,030	
110	Department 83500 - Administrative Services		
810	Sub Department 100 - Management and Supervision		
830	Salaries - Regular	\$36,014	\$36,014
831	Retirement	\$3,782	\$3,782
840	Social Security	\$2,233	\$2,233
860	Medicare Contribution	\$522	\$522
861	Workmen's Compensation	\$2,947	\$0
865	Hospitalization	\$5,558	\$5,558
	Retirees Hospitalization	\$1,455	\$1,455
	Dental Insurance	\$120	\$120
	Sub Department 100 - Management and Supervision Totals	\$52,631	
440	Sub Department 3000 - Legal Services Purchased Fees		
	Legal/Transcript Fees	\$12,500	\$12,500
	Sub Department 3000 - Legal Services Purchased Fees Totals	\$12,500	\$12,500

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
439	Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck Misc Fees & Expenses	\$92	
	Sub Department 3700 - Other Fees Recerts/Crim Bkgnd Ck Totals	\$92	\$92
410	Sub Department 5500 - Office Supplies Supplies	\$5,000	
	Sub Department 5500 - Office Supplies Totals	\$5,000	\$5,000
210	Sub Department 5802 - Furniture Equipment Furniture/Furnishings	\$0	
	Sub Department 5802 - Furniture Equipment Totals	\$0	
220	Sub Department 5830 - Office Equipment Office Equipment	\$0	
	Sub Department 5830 - Office Equipment Totals	\$0	
410	Sub Department 5906 - Supplies Supplies	\$2,000	
	Sub Department 5906 - Supplies Totals	\$2,000	\$2,000
439	Sub Department 5908 - Miscellaneous Fees Misc Fees & Expenses	\$125	
	Sub Department 5908 - Miscellaneous Fees Totals	\$125	\$125
422	Sub Department 6300 - Repair & Maint PS DA Equipment Repair/Maint-Equipment	\$83	
	Sub Department 6300 - Repair & Maint PS DA Equipment Totals	\$83	\$83
428	Sub Department 6700 - Other Purch Serv - Data Process Data Processing & Internet Fees	\$700	
	Sub Department 6700 - Other Purch Serv - Data Process Totals	\$700	\$700
470	Sub Department 6822 - Contracted Services Contract	\$2,083	
	Sub Department 6822 - Contracted Services Totals	\$2,083	\$2,083
421	Sub Department 7300 - Equipment Rental Equipment Rental	\$4,375	
	Sub Department 7300 - Equipment Rental Totals	\$4,375	\$4,375
418	Sub Department 810 - General Insurance Ins-General Liability	\$24,500	

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
610	Sub Department 8200 - Interest Expense	\$24,500	\$0
710	Principal-Indebtedness	\$146,062	\$146,062
	Interest-Indebtedness	\$19,583	\$19,583
	Sub Department 8200 - Interest Expense Totals	\$165,645	
423	Sub Department 8400 - Telephone & Pagers		
	Telephone	\$2,417	
	Sub Department 8400 - Telephone & Pagers Totals	\$2,417	\$2,417
427	Sub Department 8500 - Dues - Nursing Home Association		
	Memberships & Dues	\$4,167	
	Sub Department 8500 - Dues - Nursing Home Association Totals	\$4,167	\$4,167
444	Sub Department 8800 - Travel, Conferences, Workshops		
	Travel/Education/Conference	\$750	
	Sub Department 8800 - Travel, Conferences, Workshops Totals	\$750	\$750
426	Sub Department 8900 - Books, Periodicals, Subscription		
	Subscriptions	\$333	
	Sub Department 8900 - Books, Periodicals, Subscription Totals	\$333	\$333
436	Sub Department 9101 - Other Direct Costs Advertising		
	Advertising Fees	\$17	
	Sub Department 9101 - Other Direct Costs Advertising Totals	\$17	\$17
424	Sub Department 9102 - Other Direct Costs Postage		
	Postage	\$625	
	Sub Department 9102 - Other Direct Costs Postage Totals	\$625	\$625
469	Sub Department 9105 - Other Direct Cost Ind Cost Alloc		
	Other Payments/Contributions	\$125,000	
	Sub Department 9105 - Other Direct Cost Ind Cost Alloc Totals	\$125,000	\$110,000
	Department 83500 - Administrative Services Totals	\$403,043	
320	Department 84100 - Depreciation - Major Moveable		
	Sub Department 6900 - Depreciation	\$0	
	Depreciation	\$0	
	Sub Department 6900 - Depreciation Totals	\$0	\$0
	Department 84100 - Depreciation - Major Moveable Totals	\$0	\$0

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
320	Department 84110 - Depreciation - Buildings		
	Sub Department 6900 - Depreciation		
	Depreciation	\$0	
	Sub Department 6900 - Depreciation Totals	\$0	
320	Department 6901 - Depreciation - Annex		
	Depreciation	\$0	
	Sub Department 6901 - Depreciation - Annex Totals	\$0	
	Department 84110 - Depreciation - Buildings Totals	\$0	
320	Department 84120 - Depreciation - Fixed Equipment		
	Sub Department 6900 - Depreciation		
	Depreciation	\$0	
	Sub Department 6900 - Depreciation Totals	\$0	
	Department 84120 - Depreciation - Fixed Equipment Totals	\$0	
320	Department 9901 - Transfers		
	Sub Department 0186 - Transfer-General		
	Interfund Transfers	\$84,270	
	Sub Department 0186 - Transfer-General Totals	\$84,270	
	Department 9901 - Transfers Totals	\$84,270	
	EXPENSE TOTALS	\$3,883,990	\$3,687,584
910	Fund EF - Westmount Totals		
	REVENUE TOTALS	\$3,883,990	\$2,875,790
	EXPENSE TOTALS	\$3,883,990	\$3,687,584
	Fund EF - Westmount Totals	\$0	-\$811,794
	Grand Totals	\$3,883,990	
	REVENUE TOTALS		

Westmount Health Facility

Account	Account Description	Adopted Budget	Budget Amendments
Fund EF - Westmount			
	EXPENSE TOTALS	\$3,883,990	
	Grand Totals	\$0	\$811,794

Appropriate Fund Balance

Budgetrevision042015

Grand Total

\$0

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Employment and Training**

**DATE: April 24, 2015**

(a) Purpose of Amendment: add federal funds to county budget to reimburse training for 10 dislocated workers through the Trade Adjustment Act

(b) Appropriation Code, Object Code, Full Title and Amount: 40.6293.0305 433 - WIA Dislocated Worker (Training-Client) \$2,451.

(c) Revenue Code (with title), and Amount: 40.6293.0305 4791 - WIA Dislocated Worker - \$2,451.

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Office for the Aging**

**DATE: 4/24/15**

- (a) Purpose of Amendment: **To fund the new BIP Caregivers program**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A6787 470 Balancing Incentive Program- Contract \$40,000**
  
- (c) Revenue Code (with title), and Amount: **A6787 4795 Balancing Incentive Program- Federal Aid \$40,000**

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Office for the Aging**

**DATE: 4/24/15**

- (a) Purpose of Amendment: **To fund a JE transfer that was done in order to complete contracts for Hamilton County EISEP**
  
- (b) Appropriation Code, Object Code, Full Title and Amount: **A6787 470 Balancing Incentive Program- Contract \$70,000**
  
- (c) Revenue Code (with title), and Amount: **A6789 2073 EISEP Hamilton-Hamilton Cty Share EISEP \$70,000**

# ***RESOLUTION REQUEST FORM NO. 20***

## ***MISCELLANEOUS***

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME:       Tourism**

**DATE: April 30, 2015**

- (a) Purpose of Request: to appropriate funds from the Occupancy Tax Reserve to A.6417 469, Other Payments/Contributions, for payment of the final distribution of 2014 Occupancy Tax collections to other municipalities.
  
- (b) Details: Collections from Occupancy Tax equaled \$3,814,804.68 for 2014. Twenty five percent is due back to the municipalities that collected it, or \$953,701.17. Tourism budgeted \$885,000 for this expense for 2015. An additional \$68,702 is needed to meet this obligation.
  
- (c) Previous Resolution Number: none
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:   A.881.00, Reserve, Occupancy Tax \$68,702

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 4-27-15**

(a) Exact Title and Number of Project\*: CR 44 over Hudson River Bridge Painting Project (H351.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$50,400.00 (80% Federal Share)

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 50,400.00 Federal Share  
\$ 0.00 State Marchiselli Share  
\$ 0.00 Local Match

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Allocate federal funds in association with the Master State-Local Agreement

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## RESOLUTION REQUEST FORM NO. 9

### *Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project\**

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 4-27-15

(a) Exact Title and Number of Project\*: County Bridge Painting Project (H352.9550  
280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$54,400.00 (80% Federal Share)

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 54,400.00 Federal Share  
\$ 0.00 State Marchiselli Share  
\$ 0.00 Local Match

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Allocate federal funds in  
association with the Master State-Local Agreement

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Traffic Safety/STOP DWI**

**DATE: May 4, 2015**

(a) Purpose of Amendment: Increase both sides of budget

(b) Appropriation Code, Object Code, Full Title and Amount:  
A.3315 470 Contracts \$4320

**Sample: A.1010 470 Legislative Board – Contract**

(c) Revenue Code (with title), and Amount: A.3315 2615 STOP DWI Fines \$4320

**Sample: A. 6417.2654 Tourism Occupancy – Minor Sales – Tourism**

\*Please note all amount must be in whole dollars – no cents.

**WARREN COUNTY**  
**Journal Report - April 2015**

Gi/L Date	Gi/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services	2015-00001312 Posted				
4/6/2015	A.1670 424	Postage	Out of code transfer to A.1671 410		\$100.00
4/6/2015	A.1671 410	Supplies	Out of code transfer from A.1670 424	\$100.00	
Admn.Fiscal Srv - Administrative Fiscal Services	2015-00001691 Posted				
4/28/2015	A.1011 427	Memberships & Dues	Out of Code Transfer to A.1671 421		\$400.00
4/28/2015	A.1671 421	Equipment Rental	Out of Code Transfer from A.1011 427	\$400.00	
Building & Fire - Building & Fire Code	2015-00001560 Posted				
4/20/2015	A.3620 426	Subscriptions	Budget Transfer Within Object Code from A.3620 427	\$6.00	
4/20/2015	A.3620 427	Memberships & Dues	Budget Transfer Within Object Code to A.3620 426		\$6.00
DPW_DPW Admin - DPW,DPW Administration	2015-00001302 Posted				
4/3/2015	A.1620 415	Electricity	Transfer Within Object Code to A.1620 444		\$40.00
4/3/2015	A.1620 444	Travel/Education/Conference	Transfer Within Object Code From A.1620 415	\$40.00	
4/3/2015	A.7110 444	Travel/Education/Conference	Transfer Within Object Code From A.7110 470	\$40.00	
4/3/2015	A.7110 470	Contract	Transfer Within Object Code to A.7110 444		\$40.00
4/3/2015	D.5110 416	Oil & Gas-Heating	Transfer Within Object Code From D.5110 470	\$20,000.00	
4/3/2015	D.5110 445	Foods	Transfer Within Object Code From D.5110 470	\$700.00	

WARREN COUNTY

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/3/2015	D.5110 470	Contract	Transfer Within Object Code to D.5110 445		\$700.00
4/3/2015	D.5110 470	Contract	Transfer Within Object Code to D.5110 416		\$20,000.00
DPW_DPW Admin - DPW,DPW Administration					
	2015-00001380	Posted			
4/7/2015	A.7111 453	Uniforms & Clothing	Budget Transfer Within Object Code to A.7111 455		\$108.00
4/7/2015	A.7111 455	Safety Equipment	Budget Transfer Within Object Code From A.7111 453	\$108.00	
DPW_DPW Admin - DPW,DPW Administration					
	2015-00001454	Posted			
4/14/2015	A.7110 855	Disability	Budget Transfer Within Object Code From A.7110 860	\$1,121.77	
4/14/2015	A.7110 860	Hospitalization	Budget Transfer Within Object Code to A.7110 855		\$1,121.77
4/14/2015	DM.5130 850	Unemployment Insurance	Budget Transfer Within Object Code From DM.5130 860	\$948.77	
4/14/2015	DM.5130 860	Hospitalization	Budget Transfer Within Object Code to DM.5130 850		\$948.77
DPW_DPW Admin - DPW,DPW Administration					
	2015-00001516	Posted			
4/15/2015	A.5610 410	Supplies	Budget Transfer Within Object Code to A.5610 413		\$32.00
4/15/2015	A.5610 413	Repair & Maint.-Bldg/Property	Budget Transfer Within Object Code From A.5610 470	\$32.00	
4/15/2015	A.7110 855	Disability	Budget Transfer Within Object Code to A.7110 860		\$1,121.77
4/15/2015	A.7110 860	Hospitalization	Budget Transfer Within Object Code From A.7110 855	\$1,121.77	

WARREN COUNTY

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/15/2015	DM.5130 850	Unemployment Insurance	Budget Transfer Within Object Code to DM.5130 860		\$948.77
4/15/2015	DM.5130 860	Hospitalization	Budget Transfer Within Object Code From DM.5130 850	\$948.77	
DPW_DPW Admin - DPW,DPW Administration					
	2015-00001644	Posted			
4/23/2015	D.5010 410	Supplies	Budget Transfer Within Object Code to D.5010 444		\$358.00
4/23/2015	D.5010 444	Travel/Education/Conference	Budget Transfer Within Object Code From D.5010 410	\$358.00	
OFA - Office for the Aging					
	2015-00001326	Posted			
4/6/2015	A.6771 413	Repair & Maint.-Bldg/Property	within object code transfer from a6771432	\$80.00	
4/6/2015	A.6771 432	Special Project Supply	within object code transfer to A6771413		\$80.00
OFA - Office for the Aging					
	2015-00001624	Posted			
4/22/2015	A.6774 260	Other Equipment	Out of object code transfer from A6774444	\$3,300.00	
4/22/2015	A.6774 444	Travel/Education/Conference	Out of object code transfer to A6774260		\$3,300.00
Office of EMS - Office of Emergency Services					
	2015-00001303	Posted			
4/3/2015	A.3645.4011 220	Office Equipment	Budget transfer within object code from A.3645.4011 260	\$1,700.00	
4/3/2015	A.3645.4011 260	Other Equipment	Budget transfer within object code to A.3645.4011 220		\$1,700.00

WARREN COUNTY

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
	Office of EMS - Office of Emergency Services				
	2015-00001319	Posted			
4/6/2015	A.3645.4007 410	Supplies	Budget transfer within object code from A.3645.4007 441	\$66.00	
4/6/2015	A.3645.4007 441	Auto-Supplies & Repair	Budget transfer within object code to A.3645.4007 410		\$66.00
	Office of EMS - Office of Emergency Services				
	2015-00001446	Posted			
4/14/2015	A.3645.4009 444	Travel/Education/Conference	Budget transfer within object code to A.3645.4009 470		\$1,560.00
4/14/2015	A.3645.4009 470	Contract	Budget transfer within object code from A.3645.4009 444	\$1,560.00	
	Office of EMS - Office of Emergency Services				
	2015-00001755	Posted			
4/30/2015	A.3645.4010 410	Supplies	Budget transfer within object code from A.3645.4010 423	\$30.00	
4/30/2015	A.3645.4010 423	Telephone	Budget transfer within object code to A.3645.4010 410		\$30.00
	Public Health_Health Services - Public Health,Health Services				
	2015-00001297	Posted			
4/2/2015	A.4010 410	Supplies	Budget transfer Chha to A4010.422		\$43.00
4/2/2015	A.4010 422	Repair/Maint-Equipment	Budget transfer Chha from A4010.410	\$43.00	
	Public Health_Health Services - Public Health,Health Services				

WARREN COUNTY

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/24/2015	2015-00001649 Posted A.4016 444	Travel/Education/Conference	Budget transfer LT from A4016.470	\$120.00	
4/24/2015	A.4016 470	Contract	Budget transfer LT to A4016.444		\$120.00
Public Health_Health Services - Public Health,Health Services					
4/28/2015	2015-00001681 Posted A.4010 427	Memberships & Dues	Reclass Dues Medicaid revalidation CHHA NPI 1649496522	\$553.00	
4/28/2015	A.4010 470	Contract	Reclass Dues Medicaid revalidation CHHA NPI 1649496522		\$553.00
4/28/2015	A.4016 427	Memberships & Dues	Reclass Dues Medicaid revalidation LTC NPI 1063638930	\$553.00	
4/28/2015	A.4016 470	Contract	Reclass Dues Medicaid revalidation LTC NPI 1063638930		\$553.00
4/28/2015	A.4054.0060 427	Memberships & Dues	Reclass Dues Medicaid revalidation EI-Svc Coord NPI1306062278	\$553.00	
4/28/2015	A.4054.0060 444	Travel/Education/Conference	Reclass Dues Medicaid revalidation EI-Svc Coord NPI1306062278		\$553.00
Real Property - Real Property Tax					
4/1/2015	2015-00001266 Posted A.1355 422	Repair/Maint-Equipment	Budget Transfer to A 1355 439 from A 1355 422		\$255.00
4/1/2015	A.1355 439	Misc Fees & Expenses	Budget Transfer to A 1355 439 from A 1355 422	\$255.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
4/13/2015	2015-00001425 Posted A.3110 230	Automotive Equipment	Budget Transfer Within Object Code From A.3110 260	\$36.00	
4/13/2015	A.3110 260	Other Equipment	Budget Transfer Within Object Code To A.3110 230		\$36.00

**WARREN COUNTY**  
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Tourism - Tourism	2015-00001252 Posted				
4/1/2015	A.6417 426	Subscriptions	Transfer from A. 6417 481	\$1,450.00	
4/1/2015	A.6417 481	Tourism Promotion	Transfer to A. 6417 426		\$1,450.00
Tourism - Tourism	2015-00001579 Posted				
4/20/2015	A.6417 470	Contract	Transfer from A. 6417 481	\$10,315.81	
4/20/2015	A.6417 481	Tourism Promotion	Transfer to A. 6417 470		\$10,315.81
Westmount_Administration - Westmount_Administration	2015-00001269 Posted				
4/2/2015	EF.82100.5906 410	Supplies	Within Object Code Transfer From EF.83500.9105 469	\$5,000.00	
4/2/2015	EF.83500.9105 469	Other Payments/Contributions	within Object Code Transfer To EF.82100.5906 410		\$5,000.00
Westmount_Administration - Westmount_Administration	2015-00001304 Posted				
4/3/2015	EF.60200.9101 436	Advertising Fees	Within Object Code Transfer From EF.83500.9105 469	\$204.00	
4/3/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.9101 436		\$204.00
Westmount_Administration - Westmount_Administration	2015-00001334 Posted				
4/7/2015	EF.83500.5906 410	Supplies	Within Object Transfer Code From EF.83500.9105 469	\$37.00	

**WARREN COUNTY**  
**Journal Report - April 2015**

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Transfer Code To EF.83500.5906 410		\$37.00
Westmount_Administration - Westmount_Administration	2015-00001431 Posted				
4/13/2015	EF.60200.6300 422	Repair/Maint-Equipment	Within Object Code Transfer From EF.83500.9105 469	\$8.00	
4/13/2015	EF.82200.6310 422	Repair/Maint-Equipment	Within Object Code Transfer From EF.83500.9105 469	\$280.00	
4/13/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.6300 422		\$8.00
4/13/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.82200.6310 422		\$280.00
Westmount_Administration - Westmount_Administration	2015-00001437 Posted				
4/13/2015	EF.60200.100 850	Unemployment Insurance	Within Object Code Transfer From EF.60200.400 850	\$3,694.00	
4/13/2015	EF.60200.400 850	Unemployment Insurance	Within Object Code Transfer To EF.60200.100 850		\$3,694.00
4/13/2015	EF.60200.400 850	Unemployment Insurance	Within Object Code Transfer To EF.73800.200 850		\$688.00
4/13/2015	EF.73800.200 850	Unemployment Insurance	Within Object Code Transfer EF.60200.400 850	\$688.00	
Westmount_Administration - Westmount_Administration	2015-00001459 Posted				
4/15/2015	EF.73800.5906 410	Supplies	Within Object Code Transfer From EF.83500.9105 469	\$2.00	
4/15/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.73800.5906 410		\$2.00

WARREN COUNTY

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Westmount_Administration - Westmount_Administration	2015-00001561 Posted				
4/20/2015	EF.83110.9102 424	Postage	Within Object Code Transfer From EF.83500.9105 469	\$16.00	
4/20/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83110.9102 424		\$16.00
Westmount_Administration - Westmount_Administration	2015-00001580 Posted				
4/21/2015	EF.60200.6801 470	Contract	Within Object Code Transfer From EF.83500.9105 469	\$10,000.00	
4/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.6801 470		\$10,000.00
Westmount_Administration - Westmount_Administration	2015-00001601 Posted				
4/21/2015	EF.60200.4900 435	Medical Fees	Within Object Code Transfer From EF.83500.9105 469	\$2,000.00	
4/21/2015	EF.82200.5906 410	Supplies	Within Object Code Transfer From EF.83500.9105 469	\$2,000.00	
4/21/2015	EF.83500.8800 444	Travel/Education/Conference	Within Object Code Transfer From EF.83500.9105 469	\$319.00	
4/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.82200.5906 410		\$2,000.00
4/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.4900 435		\$2,000.00
4/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.8800 444		\$319.00
Westmount_Administration - Westmount_Administration	2015-00001618 Posted				

**WARREN COUNTY**  
**Journal Report - April 2015**

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/22/2015	EF.82100.5803 260	Other Equipment	Within Object Code Transfer To EF.82200.5803 260		\$352.00
4/22/2015	EF.82200.5803 260	Other Equipment	Within Object Code Transfer From EF.82100.5803 260	\$352.00	
Westmount_Administration - Westmount,Administration	2015-00001631 Posted				
4/23/2015	EF.60200.5802 210	Furniture/Furnishings	Within Object Code Transfer From EF.60200.5803 260	\$371.00	
4/23/2015	EF.60200.5803 260	Other Equipment	Within Object Code Transfer To EF.60200.5802 210		\$371.00
Westmount_Administration - Westmount,Administration	2015-00001660 Posted				
4/27/2015	EF.60100.8900 426	Subscriptions	Within Object Code Transfer From EF.83500.9105 469	\$41.00	
4/27/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.8900 426		\$41.00
Westmount_Administration - Westmount,Administration	2015-00001675 Posted				
4/28/2015	EF.83500.8800 444	Travel/Education/Conference	Within Object Code Transfer From EF.83500.9105.469	\$1,000.00	
4/28/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.8800 444		\$1,000.00
Westmount_Administration - Westmount,Administration	2015-00001694 Posted				
4/29/2015	EF.60100.8900 426	Subscriptions	Within Budget Code Transfer To EF.83500.8900 426		\$41.00

WARREN COUNTY  
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/29/2015	EF.83500.8900 426	Subscriptions	Within Budget Code Transfer From EF.60100.8900 426	\$41.00	

**AGENDA**  
**PERSONNEL COMMITTEE**  
**MAY 6, 2015**  
*DRAFT AGENDA - SUBJECT TO CHANGE*

***Committee Members: Taylor, Kenny, Sokol, Merlino, Dickinson, Girard, Vanselow, Wood and Simpson***

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of the prior Committee meeting.
- III. Action Agenda
  - 1) **Requests/Items to be discussed by the Human Resources Director:**
    - A) Request to authorize Patricia Nenninger, *Personnel Officer*, to attend the 2015 Annual Civil Service Training Conference in Albany, NY on June 8-10, 2015.
    - B) Request to authorize travel for Jackie Figueroa, *Executive Assistant to the Human Resources Director*, to attend the Bond, Schoeneck & King, PLLC Workplace 2015 Statewide Labor, Employment & HR Conference on June 17, 2015 at the Saratoga National Golf Club, Saratoga Springs, New York.
    - C) Report on tracking of salary implications for positions filled.
  - 2) **Referrals from the Criminal Justice Committee:**

***Assigned Counsel -***

    - A) Request to appoint Marcy Flores as Public Defender effective July 1, 2015, *Annual Salary of \$104,143*, due to the retirement of John Wappett on June 30, 2015.
    - B) Request to amend the Table of Organization and Salary Schedule as indicated below to reflect salary adjustments for the Assistant Public Defender positions effective July 1, 2015:
      - First Assistant Public Defender - Increase from \$66,390 to \$69,544;
      - Second Assistant Public Defender - Increase from \$56,838 to \$59,538;
      - Third Assistant Public Defender - Increase from \$54,196 to \$56,770;
      - Fourth Assistant Public Defender - Increase from \$52,443 to \$54,934; and
      - Fifth Assistant Public Defender - Increase from \$51,638 to \$54,091.
  - 3) **Referral from the Health Services Committee:**

***Public Health-***

Ms. Auer to address the Committee with respect to consideration of allocating specific Cost of Living Adjustment (*COLA*) funding offered by the Women, Infant and Children (*WIC*) Program to employees who provide "direct care" to clients.
  - 4) **Referral from the Human Services Committee:**

***Employment and Training-***

Request to amend Resolution No. 766 of 2009, as well as to amend the Table of Organization, to increase the hours of the Part-Time Employment and Training Counselor from the amount of up to 30 hours per week to the amount of up to 35 hours per week in accordance with the needs for the Summer Youth Program.
  - 5) **Referral from the Public Safety Committee:**

***Sheriff-***

Request to amend the Table of Organization and Salary Schedule to delete the position of Senior Account Clerk in the Sheriff's Correction Division. *Note: this position has been vacant for four years, the Sheriff intends to transfer the funds budgeted for this position to provide funding for the Part-Time Security Officer position at the DMV entrance.*

6) **Requests/Items to be discussed by the County Administrator:**

- A) Discussion concerning County Human Resources Department and Director vacancy.
- B) JoAnn McKinstry to discuss proposed Payroll Rules Policy which is intended to clarify and standardize procedures.

IV. **Vacancies Filled:**

***Sheriff-***

- 1) Senior Account Clerk, *Annual Salary \$35,269.36*, due to resignation. This is a non-mandated, Union position which receives no reimbursements.

***Social Services -***

- 1) Caseworker #29, Grade 16, *Annual Salary \$39,004*, due to resignation. This is a mandated, Union position which receives 50% Federal and 25% State reimbursements.