

Public Safety Committee
Warren County Office of Emergency Services
AGENDA
July 27, 2015

Committee Members: WOOD, Girard, Taylor, Frasier, Brock, Seeber, Simpson

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda/New Business
 1. **Request:** Resolution request to approve revisions to the Warren County Hazardous Materials Response Plan.
Rationale: The Warren County Hazardous Materials Response Plan establishes the policies and procedures under which Warren County will operate in the event of a hazardous materials incident.
 2. **Request:** Resolution request for the transfer of funds from A.1990 469 Contingent Account – Other Payments/Contributions to A.3640 470 Civil Defense – Contract in the amount of \$3,000.
Rationale: Transfer is needed to supplement the monies received from The Adirondack Gateway Council to fund a study of gaps in cell and broadband coverage.
 3. **Request:** Travel approval for Brian LaFlure to attend the Statewide Interoperable Consortium Conference in Oriskany on September 8-9, 2015.
Rationale: Travel and lodging costs will be paid for by the Office of Emergency Services using funds in the existing budget.
 4. **Request:** Travel approval for Brian LaFlure to attend the Linstar Users Conference in Hamilton, NY on September 30-October 2, 2015.
Rationale: This conference provides system training, professional development and new technology overviews.
 5. **Request:** Travel approval for Amy Hirsch to attend the Warren County Crude Oil Tabletop Exercise to be held in Lake Placid, NY on September 18-19, 2015.
Rationale: This exercise has been developed for Warren County and its regional partners, the participating counties of the Adirondack Regional Hazmat Consortium.
- IV. Referral/Pending Items
 1. Referral to the County Facilities Committee requesting consideration of a proposed facility to house Office of Emergency Services vehicles and equipment as previously discussed. (06.29.15)
- V. Information for Discussion/Review
 1. Training Center update
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments

- #1 Miscellaneous**
- #2 Request for Transfer of Funds**
- #3 Authorization to Attend Meeting or Convention**
- #4 Authorization to Attend Meeting or Convention**
- #5 Authorization to Attend Meeting or Convention**

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Office of Emergency Services

DATE: July 27, 2015

- (a) Purpose of Request: Approving revisions to the the Warren County Hazardous Materials Response Plan.

- (b) Details:

- (c) Previous Resolution Number: 658 of 2013

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: July 27, 2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.3640 470	Civil Defense - Contract	\$3,000

Please state reason for transfer request:

Transfer requested to supplement the monies received from the Adirondack Gateway Council to fund a study of gaps in cell and broadband coverage.
Please file original request with Clerk of the Board and retain copy for your records.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Brian LaFlure
(Supervisory Committee) (Employee Name)

to attend the Statewide Interoperable Consortium Conference
(Name of meeting or organization)

at Oriskany, NY
(Address)

On September 8-9, 2015. Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ _____ GSA* Rate \$ _____

Meal costs - GSA*per diem rate \$ _____

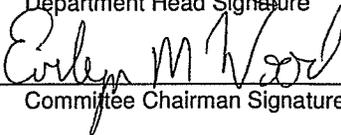
*www.gsa.gov

Date: 7/27/15

Date: 7/27/15



Department Head Signature



Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, If required.
5. Copy to County Administrator if credit card will be used.

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
 Out-Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Brian LaFlure
(Supervisory Committee) (Employee Name)

to attend the Linstar Users Conference
(Name of meeting or organization)

at Hamilton, NY
(Address)

on September 30-October 2, 2015. Mode of transportation to be used County
Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ _____ GSA* Rate \$ _____
 Meal costs - GSA *per diem rate \$ _____

*www.gsa.gov

Date: 7/27/15



Department Head Signature

Date: 7/27/15



Committee Chairman Signature

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- REQUEST FOR USE OF FLEET VEHICLE**

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Amy Hirsch
(Supervisory Committee) (Employee Name)

to attend the Warren County Crude Oil Tabletop Exercise
(Name of meeting or organization)

at Lake Placid, NY
(Address)

On September 18-19, 2015. Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

Room rate \$ _____ GSA* Rate \$ _____

Meal costs - GSA*per diem rate \$ _____

*www.gsa.gov

Date: 7/27/15

Date: 7/27/15



Department Head Signature



Committee Chairman Signature

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WARREN COUNTY OFFICE OF EMERGENCY SERVICES



Main Office
1340 State Route 9
Lake George, NY 12845
518-761-6240
Fax: 518-761-6402
oes@warrencountyny.gov

BRIAN A. LAFLURE
Director
Fire Coordinator

Divisions
EMS Coordinator
Micki Guy
Hazmat/WMD Coordinator
Jamie Schrammel

AMY J. HIRSCH, A.E.M.
Deputy Director
Emergency Services Coordinator

I was asked to develop an estimate for the possible construction of a storage facility.

I have been working with a company called Worldwide Steel. This is just for the purpose of determining the cost of such a unit (although quite accurate).

Facts about this unit:

This particular unit is manufactured by Worldwide Steel Buildings in Kansas.

This unit is shipped with all components, materials pre-cut and hardware.

There is a 50 year warranty on the trusses and 40 year warranty on the sheeting.

It is 75' by 80', or 6,000 square feet.

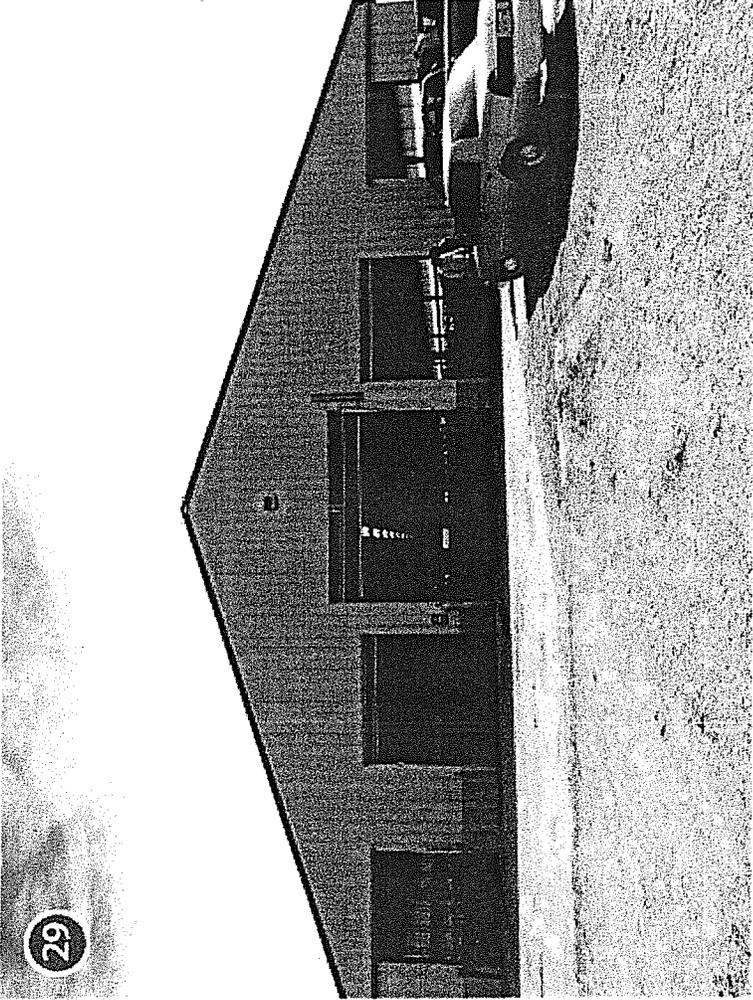
It is designed with the snow load calculations provided by our codes department (60#).

Cost, including shipping to the site: \$83,500

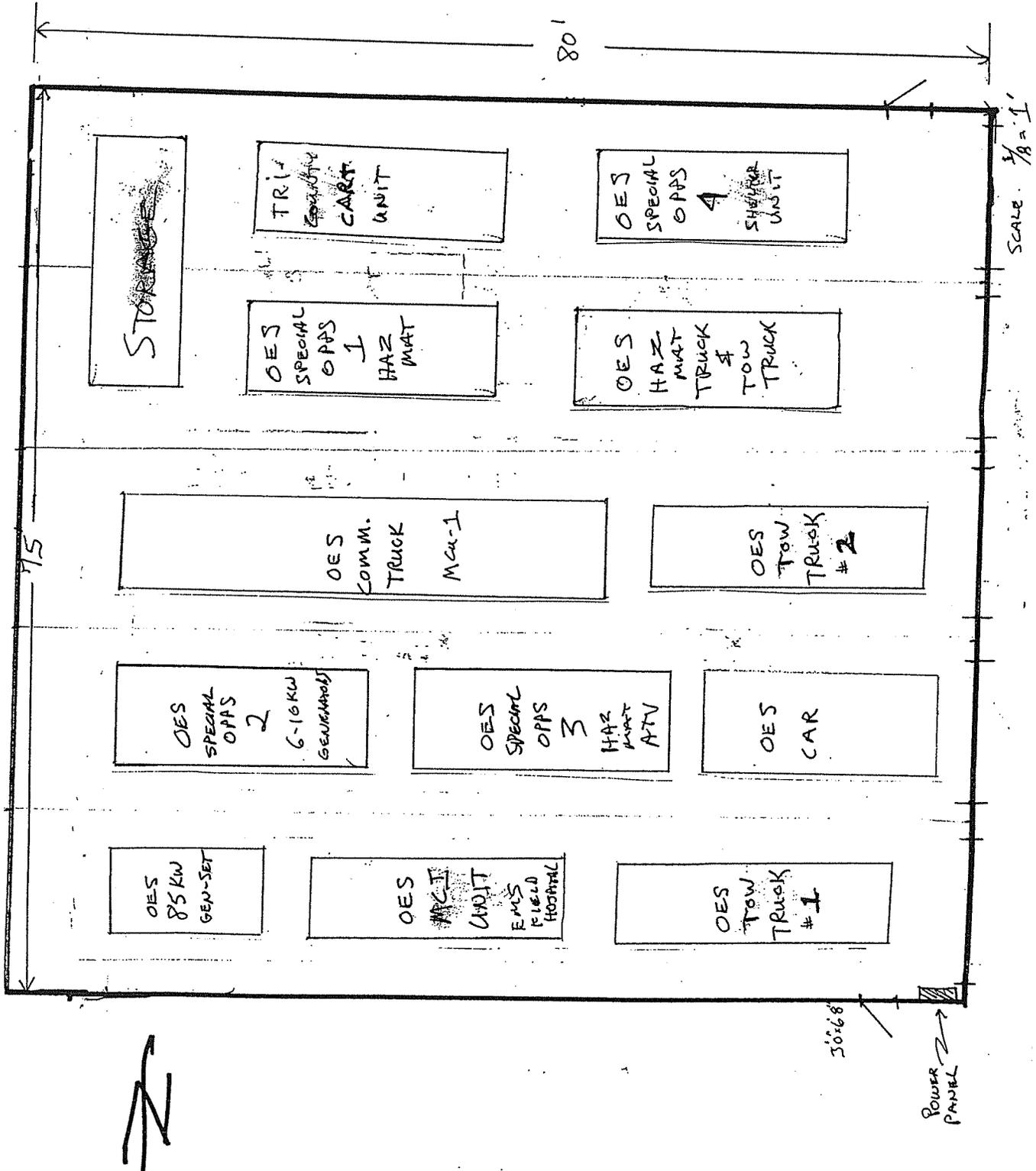
Estimated cost for erection, complete (no floor): \$3.00 per square foot or \$18,000

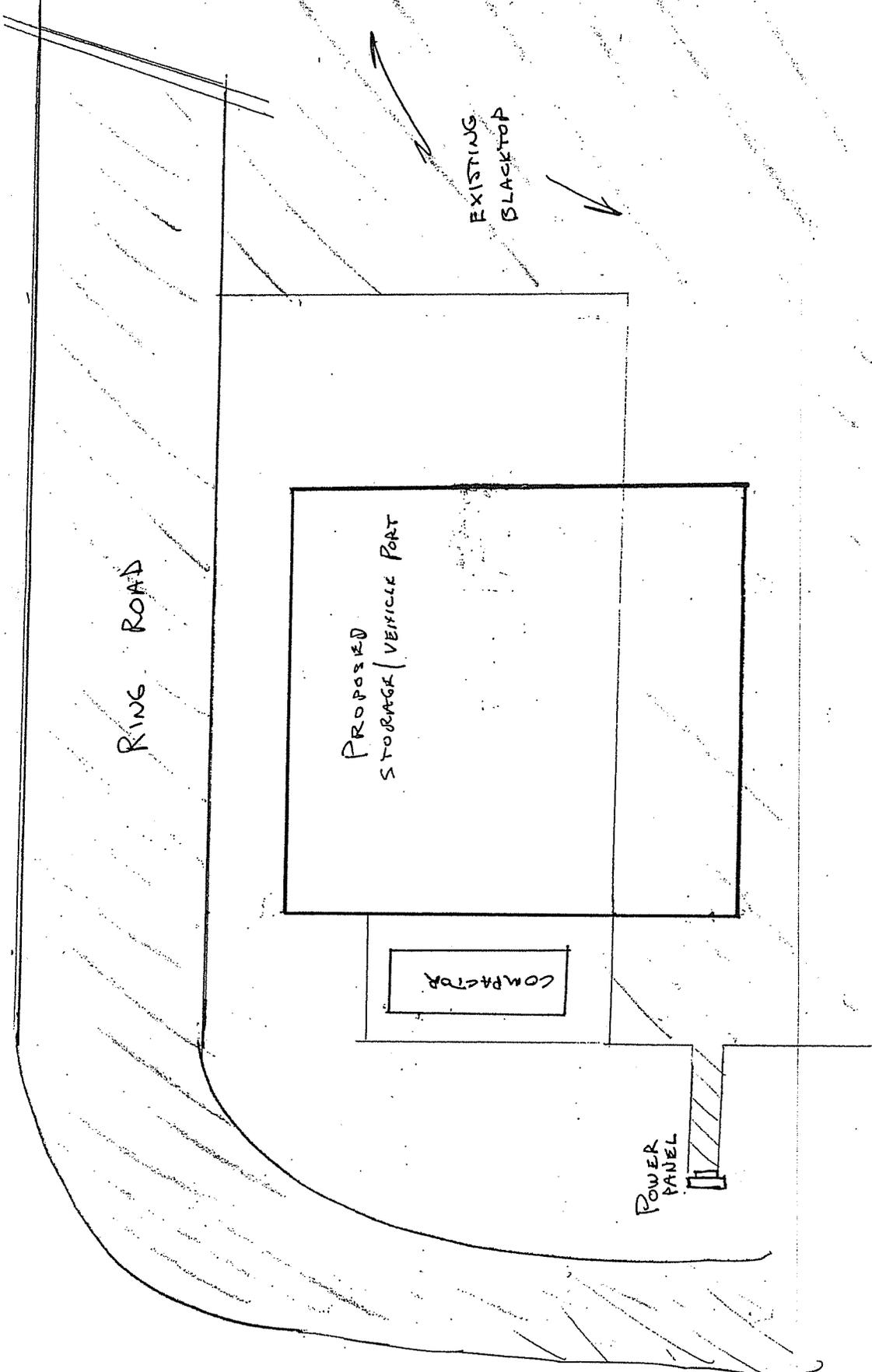
Total cost, erected in place (tax exempt): \$101,500

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**Representative only
Not actual unit**





BAG BUILDING

1/16" = 1'

RING ROAD

PROPOSED STORAGE / VEHICLE PORT

COMPACTOR

POWER PANEL

EXISTING BACKSTOP