

**AGENDA**  
**FINANCE COMMITTEE**  
**DECEMBER 9, 2015**  
***DRAFT AGENDA - SUBJECT TO CORRECTION***

***Committee Members: Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson.***

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meeting.

**III. Action Agenda**

- 1) Request for transfer of funds as attached for Committee approval.

**2) Requests from the Treasurer's Office:**

- A) Request for a new contract with Drescher & Malecki, LLP to provide Annual Single Audit services for the term commencing January 1, 2016 and terminating December 31, 2018 with the option of an additional three-year term.
- B) Request to ratify the actions of the County Treasurer and to authorize a loan from the General Fund in an amount not to exceed \$0.8 Million to Westmount Health Facility at an interest rate of 0.15%.

**3) Referrals from the County Facilities Committee:**

***Airport -***

- A) Request to establish Capital Project H364, *Runway 30 Obstruction Removal*, in the amount of \$80,000.
- B) Request to increase Capital Project H303, *Runway 1-19 Environmental Assessment*, in the amount of \$285,000.
- C) Request to increase Capital Project H325, *Avigation Easement Runway 30*, in the amount of \$1,120,000.
- D) Request to increase Capital Project H362, *Airport - Natural Gas Conversion*, in the amount of \$8,000.

**4) Referrals from the Criminal Justice Committee:**

***District Attorney -***

- A) Request for a contingent fund transfer in the amount of \$7,070 to various budget codes to cover the On-Call Stipend Program for 2015. *Note: Approval of this request will be contingent upon the Personnel Committee's approval of implementation of the On-Call Stipend Program retroactive to November 1, 2015.*

***Public Defender -***

- B) Request to amend the 2015 County Budget to include funds in the amount of \$4,300 from the New York State Office of Indigent Legal Services.

**5) Referrals from the Health Services Committee:**

***Public Health -***

- A) Request to amend the 2015 County Budget in the amount of \$1,757 to include grant funds received for cost of living adjustments to the Disease Program.

***Westmount Health Facility -***

- B) Request for new contract with McCarthy & Conlon, LLP for auditing services at Westmount Health Facility for the term commencing January 1, 2016 and terminating December 31, 2016 *Note: this request was not reviewed or approved by the Health Services Committee - it was intended to be brought to Committee in 2016, however, due to concerns that Auditing services might be a required in relation to the sale of Westmount Health Facility early in 2016, it was determined that the matter should be brought before the Finance Committee for approval.*

**CONTINUED**

**6) Referral from the Human Services Committee:**

***Employment & Training Administration -***

Request to amend the County Budget in the amount of \$43,826 to reflect the receipt of Federal Trade Adjustment Act funds for the training of seven dislocated workers.

**7) Referrals from the Park Operations & Management Committee:**

A) Request to authorize the appropriation of \$7,620.52 from Gaslight Village Parking Fees and to authorize reimbursements to the Village of Lake George for expenses incurred in relation to events/maintenance costs related to the Festival Commons.

*Note: the following Items (7B-D) were requested by the Treasurer's Office following notification by DPW staff of a \$12,000 invoice from a vendor for the Festival Commons perimeter fence for which funding was not encumbered or recorded. These items were not reviewed or approved by the Park Operations & Management Committee.*

B) Request to amend Resolution No. 554 of 2015 to increase the Village of Lake George portion of the Festival Commons perimeter fence cost by \$4,560, to a total of \$65,144, as well as to indicate that the Village will make immediate payment of \$30,000 of this total, with the remaining balance of \$35,144 to be paid on or before June 1, 2016.

C) Request to amend Resolution No. 575 of 2015 to increase the amount appropriated from the Occupancy Tax Reserve (A.881.00) to Budget Code A.9950 910, *Transfers-Capital Projects, Interfund Transfers*, by \$7,440 to a total of \$33,287.

D) Request to increase Capital Project No. H357, *Charles R. Wood Park Festival Space Perimeter Fence*, in the amount of \$12,000.

**8) Referral from the Public Safety Committee:**

***Office of Emergency Services -***

Request for a Contingent Fund transfer in the amount of \$4,000 to Budget Code A.3410 470, *Fire Prevention & Control, Contract*, to cover the cost of cause and origin fire investigations through the end of 2015.

**9) Referrals from the Public Works Committee:**

***DPW -***

A) Request to establish Capital Project H365, *Bay Road (CR7) Pavement Preservation*, in the amount of \$57,000.

B) Request to establish Capital Project H366, *West Mountain Road (CR58) Pavement Preservation*, in the amount of \$37,500.

C) Request to increase Capital Project H351, *CR44 Over Hudson River Bridge Painting Project*, in the amount of \$1,800.

D) Request to increase Capital Project H352, *CR13 & CR31 Bridge Painting Project*, in the amount of \$15,200.

E) Request for a new contract with Evolution Recycling, Inc. for electronics recycling services (WC 82-15). *Note: this request was not approved by the Public Works Committee but was discussed at their last meeting. As the bid opening had not occurred in time to present the lowest responsible bidder, the Superintendent of Public Works was directed to bring this request directly to the Finance Committee for approval.*

**10) Presentation of renewal rates for Warren County's Property and Casualty Insurance for 2016.**

**11) Requests/Items to be Discussed by the County Administrator:**

Journal Report of transfers approved by the County Administrator since the last Finance Committee meeting.

**12) Finance Committee action is required on the following item approved by the Personnel Committee: Personnel Agenda Items 2, 3A-E, 4A-C, 5 and 6.**

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works, Airport

**SIGNED:**

**DATE:** December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.5610 410	Airport - Supplies	A.9950 910	Transfers - Captial Projects	8,000.00

**Please state reason for transfers requested:**  
Help cover cost of Gas Line Installation

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

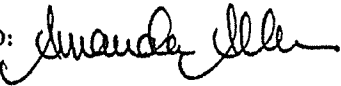
**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Clerk-Legislative Board

SIGNED: 

DATE: 12.02.15

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1040 110	Clerk-Legislative Board, Salaries-Regular	A.1040 210	Clerk-Legislative Board, Furniture/Furnishings	\$1,284.00
A.1040 110	Clerk-Legislative Board, Salaries-Regular	A.1040 220	Clerk-Legislative Board, Office Equipment	\$642.00

**Please state reason for transfers requested:**

For the purchase of new chairs for staff and an electronic time stamp

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

*RESOLUTION REQUEST FORM NO. 10*

*Request for Transfer of Funds*

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Clerk

SIGNED:

DATE: 11/25/2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A. 1410 130	ParatTime Salaries	A. 1410 120	Overtime Salaries	\$ 200.00

**Please state reason for transfers requested:**

To balance accounts to cover overage.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:

DATE: December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8226 280	2015 CR# 55 Valentine Pond Road	D.5112.8230 280	2015 CR#10 Schroon River Road	\$570.08

Please state reason for transfers requested:  
To cover rental reclasses.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:

DATE: December 1, 2015

Table with columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Contains two sets of transfer data for various codes (D.5110, D.5112) and titles (Salaries, Hospitalization, etc.) with corresponding amounts.

Please state reason for transfers requested: To Cover Road Salary Budget Adjustments

CONTINGENT FUND TRANSFER REQUESTS

Table with columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Contains one transfer request from A.1990 469 to Contingent Account-Other Payments/Contributions.

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 10**

**Request for Transfer of Funds**

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works

**SIGNED:**

**DATE:** December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8177 110	County Roads 2013 CR#7 Bay Road	Salaries - Regular 152.70
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8177 810	County Roads 2013 CR#7 Bay Road	Retirement 28.40
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8177 830	County Roads 2013 CR#7 Bay Road	Social Security 8.70
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8177 831	County Roads 2013 CR#7 Bay Road	Medicare Contribution 2.03
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8177 860	County Roads 2013 CR#7 Bay Road	Hospitalization 150.28
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8177 865	County Roads 2013 CR#7 Bay Road	Dental Insurance 2.10
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8183 110	County Roads 2013 CR#48 Trout Lake Road	Salaries - Regular 4,358.11
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8183 120	County Roads 2013 CR#48 Trout Lake Road	Salaries - Overtime 939.58
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8183 810	County Roads 2013 CR#48 Trout Lake Road	Retirement 910.71
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8183 830	County Roads 2013 CR#48 Trout Lake Road	Social Security 312.27
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8183 831	County Roads 2013 CR#48 Trout Lake Road	Medicare Contribution 73.01
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8183 860	County Roads 2013 CR#48 Trout Lake Road	Hospitalization 2,318.34
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8183 865	County Roads 2013 CR#48 Trout Lake Road	Dental Insurance 26.57
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112 8194 110	County Roads 2013 CR#12 Hadley Road	Salaries - Regular 133.24
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112 8194 120	County Roads 2013 CR#12 Hadley Road	Salaries - Overtime 104.93
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112 8194 810	County Roads 2013 CR#12 Hadley Road	Retirement 44.30
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112 8194 830	County Roads 2013 CR#12 Hadley Road	Social Security 13.75
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112 8194 831	County Roads 2013 CR#12 Hadley Road	Medicare Contribution 3.22
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112 8194 860	County Roads 2013 CR#12 Hadley Road	Hospitalization 184.89
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112 8194 865	County Roads 2013 CR#12 Hadley Road	Dental Insurance 3.63

**Please state reason for transfers requested:** To Cover Road Salary Budget Adjustments

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

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RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

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DEPARTMENT NAME: Department of Public Works

SIGNED:

DATE: December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8223 110	County Roads 2015 CR#22 Harrisburg Road	Salaries - Regular 7,567.92
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8223 120	County Roads 2015 CR#22 Harrisburg Road	Salaries - Overtime 1,240.86
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8223 130	County Roads 2015 CR#22 Harrisburg Road	Salaries - Part Time 284.58
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8223 810	County Roads 2015 CR#22 Harrisburg Road	Retirement 1,527.89
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8223 830	County Roads 2015 CR#22 Harrisburg Road	Social Security 530.50
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8223 831	County Roads 2015 CR#22 Harrisburg Road	Medicare Contribution 124.09
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8223 860	County Roads 2015 CR#22 Harrisburg Road	Hospitalization 6,789.68
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8223 865	County Roads 2015 CR#22 Harrisburg Road	Dental Insurance 85.16
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8224 110	County Roads 2015 CR#72 Garmet Lake Rd	Salaries - Regular 8,165.44
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8224 120	County Roads 2015 CR#72 Garmet Lake Rd	Salaries - Overtime 891.87
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8224 130	County Roads 2015 CR#72 Garmet Lake Rd	Salaries - Part Time 498.02
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8224 810	County Roads 2015 CR#72 Garmet Lake Rd	Retirement 1,514.73
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8224 830	County Roads 2015 CR#72 Garmet Lake Rd	Social Security 556.15
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8224 831	County Roads 2015 CR#72 Garmet Lake Rd	Medicare Contribution 130.04
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8224 860	County Roads 2015 CR#72 Garmet Lake Rd	Hospitalization 5,952.21
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8224 865	County Roads 2015 CR#72 Garmet Lake Rd	Dental Insurance 74.22
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8231 110	County Roads 2015 CR#29 Peaceful Valley Rd	Salaries - Regular 15,184.86
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8231 120	County Roads 2015 CR#29 Peaceful Valley Rd	Salaries - Overtime 4,520.58
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8231 130	County Roads 2015 CR#29 Peaceful Valley Rd	Salaries - Part Time 2,324.07
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8231 810	County Roads 2015 CR#29 Peaceful Valley Rd	Retirement 3,486.55
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8231 830	County Roads 2015 CR#29 Peaceful Valley Rd	Social Security 1,300.67
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8231 831	County Roads 2015 CR#29 Peaceful Valley Rd	Medicare Contribution 304.18
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8231 860	County Roads 2015 CR#29 Peaceful Valley Rd	Hospitalization 2,383.19
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8231 865	County Roads 2015 CR#29 Peaceful Valley Rd	Dental Insurance 22.45

To Cover Internal Rentals for Roads

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 10****Request for Transfer of Funds**TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:

DATE: December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8222 421	County Roads 2015 CR#4 Mountain Road Equipment Rental	20,913.07
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8225 421	County Roads 2015 CR#71 Stone Schoolhouse Equipment Rental	12,720.16
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8226 421	County Roads 2015 CR#55 Valentine Pond Rd Equipment Rental	19,522.51
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8227 421	County Roads 2015 CR#13 Glen Athol Road Equipment Rental	28,357.95
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8230 421	County Roads 2015 CR#10 Schroon River Rd Equipment Rental	15,573.12
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8232 421	County Roads 2015 CR#18 Sagamore Road Equipment Rental	11,005.34
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8183 421	County Roads 2013 CR#48 Trout Lake Road Equipment Rental	7,094.42
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8219 421	County Roads 2015 CR#12 Hadley Road Equipment Rental	19,473.94
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8223 421	County Roads 2015 CR#22 Harrisburg Road Equipment Rental	13,513.96
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8224 421	County Roads 2015 CR#72 Garnet Lake Road Equipment Rental	21,722.90
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8231 421	County Roads 2015 CR#29 Peaceful Valley Rd Equipment Rental	26,701.25

Please state reason for transfers requested: To Cover Internal Rentals for Roads

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

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<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 470	Maintenance of Roads - Contracts	D.3310 470	Traffic Control - Contracts	\$8,500.00
D.5112.8173 280	Co Roads, Glen Athol Rd CR 13	D.5112.8228 280	Co Roads, 2015 CR#19 Olmsteadville Rd	\$1050.00
D.5112.8222 280	Co Roads, 2015 CR#4 Mountain Road	D.5112.8225 280	Co Roads, 2015 CR#71 Stone Schoolhouse	\$92.04

**Please state reason for transfers requested:** Additional stripping costs, cover road reclasses.

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

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**RESOLUTION REQUEST FORM NO. 10**

**Request for Transfer of Funds**

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works

**SIGNED:**

**DATE:** December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8183 860	County Roads 2013 CR#48 Trout Lake Road	Hospitalization 160.54
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8210 110	County Roads 2014 CR#16 East River Drive	Salaries - Regular 27.00
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5110 120	County Rd, Maint of Rds,	Salaries - Overtime 6,000.00
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5110 130	County Rd, Maint of Rds,	Salaries - Part Time 3,300.00
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8219 110	County Roads 2015 CR#12 Hadley Road	Salaries - Regular 1,792.75
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8219 120	County Roads 2015 CR#12 Hadley Road	Salaries - Overtime 817.49
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8219 130	County Roads 2015 CR#12 Hadley Road	Salaries - Part Time 94.86
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8219 810	County Roads 2015 CR#12 Hadley Road	Retirement 424.06
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8219 830	County Roads 2015 CR#12 Hadley Road	Social Security 158.29
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8219 831	County Roads 2015 CR#12 Hadley Road	Medicare Contribution 37.04
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8206 110	County Roads 2014 CR#76 Dartmouth Road	Salaries - Regular 1,051.50
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8206 120	County Roads 2014 CR#76 Dartmouth Road	Salaries - Overtime 1,223.13
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8206 130	County Roads 2014 CR#76 Dartmouth Road	Salaries - Part Time 94.86
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8206 810	County Roads 2014 CR#76 Dartmouth Road	Retirement 368.13
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8206 830	County Roads 2014 CR#76 Dartmouth Road	Social Security 138.42
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8206 831	County Roads 2014 CR#76 Dartmouth Road	Medicare Contribution 32.36

**Please state reason for transfers requested:**  
Cover Road Salary Budget Adjustments

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

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**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works

**SIGNED:**

**DATE:** December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8220 110	County Roads 2015 CR#16 East River Drive	Salaries - Regular 17,149.25
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8220 120	County Roads 2015 CR#16 East River Drive	Salaries - Overtime 3,816.23
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8220 130	County Roads 2015 CR#16 East River Drive	Salaries - Part Time 225.29
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8220 810	County Roads 2015 CR#16 East River Drive	Retirement 3,629.91
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8220 830	County Roads 2015 CR#16 East River Drive	Social Security 1,239.29
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8220 831	County Roads 2015 CR#16 East River Drive	Medicare Contribution 289.79
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8220 860	County Roads 2015 CR#16 East River Drive	Hospitalization 11,796.03
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8220 865	County Roads 2015 CR#16 East River Drive	Dental Insurance 156.18
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8221 110	County Roads 2015 CR#7 Bay Road	Salaries - Regular 31,197.69
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8221 120	County Roads 2015 CR#7 Bay Road	Salaries - Overtime 4,434.10
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8221 130	County Roads 2015 CR#7 Bay Road	Salaries - Part Time 1,754.91
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8221 810	County Roads 2015 CR#7 Bay Road	Retirement 6,517.65
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8221 830	County Roads 2015 CR#7 Bay Road	Social Security 2,200.80
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8221 831	County Roads 2015 CR#7 Bay Road	Medicare Contribution 514.70
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8221 860	County Roads 2015 CR#7 Bay Road	Hospitalization 17,354.62
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8221 865	County Roads 2015 CR#7 Bay Road	Dental Insurance 251.46

**Please state reason for transfers requested:**

Cover Road Salary Budget Adjustments

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works

**SIGNED:**

**DATE:** December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8228 110	County Roads 2015 CR#19 Olmsteadville Road Salaries - Regular	11,955.17
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8228 120	County Roads 2015 CR#19 Olmsteadville Road Salaries - Overtime	5,222.61
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8228 130	County Roads 2015 CR#19 Olmsteadville Road Salaries - Part Time	1,600.77
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8228 810	County Roads 2015 CR#19 Olmsteadville Road Retirement	2,871.81
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8228 830	County Roads 2015 CR#19 Olmsteadville Road Social Security	1,106.81
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8228 831	County Roads 2015 CR#19 Olmsteadville Road Medicare Contribution	258.82
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8228 860	County Roads 2015 CR#19 Olmsteadville Road Hospitalization	6,114.50
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8228 865	County Roads 2015 CR#19 Olmsteadville Road Dental Insurance	72.82
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8229 110	County Roads 2015 CR#48 Trout Lake Road Salaries - Regular	22,231.08
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8229 120	County Roads 2015 CR#48 Trout Lake Road Salaries - Overtime	4,808.48
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8229 130	County Roads 2015 CR#48 Trout Lake Road Salaries - Part Time	189.72
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8229 810	County Roads 2015 CR#48 Trout Lake Road Retirement	4,713.45
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8229 830	County Roads 2015 CR#48 Trout Lake Road Social Security	1,562.95
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8229 831	County Roads 2015 CR#48 Trout Lake Road Medicare Contribution	365.58
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8229 860	County Roads 2015 CR#48 Trout Lake Road Hospitalization	6,116.02
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8229 865	County Roads 2015 CR#48 Trout Lake Road Dental Insurance	70.69

**Please state reason for transfers requested:**

Cover Road Salary Budget Adjustments

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

**TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

**DEPARTMENT NAME:** Department of Public Works

**SIGNED:**

**DATE:** December 1, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5110 110	County Rd, Maint of Rds, Salaries - Regular	D.5112.8233 110	County Roads 2015 CR#66 Country Club Road Salaries - Regular	9,412.96
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8233 120	County Roads 2015 CR#66 Country Club Road Salaries - Overtime	2,803.60
D.5110 130	County Rd, Maint of Rds, Salaries - Part Time	D.5112.8233 130	County Roads 2015 CR#66 Country Club Road Salaries - Part Time	474.30
D.5110 810	County Rd, Maint of Rds, Retirement	D.5112.8233 810	County Roads 2015 CR#66 Country Club Road Retirement	2,202.97
D.5110 830	County Rd, Maint of Rds, Social Security	D.5112.8233 830	County Roads 2015 CR#66 Country Club Road Social Security	752.85
D.5110 831	County Rd, Maint of Rds, Medicare Contribution	D.5112.8233 831	County Roads 2015 CR#66 Country Club Road Medicare Contribution	176.09
D.5110 860	County Rd, Maint of Rds, Hospitalization	D.5112.8233 860	County Roads 2015 CR#66 Country Club Road Hospitalization	1,348.27
D.5110 865	County Rd, Maint of Rds, Dental Insurance	D.5112.8233 865	County Roads 2015 CR#66 Country Club Road Dental Insurance	16.61
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8206 421	County Roads 2014 CR#76 Dartmouth Road Equipment Rental	4,379.74
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8220 421	County Roads 2015 CR#16 East River Drive Equipment Rental	42,701.07
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8221 421	County Roads 2015 CR#7 Bay Road Equipment Rental	59,835.67
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8228 421	County Roads 2015 CR#19 Olmsteadville Road Equipment Rental	17,491.37
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8229 421	County Roads 2015 CR#48 Trout Lake Road Equipment Rental	35,732.09
D.5110 421	County Rd, Maint of Rds, Equipment Rental	D.5112.8233 421	County Roads 2015 CR#66 Country Club Road Equipment Rental	20,226.82

**Please state reason for transfers requested:**  
Cover Road Salary Budget Adjustments & Internal Rental charges

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

**Please state reason for transfer request:**

**Please file original request with Clerk of the Board and retain copy for your records.**

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: Nathan H. York Sheriff  
Name of Department

SIGNED:  DATE: November 25, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 120	Correction OT	A.3110 120	Law Enforcement OT	68,000.00
A.3150 130	Correction PT	A.3110 130	Law Enforcement PT	56,000.00

Please state reason for transfers requested: make payroll codes whole

\*Please note: All amounts must be in whole dollars – no cents. !! FORMTEXT ¶ †

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: Treasurer**

**DATE: December 2, 2015**

- (a) Is this a Result of a Bid or Request for Proposal? RFP - WC 61-15
  
- (b) Purpose of Contract: Annual Single Audit
  
- (c) Name of Contractor: Drescher & Malecki, LLP (the low bidder)
  
- (d) Address of Contractor: 3083 William St., Suite 5, Cheektowaga, NY 14227
  
- (e) Contractor's Contact Person and Telephone Number: Thomas Malecki, 716-565-2299
  
- (f) Has or will the Contract be provided, if so, please attach: Will provide
  
- (g) Commencement Date of Contract: 1/1/16
  
- (h) Termination Date of Contract: 12/31/2018 (we have 3 year renewal option to 12/31/2021)
  
- (i) Payment Provisions:
  - i) lump sum amount \$41,900 - 2015 audit  
\$41,900 - 2016 audit  
\$42,700 - 2017 audit  
3 year renewal \$42,700 - 2018 audit  
\$43,500 - 2019 audit  
\$43,500 - 2020 audit
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Upon Completion

- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1325 470 Treasurer - Contract \$41,900

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx**  
**Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Treasurer**

**DATE: November 25, 2015**

- (a) Purpose of Request: Ratify actions of County Treasurer and authorize loan from the General Fund in the amount not to exceed \$0.8 million to Westmount at an interest rate of 0.15%.
  
- (b) Details: Westmount is experiencing cash flow problems until the IGT funding is received.
  
- (c) Previous Resolution Number: N/A
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: N/A

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

8

**RESOLUTION REQUEST FORM NO. 8*****Request to Establish Capital Project or Capital Reserve Project\*******\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*****DEPARTMENT NAME: DPW - Airport****DATE: 12/1/2015**

- (a) Exact Title\* and Number of Project (must be obtained from Treasurer's Office): **H364.9550 280 Runway 30 Obstruction Removal**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project? **No**
- (d) Amount of Project: **\$80,000**
- (e) Source of Funding (including name & title of codes, etc.): **FAA \$72,000: NYSDOT \$4,000: County \$4,000 A.9950 910 Transfers-Capital Projects, Interfund Transfers.**
- (f) Purpose of Establishment: **Allocate grant funding received**

**\*Title should reflect department if possible:****i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport Replace VASI with PAPI.**

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW - Airport**

**DATE: 12/1/2015**

(a) Exact Title and Number of Project\*: **H303 Runway 1-19 Environmental Assessment**

(b) Is this a Capital Project? **Yes**

(c) Is this a Capital Reserve Project? **No**

(d) Amount of Increase (if applicable): **\$285,000 (H303.9550 280)**

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

**\$283,500 H303.9550 4597 Transportation (Federal)**

**\$15,750 H303.9550 3597 Transportation (State)**

**(\$14,250) H303.9550 5031 Interfund Transfers (Return to General Fund)**

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: **Allocate grant funding received**

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW - Airport**

**DATE: 12/1/2015**

- (a) Exact Title and Number of Project\*: **H325.9550 280 Avigation Easement Runway 30**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project? **No**
- (d) Amount of Increase (if applicable): **\$1,120,000**
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): **FAA \$1,008,000: NYSDOT \$56,000: County \$56,000 A.9950 910 Transfers-Capital Projects, Interfund Transfers**
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: **Allocate grant funding received**

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW - Airport**

**DATE: 12/01/2015**

- (a) Exact Title and Number of Project\*:  
**H362.9550 280 Airport - Natural Gas Conversion**
- (b) Is this a Capital Project?  
**Yes**
- (c) Is this a Capital Reserve Project?  
**No**
- (d) Amount of Increase (if applicable):  
**\$8,000**
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
**A.5610 410 Supplies**
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment:  
**Cover costs from National Grid for gas main and service line installation at airport.**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: District Attorney

SIGNED: *Kate Hofer*

DATE: 12-2-15

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1165 110	Salary Code	\$ 5,600.00
		A.1165 810	Retirement	\$ 1,042.00
		A.1165 830	Social Security	\$ 347.00
		A.1165 831	Medicare Contribution	\$ 81.00

Please state reason for transfer request: To cover On-Call Stipend program for 2015.

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Public Defender**

**DATE: November 20, 2015**

(a) Purpose of Amendment: To authorize expenditure of the funds from Office of Indigent Legal Services. Reference: Contract #C000252, Resolution No. 541 of 2012, Resolution No. 291 of 2015

(b) Appropriation Code, Object Code, Full Title and Amount:

A1171 210 Furniture	3,000.00
A1171 427 Memberships & Dues	1,300.00

(c) Revenue Code (with title), and Amount:

A1171.3045 Public Defender Indigent Legal Services Distribution	4,300.00
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**RESOLUTION REQUEST FORM NO. 7**

**Request to Amend County Budget\***

**\*If this is the result of a grant award, also complete and submit  
Form No. 5 or 6**

**DEPARTMENT NAME:** Warren County Health Services-Family Health Program

**DATE:** December 2, 2015

(a) **Purpose of Amendment:** To amend the 2015 budget to adjust the Disease Program to reflect the COLA (Cost of Living Adjustment) funds given for the Lead Grant in the amount of \$1,757.00.

(b) Appropriation Code (with title), Object Code (with title) and Amount:  
**A.4018.0030.469 Disease Program- Other Payments \$1,757.00**

Revenue Code (with title), and Amount:  
**A.4018.0030.4457 Disease Program –Lead Revenue \$1,757.00**

**ATTACHMENT # 6**

**RESOLUTION REQUEST FORM NO. 3*****Request for New Contract*****DEPARTMENT NAME: WESTMOUNT HEALT FACILITY****DATE: December 7, 2015**

- (a) Is this a Result of a Bid or Request for Proposal? Yes WC 72-15.
- (b) Purpose of Contract: Acceptance of the contract for Auditing Services with McCarthy & Conlon, LLP. Audit years 2015-2016 for a fee of \$13,000.00 per year.
- (c) Name of Contractor: McCarthy & Conlon, LLP
- (d) Address of Contractor: 123 Quaker Road Suite 103 B, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: Michael McCarthy 518 792-6668
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2016
- (h) Termination Date of Contract: December 31, 2016 with a one year extention.
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$13,000.00
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Upon completion of Audit and/or Cost Reports
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: EF.83110.3100 470 \$13,000.00

WARREN COUNTY  
TABULATION SHEET

NO.:	WC 72-15	NAME & ADDRESS	NAME & ADDRESS	PRICE
ITEM(S):	REP - AUDIT FOR WESTMOUNT HEALTH FACILITY	McCarthy & Conlon, LLP. Attn: Michael J. McCarthy 123 Quaker Road Suite 103B Queensbury, NY 12804 Ph: 518-792-6668 Fx: 518-792-2226	EFPR Group, CPA's, PLLC. Attn: William T. McDonald, CPA, MBA 280 Kenneth Drive Suite 100 Rochester, NY 14623 Ph: 585-295-0557 Fx: 585-295-0657	
DATE:	NOVEMBER 5, 2015			
TIME:	3:00 P.M.			
DESCRIPTION OF ITEM				
ITEM A:	2015 AUDIT			\$13,000.00
ITEM B:	EXPENSES: 2015 AUDIT			\$0.00
ITEM C:	2016 AUDIT			\$13,000.00
ITEM D:	EXPENSES FOR 2016 AUDIT			\$0.00
COMMENTS:				n/a
AWARDED TO:				

Term: January 1, 2016 through December 31, 2016

Resolution No.

JULIE A. BUTLER, PURCHASING AGENT

***RESOLUTION REQUEST FORM NO. 7***

***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Employment and Training**

**DATE: December 1, 2015**

(a) Purpose of Amendment: add federal funds to county budget to reimburse training for seven dislocated workers through the Trade Adjustment Act

(b) Appropriation Code, Object Code, Full Title and Amount: 41.6293.0305 433 - WIOA Dislocated Worker (Training-Client) \$43,826.

(c) Revenue Code (with title), and Amount: 41.6293.0305 4791 - WIOA Dislocated Worker - \$43,826.

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Park O&M**

**DATE: December 8, 2015**

(a) Purpose of Request:

**To authorize appropriation of funds in the amount of \$7,620.52 from Gaslight Village Parking Fees and to authorize reimbursements to the Village of Lake George**

(b) Details:

**The purpose of this request is to fund reimbursements to the Village of Lake George for expenses incurred in relation to events/maintenance for the Festival Commons (see attached cost details submitted by the Village of Lake George)**

(c) Previous Resolution Number:

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Funds to be appropriated from A691.07, Deferred Revenue, Gaslight Village Parking Fees, to Budget Code A.1625 470, Gaslight Village Property, Contract**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

Mowing south parcel and Festival Space					
Employee	Date	Location	per hour cost	hours	cost
Ron Goodspeed	9/3/2015	south parcel	\$ 18.27	5	\$ 91.35
	9/4/2015	south parcel	\$ 18.27	5	\$ 91.35
	10/1/2015	south parcel	\$ 18.27	7	\$ 127.89
	10/2/2015	Festival Space	\$ 18.27	6	\$ 109.62
				LABOR	\$ 420.21
GAS				SUPPLIES	\$ 30.00
<b>TOTAL DUE</b>				<b>TOTAL</b>	<b>\$ 450.21</b>

№ 2283

**Statement**  
**VILLAGE OF LAKE GEORGE**  
 P.O. Box 791  
 Lake George, New York 12845  
 518-668-5771

**TO: ATTN SUPT JEFF TENNYSON**  
WARREN DEPT OF PUBLIC WORKS  
4028 MAIN ST  
WARRENSBURG NY 12885

OCT. 30, 2015  
**DATE**

**FOR: MOWING SOUTH PARCEL AND FESTIVAL SPACE**

SEPT. 3, SEPT. 4 AND OCT. 1 LABOR = \$420.21

GAS FOR MOWER SUPPLIES = 30.00

**Total Amount Due \$450.21**

Very truly yours,  
 DAVID HARRINGTON, SUPT. OF DPW

Wood Park Festival Workers				
American Music Fest				
date	attendent	cost per hour	hours worked	cost
9/26/2015	Al	\$ 11.00	13	\$ 143.00
9/27/2015	Al	\$ 11.00	9 1/2	\$ 104.50
<b>Total Due</b>				<b>\$ 247.50</b>

No 2285

**Statement**  
**VILLAGE OF LAKE GEORGE**  
 P.O. Box 791  
 Lake George, New York 12845  
 518-668-5771

**TO:** ATTN JEFF TENNYSON, SUPT  
WARREN COUNTY DEPT OF PUBLIC WORKS  
4028 MAIN ST  
WARRENSBURG NY 12885

OCT. 30, 2015  
**DATE**

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**FOR:** WOOD PARK FESTIVAL WORKERS  
FOR AMERICAN MUSIC FEST  
SEPT. 26 AND 27, 2015  
LABOR COSTS = \$247.50

**Total Amount Due** \$247.50

Very truly yours,  
 DAVID HARRINGTON, SUPT.

Wood Park festival workers		Car Show		
date	attendent	cost per hour	hours worked	COST
9/11/2015	Al	\$ 11.00	8 3/4	\$ 96.25
9/12/2015	Al	\$ 11.00	9	\$ 99.00
9/13/2015	Al	\$ 11.00	3	\$ 33.00
TOTAL DUE				\$ 228.25

No 2284

**Statement**  
**VILLAGE OF LAKE GEORGE**  
P.O. Box 791  
Lake George, New York 12845  
518-668-5771

TO: ATTN JEFF TENNYSON, SUPT DPW  
WARREN COUNTY DPW  
4028 MAIN ST  
WARRENSBURG NY 12885

OCT. 30, 2015  
DATE

FOR: WOOD PARK FESTIVAL ATTENDENT FOR CAR SHOW SEPT. 11, 12, AND 13, 2015  
LABOR = \$228.25  
   
   
 

Total Amount Due \$228.25

Very truly yours,  
DAVID HARRINGTON, SUPT.

Turf Management Co., Inc.

# Invoice

Po Box 611  
Glens Falls, NY 12801

Date	Invoice #
11/30/2015	4436

<b>Bill To</b>
Lake George Village PO Box 791 Lake George, NY 12845

<b>Ship To</b>
Charles R. Wood Park Lake George, NY 12845

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			11/23/2015			
Quantity	Item Code	Description			Price Each	Amount
1	APPLICATION	CHARLES R. WOOD PARK: FERTILIZING PROGRAM May 15th to May 30th: 24-0-10 4% Fe Applied @ 4.2 lbs. per 1,000 sq. ft. as Per Proposal			315.00	315.00
1	APPLICATION	June 15th to June 30th: 24-0-10 4% Fe Applied @ 2.1 lbs. per 1,000 sq. ft. as Per Proposal			225.00	225.00
1	APPLICATION	July 15th to July 30th: 24-0-10 4% Fe applied @ 2.1 lbs. per 1,000 sq. ft. as Per Proposal			225.00	225.00
1	APPLICATION	August 15th to August 30th: 24-0-10 4% Fe applied @ 4.2 lbs. per 1,000 sq. ft. as Per Proposal			315.00	315.00
1	APPLICATION	September 15th to September 30th: 24-0-10 4% Fe applied @ 4.2 lbs. per 1,000 sq. ft. as Per Proposal			315.00	315.00
1	AFM	NOVEMBER RENOVATION WORK: Post Season Athletic Field Maintenance as Per Proposal: 1. Deep Tine all turf areas with 3/4" solid tine to a depth of 10". 2. Core aerate all sodded areas. Utilize a 5/8" hollow tine removing cores. 3. Verti-cut all sod in two (2) directions as to break up cores. 4. Mow all turf to a height of two (2-1/2") and one half inches collecting all debris and removing from site. 5. Top dress all turf areas to a depth of one (1/4") quarter inch with a blend of 70% root zone (USGA) sand and 30% compost.			5,299.56	5,299.56
<b>DUE UPON RECEIPT!</b>					<b>Total</b>	\$6,694.56

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Park O&M**

**DATE: December 8, 2015**

(a) Purpose of Request:

**To amend Resolution No. 554 of 2015**

(b) Details:

**To increase Village of Lake George share of Festival Commons perimeter fence by \$4,560, to a total of \$65,144, to account for an unencumbered invoice in the amount of \$12,000 for the fence. Additionally, the resolution will need to be amended to indicate the VLG will pay \$30,000 of this total immediately and the remaining \$35,144 will be paid on or before June 1, 2016**

(c) Previous Resolution Number:

**R554 of 2015**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 554 OF 2015

**Resolution introduced by Supervisors Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson**

**RESCINDING SERIAL BOND PORTION ONLY OF RESOLUTION NO. 82 OF 2015 - AFFIRMING THE REVIEW UNDER STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA) AND MAKING SEQRA DETERMINATION; AUTHORIZING INTERMUNICIPAL AGREEMENT WITH THE VILLAGE OF LAKE GEORGE; RATIFYING ACTIONS OF THE WARREN COUNTY TREASURER FOR ANY INTERFUND TRANSFERS COMPLETED AND AUTHORIZING THE WARREN COUNTY TREASURER TO TRANSFERS FUNDS**

WHEREAS, Resolution No. 82 of 2015, authorized the issuance of a serial bond in accordance with the provisions of Section 165.10 of the Local Finance Law and/or Section 9-a of the General Municipal Law and authorized the Warren County Treasurer to temporarily advance legally available funds of said County in the manner provided by law up to and including the amount up to Two Hundred Fifty Thousand Dollars (\$250,000) for the acquisition and installation of a perimeter fence, entrance columns and all necessary components thereof for the Festival Space at the Charles R. Wood Park (“Project”), and

WHEREAS, it has been determined that the source of funding for Warren County’s portion of the costs of the Project shall be expended from the following:

BUDGET CODE	TITLE	AMOUNT
A.6417 480	Tourism - Special Events	\$ 5,000
A.6417 480.03	Tourism - Special Events Discretionary Fund	\$22,000
A.6417 480.04	Tourism - Warren County Projects	\$46,000
A.881	Reserve, Occupancy Tax (2016 Reduction in Warren County Occupancy Award will occur)	\$25,847
	<b>Total</b>	<b>\$98,847</b>

the above funds shall be transferred to A.9950 910 Transfers - Capital Projects Interfund Transfers and expended from Capital Project No. H357 Charles R. Wood Park Festival Space Perimeter Fence, and

WHEREAS, the Village of Lake George shall provide funding in an amount not to exceed Sixty Thousand Five Hundred Eighty-Four Dollars (\$60,584) through an Intermunicipal Agreement with the

**RESOLUTION NO. 554 OF 2015**

**PAGE 2 OF 2**

County wherein the Village of Lake George shall pay the sum of Thirty Thousand Dollars (\$30,000) to the County upon adoption of this resolution and the remaining balance of Thirty Thousand Five Hundred Eighty-Four Dollars (\$30,584) being paid to the County on or before June 1, 2015, now, therefore, be it

RESOLVED, that the Serial Bond portion of Resolution No. 82 of 2015 is hereby rescinded, and be it further

RESOLVED, other than the above amendment to Resolution No. 82 of 2015, said resolution shall remain in full force and effect, and be it further

RESOLVED, that the Warren County Board of Supervisors hereby affirms the SEQRA review and determination as set forth in Resolution No. 82 of 2015, and be it further

RESOLVED, that the Warren County Treasurer is authorized to transfer funds as herein provided, and be it further

RESOLVED, that the actions of the Warren County Treasurer are hereby ratified in making any necessary interfund transfers/completed to date, and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an Intermunicipal Agreement with the Village of Lake George (“Village”) for the Village’s portion of the costs of acquisition and installation of a perimeter fence for the Festival Space at the Charles R. Wood Park in a form approved by the County Attorney.

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: Park O&M**

**DATE: December 8, 2015**

(a) Purpose of Request:

**To amend Resolution No. 575 of 2015**

(b) Details:

**To increase the amount appropriated from the Occupancy Tax Reserve (A.881.00) to Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers, by \$7,440 to a total of \$33,287 to account for the County's portion of an unencumbered invoice in the amount of \$12,000 for the Festival Commons perimeter fence**

(c) Previous Resolution Number:

**R575 of 2015**

(d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**A.881.00, Occupancy Tax Reserve**

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

# Warren County Board of Supervisors

## RESOLUTION NO. 575 OF 2015

**Resolution introduced by Supervisors Conover, Taylor, Sokol, Monroe, Wood, Kenny, Merlino, Frasier and Dickinson**

**AUTHORIZING THE APPROPRIATION OF FUNDS FROM THE OCCUPANCY TAX RESERVE TO BUDGET CODE A.9950 910 - TRANSFERS - CAPITAL PROJECTS INTERFUND TRANSFERS FOR THE PAYMENT OF THE CHARLES R. WOOD PARK FESTIVAL SPACE PERIMETER FENCE; AMENDING 2015 WARREN COUNTY BUDGET**

RESOLVED, that the Warren County Board of Supervisors hereby sets aside the rules previously established by the Board concerning the use of occupancy tax funds, and appropriates funds in an amount not to exceed Twenty-Five Thousand Eight Hundred Forty-Seven Dollars (\$25,847) from the Occupancy Tax Reserve (A.881.00) to Budget Code A.9950 910 Transfers - Capital Projects Interfund Transfers to pay for the Charles R. Wood Park Festival Space Perimeter Fence, and be it further

RESOLVED, that the Warren County Budget for 2015 be, and hereby is, amended accordingly.

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Park O&M**

**DATE: December 8, 2015**

- (a) Exact Title and Number of Project\*:  
**H357, CR Wood Park Festival Space Fence**
- (b) Is this a Capital Project?  
**Yes**
- (c) Is this a Capital Reserve Project?  
**No**
- (d) Amount of Increase (if applicable):  
**\$12,000**
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):  
**A.9950 910**
- (g) Changes in Funding (if Amendment):  
**To address an outstanding invoice funding was not encumbered for**
- (h) Purpose of Increase or Decrease or Amendment:  
**Increase H357.9550 280 by \$12,000  
(Increase H357.9550 5031 by \$7,440 and H357.9550 2390 by \$4,560)**

**RESOLUTION REQUEST FORM NO. 10**

*Request for Transfer of Funds*

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: November 30, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

**CONTINGENT FUND TRANSFER REQUESTS**

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.3410 470	Fire Prev. & Control - Contract	\$4,000

Please state reason for transfer request:

Transfer needed for cause and origin fire investigation services through the end of 2015.

Please file original request with Clerk of the Board and retain copy for your records.

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 12/1/15**

- (a) Exact Title and Number of Project (must be obtained from Treasurer's Office): H365.9550 280 Bay Road (CR 7) Pavement Preservation
  
- (b) Is this a Capital Project? Yes
  
- (c) Is this a Capital Reserve Project? No
  
- (d) Amount of Project: \$57,000.00
  
- (e) Source of Funding (including name & title of codes, etc.): D.9950 910 Transfers - Capital Projects
  
- (f) Purpose of Establishment: To cover the anticipated local match cost of the project.

**RESOLUTION REQUEST FORM NO. 8**

***Request to Establish Capital Project or Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 12/1/15**

- (a) Exact Title **and** Number of Project (**must be obtained from Treasurer's Office**): H3669550 280 West Mountain Road (CR 58) Pavement Preservation
  
- (b) Is this a Capital Project? Yes
  
- (c) Is this a Capital Reserve Project? No
  
- (d) Amount of Project: \$37,500.00
  
- (e) Source of Funding (including name & title of codes, etc.): D.9950 910 Transfers - Capital Projects
  
- (f) Purpose of Establishment: To cover the anticipated local match cost of the project.

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 12/1/15**

- (a) Exact Title and Number of Project\*: CR 44 over Hudson River Bridge Painting Project (H351.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$1,800.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$1,800.00 Local Match (from D.9950 910 Transfers – Capital Projects)

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To cover the anticipated local match for the project.

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 12/1/15**

- (a) Exact Title and Number of Project\*: CR 13 & CR 31 Bridge Painting Project (H352.9550 280)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$15,200.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$15,200.00 Local Match (from D.9950 910 Transfers – Capital Projects)

- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To cover the anticipated local match for the project.

***RESOLUTION REQUEST FORM NO. 3******Request for New Contract*****DEPARTMENT NAME: DPW****DATE: 12/1/15**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 82-15 Electronics Recycling Services
- (c) Name of Contractor: - Evolution Recycling Inc.
- (d) Address of Contractor: 5 Clermont Street, Johnstown, NY 12095
- (e) Contractor's Contact Person and Telephone Number: Michael Bowman  
518-774-4555
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: January 1, 2016
- (h) Termination Date of Contract: December 31, 2016 ,with 2 possible 1 year extensions
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Monthly
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Waste Management A1628.470

**WARREN COUNTY**  
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
<b>Admn. Fiscal Srv - Administrative Fiscal Services</b>					
11/2/2015	A.1011 444	Travel/Education/Conference	Out of Object Code Transfer to A.1671 421	\$	\$ 200.00
11/2/2015	A.1671 421	Equipment Rental	Out of Object Code Transfer from A.1011 444	\$ 200.00	
11/6/2015	A.1011 410	Supplies	Transfer within object code from A.1011 444	\$ 200.00	
11/6/2015	A.1011 444	Travel/Education/Conference	Transfer within object code to A.1011 410	\$	\$ 200.00
<b>Building &amp; Fire - Building &amp; Fire Code</b>					
11/13/2015	A.3620 441	Auto-Supplies & Repair	Budget Transfer Within Object Code from A.3620 442	\$ 2,400.00	
11/13/2015	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 441	\$	\$ 2,400.00
<b>Clk of Legislati - Clerk of the Legislative Board</b>					
11/18/2015	A.1010 424	Postage	Budget Transfer from Object Code to A.1010 425	\$ 200.00	
11/18/2015	A.1010 425	Reproduction Expenses	Budget Transfer within Object Code to A.1010 424	\$	\$ 200.00
<b>Dist. Attorney_Dist. Attorney - District Attorney, District Attorney</b>					
11/2/2015	A.1165 410	Supplies	Transfer within budget code from A. 1165 423	\$ 800.00	
11/2/2015	A.1165 423	Telephone	Transfer within budget code A.1165 410	\$	\$ 800.00
<b>Dist. Attorney_Dist. Attorney - District Attorney, District Attorney</b>					
11/5/2015	A.1165 440	Legal/Transcript Fees	Transfer within budget code to A.1165 444	\$	\$ 1,000.00
11/5/2015	A.1165 444	Travel/Education/Conference	Transfer within budget code from A. 1165 440	\$ 1,000.00	
<b>Dist. Attorney_Dist. Attorney - District Attorney, District Attorney</b>					
11/12/2015	A.1165 410	Supplies	Transfer within budget code from A.1165 424	\$ 1,000.00	
11/12/2015	A.1165 423	Telephone	Transfer within budget code to A.1165 426	\$	\$ 400.00
11/12/2015	A.1165 424	Postage	Transfer within budget code to A.1165 410	\$	\$ 1,000.00
11/12/2015	A.1165 426	Subscriptions	Transfer within budget code from A.1165 423	\$ 400.00	
11/12/2015	A.1165 440	Legal/Transcript Fees	Transfer within budget code to A.1165 444	\$	\$ 1,000.00

WARREN COUNTY  
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/12/2015	A.1165 444	Travel/Education/Conference	Transfer within budget code from A.1165 440	\$ 1,000.00	
DPW_DPW Admin - DPW,DPW Administration					
11/2/2015	DM.5130 230	Automotive Equipment	Transfer Within Object Code from DM.5130 270	\$ 19,633.88	
11/2/2015	DM.5130 270	Lawn & Landscaping	Transfer Within Object Code to DM.5130 230		\$ 19,633.88
DPW_DPW Admin - DPW,DPW Administration					
11/5/2015	A.5610 444	Travel/Education/Conference	Transfer Within Object Code from A.5610 445	\$ 20.00	
11/5/2015	A.5610 445	Foods	Transfer Within Object Code to A.5610 444		\$ 20.00
DPW_DPW Admin - DPW,DPW Administration					
11/6/2015	A.1610 441	Auto-Supplies & Repair	Transfer Within Object Code from A.1610 442	\$ 1,000.00	
11/6/2015	A.1610 442	Automotive - Gas & Oil	Transfer Within Object Code to A.1610 441		\$ 1,000.00
11/6/2015	DM.5130 410	Supplies	Transfer Within Object Code to DM.5130 413	\$	\$ 112.00
11/6/2015	DM.5130 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code from DM.5130 410	\$ 112.00	
11/6/2015	DM.5130 855	Disability	Transfer Within Object Code from DM.5130 860	\$ 1,200.00	
11/6/2015	DM.5130 860	Hospitalization	Transfer Within Object Code to DM.5130 855		\$ 1,200.00
DPW_DPW Admin - DPW,DPW Administration					
11/12/2015	D.3310 410	Supplies	Transfer Within Object Code from D.3310 415	\$ 80.00	
11/12/2015	D.3310 415	Electricity	Transfer Within Object Code to D.3310 410		\$ 80.00
DPW_DPW Admin - DPW,DPW Administration					
11/13/2015	A.7110 428	Data Processing & Internet Fees	Transfer Within Object Code from A.7110 435	\$ 10.00	
11/13/2015	A.7110 435	Medical Fees	Transfer Within Object Code to A.7110 428		\$ 10.00
11/13/2015	D.5010 410	Supplies	Transfer Within Object Code from D.5010 444	\$ 961.00	
11/13/2015	D.5010 444	Travel/Education/Conference	Transfer Within Object Code to D.5010 410		\$ 961.00
11/13/2015	DM.5130 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code from DM.5130 414	\$ 160.00	
11/13/2015	DM.5130 414	Gas-Natural	Transfer Within Object Code to DM.5130 413		\$ 160.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
	DPW_DPW Admin - DPW,DPW Administration				
11/16/2015	D.5110 410	Supplies	Transfer Within Object Code from D.5110 413	\$ 585.00	
11/16/2015	D.5110 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code to D.5110 410		\$ 585.00
	DPW_DPW Admin - DPW,DPW Administration				
11/17/2015	A.1610 441	Auto-Supplies & Repair	Transfer Within Object Code from A.1610 442	\$ 1,000.00	
11/17/2015	A.1610 442	Automotive - Gas & Oil	Transfer Within Object Code to A.1610 441		\$ 1,000.00
11/17/2015	A.5610 421	Equipment Rental	Transfer Within Object Code from A.5610 423	\$ 160.00	
11/17/2015	A.5610 423	Telephone	Transfer Within Object Code to A.5610 421		\$ 160.00
	DPW_DPW Admin - DPW,DPW Administration				
11/18/2015	D.3310 410	Supplies	Transfer Within Object Code from D.3310 415	\$ 300.00	
11/18/2015	D.3310 415	Electricity	Transfer Within Object Code to D.3310 410		\$ 300.00
11/18/2015	DM.5130 210	Furniture/Furnishings	Transfer Within Object Code to DM.5130 250		\$ 4,000.00
11/18/2015	DM.5130 250	Technical Equipment	Transfer Within Object Code from DM.5130 210	\$ 4,000.00	
11/18/2015	DM.5130 441	Auto-Supplies & Repair	Transfer Within Object Code from DM.5130 442	\$ 100,000.00	
11/18/2015	DM.5130 442	Automotive - Gas & Oil	Transfer Within Object Code to DM.5130 441		\$ 100,000.00
	DPW_DPW Admin - DPW,DPW Administration				
11/19/2015	A.5610 410	Supplies	Transfer Within Object Code to A.5610 470	\$ 205.00	
11/19/2015	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code to A.5610 465		\$ 2,000.00
11/19/2015	A.5610 465	Road/Bridge Materials	Transfer Within Object Code from A.5610 413	\$ 2,000.00	
11/19/2015	A.5610 470	Contract	Transfer Within Object Code from A.5610 410	\$ 205.00	
	DPW_DPW Admin - DPW,DPW Administration				
11/19/2015	A.5610 423	Telephone	Transfer Within Object Code to A.5610 439	\$ 139.25	
11/19/2015	A.5610 439	Misc Fees & Expenses	Transfer Within Object Code from A.5610 423		\$ 139.25
11/19/2015	D.5110 410	Supplies	Transfer Within Object Code to A.5110 413	\$ 72.00	

WARREN COUNTY  
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/19/2015	D.5110 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code from A.5110 410	\$ 72.00	
DPW_DPW Admin - DPW,DPW Administration					
11/25/2015	A.5610 410	Supplies	Transfer Within Object Code to A.5610 413	\$	7,700.00
11/25/2015	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Object Code from A.5610 410	\$ 7,700.00	
11/25/2015	A.5610 416	Oil & Gas-Heating	Transfer Within Object Code to A.5610 470	\$	1,274.00
11/25/2015	A.5610 470	Contract	Transfer Within Object Code from A.5610 416	\$ 1,274.00	
Mental Health - Mental Health					
11/23/2015	A.4310 220	Office Equipment	Budget "Out of Code Transfer" from A.4310 444	\$ 200.00	
11/23/2015	A.4310 444	Travel/Education/Conference	Budget "Out of Code Transfer" to A.4310 220	\$	200.00
OFA - Office for the Aging					
11/5/2015	A.6771 444	Travel/Education/Conference	outside object code transfers from A6773445	\$ 800.00	
11/5/2015	A.6773 444	Travel/Education/Conference	within object code transfers from A6773445	\$ 4,000.00	
11/5/2015	A.6773 445	Foods	within object code transfers to A6773444	\$	4,000.00
11/5/2015	A.6773 445	Foods	outside object code transfers to A6771444	\$	800.00
11/5/2015	A.6778 444	Travel/Education/Conference	within code transfers from A6778470	\$ 150.00	
11/5/2015	A.6778 470	Contract	within object code transfers to A6778444	\$	150.00
11/5/2015	A.6780 444	Travel/Education/Conference	within object code transfers from A6780470	\$ 1,200.00	
11/5/2015	A.6780 470	Contract	within object code transfers to A6780444	\$	1,200.00
OFA - Office for the Aging					
11/9/2015	A.6773 413	Repair & Maint.-Bldg/Property	within object code transfers from A6773415 & 416, A6774415 & 416	\$ 1,990.00	
11/9/2015	A.6773 415	Electricity	within object code transfers to A6773413	\$	300.00
11/9/2015	A.6773 416	Oil & Gas-Heating	within object code transfers to A6773413	\$	150.00
11/9/2015	A.6774 415	Electricity	outside object code transfers to A6773413	\$	700.00
11/9/2015	A.6774 416	Oil & Gas-Heating	outside object code transfers to A6773413	\$	840.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
OFA - Office for the Aging					
11/12/2015	A.6771 432	Special Project Supply	within object code transfers from A6771444	\$ 183.40	
11/12/2015	A.6771 444	Travel/Education/Conference	within object code transfers to A6771432 & A6771445	\$	1,355.23
11/12/2015	A.6771 445	Foods	within object code transfers from A6771444	\$ 1,171.83	
OFA - Office for the Aging					
11/13/2015	A.6771 424	Postage	within object code transfer to A6771436	\$	11.17
11/13/2015	A.6771 436	Advertising Fees	within object code transfer from A6771424	\$ 11.17	
OFA - Office for the Aging					
11/23/2015	A.6772 410	Supplies	within object code transfer to A6772423 & A6772424	\$	227.20
11/23/2015	A.6772 423	Telephone	within object code transfer from A6772410	\$ 94.28	
11/23/2015	A.6772 424	Postage	within object code transfer from A6772410	\$ 132.92	
OFA - Office for the Aging					
11/25/2015	A.6773 422	Repair/Maint-Equipment	within object code transfer from A6773424 and A6773432	\$	90.00
11/25/2015	A.6773 424	Postage	within object code transfer To A6773422	\$	50.00
11/25/2015	A.6773 432	Special Project Supply	within object code transfer to A6773422	\$	40.00
Office of EMS - Office of Emergency Services					
11/2/2015	A.3641 210	Furniture/Furnishings	Budget transfer within object code to A.3641 220	\$	214.74
11/2/2015	A.3641 220	Office Equipment	Budget transfer within object code from A.3641 210	\$ 214.74	
Office of EMS - Office of Emergency Services					
11/2/2015	A.3641 220	Office Equipment	Out of code transfer from A.3641 410	\$	220.92
11/2/2015	A.3641 410	Supplies	Out of code transfer to A.3641 220	\$	220.92
Office of EMS - Office of Emergency Services					
11/3/2015	A.3645.4011 444	Travel/Education/Conference	Budget transfer within object code to A.3645.4011 445	\$	216.02

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/3/2015	A.3645.4011 445	Foods	Budget transfer within object code from A.3645.4011 444	\$ 216.02	
<b>Office of EMS - Office of Emergency Services</b>					
11/3/2015	A.3410 444	Travel/Education/Conference	Budget transfer within object code to A.3410 445	\$	10.00
11/3/2015	A.3410 445	Foods	Budget transfer within object code from A.3410 444	\$ 10.00	
<b>Office of EMS - Office of Emergency Services</b>					
11/4/2015	A.3410 423	Telephone	Budget transfer within object code from A.3410 442	\$ 85.00	
11/4/2015	A.3410 442	Automotive - Gas & Oil	Budget transfer within object code to A.3410 423	\$	85.00
<b>Office of EMS - Office of Emergency Services</b>					
11/4/2015	A.3640 410	Supplies	Budget transfer within object code from A.3640 418	\$ 200.00	
11/4/2015	A.3640 418	Ins-General Liability	Budget transfer within object code to A.3640 410	\$	200.00
11/4/2015	A.3640 418	Ins-General Liability	Budget transfer within object code to A.3640 423	\$	150.00
11/4/2015	A.3640 423	Telephone	Budget transfer within object code from A.3640 418	\$ 150.00	
<b>Office of EMS - Office of Emergency Services</b>					
11/9/2015	A.3640 418	Ins-General Liability	Budget transfer within object code to A.3640 444	\$	141.87
11/9/2015	A.3640 424	Postage	Budget transfer within object code to A.3640 444	\$	100.00
11/9/2015	A.3640 427	Memberships & Dues	Budget transfer within object code to A.3640 444	\$	55.00
11/9/2015	A.3640 444	Travel/Education/Conference	Budget transfer within object code from A.3640 418	\$ 141.87	
11/9/2015	A.3640 444	Travel/Education/Conference	Budget transfer within object code from A.3640 424	\$ 100.00	
11/9/2015	A.3640 444	Travel/Education/Conference	Budget transfer within object code from A.3640 427	\$ 55.00	
11/9/2015	A.3641 410	Supplies	Budget transfer within object code from A.3641 423	\$ 53.43	
11/9/2015	A.3641 410	Supplies	Budget transfer within object code from A.3641 428	\$ 9.96	
11/9/2015	A.3641 423	Telephone	Budget transfer within object code to A.3641 410	\$	53.43
11/9/2015	A.3641 428	Data Processing & Internet Fees	Budget transfer within object code to A.3641 410	\$	9.96

Office of EMS - Office of Emergency Services

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/10/2015	A.3640 220	Office Equipment	Budget transfer within object code from A.3640 230	\$ 10.00	
11/10/2015	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 220		\$ 10.00
11/10/2015	A.4022 230	Automotive Equipment	Budget transfer within object code from A.4022 250	\$ 332.08	
11/10/2015	A.4022 250	Technical Equipment	Budget transfer within object code fro A.4022 230		\$ 332.08
Office of EMS - Office of Emergency Services					
11/13/2015	A.3410 441	Auto-Supplies & Repair	Budget transfer within object code from A.3410 442	\$ 200.00	
11/13/2015	A.3410 442	Automotive - Gas & Oil	Budget transfer within object code to A.3410 441		\$ 200.00
11/13/2015	A.3640 230	Automotive Equipment	Budget transfer within object code to A.3640 260	\$ 315.00	
11/13/2015	A.3640 260	Other Equipment	Budget transfer within object code from A.3640 230		\$ 315.00
11/13/2015	A.4022 230	Automotive Equipment	Budget transfer within object code from A.4022 250	\$ 440.16	
11/13/2015	A.4022 250	Technical Equipment	Budget transfer within object code to A.4022 230		\$ 440.16
Office of EMS - Office of Emergency Services					
11/24/2015	A.3640 442	Automotive - Gas & Oil	Budget transfer within object code to A.3640 444	\$ 55.00	
11/24/2015	A.3640 444	Travel/Education/Conference	Budget transfer within object code from A.3640 442		\$ 55.00
11/24/2015	A.4022 410	Supplies	Budget transfer within object code from A.4022 455	\$ 300.00	
11/24/2015	A.4022 410	Supplies	Budget transfer within object code from A.4022 442	\$ 100.00	
11/24/2015	A.4022 423	Telephone	Budget transfer within object code to A.4022 453	\$ 135.00	
11/24/2015	A.4022 442	Automotive - Gas & Oil	Budget transfer within object code to A.4022 410		\$ 100.00
11/24/2015	A.4022 453	Uniforms & Clothing	Budget transfer within object code from A.4022 423	\$ 135.00	
11/24/2015	A.4022 455	Safety Equipment	Budget transfer within object code to A.4022 410		\$ 300.00
Planning_Planning - Planning,Planning					
11/5/2015	A.8021 436	Advertising Fees	Budget Transfer within Object Code to A.8021 444	\$ 200.00	
11/5/2015	A.8021 444	Travel/Education/Conference	Budget Transfer within Object Code from A.8021 436		\$ 200.00
Protion_Protion - Protion,Protion					
11/9/2015	A.3140 441	Auto-Supplies & Repair	Budget Transfers within Object Code from A.3140.444	\$ 600.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/9/2015	A.3140 444	Travel/Education/Conference	Budget Transfers within Object Code to A.3140.441	\$	\$ 600.00
Proton_Proton - Proton,Proton					
11/23/2015	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.422	\$ 5,200.00	
11/23/2015	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.428	\$ 200.00	
11/23/2015	A.3140 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.3140.410		\$ 5,200.00
11/23/2015	A.3140 428	Data Processing & Internet Fees	Budget Transfers within Object Code to A.3140.410		\$ 200.00
Public Health_Health Services - Public Health,Health Services					
11/3/2015	A.4013 444	Travel/Education/Conference	Budget Transfer WIC from A4013.469	\$ 32.00	
11/3/2015	A.4013 469	Other Payments/Contributions	Budget Transfer WIC to A4013.444		\$ 32.00
Public Health_Health Services - Public Health,Health Services					
11/5/2015	A.4010 435	Medical Fees	Budget transfer from A4010.441	\$ 3,000.00	
11/5/2015	A.4010 441	Auto-Supplies & Repair	Budget transfer to A4010.435		\$ 3,000.00
Public Health_Health Services - Public Health,Health Services					
11/5/2015	A.4016 810	Retirement	Budget adj LTC to A.4016.860 from A.4016.810 to cover Health		\$ 720.00
11/5/2015	A.4016 860	Hospitalization	Budget adj LTC to A.4016.860 from A.4016.810 to cover Health	\$ 720.00	
Public Health_Health Services - Public Health,Health Services					
11/16/2015	A.4054.0060 422	Repair/Maint-Equipment	budget transfer EI from A4054.0061.441	\$ 155.00	
11/16/2015	A.4054.0060 441	Auto-Supplies & Repair	budget transfer EI to A4054.0060.422		\$ 155.00
Public Health_Health Services - Public Health,Health Services					
11/17/2015	A.4018.0030 424	Postage	Budget Transfer cvr postage To A4018.0030.424 fm A.4018.0030.435	\$ 200.00	
11/17/2015	A.4018.0030 435	Medical Fees	Budget Transfer cvr postage To A4018.0030.424 fm A.4018.0030.435		\$ 200.00
Public Health_Health Services - Public Health,Health Services					

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/19/2015	A.4010 436	Advertising Fees	Budget transfer Chha from A4010.442	\$ 366.00	
11/19/2015	A.4010 442	Automotive - Gas & Oil	Budget transfer Chha to A4010.436		\$ 366.00
Public Health_Health Services - Public Health,Health Services					
11/23/2015	A.4013 428	Data Processing & Internet Fees	WIC Grant budget transfer from A4013.442	\$ 95.00	
11/23/2015	A.4013 442	Automotive - Gas & Oil	WIC Grant budget transfer to A4013.428		\$ 95.00
Public Health_Health Services - Public Health,Health Services					
11/23/2015	A.4018.0030 210	Furniture/Furnishings	budget transfer Dis Prog to A4018.0030.260		\$ 174.00
11/23/2015	A.4018.0030 260	Other Equipment	budget transfer Dis Prog from A4018.0030.210	\$ 174.00	
Public Health_Health Services - Public Health,Health Services					
11/25/2015	A.4013 810	Retirement	Budget Transfers WIC To A4013.865 frm A4013.810 for dental		\$ 44.00
11/25/2015	A.4013 865	Dental Insurance	Budget Transfers WIC To A4013.865 frm A4013.810 for dental	\$ 44.00	
11/25/2015	A.4018.0030 810	Retirement	Budget Transfers Disease to A.4018.0030.865 fm A.4018.0030.810		\$ 5.00
11/25/2015	A.4018.0030 865	Dental Insurance	Budget Transfers Disease to A.4018.0030.865 fm A.4018.0030.810	\$ 5.00	
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
11/5/2015	A.3020 428	Data Processing & Internet Fees	Budget Transfer Within Object Code From A.3020 470	\$ 10,000.00	
11/5/2015	A.3020 470	Contract	Budget Transfer Within Object Code To A.3020 428		\$ 10,000.00
11/5/2015	A.3110 428	Data Processing & Internet Fees	Budget Transfer Within Object Code From A.3110 442	\$ 1,200.00	
11/5/2015	A.3110 442	Automotive - Gas & Oil	Budget Transfer Within Object Code To A.3110 428		\$ 1,200.00
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
11/12/2015	A.3110 418	Ins-General Liability	Budget Transfer Within Object Code From A.3110 421	\$ 85.00	
11/12/2015	A.3110 421	Equipment Rental	Budget Transfer Within Object Code To A.3110 418		\$ 85.00
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
11/20/2015	A.3020 250	Technical Equipment	Budget Transfer Within Object Code To A.3020 260		\$ 451.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/20/2015	A.3020 260	Other Equipment	Budget Transfer Within Object Code From A.3020 250	\$ 451.00	
<b>Social Services - Social Services</b>					
11/10/2015	A.6050 469	Other Payments/Contributions	Budget Transfer within Object Code from A.6050 470	\$ 4,734.24	
11/10/2015	A.6050 470	Contract	Budget Transfer within Object Code to A.6050 469		\$ 4,734.24
<b>Social Services - Social Services</b>					
11/18/2015	A.6010 470	Contract	Out of Budget Code Transfer to A.6142 470		\$ 5,000.00
11/18/2015	A.6142 470	Contract	Out of Budget Code Transfer from A.6010 470	\$ 5,000.00	
<b>Social Services - Social Services</b>					
11/25/2015	A.6010 210	Furniture/Furnishings	Out of Budget Code Transfer from A.6010 410	\$ 1,155.00	
11/25/2015	A.6010 410	Supplies	Out of Budget Code Transfer to A.6010 210		\$ 1,155.00
<b>Tourism - Tourism</b>					
11/3/2015	A.6417 860	Hospitalization	Transfer to A.6417 861		\$ 7,700.00
11/3/2015	A.6417 861	Retirees Hospitalization	Transfer from A.6417 860	\$ 7,700.00	
<b>Tourism - Tourism</b>					
11/16/2015	A.6417 427	Memberships & Dues	Transfer from A. 6417 481	\$ 395.00	
11/16/2015	A.6417 481	Tourism Promotion	Transfer to A.6417 427		\$ 395.00
<b>Veterans Service - Veterans Service</b>					
11/9/2015	A.6510 424	Postage	transfer funds from subscriptions A.6510 426	\$ 150.00	
11/9/2015	A.6510 426	Subscriptions	transfer funds to postage A.6510 424		\$ 150.00
<b>Veterans Service - Veterans Service</b>					
11/12/2015	A.6510 418	Ins-General Liability	transfer funds from Auto Supp/Rep A.6510 441	\$ 5.00	
11/12/2015	A.6510 441	Auto-Supplies & Repair	transfer funds to Gen Liab A.6510 418		\$ 5.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
	Westmount_Administration - Westmount,Administration				
11/2/2015	EF.60200.4900 435	Medical Fees	Within Budget Code Transfer From EF.83500.9105 469	\$ 5,000.00	
11/2/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.60200.4900 435		\$ 5,000.00
	Westmount_Administration - Westmount,Administration				
11/6/2015	EF.72600.6300 422	Repair/Maint-Equipment	Within Budget Code Transfer From EF.83500.9105 469	\$ 180.00	
11/6/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.72600.6300 422		\$ 180.00
	Westmount_Administration - Westmount,Administration				
11/9/2015	EF.60200.500 855	Disability	Within Budget Code Transfer From EF.60200.500 860	\$ 2,921.00	
11/9/2015	EF.60200.500 860	Hospitalization	Within Budget Code Transfer To EF.60200.500 855		\$ 2,921.00
11/9/2015	EF.60200.5802 210	Furniture/Furnishings	Within Budget Code Transfer From EF.60200.5803 260	\$ 165.00	
11/9/2015	EF.60200.5803 260	Other Equipment	Within Budget Code Transfer To EF.60200.5802 210		\$ 165.00
	Westmount_Administration - Westmount,Administration				
11/12/2015	EF.60200.6801 470	Contract	Within Budget Code Transfer From EF.83500.9105 469	\$ 5,000.00	
11/12/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.60200.6801 470		\$ 5,000.00
	Westmount_Administration - Westmount,Administration				
11/23/2015	EF.60200.6801 470	Contract	Within Budget Code Transfer From EF.83500.9105 469	\$ 85.00	
11/23/2015	EF.82200.5906 410	Supplies	Within Budget Code Transfer EF.83500.9105 469	\$ 135.00	
11/23/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.60200.6801 470		\$ 85.00
11/23/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.82200.5906 410		\$ 135.00
	Westmount_Administration - Westmount,Administration				
11/24/2015	EF.60200.6801 470	Contract	Within Budget Code Transfer From EF.83500.9105 469	\$ 2,203.00	
11/24/2015	EF.82200.5906 410	Supplies	Within Budget Code Transfer From EF.83500.9105 469	\$ 49.00	
11/24/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.82200.5906 410		\$ 49.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
11/24/2015	EF.83500.9105 469	Other Payments/Contributions	Within Budget Code Transfer To EF.60200.6801 470		\$ 2,203.00
Westmount_Administration - Westmount,Administration					
11/24/2015	EF.60200.5802 210	Furniture/Furnishings	Within Budget Code Transfer From EF.60200.5803 260	\$ 154.00	
11/24/2015	EF.60200.5803 260	Other Equipment	Within Budget Code Transfer To EF.60200.5802 210		\$ 154.00
Westmount_Administration - Westmount,Administration					
11/30/2015	EF.82400.700 861	Retirees Hospitalization	Within Budget Code Transfer From EF.83110.100 860	\$ 4,500.00	
11/30/2015	EF.83110.100 860	Hospitalization	Within Budget Code Transfer To EF.82400.700 861		\$ 4,500.00

AGENDA  
PERSONNEL COMMITTEE  
DECEMBER 9, 2015

Item 12

*DRAFT AGENDA - SUBJECT TO CORRECTION*

*Committee Members: Taylor, Kenny, Sokol, Merlino, Dickinson, Girard, Vanselow, Wood and Simpson*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of the prior Committee meeting.
- III. Action Agenda
  - 1) **Requests/Items to be discussed by the Human Resources Director/Personnel Officer:**  
Report on tracking of salary implications for positions filled.
  - 2) **Referral from the County Clerk-Motor Vehicles Committee:**  
Request to amend the Table of Organization and Salary Schedule to reduce the salary of the Deputy County Clerk position from \$50,907 to \$49,665 effective January 1, 2016. The current Deputy Clerk will retire on December 31, 2015; this request is to remove the 2.5% salary increase included in the 2016 Budget in order to maintain the current 2015 salary level.
  - 3) **Referrals from the Criminal Justice Committee:**  
***District Attorney -***
    - A) Request to authorize annual compensation of \$1,500 to Nancy Ovitt, *County Employee No. 10531*, for the preparation and record keeping of Asset Forfeiture accounts to be paid from Asset Forfeiture funds.
    - B) Request to authorize an on-call stipend program for arraignments in the amount of \$350 per day, retroactive to November 1, 2015. *Note: a request will be presented to the Finance Committee for a Contingent Fund transfer totaling \$7,070 for the aforementioned program in 2015 - funding in the amount of \$29,000 has been included in the 2016 Budget to support these costs.****Probation -***
    - C) Request to create and fill the new position of Probation Officer Trainee #2, *Grade 16, Annual Base Salary of \$39,979*, and reduce the salary of the Probation Officer #14 position to \$3,500 effective January 20, 2016 and amend the Table of Organization and Salary Schedule accordingly. The purpose of this request is to allow for a new employee to be hired in the Trainee position for a one-year period, after which said employee will be transferred into the Probation Officer #14 position.
    - D) Request to create and fill the new position of Probation Officer Trainee #3, *Grade 16, Annual Base Salary of \$39,979*, and reduce the salary of the Probation Officer #5 position to \$3,500 effective April 1, 2016 and amend the Table of Organization and Salary Schedule accordingly. The purpose of this request is to allow for a new employee to be hired in the Trainee position for a one-year period, after which said employee will be transferred into the Probation Officer #5 position.
    - E) Request to create and fill the new position of Probation Officer Trainee #4, *Grade 16, Annual Base Salary of \$39,979*, and reduce the salary of the Probation Officer #13 position to \$3,500 effective April 1, 2016 and amend the Table of Organization and Salary Schedule accordingly. The purpose of this request is to allow for a new employee to be hired in the Trainee position for a one-year period, after which said employee will be transferred into the Probation Officer #13 position.
  - 4) **Referrals from the Health Services Committee:**  
***Mental Health -***
    - A) Request to amend the Table of Organization and Salary Schedule to decrease the salary for the Program Analyst position from \$53,000 to \$51,000 retroactive to December 7, 2015. This is a vacant position which will be filled by an individual at a Bachelor's level.
    - B) Request to amend the Table of Organization and Salary Schedule to increase the salary for the Children and Youth SPOA Coordinator position from \$53,500 to \$55,500 effective January 1, 2016. This is a vacant position for which a Master's level candidate is desired.***Public Health -***
    - C) Request to authorize Ginelle Jones, *Assistant Director of Public Health*, to enroll in a job-related course at SUNY Albany School of Public Health.

CONTINUED

5) **Referral from the Public Works Committee:**

***DPW -***

Request to authorize payment to employees affected by a vacation time accrual error (\$428.37 to Employee No. 11097 for 32 hours of vacation time; \$3,718.40 to Employee No. 5804 for 272 hours of vacation time)

6) **Referral from the Support Services Committee:**

***Clerk of the Board -***

Request to amend the Table of Organization and Salary Schedule to reduce the salary of the Secretary to the Clerk of the Board position from \$37,000 to \$34,000 effective December 21, 2015. This position was vacated due to promotion and will be filled with a new employee - this request will reduce the salary to the entry level amount.

7) **Requests/Items to be Discussed by the County Administrator:**

Discussion regarding filling of County Attorney position.

8) **Requests/Items to be Discussed by the County Attorney:**

Proposed Engagement Letter for legal services from Bartlett, Pontiff, Stewart & Rhodes, P.C.

**IV. Vacancies Filled:**

***Clerk of the Board -*** Secretary to the Clerk of the Board, *Annual Salary \$34,000*, due to promotion  
***County Clerk -*** Deputy County Clerk, *Annual Salary \$49,665*, due to retirement  
***Probation -*** Probation Supervisor #1, *Annual Salary \$60,000*, due to retirement  
Senior Probation Officer #1, *Grade 20, Annual Base Salary \$45,661* due to retirement  
Senior Probation Officer #3, *Grade 20, Annual Base Salary \$45,661*, due to retirement  
***Public Defender -*** 1<sup>st</sup> Assistant Public Defender, *Annual Salary \$69,544*, due to retirement  
***Public Works -*** Auto Mechanic, *Grade 9, Annual Base Salary \$32,553*, due to resignation  
HEO #1, *Grade 8, Annual Base Salary \$32,238*, due to retirement  
Sign Maintenance Worker #1, *Grade 9, Annual Base Salary \$33,367*, due to retirement