

AGENDA
FINANCE COMMITTEE
JUNE 10, 2015

DRAFT AGENDA - SUBJECT TO CHANGE

Committee Members: Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson.

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meeting.
- III. **Action Agenda**
 - 1) Request for transfer of funds attached for Committee approval.
 - 2) **Requests from the Treasurer's Office:**
 - A) Request for a transfer of funds in the amount of \$500,000 from Budget Code A.1325 2530 to Budget Code A.1325 3014 to accomplish an account code change required by the State Comptroller for Indian Gaming Compact and Settlement Agreement Revenue as per a bulletin issued in February of 2015.
 - B) Request by the County Treasurer and County Attorney for Committee to convene in executive session to discuss potential or proposed litigation concerning two Westmount collection matters.
 - 3) **Referral from the Community College Committee:**
NSTEM Building proposed for construction on the SUNY Adirondack Campus.
 - 4) **Referral from the County Facilities Committee:**
Airport -
Request to establish Capital Project H359, *Airport-Upgrade Fuel Farm*, in the amount of \$605,000.
 - 5) **Referral from the Economic Growth & Development Committee:**
Planning -
Request to amend the 2015 County Budget to adjust revenues in Capital Project H313, *First Wilderness 2009*, in the amount of \$1,153.25.
 - 6) **Referral from the Health Services Committee:**
Mental Health -
Request to amend the 2015 County Budget to increase estimated revenues and appropriations in the amount of \$27,225 to reflect the receipt of grant funding from the New York State Office of Alcoholism and Substance Abuse Services.
 - 7) **Referral from the Human Services Committee:**
Employment and Training-
Request to amend the 2015 County Budget to increase estimated revenues and appropriations in the amount of \$82,916 to add State TANF (*Temporary Assistance for Needy Families*) grant funds for the Summer Youth Employment Program.
 - 8) **Referrals from the Public Safety Committee:**
Office of Emergency Services -
 - A) Request for a contingent fund transfer in the amount of \$2,800 to fund the continued use of the USGS river gauge on the Schroon River.*Sheriff-*
 - B) Request to determine a source of funding for Phase I of the Communications Radio Upgrades project at an estimated cost of \$959,600.

Continued

9) **Referrals from the Public Works Committee:**

DPW-

- A) Request to Amend the 2015 County Budget to transfer local match funds for Palisades Road (CR26) over Brant Lake Inlet Bridge Project (H322) in the amount of \$42,488.36;
- B) Request to amend the 2015 County Budget in the amount of \$4,072 to reflect the receipt of Federal and State Aid to reimburse for the purchase of Airport snow equipment purchased with a 2014 encumbrance;
- C) Request to decrease Capital Project H272.9550 280, Harrington Road over Mill Creek Bridge Replacement in the amount of \$420,064;
- D) Request to increase Capital Project H322.9550 280, Palisades Road (CR 26) over Brant lake Inlet Bridge Repairs, in the amount of \$42,488.36 to include Local Share;
- E) Request to authorize closure of several capital projects and to return any remaining funds to the funding source, as follows:
 - H220, *Railroad Stations/Improvements*, return \$14,110 to Debt Service Fund
 - H259, *Grist Mill Road over Stony Creek*, return \$42,512 to General Fund
 - H262, *Renovate Addition, Municipal Center*, no funds remaining
 - H327, *Tropical Storm Irene*, return \$107,042 to General Fund
 - H328, *West Mountain Road Bicycling Improvements*, return \$.10 to General Fund
- F) Request to determine a funding source for the proposed Hazardous Materials Pick-up Program.

10) **Requests/Items to be Discussed by the County Administrator:**

Journal Report identifying transfers authorized by the County Administrator.

- 11) Finance Committee action is required on the following items as approved by the Personnel Committee: Personnel Agenda Items 2A-B.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Planning & Community Development

SIGNED:

DATE: June 3, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
H313.9550 3897	First Wilderness 2009, Culture & Recreation	H313.9550 2703	First Wilderness 2009, Grants from Local Govt.	\$5,000.00

Please state reason for transfers requested:

To correct balances for revenue codes within Capital Project H313

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: Patricia J. Allen

DATE: 5/22/15

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4010.110	Health Services-Full Time Salaries	A.4010.130	Health Services -Part Time Salaries	\$20,000.00

Total Transfers

\$20,000.00

1. To transfer funds from Full time to Part Time salaries to cover the Per Diem nursing being used for CHHA.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Treasurer

SIGNED:



DATE: June 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1325 2530	Games of Chance	A.1325 3014	VLT/Tribal Compact Moneys	\$500,000

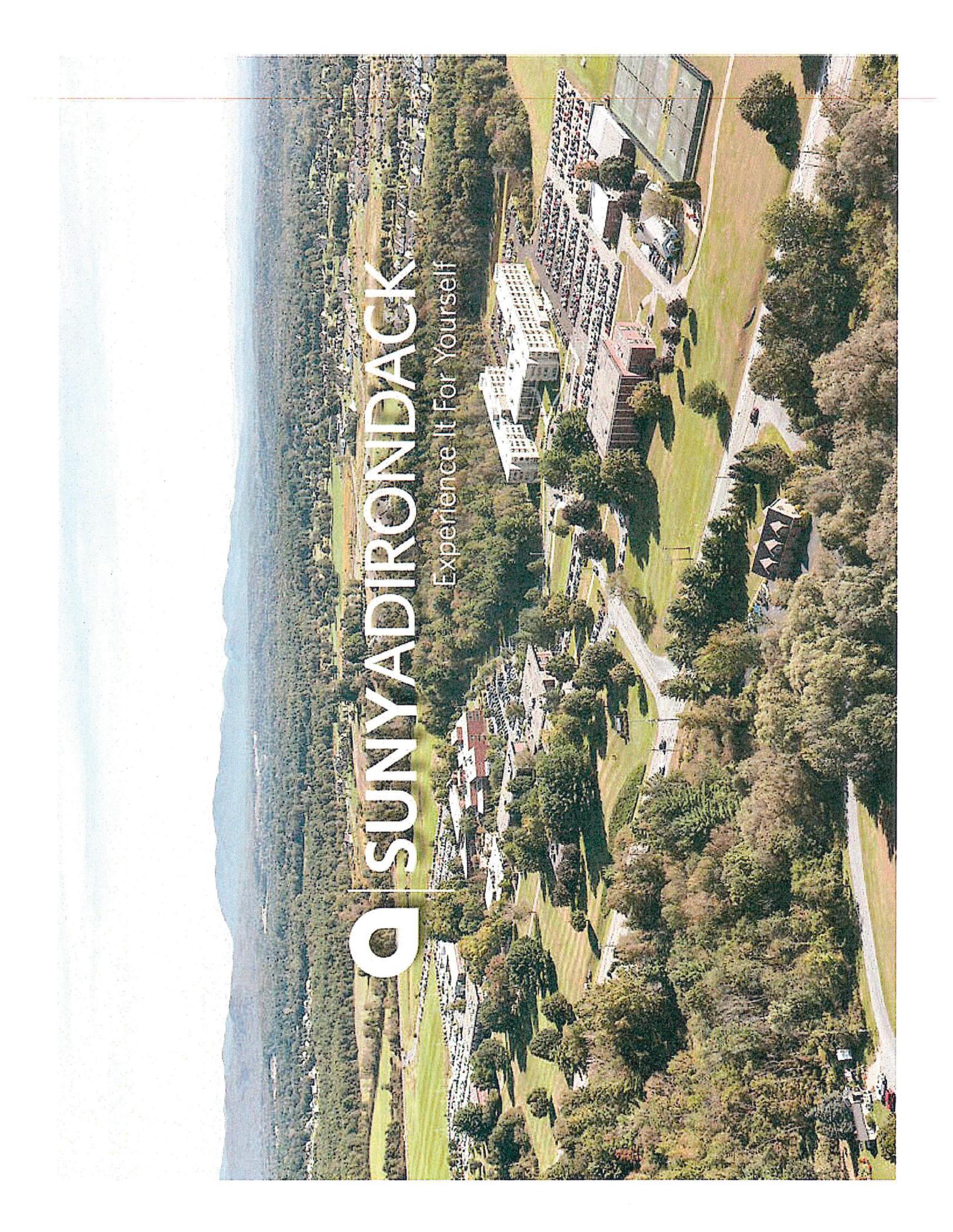
Please state reason for transfers requested: Account code change required by State Comptroller Accounting for Indian Gaming Compact and Settlement Agreement Revenue bulletin issued in February, 2015

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

An aerial photograph of the SUNY Adirondack campus. The image shows a large green lawn in the foreground with several buildings, including a prominent white multi-story structure. A parking lot filled with cars is visible. The campus is surrounded by dense green trees. In the background, rolling hills and mountains are visible under a clear sky. The text 'SUNY ADIRONDACK' is overlaid in large white letters across the middle of the image.

SUNY ADIRONDACK

Experience It For Yourself

NSTEM project

*Supporting Teaching,
Learning and Enrollment*



Background and needs

- Identified for 23 years as priority for renovation and expansion
- Liberal Arts: Math/Science and Nursing are in the top 5 degree programs
- Nursing and Science courses make up 15% of all credits offered
- Biology and Nursing consistently rank in top 10 most popular college majors
- Healthcare and science-related jobs are top career fields for our area

Background and needs

- 15% job growth projected for Nursing by 2020 in Capital Region
- New RN to BSN degree on campus offered by SUNY Plattsburgh
- New degree in Biology approved and submitted for State Ed./SUNY approval
- New degree in Agriculture Management anticipated approval by Board and then moves to State Ed./SUNY
- New transfer pathway created in Chemistry

History of Capital Projects and Funding

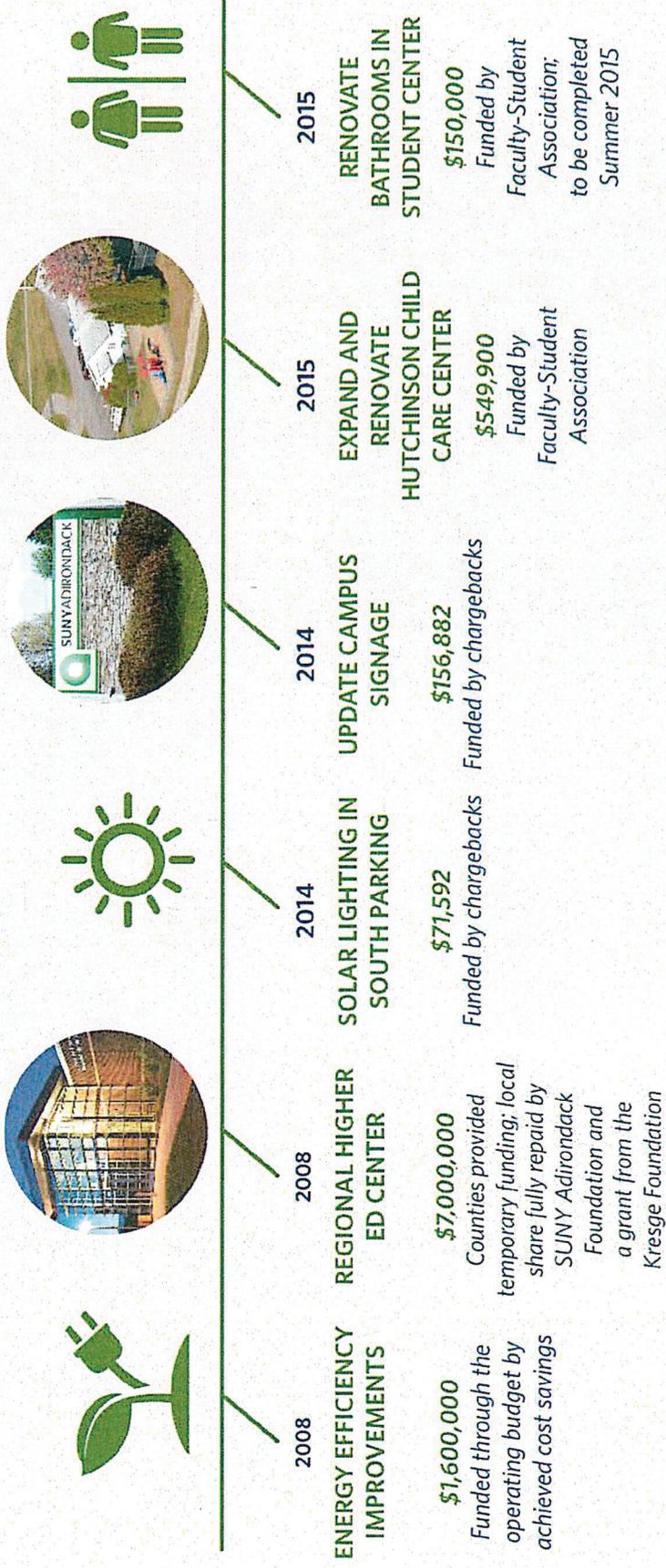


Capital Project Funding

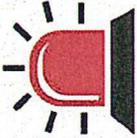
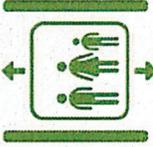
- Per NYS Education law, capital expenditures are to be funded 50% by the state and 50% by “local share”
- “Local Share” consists of sponsor contributions to capital, capital chargebacks received from other counties (\$300/FTE/semester), other private sources including grants and fundraising
- Last sponsor contribution to capital was \$1.2M for the Eisenhart renovation in 2004; prior to that it was \$6M for Scoville in 1995.



MODERNIZE FACILITIES



SUPPORT HEALTH AND SAFETY

	2010	UPGRADE FIRE ALARM SYSTEMS	\$326,700 Funded by chargebacks
	2011	UPGRADE ELEVATORS IN SCIENCE BUILDING AND WASHINGTON HALL FOR ACCESSIBILITY	\$ 291,484 Funded by chargebacks
	2012	REPLACE ROOF ON WASHINGTON HALL	\$350,400 Funded by chargebacks
	2008-2015	OTHER DEFERRED MAINTENANCE PROJECTS	\$1,800,000 Funded by chargebacks and operating funds

SUPPORT TEACHING, LEARNING AND STUDENT LIFE



2010

RENOVATE LIBRARY
TO HOUSE CENTER
FOR READING AND
WRITING

\$36,180

Funded from the
operating budget

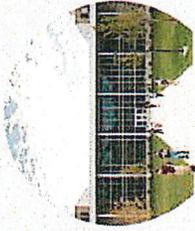


2012

RENOVATE SCOVILLE
LEARNING CENTER
CAFÉ FOR
EINSTEIN BAGELS

\$300,000

Funded by Faculty-Student Association through Chartwells Contract



2012

CONSTRUCT
STUDENT HOUSING
BUILDING

\$25,797,510

Funded by Adirondack Housing Association, LLC on land leased from the counties (\$25,500,000) and chargebacks (\$297,510). Includes six classrooms, a Fitness Center, a Multipurpose Room, and Public Safety Office



2012

CONSTRUCT NEW
WILTON CENTER

\$7,797,509

Leased facility; Equipment and furnishings funded by SUNY Adirondack Foundation and chargebacks

SUPPORT TEACHING, LEARNING AND STUDENT LIFE



2012

RELOCATE
CULINARY ARTS
PROGRAM TO
LEASED SPACE

\$76,350

Funded by Perkins
Grant (\$71,350)
and operating funds
(\$5,000)



2013

RENOVATE LOWER
LEVEL OF STUDENT
CENTER TO
UPGRADE DINING

\$500,000

Funded by
Faculty-Student
Association through
Chartwells Contract



2013

RENOVATE UPPER LEVEL
OF STUDENT CENTER,
STUDENT LOUNGE
AREA, AND ADD A/C

\$1,244,306

Funded by Faculty-Student
Association, chargebacks,
and Chartwells Contract



2013

RENOVATE COLLEGE
BOOKSTORE

\$180,000

Funded through Barnes
and Noble College
Bookstore contract



2014

ESTABLISH
RANDELS
VETERANS
RESOURCE CENTER

\$10,000

Funded by grant

There is an additional committed chargeback dollar amount of \$3,482,523 for approved capital projects that are currently being completed or will be in the near future.

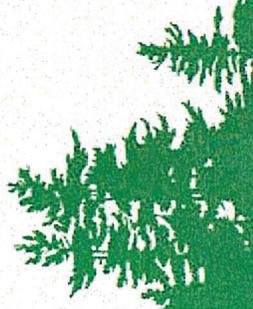
Projects include items such as:

- Cooling tower replacement
- Campus fire alarm upgrades
- Roof replacements
- Campus lighting upgrades
- Parking lot repair and re-pavements
- NSTEM Feasibility Study
- Electrical distribution study

CUMULATIVE TOTAL

\$49.7 M

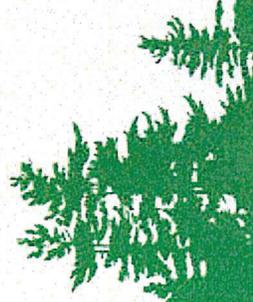
As a result of Wilton and Housing, capital chargeback revenue has increased from \$300k-\$400k/year; operating chargebacks have increased \$650k.



Facilities elsewhere



Hudson Valley's new building: \$47 million

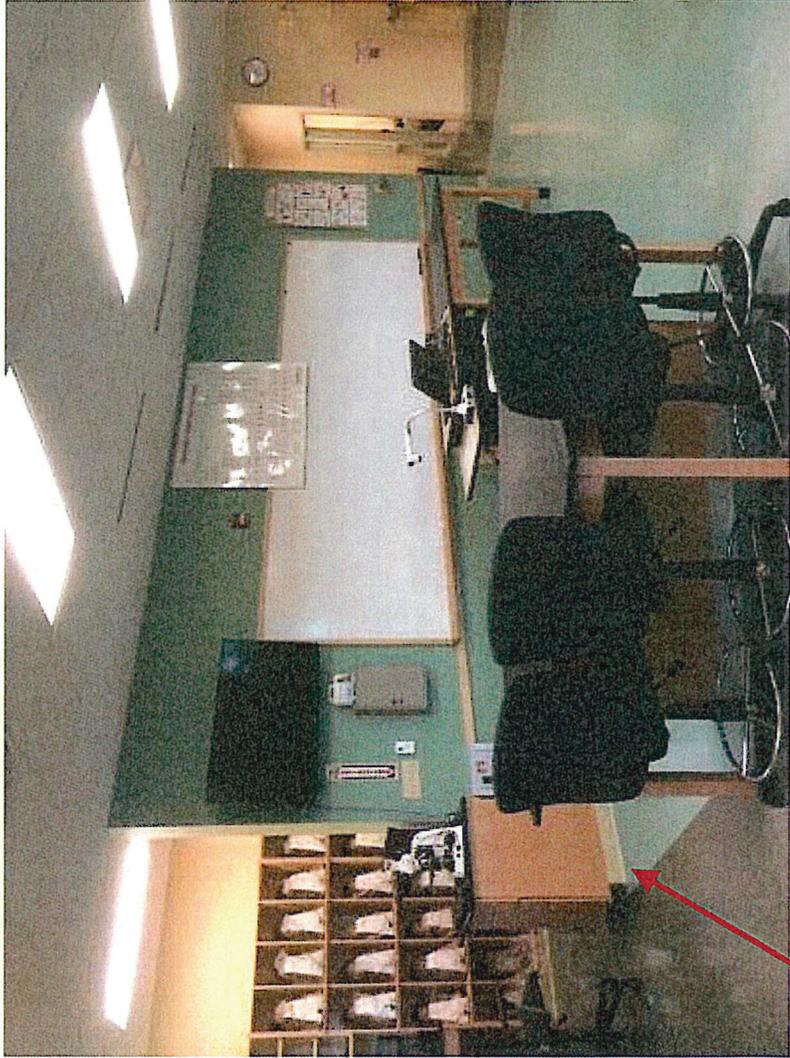


Capital Project Requests



Current Science building





Collaborative space in
Wilton

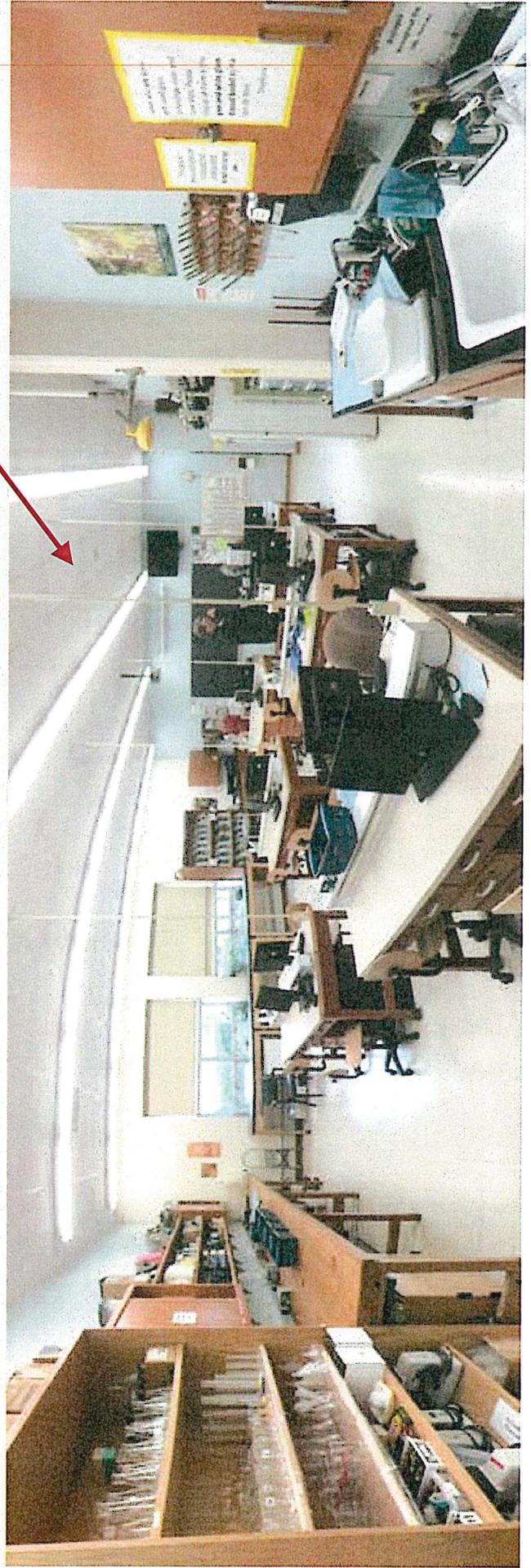
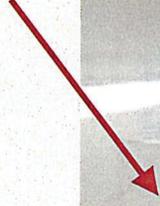
Current collaborative space in
Queensbury



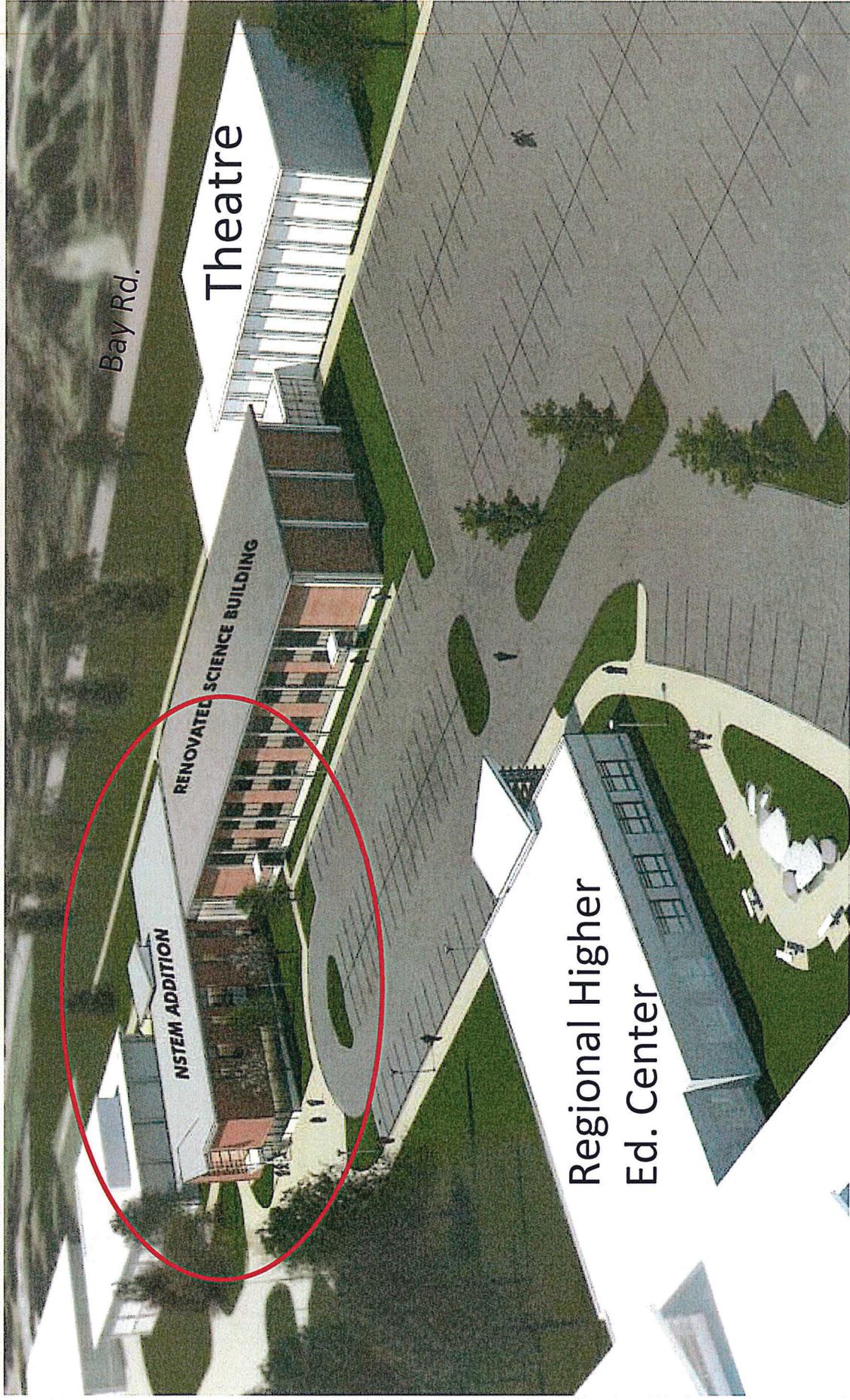


State of the art lab in Wilton

Current lab in Queensbury



26,100 square foot addition + renovation of current building=31,580 square foot of assignable space
(20% less than projected in 2011)

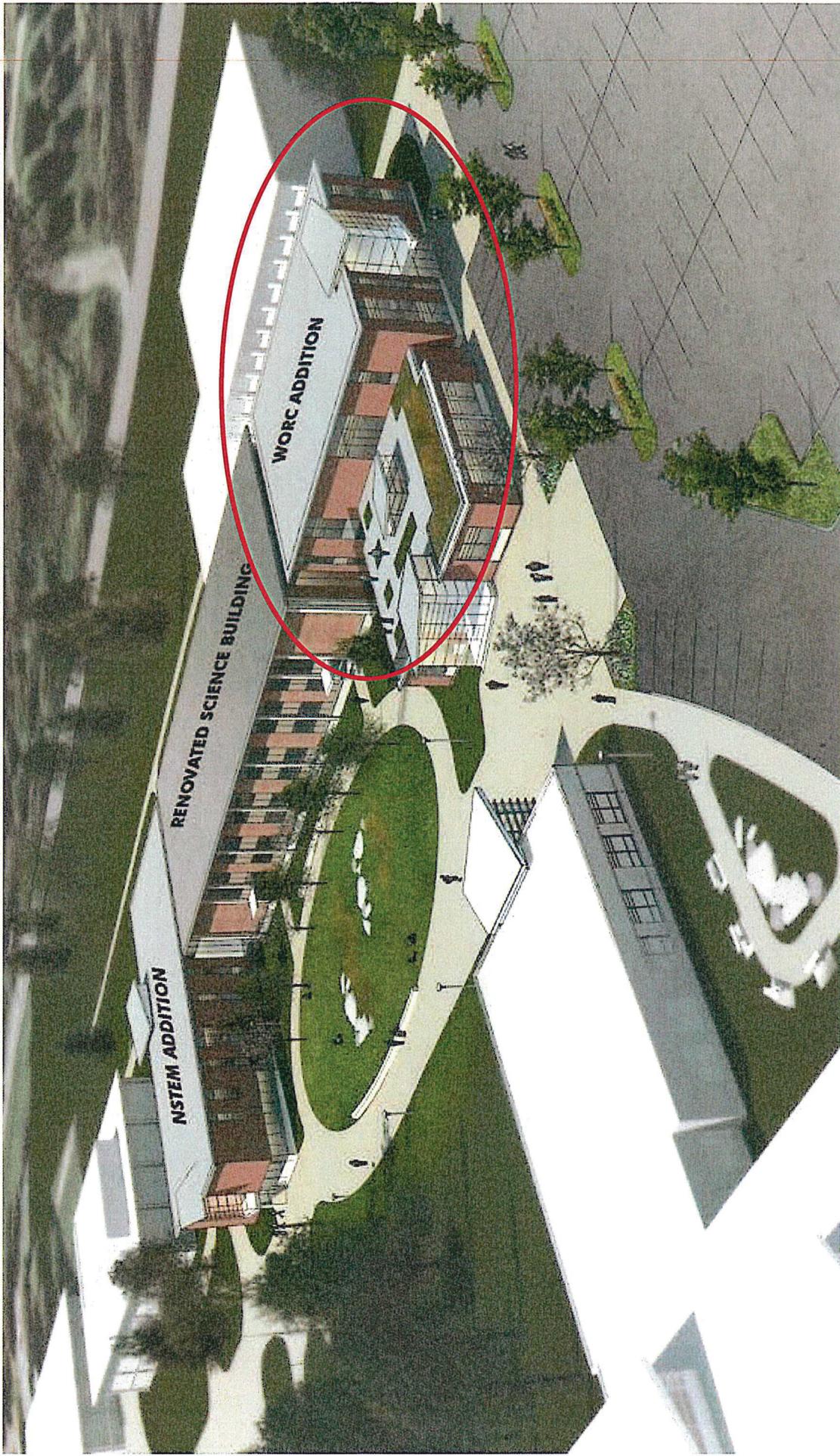


NSTEM Project

- \$36,104,200-project parameters and projections in 2011 included a new building and renovations of current building
- \$20,000,000-reassessed space and program needs and updated plan includes an addition and renovation of current building
- Project will eliminate \$8.2M of deferred maintenance in the existing Science building.



If funded for SUNY 2020 grant (\$9.7 million),
would add the Workforce Readiness Center



Ideal timeline for project completion

<p>2014</p>	<p>November College commissioned NSTEM feasibility study to confirm program and prepare concept design</p>
<p>2015</p>	<p>April \$10.5 million matching funds included in state budget</p> <p>May Consultants recommend addition and renovation of Science Building to meet needs at a reduced cost</p> <p>July Counties approve local funds; proceed with design</p>
<p>2016</p>	<p>March Solicit bid proposals</p> <p>May Start construction of addition</p>
<p>2017</p>	<p>May Complete addition; relocate Science labs; abate asbestos in existing building</p> <p>December Complete renovation of Science Building; relocate Nursing</p>

Project Funding

Total Project cost \$20,000,000

Less: 50% state reimbursement (10,000,000)

Local Share \$10,000,000

Warren County Share \$6,764,200

Washington County Share \$3,235,800

SUNY Adirondack Foundation committed to
fundraise \$2M for NSTEM/WORC Fixtures,
Furnishings & Equipment



Project Funding cont.

- Based on New York State Education Law
- Arrived at in collaboration with county administrators
- Bond options (Larry Paltrowitz)
- County cash requirements (Larry Paltrowitz)
 - No county cash requirement in 2015
 - SUNY Adirondack to advance funds needed for 2015 by postponing other capital projects
 - Cash requirement to begin in 2016 or 2017, dependant upon bond structure



Discussion



SUNY ADIRONDACK PROJECT
WARREN AND WASHINGTON COUNTIES

June 8, 2015

Allocation of Payments

	<u>2014 Equalized Assessed Value</u>	<u>Percent of Total</u>
Warren County -	\$10,489,206,328	67.642%
Washington County -	<u>\$ 5,017,729,188</u>	<u>32.358%</u>
Total	\$15,506,935,516	100%

\$10,000,000 Serial Bond Issue

	<u>4% 20 Years</u>
Annual Payments	\$ 735,818
Total Payments	\$14,716,360
<u>Warren County - \$6,764,200 share</u>	Annual Payments \$ 497,722
	Total Payments \$ 9,954,440
<u>Washington County - \$3,235,800 share</u>	Annual Payments \$ 238,096
	Total Payments \$ 4,761,920

Projected Estimated Cash Requirements

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Warren County	0	\$135,284	\$497,722	\$497,722	\$497,722
Washington County	0	\$ 64,716	\$238,096	\$238,096	\$238,096

Alternate Projected Estimated Cash
Requirements (1st year annual interest)

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>
Warren County	0	0	\$633,006	\$497,722	\$497,722
Washington County	0	0	\$305,281	\$238,096	\$238,096

6

RESOLUTION REQUEST FORM NO. 8

Request to Establish Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport Division

DATE: 06/01/2015

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office): **H359.9550 280 Airport - Upgrade Fuel Farm**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project? **No**
- (d) Amount of Project: **\$605,000**
- (e) Source of Funding (including name & title of codes, etc.): **NYSDOT Aviation Capital Grant - \$544,500; County A892.00 Reserve, Airport Repair & Projects - \$60,500**
- (f) Purpose of Establishment: **Upgrade aviation fueling facility**

***Title should reflect department if possible:**

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Planning & Community Development

DATE: June 3, 2015

(a) Purpose of Amendment:

To adjust revenues in Capital Project H313 - First Wilderness 2009

(b) Appropriation Code, Object Code, Full Title and Amount:

H313.9550 280 (First Wilderness 2009) - \$1,153.25

(c) Revenue Code (with title), and Amount:

H313.9550 2770 (First Wilderness 2009, Other Unclassified Revenue) - \$1,153.25

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Mental Health/Office of Community Services

DATE: 5/22/15

- (a) Purpose of Amendment: **To amend the 2015 budget to accept funds (100% State Aid - NYS Office of Alcoholism and Substance Abuse Services) in the amount of \$27,225, which represents an increase in State Aid to offset decreased revenues.**

- (b) Appropriation Code, Object Code, Full Title and Amount:
A.4320.0150.470 - (Mental Health Programs-820 River St.-Mental Health) increase by \$27,225.

- (c) Revenue Code (with title), and Amount: **A.4320.0150.3490 (State Aid-Mental Health-820 River St.), increase by \$27,225.**

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Employment and Training

DATE: May 22, 2015

(a) Purpose of Amendment:

To add State grant funds to County Budget to administer Summer Youth Employment Program

(b) Appropriation Code, Object Code, Full Title and Amount:

**40.6326 110 - Workforce Invest. Act, TANF Summer, Salaries-Regular \$9,000;
40.6326 130 - Salaries-Part Time \$58,500; 40.6326 410 - Supplies \$250; 40.6326
470 - Contract \$7,500; 40.6326 810 - Retirement \$1,700; 40.6326 830 - Social
Security \$4,186; 40.6326 831 - Medicare - \$980; 40.6326 860 - Hospitalization
\$800.**

(c) Revenue Code (with title), and Amount:

40.6326 4786 - Workforce Invest. Act, TANF Summer, Summer TANF \$82,916

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: *Amanda Allen* CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: May 26, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.3640 470	Civil Defense - Contract	\$2,800

Please state reason for transfer request: Transfer needed to continue the use of the USGS river gauge on the Schroon River.

Please file original request with Clerk of the Board and retain copy for your records.

Mr. LaFlure announced Agenda Item 3 included a request to establish a new contract with the USGS (*United States Geological Survey*) to continue use of the USGS river gauge on Schroon River at a cost not to exceed \$6,200 annually. He explained that this gauge has been used for a number of years; however, he said, one of the other organizations that had been paying part of the operational costs was no longer doing so. Mr. LaFlure further apprised that the County had two opportunities in this case, those being that they could either provide funding for continued operation of the gauge, or they could choose to relinquish all use. He stated that the USGS Schroon River gauge was very important to the County, especially for the Towns of Horicon, Chester and Warrensburg, and he felt it was essential for the County to provide funds to continue use of the gauge. Mr. LaFlure indicated that the USGS paid for 20% of the operation costs and he noted that the NYSDOT (*New York State Department of Transportation*) providing funding, as well. He said monies provided by the County would support the electrical costs and the communication facets necessary to receive information from the gauge. Mr. LaFlure advised that the data garnered from the gauge was important for flood information, as well as for the predictions received from the National Weather Service. He commented that although the County had not been required to pay for use of the gauge in the past, it appeared that they would now have to do so if they desired to continue such use. Mr. LaFlure pointed out that Agenda Item 4 consisted of a request for a transfer of funds in the amount of \$2,800 from the Contingent Account, A.1990 469, to fund the use of the gauge for the months of July-December, 2015.

In response to Mr. Simpson's request for clarification on the cost of the contract, Mr. LaFlure advised the total annual cost for operation of the gauge was \$6,600, from which they would need to deduct 20% for the USGS portion, then divide the balance in half for the remainder of the year. He noted that the previous funding source would cease on July 1st, so the County would need to provide funding beginning on that date in order to prevent any loss of connectivity.

Chairman Geraghty questioned why the USGS had ceased funding the gauge and Mr. LaFlure responded that the USGS had not stopped providing funding; he clarified that it was actually the Hudson River-Black River Regulating District that had decided to discontinue their funding. Mr. LaFlure explained the gauge was not involved with any dams and was located completely within Warren County which seemed to relay the responsibility to Warren County. Mr. Monroe commented that many years ago he recalled receiving information indicating that this gauge was fully funded by the USGS and he suggested that they make contact with the USGS to request that such funding be resumed. Amy Hirsch, *Deputy Director of the OES*, noted that less than five years ago the Federal Government had stopped funding several things, including a number of USGS river gauges. She added that many of these gauges had been shut down due to a lack of funding and while there was a possibility that the Schroon River gauge could be shut down, as well, so far there was no talk of dismantling the location because NYSDOT was still collecting their eight-week readings; however, she stated, if the County or another entity did not come forward to pay the remaining 80% of the costs, they would no longer receive readings from the gauge, nor would the National Weather Service who provided prediction information relative to water heights. Mr. Monroe commented that he believed the County should fund this expense, but he also suggested that this issue be referred to the Legislative & Rules Committee in order to contact the County's Legislative representatives and urge that the expenses associated with river gauges be Federally funded. Mr. LaFlure pointed out that because the Schroon River gauge was located in Warren County and on a body of water that completely resided within the County, there was really no other entity seeking the readings. He continued that if Warren County assumed the costs of operation they would have some vested ownership interest in the Schroon River gauge, allowing them to provide an opinion if another party sought to remove the gauge.

Mr. Taylor opined that he saw no other option than to provide funding for the gauge, as requested, and he questioned from what source the funding for this expense would be provided. Mr. LaFlure responded that because the cost had not been accounted for in the 2015 Budget, a transfer from the Contingent Account was requested; he added that the full expense would be included in the 2016 Budget request.

Motion was made by Mr. Taylor, seconded by Mr. Brock and carried unanimously to approve the request for a new contract with the USGS, as outlined above, and the necessary resolution was authorized for the June 19th Board Meeting. *A copy of the request is on file with the meeting minutes.*

It was the consensus of the Committee that this issue should be referred to the Legislative & Rules Committee to seek action urging the County's Legislative representatives to seek for the expense of this and other river gauges to be funded on a Federal level.

Motion was made by Mrs. Frasier, seconded by Mr. Simpson and carried unanimously to approve the request for a transfer of funds in the amount of \$2,800 from the Contingent Account, A.1990 69, to Budget Code A.3640 470, *Civil Defense, Contract*, and to refer same to the Finance Committee. *A copy of the request is on file with the meeting minutes.*

WARREN COUNTY OFFICE OF EMERGENCY SERVICES



Main Office
1340 State Route 9
Lake George, NY 12845
518-761-6240
Fax: 518-761-6402
oes@warrencountyny.gov

BRIAN A. LAFLURE
Director
Fire Coordinator

Divisions
EMS Coordinator
Micki Guy
Hazmat/WMD Coordinator
Jamie Schrammel

AMY J. HIRSCH, A.E.M.
Deputy Director
Emergency Services Coordinator

Riverbank stream gage on the Schroon River.

Here is the cost breakdown of the annual O&M for the Schroon River stream gage that we discussed yesterday along with some additional information that may be helpful. The USGS may be able to match up to 20% of the cost. Please call me or Gary Wall (518-285-5621) if you have questions or need additional info.

Stage (not published):	\$3,690.....data available on web for past 120 days.
GOES satellite telemetry;	\$2,300.....15-min data transmitted hourly and about 20-min at NWS Flood Stage.
<u>electric service:</u>	<u>\$ 670.....to prevent stilling well from freezing during Winter months.</u>
TOTAL:	\$6,660

USGS has a robust Nationwide network that has redundant satellite telemetry downlinks, mirrored internet gateways across the Nation, and all future maintenance, repairs, and instrument upgrades would be covered under the annual O&M costs. When flooding occurs, USGS deploys crews to measure the impact, make sure the streamgages are operating correctly, and work closely with the National Weather Service to provide for flood warning at their flood forecast points. As you know, USGS real-time streamgages can also send an email or text message to alert you when a river level (that you specify) is reached (or any real-time parameter measured at a site). It will also alert you when there are equipment issues (<http://water.usgs.gov/wateralert/>). Additional information regarding USGS streamgage operation and maintenance costs can be found at: (<http://pubs.usgs.gov/fs/2010/3025/pdf/fs2010-3025.pdf>).

--Jerry

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Supervisory Hydrologist
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Troy, NY 12180
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Estimated Costs Recap

Capital

Category	Estimated Cost
Simulcast Optimization & Antenna Reconfigurations	\$ 367,730.00
Vehicular Repeater Systems	\$ 100,000.00
Lifecycle Replacement - Existing Radio Systems	\$ 378,400.00
Lifecycle Replacement - Power and HVAC	\$ 413,600.00
Lifecycle Replacement - Dispatch Consoles	\$ 686,400.00
New Site Additions	\$ 2,090,528.00
Total	\$ 4,036,658.00

Operational

- Expectation of operational budget of up to 10 % of the capital equipment cost annually to ensure proper maintenance and upkeep of systems
- \$350k - \$400k

4/30/15

SICG Round 4 Grant Summary

Municipal Center:	Replace radios with P25 ready units Replace GPS receiver Add antenna combiner	\$ 139,300.00
PSB:	Access control system New Site monitor equipment Equipment to support new sites	\$ 138,200.00
Prospect Mountain:	Replace radios with P25 ready units Replace GPS receiver Add antenna combiner	\$ 140,600.00
GF Hospital	Upgrade site to Simulcast Replace radios with P25 ready units Add antenna combiner	\$ 198,500.00
Warrensburg:	New Site at Maggies Road	\$ 260,800.00
Luzerne:	New Site	\$ 237,400.00
Black Mountain:	Co-locate with Washington at SP site	\$ 224,700.00
Stony Creek:	New Site, location TBD	\$ 361,400.00
Hague:	Replace radios with P25 ready units Replace GPS receiver Add antenna combiner	\$ 102,100.00
Gore Mountain:	Replace radios with P25 ready units Replace GPS receiver Add antenna combiner	\$ 131,700.00
Other:	ARICC shared resources SOP and Standards document and training	\$ 30,000.00
Total SICG grant request		\$ 1,964,700

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 6/1/15

- (a) Purpose of Amendment: To transfer local match funds for Palisades Road (CR 26) over Brant Lake Inlet Bridge Project (H322)

- (b) Appropriation Code (with title), Object Code (with title) and Amount:
A.9950 910 - Interfund Transfers (\$42,488.36)

- (c) Revenue Code (with title), and Amount:
A.1325 5031 - Interfund Transfers (\$42,488.36)

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Department of Public Works

DATE: June 1, 2015

- (a) Purpose of Request:
Amend 2015 Budget to reflect Federal Aid - DM and State Aid - DM for acquired Airport snow equipment encumbered in 2014, but not received until 2015.

- (b) Details:
Airport snow equipment was ordered in 2014, but not received until 2015. The equipment was funded with Federal, State & Local money; the Local share was funded in 2014 and the Federal and State shares will be funded in 2015.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
DM.5130 4597 Road Machinery, Machinery, Transportation (90% Federal share) \$73,297; DM.530 3597 Transportation (5% State share) \$4,072

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

6

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 6-1-15

(a) Exact Title and Number of Project*: Harrington Road over Mill Creek Bridge Replacement Project (H272.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable):

(e) Amount of Decrease (if applicable): - \$420,064.00

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

- \$346,931.20 Federal Share
- \$ 62,349.60 State Marchiselli Share
- \$ 10,783.20 Local Match (transfer back to General Fund)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Reconcile project funding shares with the final project costs

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 6-1-15

(a) Exact Title and Number of Project*: Palisades Road (CR 26) over Brant Lake Inlet Bridge Repairs (H322.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$42,488.36

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$ 0.00 Federal Share

\$ 0.00 State Marchiselli Share

\$ 42,488.36 Local Match (from A.9950 910 Tranfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: Anticipated local match for preliminary engineering and right of way phases.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 6-1-15

(a) Purpose of Request: To authorize closure of the following capital projects and return any remaining funds to the funding source:

Project	Estimated Funds	Funding Source
H220 - Railroad Stations/Improvements	\$14,110	Debt Service Fund
H259 - Grist Mill Road over Stony Creek	\$42,512	General Fund
H262 - Renovate Addition, Municipal Center	\$0	
H327 - Tropical Storm Irene	\$107,042	General Fund
H328 - West Mountain Road Bicycling Improvements	\$0.10	General Fund

(b) Details: The projects listed are complete.

(c) Previous Resolution Number:

WARREN COUNTY

Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Brd. of Election - Board of Elections 2015-00001961 Posted					
5/13/2015	A.1450 210	Furniture/Furnishings	BUDGET TRANSFERS WITHIN OBJECT CODE FROM A1450260	\$ 500	
5/13/2015	A.1450 260	Other Equipment	BUDGET TRANSFERS WITHIN OBJECT CODE TO A1450210		\$ 500
Clk of Legislati - Clerk of the Legislative Board 2015-00002251 Posted					
5/28/2015	A.1010 421	Equipment Rental	Budget Transfer within Object Code from A.1010 423	\$ 71	
5/28/2015	A.1010 423	Telephone	Budget Transfer within Object Code to A.1010 421		\$ 71
County Clerk - County Clerk 2015-00002115 Posted					
5/20/2015	A.1410 410	Supplies	Transfer from within Budget Code A1410 to A 1410 444		\$ 200
5/20/2015	A.1410 444	Travel/Education/Conference	Transfer within Budget Code to A1410444 from A 1410 410	\$ 200	
County Clerk - County Clerk 2015-00002273 Posted					
5/29/2015	A.7510 428	Data Processing & Internet Fees	Transfer within budget code from A. 7510 444 to A 7510 428	\$ 17	
5/29/2015	A.7510 444	Travel/Education/Conference	Transfer within budget code from A7510 444 to A 7510428		\$ 17
DPW_DPW Admin - DPW,DPW Administration 2015-00001885 Posted					
5/7/2015	A.7111 410	Supplies	Budget Transfer Within Object Code To A.7111 465		\$ 400
5/7/2015	A.7111 465	Road/Bridge Materials	Budget Transfer Within Object Code From A.7111 410	\$ 400	
DPW_DPW Admin - DPW,DPW Administration 2015-00002053 Posted					
5/18/2015	A.5610 410	Supplies	Transfer Within Object Code to A.5610 413		\$ 83
5/18/2015	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code from A.5610 410	\$ 83	
5/18/2015	D.5010 210	Furniture/Furnishings	Transfer Within Object Code to D.5010 220		\$ 24
5/18/2015	D.5010 220	Office Equipment	Transfer Within Object Code from D.5010 210	\$ 24	
5/18/2015	DM.5130 410	Supplies	Transfer Within Object Code to DM.5130 436		\$ 330
5/18/2015	DM.5130 436	Advertising Fees	Transfer Within Object Code from DM.5130 410	\$ 330	

WARREN COUNTY

Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
DPW_DPW Admin - DPW,DPW Administration 2015-00002164 Posted					
5/26/2015	A.5610 416	Oil & Gas-Heating	Transfer Within Object Code to A.5610 470		\$ 2,343
5/26/2015	A.5610 470	Contract	Transfer Within Object Code from A.5610 416	\$ 2,343	
DPW_DPW Admin - DPW,DPW Administration 2015-00002232 Posted					
5/27/2015	A.5610 416	Oil & Gas-Heating	Transfer Within Object Code to A.5610 470		\$ 1,000
5/27/2015	A.5610 470	Contract	Transfer Within Object Code from A.5610 416	\$ 1,000	
DPW_DPW Admin - DPW,DPW Administration 2015-00002255 Posted					
5/28/2015	D.5010 410	Supplies	Budget Transfer Within Object Code to D.5010 444		\$ 1,126
5/28/2015	D.5010 444	Travel/Education/Conference	Budget Transfer Within Object Code From D.5010 410	\$ 1,126	
DPW_DPW Admin - DPW,DPW Administration 2015-00002268 Posted					
5/29/2015	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code from A.5610 416	\$ 312	
5/29/2015	A.5610 416	Oil & Gas-Heating	Transfer Within Object Code to A.5610 422		\$ 416
5/29/2015	A.5610 416	Oil & Gas-Heating	Transfer Within Object Code to A.5610 413		\$ 312
5/29/2015	A.5610 422	Repair/Maint-Equipment	Transfer Within Object Code from A.5610 416	\$ 416	
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff) 2015-00001886 Posted					
5/7/2015	40.6293.0300 423	Telephone	Object code change from 40.6293.0300 433	\$ 50	
5/7/2015	40.6293.0300 433	Training-Client	Object code change to 40.6293.0300 423		\$ 50
5/7/2015	40.6293.0300 830	Social Security	Object code change to 40.6293.0300 862		\$ 50
5/7/2015	40.6293.0300 862	EPO Co-Pay	Object code change from 40.6293.0300 830	\$ 50	
5/7/2015	40.6293.0305 830	Social Security	Object code change to 40.6293.0305 860		\$ 2,000
5/7/2015	40.6293.0305 860	Hospitalization	Object code change from 40.6293.0305 830	\$ 2,000	
5/7/2015	40.6293.0305 861	Retirees Hospitalization	Object code change from 40.6293 0305 862	\$ 200	
5/7/2015	40.6293.0305 862	EPO Co-Pay	Object code change to 40.6293.0305 861		\$ 200

WARREN COUNTY

Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
5/7/2015	40.6293.0310 423	Telephone	Object code change from 40.6293.0310 433	\$ 200	
5/7/2015	40.6293.0310 426	Subscriptions	Object code change from 40.6293.0310 433	\$ 100	
5/7/2015	40.6293.0310 433	Training-Client	Object code change to 40.6293.0310 426		\$ 100
5/7/2015	40.6293.0310 433	Training-Client	Object code change to 40.6293.0310 423		\$ 200
5/7/2015	40.6293.0310 433	Training-Client	Object code change to 40.6293.0310 434		\$ 3,000
5/7/2015	40.6293.0310 434	Allowances	Object code change from 40.6293.0310 433	\$ 3,000	
5/7/2015	40.6293.0313 423	Telephone	Object code change from 40.6293.0313 427	\$ 50	
5/7/2015	40.6293.0313 426	Subscriptions	Object code change from 40.6293.0313 427	\$ 50	
5/7/2015	40.6293.0313 427	Memberships & Dues	Object code change to 40.6293.0313 444		\$ 100
5/7/2015	40.6293.0313 427	Memberships & Dues	Object code change to 40.6293.0313 439		\$ 300
5/7/2015	40.6293.0313 427	Memberships & Dues	Object code change to 40.6293.0313 426		\$ 50
5/7/2015	40.6293.0313 427	Memberships & Dues	Object code change to 40.6293.0313 423		\$ 50
5/7/2015	40.6293.0313 439	Misc Fees & Expenses	Object code change from 40.6293.0313 427	\$ 300	
5/7/2015	40.6293.0313 444	Travel/Education/Conference	Object code change From 40.6293.0313 427	\$ 100	
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)					
2015-00001930 Posted					
5/12/2015	40.6293.0313 423	Telephone	Object code change from 40.6293.0313 427	\$ 100	
5/12/2015	40.6293.0313 427	Memberships & Dues	Object code change to 40.6293.0313 423		\$ 100
Employment & Tr_WIA-Admin(Staff) - Employment & Training,WIA-Admin (Staff)					
2015-00002149 Posted					
5/22/2015	40.6293.0310 423	Telephone	Object code change from 40.6293.0310 427	\$ 500	
5/22/2015	40.6293.0310 427	Memberships & Dues	Object code change to 40.6293.0310 423		\$ 500
Infotech - Information Technology					
2015-00001858 Posted					
5/6/2015	A.1680 410	Supplies	Budget transfer within Object Code to A1680 424		\$ 50
5/6/2015	A.1680 424	Postage	Budget transfer within Object Code from A1680 410	\$ 50	
Planning_Planning - Planning,Planning					
2015-00002015 Posted					

WARREN COUNTY

Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
5/13/2015	A.8021 410	Supplies	Budget Transfer within Object Code to A.8021 445		\$ 124
5/13/2015	A.8021 445	Foods	Budget Transfer within Object Code from A.8021 410	\$ 124	
Public Health_Health Services - Public Health,Health Services 2015-00001873 Posted					
5/7/2015	A.4054 220	Office Equipment	Budget Transfer PS toA4054.220 from A4054.444	\$ 200	
5/7/2015	A.4054 444	Travel/Education/Conference	Budget Transfer PS toA4054.220 from A4054.444		\$ 200
Public Health_Health Services - Public Health,Health Services 2015-00002046 Posted					
5/15/2015	A.4018.0020 210	Furniture/Furnishings	Budget transfer FH from A4018.0020.260	\$ 75	
5/15/2015	A.4018.0020 260	Other Equipment	Budget transfer FH to A4018.0020.210		\$ 75
Public Health_Health Services - Public Health,Health Services 2015-00002087 Posted					
5/19/2015	A.4018.0030 435	Medical Fees	Budget Transfer Dis Prog to A4018.0030.436		\$ 604
5/19/2015	A.4018.0030 436	Advertising Fees	Budget Transfer Dis Prog from A4018.0030.435	\$ 604	
Public Health_Health Services - Public Health,Health Services 2015-00002133 Posted					
5/21/2015	A.4013 453	Uniforms & Clothing	Budget transfer WIC from A4013.469	\$ 350	
5/21/2015	A.4013 469	Other Payments/Contributions	Budget transfer WIC to A4013.453		\$ 350
Social Services - Social Services 2015-00002036 Posted					
5/15/2015	A.6101 470	Contract	Out of Code Transfer to A.6142 470		\$ 25,000
5/15/2015	A.6142 470	Contract	Out of Code Transfer from A.6101 470	\$ 25,000	
Tourism - Tourism 2015-00001818 Posted					
5/4/2015	A.6417 424	Postage	Transfer from A. 6417 481	\$ 20,000	
5/4/2015	A.6417 481	Tourism Promotion	Transfer to A. 6417 424		\$ 20,000
Westmount_Administration - Westmount,Administration 2015-00001806 Posted					

WARREN COUNTY

Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
5/4/2015	EF.60200.7300 421	Equipment Rental	Within Object Code Transfer From EF.83500.9105 469	\$ 204	
5/4/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.7300 421		\$ 204
Westmount_Administration - Westmount,Administration 2015-00001846 Posted					
5/6/2015	EF.60200.3700 439	Misc Fees & Expenses	Within Object Code Transfer From EF.83500.9105 469	\$ 99	
5/6/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.3700 439		\$ 99
Westmount_Administration - Westmount,Administration 2015-00001863 Posted					
5/6/2015	EF.83500.3000 440	Legal/Transcript Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 2,176	
5/6/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer to EF.83500.3000 440		\$ 2,176
Westmount_Administration - Westmount,Administration 2015-00001876 Posted					
5/7/2015	EF.60200.4900 435	Medical Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 1,000	
5/7/2015	EF.60200.6801 470	Contract	Within Object Code Transfer From EF.83500.9105 469	\$ 4,000	
5/7/2015	EF.60200.7300 421	Equipment Rental	Within Object Code Transfer From EF.83500.9105 469	\$ 250	
5/7/2015	EF.82200.6310 422	Repair/Maint-Equipment	Within Object Code Transfer From EF.83500.9105 469	\$ 700	
5/7/2015	EF.83500.5906 410	Supplies	Within Object Code Transfer From EF.83500.9105 469	\$ 1,000	
5/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.82200.6310 422		\$ 700
5/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.6801 470		\$ 4,000
5/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.7300 421		\$ 250
5/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.4900 435		\$ 1,000
5/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.5906 410		\$ 1,000
Westmount_Administration - Westmount,Administration 2015-00001877 Posted					
5/7/2015	EF.72700.4400 435	Medical Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 1,822	
5/7/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.72700.4400 435		\$ 1,822
Westmount_Administration - Westmount,Administration 2015-00001891 Posted					

WARREN COUNTY

Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
5/8/2015	EF.82200.3700 439	Misc Fees & Expenses	Within Object Code Transfer From EF.83500.9105 469	\$ 26	
5/8/2015	EF.83500.8800 444	Travel/Education/Conference	Within Object Code Transfer From EF.83500.9105 469	\$ 143	
5/8/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.8800 444		\$ 143
5/8/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.82200.3700 439		\$ 26
Westmount_Administration - Westmount,Administration 2015-00001916 Posted					
5/11/2015	EF.60200.5803 260	Other Equipment	Within Object Code Transfer To EF.83500.5802 210		\$ 191
5/11/2015	EF.72400.6202 470	Contract	Within Object Code Transfer From EF.83500.9105 469	\$ 273	
5/11/2015	EF.83500.5802 210	Furniture/Furnishings	Within Object Code Transfer From EF.60200.5803 260	\$ 191	
5/11/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer to EF.72400.6202 470		\$ 273
Westmount_Administration - Westmount,Administration 2015-00001941 Posted					
5/12/2015	EF.60200.4900 435	Medical Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 1,000	
5/12/2015	EF.60200.6801 470	Contract	Within Object Code Transfer From EF.83500.9105 469	\$ 368	
5/12/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.4900 435		\$ 1,000
5/12/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.6801 470		\$ 368
Westmount_Administration - Westmount,Administration 2015-00002033 Posted					
5/14/2015	EF.60200.5803 260	Other Equipment	Within Object Code Transfer To EF.83500.5830 220		\$ 67
5/14/2015	EF.83500.5830 220	Office Equipment	Within Object Code Transfer From EF.60200.5803 260	\$ 67	
Westmount_Administration - Westmount,Administration 2015-00002059 Posted					
5/18/2015	EF.60100.8800 444	Travel/Education/Conference	Within Object Code Transfer From EF.83500.9105 469	\$ 2,497	
5/18/2015	EF.60100.8900 426	Subscriptions	Within Object Code Transfer From EF.83500.9105 444	\$ 63	
5/18/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60100.8800 444		\$ 2,497
5/18/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60100.8900 426		\$ 63
Westmount_Administration - Westmount,Administration 2015-00002078 Posted					

WARREN COUNTY
Journal Report - May 2015

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
5/19/2015	EF.60200.5803 260	Other Equipment	Within Object Code Transfer To EF.83500.5803 260		\$ 75
5/19/2015	EF.83500.5803 260	Other Equipment	Within Object Code Transfer From EF.60200.5803 260	\$ 75	
Westmount_Administration - Westmount,Administration 2015-00002089 Posted					
5/20/2015	EF.83500.9101 436	Advertising Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 420	
5/20/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.9101 436		\$ 420
Westmount_Administration - Westmount,Administration 2015-00002137 Posted					
5/21/2015	EF.60200.4900 435	Medical Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 2,000	
5/21/2015	EF.60200.6801 470	Contract	Within Object Code Transfer From EF.83500.9105 469	\$ 4,600	
5/21/2015	EF.60200.7300 421	Equipment Rental	Within Object Code Transfer From EF.83500.9105 469	\$ 88	
5/21/2015	EF.82200.6310 422	Repair/Maint-Equipment	Within Object Code Transfer From EF.83500.9105 469	\$ 99	
5/21/2015	EF.83500.8800 444	Travel/Education/Conference	Within Object Code Transfer From EF.83500.9105 4691	\$ 128	
5/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.7300 421		\$ 88
5/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.82200.6310 422		\$ 99
5/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer to EF.60200.6801 470		\$ 4,600
5/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.83500.8800 444		\$ 128
5/21/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer To EF.60200.4900 435		\$ 2,000
Westmount_Administration - Westmount,Administration 2015-00002175 Posted					
5/27/2015	EF.60200.9101 436	Advertising Fees	Within Object Code Transfer From EF.83500.9105 469	\$ 450	
5/27/2015	EF.83500.9105 469	Other Payments/Contributions	Within Object Code Transfer to EF.60200.9101 436		\$ 450
Youth - Youth 2015-00002038 Posted					
5/15/2015	A.7312 410	Supplies	Budget Transfers with Object Code	\$ 64	
5/15/2015	A.7312 427	Memberships & Dues	Budget Transfers with Object Code	\$ 26	
5/15/2015	A.7312 428	Data Processing & Internet Fees	Budget Transfers with Object Code		\$ 90

AGENDA
PERSONNEL COMMITTEE
JUNE 10, 2015
DRAFT AGENDA - SUBJECT TO CHANGE

Committee Members: Taylor, Kenny, Sokol, Merlino, Dickinson, Girard, Vanselow, Wood and Simpson

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of the prior Committee meeting.

III. Action Agenda

1) **Requests/Items to be discussed by the Human Resources Director:**

- A) Report on tracking of salary implications for positions filled.
- B) Request to amend Resolution No. 264 of 2015, *Waiving Section I.B.3 of the Warren County Travel Policy Relating to the GSA Rate for the Warren County Personnel Officer to Attend the 2015 Annual Civil Service Training Seminar*, to change the dates of travel from June 8-10 to June 7-10, 2015.

2) **Referral from the Health Services Committee:**

Public Health-

- A) Request to amend the Table of Organization and Salary Schedule to delete 2 Nurse Technician positions and to create and fill the new position of RPN (Registered Professional Nurse), *Grade 19, Annual Base Salary of \$42,719*, with the actual salary to be determined dependent upon nursing experience.

Westmount-

- B) Request to amend the Table of Organization and Salary Schedule as indicated below to reflect salary adjustments for the following positions effective June 21, 2015:
 - MDS Coordinator - Increase from \$56,182 to \$65,000;
 - Staffing/In-Service Coordinator - Increase from \$55,357 to \$65,000;
 - Nurse Manager #1 - Increase from \$46,998 to \$60,000 (*Contingent upon Union approval*); and
 - Nurse Manager #2 - Increase from \$53,144 to \$60,000 (*Contingent upon Union approval*).

3) **Requests/Items to be discussed by the County Administrator:**

- A) Request to amend Resolution Nos. 785 of 2012 and 54 of 2013 to reflect a change in the methodology for calculating vacation accruals for employees hired after 12/21/2012 (*CSEA*) and 1/18/2013 (*non bargaining*) to improve the process and provide efficiency by eliminating manual adjustments to the timekeeping system.
- B) PBA collective bargaining negotiations - an executive session will be requested.

IV. **Vacancies Filled:**

Health Services-

- 1) Community Health Nurse, *Grade 20, Annual Base Salary \$41,547*, due to resignation. This is a non-mandated, Union position which receives 100% reimbursements from Federal/State funding and private pay insurance.

Mental Health-

- 1) Deputy Director-Clinical, *Annual Salary \$65,234*, due to resignation. This is a mandated, non-Union position which receives reimbursements of 50% State and 25% from Washington County.

Public Defender-

- 1) 1st Assistant Public Defender, *Annual Salary \$69,544*, due to promotion. This is a non-mandated non-Union, position which receives no reimbursements;
- 2) 2nd Assistant Public Defender, *Annual Salary \$59,538*, due to promotion. This is a non-mandated non-Union, position which receives no reimbursements;
- 3) 3rd Assistant Public Defender, *Annual Salary \$56,770*, due to promotion. This is a non-mandated non-Union, position which receives no reimbursements;

Continued

Vacancies filled, continued

- 4) 4th Assistant Public Defender, *Annual Salary \$54,934*, due to promotion. This is a non-mandated non-Union, position which receives no reimbursements.

Westmount-

- 1) Director of Nursing, *Annual Salary \$88,434*, due to resignation. This is a non-mandated, non-Union position which receives no reimbursements;
- 2) In-Service Coordinator, *Annual Salary \$55,357*, due to resignation. This is a non-mandated, non-Union position which receives no reimbursement;
- 3) Health Facility Records Specialist, *Grade 14, Annual Base Salary \$36,815*, due to resignation. This is a non-mandated, Union position which receives no reimbursement; and
- 4) Health Facility Office Specialist, *Grade 14, Annual Base Salary \$36,815*, due to resignation. This is a non-mandated, Union position that receives no reimbursement;