

**Joint Park O & M Committee**  
**Warren County & Village of Lake George**  
**AGENDA**  
**March 9, 2015 – 9:30am**

Committee Members: *MONROE, Merlino, Dickinson, Kenny, Mayor Blais, D. Harrington*

**I. Committee Meeting Call to Order.....** Chairman Monroe

**II. Motion to Approve Minutes of Prior Committee Meeting.....** Chairman Monroe

**III. Action Agenda/New Business**

Page

1 Auth New Contract – Festival Space Fence (WC 19-15)... Jeff Tennyson  
6 Auth Payment to V/O LG for Turf Winterization..... Jeff Tennyson

**IV. Referral/Pending Items**

1) Jeffery Tennyson and Dave Harrington to develop a park maintenance schedule and estimated budget, as well as a cost estimate for park signage. (02.26.13)  
Update: Mr. Tennyson advised a park maintenance schedule and estimated budget were in progress and would be forthcoming. (08.23.13)

**V. Information for Discussion/Review**

Page

- Park Construction Update..... Jeff Tennyson  
- County Westbrook Parking Lot Update..... Jeff Tennyson

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

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Attachments-None

**RESOLUTION REQUEST FORM NO. 3**

**Request for New Contract**

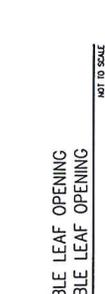
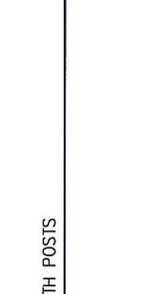
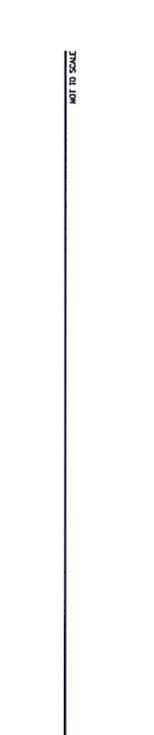
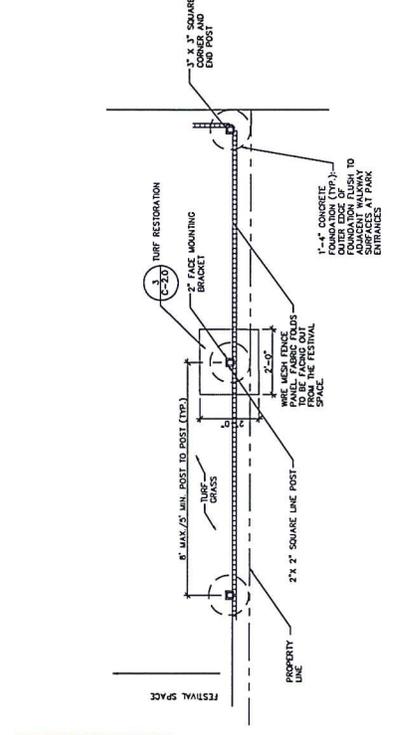
**DEPARTMENT NAME: DPW**

**DATE: 3/9/15**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
- (b) Purpose of Contract: WC 19-15 Charles R. Wood Park Festival Space - Perimeter Fence
- (c) Name of Contractor: -TBD (Bids due 3/11/15)
- (d) Address of Contractor: (Lowest responsive bidder) TBD
- (e) Contractor's Contact Person and Telephone Number: TBD
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon execution
- (h) Termination Date of Contract: Upon Completion
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. Unit Price Job - Monthly
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H357.9550 280



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## **RESOLUTION REQUEST FORM NO. 20**

### **MISCELLANEOUS**

***\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.***

**DEPARTMENT NAME: DPW - Park O&M**

**DATE: 3/9/15**

- (a) Purpose of Request: Authorize reimbursement to the Village of Lake George for turf management expenses
  
- (b) Details: The new sod at the festival space required certain turf maintenance and winterization to ensure its health going into the first winter season. The Village used its existing contractor for the required services.
  
- (c) Previous Resolution Number: NA
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount: A1625.470 - Gaslight Village Property - Contracts

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

No 2209

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Statement  
VILLAGE OF LAKE GEORGE  
P.O. Box 791  
Lake George, New York 12845  
518-668-5771

TO: WARREN COUNTY TREASURER  
WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE NY 12845

DEC. 31, 2014

DATE

JAN - 2 2015

FOR: FOR WORK DONE AT THE CHARLES R. WOOD FESTIVAL AREA  
BY TURF MANAGEMENT CO INC. (SEE ATTACHED INVOICE)

*Pay per Res 4/21/2014  
on for JTB*

Total Amount Due \$5,714.56

Very truly yours,

DARLENE GUNTHER, CLERK-TREASURER

VILLAGE OF LAKE GEORGE

26 OLD POST ROAD  
 PO BOX 791  
 LAKE GEORGE, NY 12845-0791  
 PHONE # (518) 668-5771 FAX # (518) 668-3735

PO Number : 151462  
 Date : 11/25/2014  
 Page: 1 of 1

(8)

Purchase Order

Vendor : 0000200060  
 TURF MANAGEMENT CO INC  
 PO BOX 611  
 GLENS FALLS, NY 12801

Ship To:  
 VILLAGE OF LAKE GEORGE  
 26 OLD POST ROAD  
 LAKE GEORGE, NY 12845

Bill To:  
 VILLAGE OF LAKE GEORGE  
 PO BOX 791  
 LAKE GEORGE, NY 12845

PHONE # (518) 745-4116 FAX # (518) 792-3086

Description: CHARLES R WOOD PARK FESTIVAL AREA AS PER QT OF 11/7/14 TO BE REIMBURSED BY COUNTY O&M BD APPROV 11/17/14

Qty	Unit	Description	Unit Price	Amount
1.0000		SOD MAINTENANCE AS PER QT A.7110.0400	5,714.5600	5,714.56
Total:				\$5,714.56

VOUCHERS MUST BE RECEIVED BY 10TH OF MONTH  
 FOR PAYMENT TO BE MADE AT MONTHLY AUDIT  
 TAX EXEMPT 14-6002271

COR 3- HALL      Invt # 3830

APPROVED  
 D J MCKINNEY  
 PURCHASING AGENT

Ordered By: RB    Approved By:

Authorized Official	Date	Authorized Official	Date
Authorized Official	Date	Authorized Official	Date