

**Public Safety Committee
Sheriff's Committee Agenda
August 31, 2015**

Committee Members: Wood, Girard, Taylor, Frasier, Brock, Seeber, Simpson

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
 - A. Request permission to send Sgt. Girard, Officers Stillman, Backus, & Seeley to attend dive training in Alexandria Bay. Free training by State Police.
 - B. Request permission to send Major LaFarr, Lts. Stockdale & Corsones to supervisors training in Saratoga. Cost is \$900.00.
 - C. Reso request for a new contract with Myers Power Products to provide maintenance services and replace batteries in the Corrections Division uninterrupted power supply. Cost is \$13,856.40.
 - D. Reso request for a new contract with Black Creek Integrated Systems for inmate management software. Cost is \$20,926.75
- IV. Referral / Pending Items
- V. Topics for Discussion

Filled 2 positions in corrections, 1 due to resignation and 1 new hire. Budget neutral.
- VI. Motion to adjourn

Attachments:

- #1. Authorization to attend meeting
- #2. Authorization to attend meeting
- #3. Resolution form # 3 / Myers Power
- #4. Resolution form #3 / Black Creek

Authorization To Attend Meeting or Convention

Check One:

- In-State (needs Supervisory Committee authorization)
- Out Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Girard, Stillman, Backus, Seeley
(committee) (name)

To attend Dive Training
(name of meeting or organization)

At Alexandria Bay, NY
(address)

On 9/21-25. Mode of Transportation to be used vehicle
(dates) (county vehicle or mass transportation)

If the mode of transportation is not a county vehicle or mass transportation please explain: _____

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ _____ GSA Rate \$ _____
- Meal costs – GSA per diem rate \$ _____
(see www.gsa.gov)

Date: 8/20/15 Signature [Signature]
(department/head)

Date: 8/31/15 Signature [Signature]
(Committee Chairman)

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

Request For Use Of A Fleet Vehicle

Filing Instructions:

1. Original with voucher to Auditor
2. Copy to Frank Morehouse if fleet vehicle is requested
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to commissioner of Administrative and Fiscal Services if credit card will be used.

Girard, Pasquale A.

From: Thomas Barden [Thomas.Barden@troopers.ny.gov]
Sent: Thursday, July 23, 2015 1:23 PM
To: eburns@albanycounty.com; christopher.lunz@ct.gov; Chris Lunz; James Whitcomb; CHRISTIAN DREYER; lpp5804@gw.njsp.org; Alvaro.Garcia@ic.fbi.gov; matt.r.grant@maine.gov; jdavis@nycap.rr.com; edward.dombrowschi@nypd.org; WILLIAM.DEVINE@nypd.org; ronald.bolger@ontario.ca; SafrukS@ottawapolice.ca; Marc-Andre P Sheehy; blake.gilmore@pol.state.ma.us; Michael.Josti@pol.state.ma.us; Simon Liu; aaron.griffin@senecacollege.ca; Girard, Pasquale A.; Jeffrey.Giles@state.de.us; patrick.mcleod@torontopolice.on.ca; sean.griffiths@torontopolice.on.ca; 1826@YRP.CA
Cc: Mark Knowles
Subject: Fall In Service Dive Training - 2015
Attachments: In service FALL 2015 SCHEDULE.xls

New York State Police Underwater Recovery Team announces the dates for this year's annual fall in service dive training. This program is currently pending approval through NYSP Division Headquarters.

We will again be lodging at Bonnie Castle Resort at the rate of \$50 / room / night (double or single occupancy). Meals are on your own. This will also be the location of operations for training. It is located in the Village of Alexandria Bay, NY approximately 4 miles east of the 1000 Islands International Bridge in the Town of Alexandria, Jefferson County, NY.

www.bonniecastle.com

Along with dive training, this year there will be a swift water training component option provided by a private company, White Water Challengers. For those who wish to participate in this familiarization training, there will be a fee of \$55 per person that can be made payable to White Water Challengers upon arrival.

Attached is the schedule and course curriculum for this year's training sessions.

If you wish to attend, please respond with a choice of which session and how many divers will be attending from your agency. Each week will consist of the same training schedule. We will do our best to accommodate all who wish to participate.

Session I - 9/14 - 9/18

Session II - 9/21 - 9/25

Session III - 9/28 - 10/02

Session IV - 10/05 - 10/09

If you have any questions, feel free to contact me - we hope to see you all there

Tom

8/4/2015

NEW YORK STATE POLICE - DIVING UNIT

TRAINING SCHEDULE

COURSE:IN-SERVICE FALL 2015
DATES: 9/14 - 10/09/2015

DATE/TIME	ACTIVITY	COORDINATOR	LOCATION	REFERENCE	UNIFORM
MONDAY					
8:00AM - 1200PM	TRAVEL TO BONNIE CASTLE				FATIGUES
1200PM - 1:00PM	LUNCH				FATIGUES
1:00 - 2:00PM	WELCOME/BRIEFING/COURSE OUTLINE REVIEW	BARDEN / INSTRUCTORS	BONNIE CASTLE		FATIGUES
2:00PM - 4:30PM	CHECKOUT DIVE 80' MAX	HARD / INSTRUCTORS	ST LAWRENCE RVR	EQUIP CHECK	WET/DRY SUIT
TUESDAY	(split day)				
8:00AM - 12:00PM & 1:00PM - 4:30PM	SCENARIO EXERCISE	POSADA / CASE	BONNIE CASTLE	AGA/COMS	DRY SUIT
11:30AM-1230PM	LUNCH				FATIGUES
8:00AM - 12:00PM & 1:00PM - 4:30PM	BODY BAG/VICTIM RECOVERY	WILL / GARDNER	KRING POINT	SECTOR SCAN SONAR	DRY SUIT
WEDNESDAY					
8:00AM - 12:00PM	5 ATM QUALIFICATION DIVE	BARDEN / INSTRUCTORS	ST LAWRENCE RVR	BAILOUT BOTTLES	WET/DRY SUIT
12:00PM	LUNCH / INVENTORIES				FATIGUES
7:30PM - 10:00PM	NIGHT DIVE	BENZIGER / INSTRUCTORS	ST LAWRENCE RVR	LIGHTS/GLOW STICKS	WET/DRY SUIT
THURSDAY					
9:00AM - 12:00PM	CURRENT MANAGEMENT DIVE	LAMARDO / INSTRUCTORS	ST LAWRENCE RVR	BAILOUT BOTTLES	WET/DRY SUIT
12:00PM - 1:00PM	LUNCH				FATIGUES
1:00PM - 4:30PM	SWIFT WATER TRAINING	CASE / INSTRUCTORS	BLACK RIVER - WATERTOWN	SWIFT WTR VESTS/HLMTS	WET SUIT
FRIDAY					
8:00AM - 11:00AM	ERDI TESTING	INSTRUCTORS	BONNIE CASTLE		FATIGUES
11:00AM - 12:00PM	EQUIPMENT MAINT. /CLEAN UP	INSTRUCTORS	BONNIE CASTLE		FATIGUES
12:00PM -	TRAVEL HOME				FATIGUES

T/Sgt. Tom Barden
New York State Police
Division Diving Officer
Division Headquarters
1220 Washington Ave
Bldg. 22
Albany, NY 12226
Office -(518) 457-0062
Mobile - (518) 488-1875
Fax - (518) 485-0999
thomas.barden@troopers.ny.gov

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Authorization To Attend Meeting or Convention

Check One:

- In-State (needs Supervisory Committee authorization)
- Out Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Lt. Corsones, Lt. Stockdale and Major LaFarr
(committee) (name)

To attend Supervisors Training NYSSA
(name of meeting or organization)

At Gideon Putnam, Saratoga Springs NY
(address)

On September 14 -16, 2015. Mode of Transportation to be used Sheriff's Office vehicles
(dates) (county vehicle or mass transportation)

If the mode of transportation is not a county vehicle or mass transportation please explain: _____

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

Notice of meeting or convention including cost. *\$900⁰⁰ Total*

For Overnight Travel

- Room rate \$ _____ GSA Rate \$ _____
- Meal costs – GSA per diem rate \$ _____
(see www.gsa.gov)

Date: 8/28/15 Signature *[Signature]*
(department head)

Date: 8/31/15 Signature *[Signature]*
(Committee Chairman)

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

Request For Use Of A Fleet Vehicle

Filing Instructions:

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2. Copy to Frank Morehouse if fleet vehicle is requested
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.

2015 Law Enforcement Supervisors' Training Program

September 14 to 16, 2015
New York State Sheriffs' Association

* Required

Name *

L. Anna, Stockdale, Carson es

County *

Warren

Title *

Email address *

Please choose one:

- I will make lodging reservations with the Gideon Putnam on the form provided and enclose my check or voucher for \$150.00 to NYSSA for conference registration, breaks, and one dinner
- I will make lodging reservations with the Gideon Putnam on the form provided and authorize payment of the \$150.00 for conference registration, breaks, and one dinner by credit card (provide full name on card, card number, expiration date and security code)
- I do not need lodging, and enclose my check in the sum of \$300.00 to NYSSA for conference registration, lunches, continental breakfasts, breaks, and one dinner

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff- Correction Division

DATE: 08-20-2015

- A. Is this a Result of a Bid or Request for Proposal? **NO**
- B. Purpose of Contract: **Provide maintenance services and replace batteries in the Correction Division uninterrupted power supply.**
- C. Name of Contractor: **Myers Power Products, Inc.**
- D. Address of Contractor: **44 S Commerce Way, Bethlehem, PA 18017**
- E. Contractor's Contact Person and Telephone Number: **John Pantaleo
610-868-5400 Ext. 2-119**
- F. Has or will the Contract be provided, if so, please attach: **Prepared by County Attorney**
- G. Commencement Date of Contract: **January 01, 2016**
- H. Termination Date of Contract: **December 31, 2016**
- I. Payment Provisions:
- i) Lump sum amount **13,856.40**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) How will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- J. Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3150 470 – Sheriff - Correction Division – Contracts

*as listed in budget and LOGOS

Exclusions

The maintenance service rendered by the contractor under this agreement does not include:

1. Emergency service and / or repairs performed at the time of the maintenance service.
2. Spare parts required to bring the inverter back to proper operating standards (should there be a need to supply such parts).
3. Repair services required to install spare parts (should there be a need to provide such services).
4. Reimbursement for the downtime to the customer's load due to downtime to the inverter.
5. Repair services required to correct damage caused by any external work to the inverter, environmental hazards, and / or natural accident or disaster which shall include but is not limited to fire, flood, wind, lightening, neglect or misuse.

Renewal

1. The contractor reserves the right to modify the terms and conditions of any further maintenance agreement upon the occasion of its possible renewal.
2. This agreement can be renewed annually prior to the expiration date. Payment for the new agreement shall be made before any maintenance visits are scheduled.

Acceptance:

I, the undersigned, represent the customer and agree and accept all terms stated above.

Customer:

Customer's
Authorized Official:

Print Name

Signature

Date

Myers Power
Authorized Official:

John Pantaleo

Print Name

John Pantaleo

Signature

8/18/2015

Date

Maintenance Service Plan

This maintenance agreement between:

Company: Myers Power Products, Inc.
Address 44 S. Commerce Way
Bethlehem, PA. 18017

&

Company: Warren County PSB

Henceforth called the customer for the maintenance of the Emergency Power System
Henceforth called the inverter.

Unit Info Manufactured by: High-Lites
Part Number: IS-C2167RPBE
Serial Number: 65411L1-1

Installed at
Address: 1400 State Route 9
Lake George, NY 12845

Under this agreement the contractor shall provide preventative maintenance for the inverter installed at the customer's location. A total of 2 onsite preventative maintenance visits per year shall be performed by the contractor's authorized technician. The services shall be rendered for a sum of \$3,000.00

Inclusions

1. Check and fill battery electrolyte levels. (if applicable)
2. Clean and tighten battery terminal connections.
3. Make a reasonable effort to remove dirt, dust, and debris from inside the electronics and battery cabinets.
4. Check and tighten wiring connections inside the electronics cabinet.
5. Perform load test on the inverter (the customer's load must be available at the time the service is performed).
6. Perform load test on the batteries of the inverter (this test is done with the inverter in emergency mode, ie. utility power not present and operating with the customers full load on-line).
7. The contractor will supply the customer with a copy of the inverters's maintenance performance chart (to be filled out at the time of the service).

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff- Correction Division

DATE: 08-20-2015

- A. Is this a Result of a Bid or Request for Proposal? **NO**
- B. Purpose of Contract: **Support Services for Inmate Mangement Software.**
- C. Name of Contractor: **Black Creek Integrated System Corp.**
- D. Address of Contractor: **PO Box 101747 Irondale, AL 35210**
- E. Contractor's Contact Person and Telephone Number: **Connie Hill
205-949-9905**
- F. Has or will the Contract be provided, if so, please attach: **Prepared by County Attorney**
- G. Commencement Date of Contract: **January 01, 2016**
- H. Termination Date of Contract: **December 31, 2016**
- I. Payment Provisions:
- i) Lump sum amount **\$20,926.75**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) How will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- J. Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

A.3150 470 – Sheriff - Correction Division – Contracts

*as listed in budget and LOGOS



**BLACK CREEK
INTEGRATED SYSTEMS CORP.**

2900 Crestwood Boulevard
P.O. Box 101747
Irondale, AL 35210

Voice: (205) 949-9900
Fax: (205) 949-9910

June 22, 2015

To: All SallyPort New York Customers

In an effort to respond to requests for early quotations each year, we're issuing budgetary quotations to all agencies at this time. The quotations are based on the software you currently have installed. In the event additional software is purchased, the actual support plan cost will be based on the installed software as of 12/31/2015.

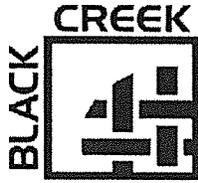
We are pleased to announce that we are holding the cost of our 2016 annual support plan the same as the 2015 plan year.

We thank you for your continued support of our products and our company. We are dedicated to providing continued support that will ensure the ultimate success of SallyPort NY.

If you have any questions, please don't hesitate to call.

Very truly yours,
BLACK CREEK INTEGRATED SYSTEMS CORP.

Connie Hill



Black Creek Integrated Systems Corporation
 P. O. Box 101747
 Irondale, AL 35210
 Ph.: (205) 949-9900
 Fax.: (205) 949-9910

QUOTATION

Date	Number	Revision
6/22/2015	SP05009.02	

Terms	Ship Via	Freight	F.O.B.	Delivery
Due On Invoice Receipt	n/a	n/a	n/a	n/a

To:

Capt. Mike Gates
 Warren County Sheriff's Department
 1400 State Route 9
 Lake George NY 12845

Description	Amount
SallyPort NY Unlimited Support Plan For Period 1/1/2016 Through 12/31/2016 See attached for plan description Quotation is based on number of software licenses at the time of quotation. Invoice will be based on number of software licenses at the time of renewal.	\$20,926.75
Total Quotation Amount	\$20,926.75



BLACK CREEK INTEGRATED SYSTEMS CORP.
SALLY•PORT NY
"QUALITY CARE" SUPPORT PLANS

***Sally-Port*[®] NY UNLIMITED SUPPORT PLAN**

Black Creek's ***Sally-Port*[®] NY** Unlimited Support Plan is an enhanced plan with no limits on the amount of telephone contact time with Black Creek technical support personnel. It was designed for agencies who depend on a quick response time when faced with questions concerning their software and its operation and who wish to budget a single annual amount for that support. This comprehensive plan includes the following features:

- Unlimited hours of telephone assistance from persons skilled in the use and support of ***Sally•Port NY***.
- One hour response time to inquiries - Black Creek will make every attempt to contact you within one business day hour of receipt of an inquiry.
- Software updates - Black Creek will provide updates to the software as they are issued during the life of the Plan.
- E-mail notification of software notices and updates.
- Remote software support - A Black Creek Technical Support Representative will "log on" to your system from Black Creek's facility in Irondale, Alabama to assist in problem resolution.
- Discount on additional software training, support and services - Plan customers will be extended Level 1 Account pricing as reflected in the current version of Black Creek's Extended Services Rate Sheet during the life of the Plan.
- On request, Black Creek will provide one replacement application CD during the life of the Plan.
- Membership in ***Sally•Port NY*** Users' Group.

Plan pricing assumes services will be requested and provided during normal business hours between 8:00 A.M. – 5:00 P.M. Central Time, Monday through Friday. Plan terms are effective for the period January 1st to December 31st.

Black Creek's ***Sally-Port*[®] NY** Unlimited Support Plan, in addition to providing user support, also protects the Owner's investment in the software by guarding against obsolescence, thereby maintaining its value.