

**Public Works – DPW**  
**Department of Public Works**  
**AGENDA**  
**March 30, 2015 – 10:30am**

Committee Members: *MERLINO, Conover, Wood, Taylor, Frasier, Dickinson, Simpson, Sokol, Vanselow*

**I. Committee Meeting Call to Order.....** Chairman Merlino

**II. Motion to Approve Minutes of Prior Committee Meeting.....** Chairman Merlino

**III. Action Agenda/New Business**

Page

- 1 New Contract – Bell & Flynn (Cold Milling- WC 24-15)... Jeff Tennyson  
Rationale: Annual contract used for road projects
- 3 Amend Grant – Supp. #2 Valley Road Bridge (H333)..... Jeff Tennyson  
Rationale: For construction and const. inspection
- 10 Increase Cap Project – Valley Road Bridge (H333)..... Jeff Tennyson  
Rationale: Increase funding due to grant
- 11 Amend Contract – Creighton Manning (H333)..... Jeff Tennyson  
Rationale: Supp #2 for construction inspection svcs
- 19 New Contract – Valley/Combs Rd Bridges (WC16-15)..... Jeff Tennyson  
Rationale: Contractor TBD pending bid opening 4/7
- 20 Amend Contract Clark Patterson Lee (Supp. #2 H342)..... Jeff Tennyson  
Rationale: For Blair Rd Br. ROW acquisition & incidentals
- 25 Auth to Attend Out of State Training – Volvo Paving Inst... Jeff Tennyson  
Rationale: Training for County Paving Crew
- 28 Intent to Fill Vacant Position – Auto Mech #6..... Jeff Tennyson  
Rationale: fill due to retirement and operational need
- 29 Intent to Fill Vacant Position – Sign Maint. Worker #2..... Jeff Tennyson  
Rationale: fill due to retirement and operational need
- 30 Intent to Fill Vacant Position – Asst. Engineer #2..... Jeff Tennyson  
Rationale: fill due to resignation and work load
- 31 Transfer of Funds – P&R Part time & Svcs OT Salaries..... Jeff Tennyson  
Rationale: Correction to budgeted salaries

**IV. Referral/Pending Items – NONE**

**V. Information for Discussion/Review**

Page

- 32 Middleton Bridge Replacement – Project Status

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

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Attachments

Page

- 34 DPW Overtime Report
- 35 DPW Fuel Usage Report

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/30/15**

- (a) Is this a Result of a Bid or Request for Proposal? Bid WC 24-15
- (b) Purpose of Contract: Cold-in-Place Recycling (Hammermill Method)
- (c) Name of Contractor: Bell & Flynn
- (d) Address of Contractor: 69 Bunker Hill Avenue, Stratham, NH 03885
- (e) Contractor's Contact Person and Telephone Number: Brian Bell (603) 778-8511
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: December 31, 2015
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. By project LOA
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: Various Projects

**WARREN COUNTY  
BID TABULATION SHEET**

②

<b>BID NO: WC 24-15</b> <b>ITEM(S): COLD IN-PLACE PAVEMENT RECYCLING-HAMMERMILL METHOD</b> <b>DATE: MARCH 26, 2015</b> <b>TIME: 3:00 P.M.</b>	<b>NAME &amp; ADDRESS OF BIDDER</b>			
	Bell & Flynn, Inc Attn: John T. Bell 69 Bunker Hill Ave. Stratham, NH 03885 Ph: 603-778-8511 Fax: 603-772-4396			
<b>DESCRIPTION OF ITEM</b>	<b>BID PRICE</b>			
<b>SCHEDULE A</b>	<b>PAVEMENT DEPTH</b>			
	<b>&lt;4"</b>	<b>4-6"</b>	<b>6-8"</b>	<b>&gt;8"</b>
1. Price per square yard Hammermilling operation.	\$4.85	\$5.25	\$5.50	\$6.00
2. Price per square yard: Fine grading (Up to 12" of Warren County supplied subbase gravel)	\$1.05	\$1.05	\$1.05	\$1.05
3. Total 1 & 2:	\$5.90	\$6.30	\$6.55	\$7.05
<b>COMMENTS:</b>				
<b>BID AWARDED TO:</b>				
	<b>TERM: Date of Award thru December 31, 2015.</b>			
<b>JULIE A. BUTLER, PURCHASING AGENT</b>	<b>RESOLUTION # X of 2015</b>			

# RESOLUTION REQUEST FORM NO. 6

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## Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW

DATE: 3/30/15

- (a) Purpose of Grant Amendment: Supplemental Agreement No. 2 for Valley Road (CR 36) Bridge Replacement Project (H333.9550 280)
- (b) Resolution No. which Authorized Original Application and Grant: 281 of 2012
- (c) Name of Grantor: NYSDOT
- (d) Address of Grantor: 50 Wolf Road, Albany, NY 12205
- (e) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? Yes
- (g) Effective Date of Amendment or Extension: Upon Execution
- (h) Termination Date of Amendment or Extension: 3/3/2025
- (i) Total Dollar Amount Involved (not to exceed):

Supplemental No. 2 \$1,476,400.00 Federal Share (80%)  
\$ 230,000.00 State Marchiselli Share (15%) (amount available at this time)  
\$ 139,100.00 Local Match Share (5% - additional local match required to cover Marchiselli funds currently not available)  
Total \$1,845,500.00

- (j) Is a Budget amendment required? No If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount: H333.9550 280 Valley Road (CR 36) Bridge Replacement Project



## Department of Transportation

ANDREW M. CUOMO  
Governor

JOAN McDONALD  
Commissioner

SAM ZHOU, P.E.  
Regional Director

March 3, 2015

Mr. Jeff Tennyson, P.E., Superintendent  
Warren County Dept. of Public Works  
4028 Main Street  
Warrensburg, NY 12885

Dear Mr. Tennyson:

RE: SUPP # 2 Agreement and Resolution for D033799  
PIN 1759.12.121 – Construction/CI  
Valley Road (CR 36) over Patterson Creek  
Bridge Replacement, Town of Thurman,  
Warren County

Enclosed is the proposed Agreement and Resolution required for enactment by the County in order for us to increase funding for the Design phase of the subject project.

The Office of Taxpayers Accountability and State Operations Office have mandated a new payment process for all Federal Aid/State Aid Projects. All payments will only be made by Electronic Payment (EFT – Electronic Funds Transfer). This will require you to register with the State Comptroller (OSC) Treasury epay Office. You may contact them by Internet at [www.osc.state.ny.us/epay/index.htm](http://www.osc.state.ny.us/epay/index.htm), by e-mail at [epunit@osc.state.ny.us](mailto:epunit@osc.state.ny.us), or by telephone at 518-474-4032.

You must establish an EFT account prior to requesting reimbursement for any Federal Aid/State Aid Project.

### Instructions

- (A) We have provided you with a single copy of the standardized Federal Emergency Relief Agreement language and relevant Schedule A. Please **keep** this document for your records.
- (B) We have provided you with a single copy of a draft resolution. The County should complete, enact and certify the resolution. You may redraft your own resolutions, but they must contain all the necessary clauses of the enclosed version. **Please do not change the wording of the resolution in any way without checking with this office first. Remember the resolution must identify the source of the funding appropriation.** Please return 3 (three) originals with the required certificates. Also, as with the agreement, please keep an additional copy for your records as you will not get a copy of the resolution returned to you.
- (C) We have provided you with 5 (five) copies of the necessary signature pages. Please return all 5 (five) copies to this office with the above resolutions. You will get a single original of this page returned to you once the contract is executed by the necessary State officials.

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Payment Procedure

The Local Programs Bureau in Main Office has directed that as of July 01, 2012 Sponsors will need to submit requests for reimbursement using online forms located on the NYSDOT PlaFap web-link.

<https://www.dot.ny.gov/portal/page/portal/plafap/view-document?id=1402>

To access the forms, click on **Sponsor Reimbursement Request Forms** under the Form Excel tab. (The instructions for completing these forms are also on this page.)

At the bottom of the **426 LL** Excel Form are pages displaying the various FIN forms that are required depending on the costs being submitted for reimbursement.

*Example:*

- 1) Form 426 LL is required for all payment requests. (The project information filled in on the old FIN 424 and 424 reverse.) There are blanks for up to 14 PIN extensions. Print only the pages needed. At a minimum pages 1, 2, and 7 are required. They are set to print landscape.
- 2) Form 427 LL is used to report the Sponsors Cost. (Summary of all project costs both current and prior, by category.)
- 3) Form 428 LL is the new Sponsor's Payroll Abstract. ( Summary of Sponsor Payroll items.)

Back-up material (vendor bills, wage rates, etc.) should be attached to all payment requests. Please note that there is a six (6) month time limit for receiving 100% federal reimbursement; i.e. work you do in the field within six months of August 26, 2011. After the six month period, work performed will be eligible for 80% reimbursement.

Final Inspection by DOT

When work is completed, you must notify Tracy Balogh at (518) 457-3972 so a final inspection can be scheduled.

If you have any questions concerning the procedures, please call me (518)485-7734.

Sincerely,



Karen I. Hulihan, P.E.  
Regional Local Project Liaison  
Program Development and Management  
Region One

KIH:ddl  
Enclosures

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**SCHEDULE A – Description of Project Phase, Funding and Deposit Requirements  
 NYSDOT/ State-Local Agreement - Schedule A for PIN \_\_\_\_\_**

<b>OSC Municipal Contract #:</b> D033799	<b>Contract Start Date:</b> 6/12/2012	<b>Contract End Date:</b> 3/3/2025 <input checked="" type="checkbox"/> Check, if date changed from the last Schedule A
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**Purpose:**  Original Standard Agreement  Supplemental Schedule A No. 2

**Agreement Type:**  Locally Administered Municipality/Sponsor (Contract Payee): County of Warren  
 Other Municipality/Sponsor (if applicable): \_\_\_\_\_

State Administered *List participating Municipality(ies) and the % of cost share for each and indicate by checkbox which Municipality this Schedule A applies.*

<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share
<input type="checkbox"/> Municipality:	% of Cost share

**Authorized Project Phase(s) to which this Schedule applies:**  PE/Design  ROW Incidentals  
 ROW Acquisition  Construction/CI/CS

**Work Type:** BR REPLACE **County (If different from Municipality):** \_\_\_\_\_

**Marchiselli Eligible**  Yes  No *(Check, if Project Description has changed from last Schedule A):*

**Project Description:** BIN 3305690, CR36 (Valley Road) over Patterson Crk, Bridge Replacement, Town of Thurman, Warren County

**Marchiselli Allocations Approved FOR ALL PHASES** *To compute Total Costs in the last row and column, right click in each field and select "Update Field."*

<i>Check box to indicate change from last Schedule A</i>	State Fiscal Year(s)	Project Phase			TOTAL
		PE/Design	ROW (RI & RA)	Construction/CI/CS	
<input type="checkbox"/>	Cumulative total for all prior SFYs	\$36,750.00	\$0.00	\$0.00	\$36,750.00
<input checked="" type="checkbox"/>	Current SFY	\$11,250.00	\$0.00	\$230,000.00	\$241,250.00
Authorized Allocations to Date		\$48,000.00	\$ 0.00	\$230,000.00	\$278,000.00

**A. Summary of allocated MARCHISELLI Program Costs FOR ALL PHASES** *For each PIN Fiscal Share below, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in the last row, right click in each field and select "Update Field."*

PIN Fiscal Share	"Current" or "Old" entry indicator	Federal Funding Program	Total Costs	FEDERAL Participating Share and Percentage	STATE MARCHISELLI Match	LOCAL Matching Share	LOCAL DEPOSIT AMOUNT (Required only if State Administered)
1759.12.121	Current	HBRRP	\$320,000.00	\$256,000.00 (80%)	\$48,000.00	\$16,000.00	\$0
	Old	HBRRP	\$320,000.00	\$256,000.00	\$48,000.00 *	\$16,000.00	\$0
1759.12.321	Current	HBRRP	\$1,845,500.00	\$1,476,400.00	\$230,000.00*	\$139,100.00	\$0
	Old		\$0	\$0	\$0	\$0	\$0
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
.	Current		\$	\$	\$	\$	\$
	Old		\$	\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$2,165,500.00	\$1,732,400.00	\$278,000.00	\$155,100.00	\$ 0.00

**NYSDOT/State-Local Agreement – Schedule A**

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current." Show the old costs from the previous Schedule A on the row indicated as "Old." To compute Total Current Costs in last row, right click in each field and select "Update Field."

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
..	Current		\$	\$	\$	\$
	Old		\$	\$	\$	\$
<b>TOTAL CURRENT COSTS:</b>			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

<b>C. Total Local Deposit(s) Required for State Administered Projects:</b>	\$
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**D. Total Project Costs** To compute Total Costs in the last column, right click in the field and select "Update Field."

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total Other STATE Cost	Total LOCAL Cost	Total Costs (all sources)
\$1,732,400.00	\$278,000.00	\$0	\$155,100.00	\$2,165,500.00

<b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Deborah Lolik</u> Phone No: <u>518-485-9410</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.



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Sponsor: **Warren County**  
PIN: **1759.12** BIN: **3305690**  
Comptroller's Contract No. **D033799**  
Supplemental Agreement No.2  
Date Prepared: **3/3/2015** By:ddl  
Initials

Press F1 for instructions in the blank fields:

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized officials as of the date first above written.

SPONSOR:

SPONSOR ATTORNEY:

By: \_\_\_\_\_

By: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

STATE OF NEW YORK

)ss.:

COUNTY OF Warren

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ before me personally came \_\_\_\_\_ to me known, who, being by me duly sworn did depose and say that he/she resides at \_\_\_\_\_; that he/she is the \_\_\_\_\_ of the Municipal/Sponsor Corporation described in and which executed the above instrument; (except New York City) that it was executed by order of the \_\_\_\_\_ of said Municipal/Sponsor Corporation pursuant to a resolution which was duly adopted on \_\_\_\_\_ and which a certified copy is attached and made a part hereof; and that he/she signed his/her name thereto by like order.

\_\_\_\_\_  
Notary Public

**APPROVED FOR NYSDOT:**

**APPROVED AS TO FORM:**  
**STATE OF NEW YORK ATTORNEY GENERAL**

BY: \_\_\_\_\_  
For Commissioner of Transportation

Agency Certification: In addition to the acceptance of this contract I also certify that original copies of this signature page will be attached to all other exact copies of this contract.

By: \_\_\_\_\_  
Assistant Attorney General

Date: \_\_\_\_\_

**COMPTROLLER'S APPROVAL:**

By: \_\_\_\_\_  
For the New York State Comptroller  
Pursuant to State Finance Law '112

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 3/30/15**

(a) Exact Title and Number of Project\*: Valley Road (CR 36) over Patterson Creek (H333.9550 280)

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$1,845,500.00

(e) Amount of Decrease (if applicable): NA

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$1,476,400.00 Federal Share

\$ 230,000.00 State Marchiselli Share

\$ 139,100.00 Local Match (from D.9950 910 Transfers - Capital Projects)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To cover the anticipated local match for construction and construction inspection services.

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/30/15**

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 2 for Valley Road / Combs Road over Patterson Creek Bridge Replacements to add construction inspection services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 280 of 2012
- (c) Name of Contractor: Creighton Manning Engineering LLP
- (d) Address of Contractor: 2 Winners Circle, Albany, NY 12205
- (e) Contractor's Contact Person and Telephone Number: Charles Tutunjian (518) 446-0396
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$260,500
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H333.9550 280 Valley Road over Patterson Creek Bridge Project

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## Architectural/ Engineering Consultant Contract

PIN: 1759.12 Municipal Contract No. \_\_\_\_\_

Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by and between

County of Warren  
(municipal corporation)

having its principal office at 4028 Main Street, in the Town of Warrensburg (to be known throughout this document as the "**Sponsor**")

and

Creighton Manning Engineering, L.L.P with its office at 2 Winners Circle, Albany, New York (to be known throughout this document as the "**Consultant**")

### WITNESSETH:

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this contract as the **Replacement of CR 36 (Valley Rd.) & Combs Road over Patterson Creek** (as described in detail in Attachment A annexed hereto, the "Project") the Sponsor has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Sponsor has selected the Consultant to perform such services in accordance with the requirements of this Contract; and

WHEREAS, this Supplemental Agreement No. 2, shall supplement and amend the agreement entered into between the County of Warren and Creighton Manning Engineering, LLP on June 6th, 2012 for engineering services relative to the Replacement of CR 36 (Valley Rd.) and Combs Road over Patterson Creek bridges in the Town of Thurman, New York; and

WHEREAS, the Kevin B. Geraghty, Chairman of the Board of Supervisors, is authorized to enter this Contract on behalf of the Sponsor,

NOW, THEREFORE, the parties hereto agree as follows:

### ARTICLE 1. DOCUMENTS FORMING THIS CONTRACT

This contract consists of the following:

- **Agreement Form** - this document titled "Architectural/Engineering Consultant Contract";
- **Attachment "A"** - Project Description and Funding;
  - Appendix A – Standard Clauses for New York State Contracts

- Appendix B – Requirements for Federally-Aided Transportation Contracts
- **Attachment "B"** – Scope of Services;
- **Attachment "C"** - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

**ARTICLE 2. SCOPE OF SERVICES/STANDARD PRACTICES AND REQUIREMENTS**

2.1 The CONSULTANT shall render all services and furnish all materials and equipment necessary to provide the Sponsor with plans, estimates and other services and deliverables more specifically described in Attachment "B".

2.2 The CONSULTANT shall ascertain the applicable practices of the Sponsor, NYSDOT and/or FHWA prior to beginning any of the work of this PROJECT. All work required under this Contract shall be performed in accordance with these practices, sound engineering standards, practices and criteria, and any special requirements, more particularly described in Attachment "B".

2.3 The CONSULTANT will commence work no later than ten (10) days after receiving notice to proceed from the Sponsor.

**ARTICLE 3. COMPENSATION METHODS, RATES AND PAYMENT**

As full compensation for Consultant's work, services and expenses hereunder the Sponsor shall pay to the CONSULTANT, and the CONSULTANT agrees to accept compensation based the methods designated and described below. Payment of the compensation shall be in accordance with the Interim Payment procedures shown in the table and the final payment procedure in Article 6.

(Continued next page)

**ARTICLE 31. MISCELLANEOUS**

31.1 **Executory Contract.** This Contract shall be deemed only executory to the extent of the monies available, and no liability shall be incurred by the Sponsor beyond the monies legally available for the purposes hereof.

**IN WITNESS WHEREOF,** the parties have duly executed this Contract effective the day and year first above written.

Reference: Sponsor Contract # \_\_\_\_\_

Sponsor	Consultant
by: _____	by: _____
Date: _____	Date: _____

**Municipality Acknowledgement**

STATE OF NEW YORK

ss:

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ before me, the subscriber, personally appeared to me known, who, being by me duly sworn, did depose and say; that he/she resides in the \_\_\_\_\_, New York; that he/she is the \_\_\_\_\_ of the \_\_\_\_\_, the corporation described in and which executed the foregoing instrument; that he/she is the authorized with the execution of the matter herein provided for, and that he/she signed and acknowledged the said instrument in his/her position as a duly authorized representative of Sponsor.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

**Consultants Acknowledgement**

STATE OF NEW YORK

ss:

COUNTY OF \_\_\_\_\_

On this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ before me, **Edward V. Woods**, personally appeared to me known, who, being by me duly sworn, did depose and say; that he resides in the **Town of Bethlehem, New York**; that he is a **Partner** in **Creighton Manning Engineering, LLP** and that this instrument was signed on behalf of said Limited Liability Partnership by authority of its partners and principals agreement; and said **Edward V. Woods**, acknowledge this instrument to be the free act and deed of said Limited Liability Partnership.  
N.Y.

\_\_\_\_\_  
Notary Public, \_\_\_\_\_ County, N.Y.

### Attachment A Project Description and Funding

PIN: 1759.12  
BIN: 3305690

Term of Agreement Ends: May 31, 2016

Main Agreement    Amendment to Agreement    Supplement to Agreement [SA # 2]

**Phase of Project Consultant to work on:**

P.E./Design    ROW Incidentals    ROW Acquisition    Construction, C/I, & C/S

Dates or term of Consultant Performance:

Start Date: April 1, 2015

Finish Date: May 31, 2016

**PROJECT DESCRIPTION:  
Replacement of CR 36 (Valley Rd.) and  
Combs Road over Patterson Creek**

**Project Location:  
Town of Thurman  
Warren County, New York**

Consultant Work Type(s): See Attachment B for more detailed Scope of Services.

**MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:**

**\$ 260,500**

**ATTACHMENT C  
SALARY SCHEDULE**

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**CREIGHTON MANNING ENGINEERING, LLP  
PIN 1759.12  
Replacement of CR 36 (Valley Road) and Combs Road over Patterson Creek  
TOWN OF THURMAN, WARREN COUNTY, NEW YORK**

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES			MAXIMUM HOURLY RATE			OVERTIME CATEGORY
		PRESENT 2015	Projected 2016	2017	2015	2016	2017	
Engineer VIII	VIII (A)	\$73.50	\$73.50	\$73.50	\$73.50	\$76.44	\$79.50	A
Engineer VII	VII (A)	\$57.04	\$59.04	\$61.11	\$57.22	\$59.51	\$61.89	A
Engineer VI	VI (A)	\$57.16	\$59.16	\$61.23	\$55.30	\$57.51	\$59.81	A
Engineer V	V (A)	\$52.08	\$53.90	\$55.79	\$55.30	\$57.51	\$59.81	A
Engineer IV	IV (A)	\$42.93	\$44.43	\$45.99	\$46.39	\$48.25	\$50.18	B
Engineer III	III (A)	\$37.55	\$38.86	\$40.22	\$39.75	\$41.34	\$42.99	B
Engineer II	II (A)	\$31.79	\$32.90	\$34.05	\$35.10	\$36.50	\$37.96	B
Sr. Planner	V (A)	\$48.26	\$49.95	\$51.70	\$46.39	\$48.25	\$50.18	B
Planner III	III (A)	\$34.80	\$36.02	\$37.28	\$33.78	\$35.13	\$36.54	B
Principal Engineering Tech IV	IV (N)	\$54.15	\$56.05	\$58.01	\$52.90	\$55.02	\$57.22	B
Engineering Technician IV	IV (N)	\$35.97	\$37.23	\$38.53	\$39.04	\$40.60	\$42.22	B
Engineering Technician III	III (N)	\$28.37	\$29.36	\$30.39	\$28.42	\$29.56	\$30.74	B
Engineering Technician II	II (N)	\$25.55	\$26.44	\$27.37	\$26.44	\$27.50	\$28.60	B
Environmental Scientist	V (A)	\$48.26	\$49.95	\$51.70	\$46.39	\$48.25	\$50.18	B
Landscape Architect	IV (A)	\$39.44	\$40.82	\$42.25	\$38.28	\$39.81	\$41.40	B
Principal Surveyor IV	IV (N)	\$54.10	\$55.99	\$57.95	\$52.90	\$55.02	\$57.22	B
Land Surveyor III	III (N)	\$38.24	\$39.58	\$40.97	\$37.48	\$38.98	\$40.54	B
Survey Crew Chief (Office)	II (N)	\$26.12	\$27.03	\$27.98	\$25.60	\$26.62	\$27.68	C
Instrument Person (Office)	I (N)	\$23.88	\$24.72	\$25.59	\$25.60	\$26.62	\$27.68	C
Survey Crew Chief (Field)	II (N)	\$26.12	\$27.03	\$27.98	\$25.60	\$26.62	\$27.68	C
Instrument Person (Field)	I (N)	\$23.88	\$24.72	\$25.59	\$23.30	\$24.23	\$25.20	C
Inspector IV	IV (A)	\$47.93	\$49.61	\$51.35	\$52.90	\$55.02	\$57.22	C
Inspector IV	IV (N)	\$46.04	\$47.65	\$49.32	\$46.71	\$48.58	\$50.52	C
Inspector III	III (N)	\$36.48	\$37.76	\$39.08	\$40.31	\$41.92	\$43.60	C
Inspector II	II (N)	\$29.10	\$30.12	\$31.17	\$28.92	\$30.08	\$31.28	C
Technical Typist	N/A N/A	\$22.40	\$23.18	\$23.99	\$27.26	\$28.35	\$29.48	C

**NOTES**

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable.

**OVERTIME POLICY**

Category A - No overtime compensation.

Category B - Overtime compensated at straight time rate.

Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

\*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

Warren County		Normal	Projected	Projected	Payroll	Total	
		Prevailing Rate	Prevailing Rate	Normal Rate	Difference	Additive	
Party/Survey Crew Chief (Field)	II (N)	\$35.49	\$36.91	\$26.13	\$10.78	\$0.00	\$10.78
Instrument Person/Rod Person (Field)	I/II (N)	\$23.83	\$24.78	\$21.64	\$3.14	\$0.00	\$3.14

Supplemental Benefits are also considered direct costs. The net benefit is the difference between required amounts and deductions made through existing plans (overhead):

Warren County		Supplemental	Normal	Difference	Wage	Payroll	Total
		Benefit	Rate	(Net)	Adjustment	Additive	
Party/Survey Crew Chief (Field)	II (N)	\$22.75	\$3.67	\$19.08	\$0.00	\$0.00	\$19.08
Instrument Person/Rod Person (Field)	I/II (N)	\$22.75	\$2.88	\$19.87	\$0.00	\$0.00	\$19.87

<p style="text-align: center;"><b>ATTACHMENT C</b>  <b>STAFFING TABLE</b>  <b>CREIGHTON MANNING ENGINEERING, LLP</b>  <b>CONSTRUCTION INSPECTION STAFFING TABLE</b>                      PIN 1759.06.321</p>									
<p style="text-align: center;"><b>Replacement of CR 36 (Valley Road) and Combs Road over Patterson Creek</b>  <b>TOWN OF THURMAN, WARREN COUNTY, NEW YORK</b></p>									
JOB TITLE	ASCE (A) OR NICET (N) GRADE	Construction Support	Inspection	TOTAL HOURS THIS SHEET	AVG HRLY RATE (Mid- Point)	TOTAL DIRECT LABOR THIS SHEET			
							8.01	9.02	
Engineer VIII	VIII (A)			0	\$73.50	\$0.00			
Engineer VII	VII (A)			0	\$58.04	\$0.00			
Engineer VI	VI (A)			0	\$58.16	\$0.00			
Engineer V	V (A)		140	140	\$52.99	\$7,418.60			
Engineer IV	IV (A)			0	\$43.68	\$0.00			
Engineer III	III (A)			0	\$38.21	\$0.00			
Engineer II	II (A)			0	\$32.35	\$0.00			
Sr. Planner	V (A)			0	\$49.11	\$0.00			
Planner III	III (A)			0	\$35.41	\$0.00			
Principal Engineering Tech IV	IV (N)			0	\$55.10	\$0.00			
Engineering Technician IV	IV (N)			0	\$36.60	\$0.00			
Engineering Technician III	III (N)			0	\$28.87	\$0.00			
Engineering Technician II	II (N)			0	\$26.00	\$0.00			
Environmental Scientist	V (A)			0	\$49.11	\$0.00			
Landscape Architect	IV (A)			0	\$40.13	\$0.00			
Principal Surveyor IV	IV (N)			0	\$55.05	\$0.00			
Land Surveyor III	III (N)			0	\$38.91	\$0.00			
Survey Crew Chief (Office)	II (N)			0	\$26.58	\$0.00			
Instrument Person (Office)	I (N)			0	\$24.30	\$0.00			
Survey Crew Chief (Field)	II (N)			0	\$26.58	\$0.00			
Instrument Person (Field)	I (N)			0	\$24.30	\$0.00			
Inspector IV	IV (A)		0	0	\$48.77	\$0.00			
Inspector IV	IV (N)		1469	1469	\$46.85	\$68,815.31			
Inspector III	III (N)			0	\$37.12	\$0.00			
Inspector II	II (N)		609	609	\$29.61	\$18,032.49			
Technical Typist	N/A			0	\$22.79	\$0.00			
<b>TOTAL</b>		<b>0</b>	<b>2218</b>	<b>2218</b>		<b>\$94,266.40</b>	<b>0</b>	<b>0</b>	<b>0</b>

**ATTACHMENT C  
SUMMARY OF COSTS**

**CREIGHTON MANNING ENGINEERING, LLP  
PIN 1759.12**

**Replacement of CR 36 (Valley Road) and Combs Road over Patterson Creek  
TOWN OF THURMAN, WARREN COUNTY, NEW YORK**

		PIN 1759.06.321 (Construction Inspection)	PIN 1759.06 Total
Item I, Direct Technical Salaries (estimated) (subject to audit)	Office	\$ -	\$ -
	Field	\$ 94,266	\$ 94,266
		<hr/>	<hr/>
			\$ 94,266
Item IB, Direct Technical Salaries Premium Portion of Overtime (estimated) (subject to audit)		\$ 5,419	\$ 5,419
Item II, Direct Non-Salary Cost (estimated) (subject to audit)		\$ 8,282	\$ 8,282
Item II, Direct Non-Salary Cost (estimated) (Sub-Contractor Cost) (subject to audit)		\$ 30,000	\$ 30,000
	Pre-cast Plant	\$ 10,000	
	Steel Inspection Plant	\$ 10,000	
	QCQA	\$ 10,000	
		\$ 30,000	
Item IV, Overhead (estimated) (subject to audit)	Office (116%)	\$ -	\$ -
	Field (104%)	\$ 98,037	\$ 98,037
		<hr/>	<hr/>
			\$ 98,037
Item V, Fixed Fee (negotiated) (12%)		\$ 24,496	\$ 24,496
Item II, Direct Non-Salary Cost (estimated) (Sub-Consultant Cost) (subject to audit)		\$ -	\$ -
<b>ITEM VI - MAXIMUM AMOUNT PAYABLE</b>		<b>\$ 260,500</b>	<b>\$ 260,500</b>

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/30/15**

- (a) Is this a Result of a Bid or Request for Proposal? Bid
  
- (b) Purpose of Contract: To replace the Valley Road (CR 36) and Combs Road bridges over Patterson Creek in the Town of Thurman
  
- (c) Name of Contractor: TBD - Bid opening Tuesday, April 7, 2015 (WC 16-15)
  
- (d) Address of Contractor: TBD
  
- (e) Contractor's Contact Person and Telephone Number: TBD
  
- (f) Has or will the Contract be provided, if so, please attach:
  
- (g) Commencement Date of Contract: TBD
  
- (h) Termination Date of Contract: Upon completion of work
  
- (i) Payment Provisions:
  - i) lump sum amount TBD
  - ii) hourly rate amount
  - iii) total amount not to exceed
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
  
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H333.9550 280 Valley Road (CR 36) Bridge Replacement Project

**RESOLUTION REQUEST FORM NO. 4**

***Request for Extending, Rescinding or Amending Existing Contract***

**DEPARTMENT NAME: DPW**

**DATE: 3/30/15**

- (a) Purpose of Contract Change: Consultant Supplemental Agreement No. 2 for Blair Road over Mill Brook Project to add Right of Way Acquisition services
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 389 of 2013
- (c) Name of Contractor: Clark Patterson Lee
- (d) Address of Contractor: 30 Century Hill Drive, Suite 104, Latham, NY 12110
- (e) Contractor's Contact Person and Telephone Number: Matt Smullen (518) 463-4107
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$10,131
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H342.9550 280 Blair Road over Mill Brook Project

**Architectural/ Engineering  
Consultant Agreement – Supplemental Agreement #2**

PIN (s) **1759.13** Municipal Contract No. \_\_\_\_\_

Agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by and between

**Warren County**  
(municipal corporation)

having its principal office at **1340 State Route 9**, in the **Town of Lake George** (the "Municipality")

and

**Clark Patterson Lee** with its office at **30 Century Hill Drive, Latham, NY, 12110** (the "Consultant")

**WITNESSETH:**

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this agreement as **Replacement of the Blair Road Bridge over Mill Brook (BIN 2203370)** (as described in detail in Attachment A annexed hereto, the "Project") the Municipality has sought to engage the services of a Consultant (Engineer) to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Municipality has selected the Consultant to perform such services in accordance with the requirements of this Agreement; and

WHEREAS, this Supplemental Agreement No. 2 shall supplement and amend the agreement entered into between the County of Warren and Clark Patterson Lee on July 23, 2013 for engineering services relative to the replacement of the Blair Road over Mill Brook bridge in the Town of Horicon, New York; and

WHEREAS, the **Chairman of the Warren County Board of Supervisors** is authorized to enter this Agreement on behalf of the Municipality,

NOW, THEREFORE, the parties hereto agree as follows:

**ARTICLE 1. DOCUMENTS FORMING THIS AGREEMENT**

This agreement consists of the following:

- Agreement Form - this document titled "Architectural/Engineering Consultant Agreement";
- Attachment "A" - Project Description and Funding;
- Attachment "B" - Task List;
- Attachment "C" - as applicable, Staffing Rates, Hours, Reimbursables and Fee.

Attachment A  
Architectural/ Engineering Consultant Agreement  
Project Description and Funding

PIN: **1759.13** Term of Agreement  
Ends: \_\_\_\_\_

BIN: n/a

Main Agreement  Amendment to Agreement [add identifying #]  Supplement to Agreement [#2]

**Phase of Project Consultant to work on:**

P.E./Design  ROW Incidentals  ROW Acquisition

Construction, C/I, & C/S

Dates or term of Consultant Performance:  
Start Date:  
Finish Date:

**PROJECT DESCRIPTION:**

*Replacement of the Blair Road Bridge over Mill Brook, BIN 2203370 located in the Town of Horicon. The existing structure is a single span, steel multi-girder structure with a timber bridge deck, originally built in 1910, and last rehabilitated in 1986.*

Project Location:

*Blair Road, approximately 1/4 mile north of the intersection with Johnson Road in the Town of Horicon, New York.*

Consultant Work Type(s): See Attachment B for more detailed Task List.

<b>MAXIMUM AMOUNT OF ADDITIONAL FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS SUPPLEMENTAL AGREEMENT No. 1 FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:</b>
<b>\$10,131.00</b>

Footnotes:

**SALARY SCHEDULE**

CLARK PATTERSON LEE

Blair Road Over Mill Brook  
PIN 1759.13

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES		MAXIMUM HOURLY RATES		OVERTIME CATEGORY
		PRESENT (Mar 2013)	PROJECTED (Mar 2014)	2013	2014	
Principal In Charge	VIII (A)	\$79.74	\$82.13	\$92.22	\$94.06	A
Resource Principal	VI (A)	66.70	\$68.70	76.93	\$78.47	A
Project Manager	V (A)	44.93	\$46.28	50.94	\$51.96	A
Project Engineer	IV (A)	35.77	\$36.84	42.00	\$42.84	A
Project Engineer	III (A)	29.53	\$30.42	33.79	\$34.47	C
Project Engineer	I/II (A)	25.44	\$26.20	29.09	\$29.67	C
Cadd Technician	IV (N)	33.07	\$34.06	33.07	\$33.73	C
Cadd Technician	III (N)	29.00	\$29.87	29.00	\$29.58	C
Technical Typist	NA	25.34	\$26.10	27.00	\$27.54	C
Party Chief (Field)	III (N)	27.23	\$28.05	\$30.31	\$30.92	C
Instrument Person (Field)	II (N)	19.80	\$20.39	\$23.80	\$24.28	C
Rod Person (Field)	I (N)	19.80	\$20.39	\$23.80	\$24.28	C

**NOTES:**

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable, as described in Exhibit E of the original agreement.

**OVERTIME POLICY**

Overtime is reimbursable by the categories below only if the firm has a policy to pay overtime compensation.

Category A - No overtime compensation.

Category B - Overtime compensated at straight time rate.

Category C - Overtime compensated at straight time rate x 1.50.

Overtime applies to hours worked in excess of the normal working hours of 40 hours per week.

Exhibit C

**SUMMARY**

CLARK PATTERSON LEE

Blair Road Over Mill Brook  
PIN 1759.13

Item IA, Direct Technical Salaries (estimated) subject to audit		\$	-
Item IB, Direct Technical Salaries Premium Portion of overtime subject to audit (estimate)		\$	-
Item IIA, Direct Non-Salary Cost (estimated) subject to audit		\$	-
Item IIB Direct Non-Salary Cost (estimated) subject to audit (Sub-Contractor Cost, Dente Engineering)		\$	-
Item III, Overhead (estimated) subject to audit	160%	\$	-
Item IV, Fixed Fee (negotiated)	12%	\$	-
Item IIC Direct Non-Salary Cost (estimated) subject to audit (Sub-Consultant Cost, RK Hite)		\$	10,131.00
(Sub-Consultant Cost, MJ Engineering)		\$	-
Total Estimated Cost		\$	10,131.00
<b>MAXIMUM AMOUNT PAYABLE</b>		\$	<b>10,131.00</b>

**RESOLUTION REQUEST FORM NO. 15**

***Requesting Approval for Out-of-State Travel\****

*\*If the conference announcement or details are available in writing, please attach.*

**DEPARTMENT NAME: Department of Public Works**

**DATE: 03/16/2015**

- (a) Dates of Travel: **05/18-05/22/15**
- (b) Purpose (include complete name of any conference, school, etc.):  
**To Attend Volvo Road Institute**
- (c) City/Town & State:  
**Chambersburg, PA**
- (d) Employee(s) Traveling (include title(s):  
**Jessica Barton, Jeffery Lehman, Josh Kennedy, Guy Harrington, and Henry Frasier**
- (e) Is County paying the costs or is another Agency?  
**County is paying the cost.**
- (f) Mode of Transportation to be Use: **County Vehicle**  
(County Vehicle or Mass Transportation)

***Please note: If County vehicle use is requested, upon resolution approval, please provide Fleet Manager Frank Morehouse with vehicle request form properly completed.***

SCHEDULE "A"  
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Department of Public Works Committee hereby authorizes Jessica Barton, Jeffery Lehman, Josh Kennedy, Guy Harrington and Henry Frasier  
 (Supervisory Committee) (Employee Name)

to attend Paver and Compactor Operation Training at the Volvo Road Institute  
 (Name of meeting or organization)

at 1280 Superior Ave. Chambersburg, PA. 17201  
 (Address)

On May 18-22, 2015 Mode of transportation to be used County Vehicle  
 (Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.  
 (Please check documents attached)

Notice of meeting or convention including cost. \$ 720 training cost

**For Overnight Travel**

Room rate \$ 83 + 9% PA.Tax GSA \* Rate \$ 83

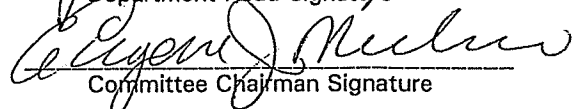
Meal costs - GSA \*per diem rate \$ 46

\*[www.gsa.gov](http://www.gsa.gov)

Date: 3/27/15

  
 Department Head Signature

Date: 3/30/15

  
 Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*  
 \*\*\*\*\*

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

\*\*\*\*\*  
 \*\*\*\*\*

Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, If required.
5. Copy to County Administrator if credit card will be used.

# PAVER AND COMPACTOR OPERATION AND MAINTENANCE

**Objective:** To utilize applied training techniques to instruct paving and compaction best practices to those people with responsibility for or interest in the operation / management of contemporary paving equipment. To correctly and safely utilize a paver and compactor to their fullest potential while achieving the highest quality work without sacrificing production or increasing costs.

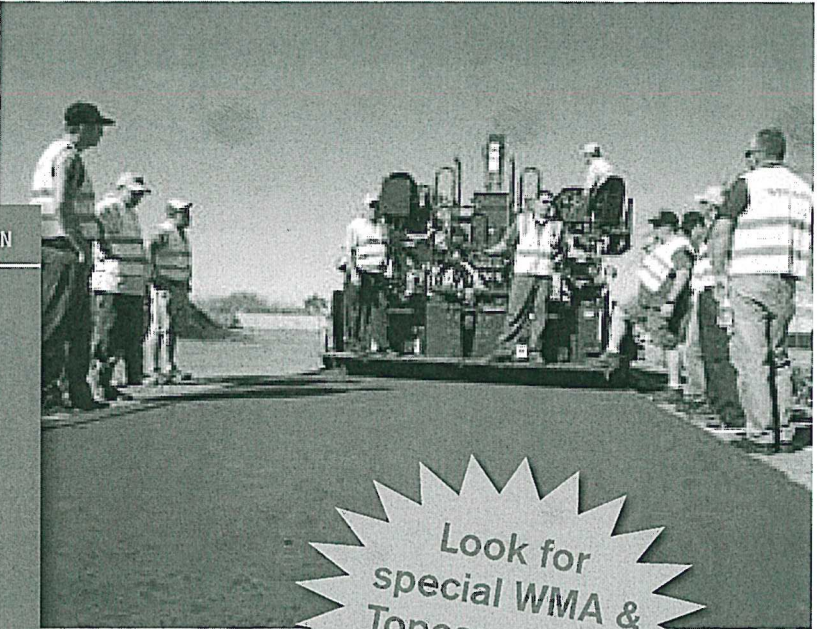
**Who should attend:** Any individual with responsibility for or interest in the laydown and/or compaction of HMA, WMA or SMA

**Duration:** 3.5 Days (2 full days hands-on)

**Course location:** Chambersburg, PA  
Phoenix, AZ

**Description:**

- Paving safety
- Materials discussion-HMA, SMA,WMA, Thinlays™
- Paver operation overview
- Paver preparation
- Paver and screed operation
  - Hands-on paver set-up and operation
  - Joint construction
  - Screed operation
  - Troubleshooting mat defects
- Compactor operation overview
- Compactor preparation
- Compactor operation
  - Hands-on compactor set-up and operation
  - Joint compaction
  - Vibratory system operation
  - Troubleshooting compaction issues
- Maintenance procedures
- Section included on milling basics
  - Benefits to paving and compaction



SESSION	DATE	C / D	LOCATION
101	Oct. 14 - 17, 2014	C / D	PA
103 (WMA)	Oct. 28 - 31, 2014	C / D	AZ
104	Nov. 4 - 7, 2014	C / D	AZ
105 (WMA)	Nov. 18 - 21, 2014	C / D	AZ
106 (Topcon)	Dec. 9 - 12, 2014	C / D	AZ
108 (WMA)	Jan. 6 - 9, 2015	C / D	AZ
109	Jan. 13 - 16, 2015	C / D	AZ
113 (WMA) (Topcon)	Feb. 17 - 20, 2015	C / D	AZ
114	Feb. 24 - 27, 2015	C / D	AZ
116	Mar. 10 - 13, 2015	C / D	AZ
118 (WMA)	Mar. 31 - Apr. 3, 2015	C / D	AZ
120	Apr. 14 - 17, 2015	C / D	AZ
121	Apr. 21 - 24, 2015	C / D	AZ
122 (WMA)	May 5 - 8, 2015	C / D	PA
124	May 19 - 22, 2015	C / D	PA

Look for special WMA & Topcon course dates

\$720/person



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# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No.: 19.70

Title of Position: Auto Mechanic Annual Base Salary: 32,553<sup>✓</sup> Grade: 9<sup>✓</sup>

Budget code and title: DM5130 Auto Mechanic #6 Union  Non-Union

This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other

Employee No.: 545 Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No

Source of reimbursement:  Federal %  State %  Other %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. GS 3/24/15

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_ Date 3/26/15

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

### BUDGET OFFICER COMPLETES THIS SECTION

Date 3/22/15

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature]

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date March 30, 2015

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No: 19.60
Title of Position: Sign Maintenance Worker #2 v Base Salary of Position: \$32,553 Grade: 9
Filling at Step # (If Known): Request to Backfill Due to Promotion: Yes No
Budget code and title: D.3310 Sign Maint. Worker Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No.: 10775 Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal State Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. GS 3/24/15

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 3/26/15

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 3/27/15

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works

- The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date March 30, 2015

# RESOLUTION REQUEST FORM NO. 12

Schedule "A"

## NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

### DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Works Payroll Dept. No.: 19.62

Title of Position: Asst. Engineer Annual Base Salary: \$43,000\* Grade: N/A

Budget code and title: D.5020 Asst. Engineer #2 Union  Non-Union

This position is vacated due to:  Retirement  Resignation  Termination  Promotion  Other

Employee No: 12228 Is this position mandated?  Yes  No Is the position reimbursable?  Yes  No

Source of reimbursement:  Federal %  State %  Other %

### CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list  Competitive-no list (*hiring would be provisional*)  Non-Competitive  Other

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. GS 3/24/15

\*Salary is based up a 2012 salary survey. If we have recruiting difficulties we may need to do another survey/analysis.

### COUNTY ADMINISTRATOR COMPLETES THIS SECTION

Name of Committee \_\_\_\_\_ Date 3/26/15

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature]

### BUDGET OFFICER COMPLETES THIS SECTION

Date 3/27/15

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature]

### SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Date March 30 2015

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature]

REQUEST FOR TRANSFER OF FUNDS

TO: JOAN SADY, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: PUBLIC WORKS

Name of Department

SIGNED: *Alfred E. Thompson* DATE: 3/30/2015

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7110 110	General Park and Recs Salaries, Regular	A.7110 130	General Parks and Rec Salaries Part Time	\$12,000.00
D.5148 110	County Roads Services to Other Gov Salaries, Regular	D.5148 120	County Roads Services to Other Gov Salaries Over time	\$5,000.00

Please state reason for transfers requested:

Salary Adjustments needed for Changes in Staffing Patterns.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfer request:

WARREN COUNTY ATTORNEY'S OFFICE

WARREN COUNTY MUNICIPAL CENTER  
1340 STATE ROUTE 9  
LAKE GEORGE, NEW YORK 12845

MARTIN D. AUFFREDOU  
COUNTY ATTORNEY

AMY C BARTLETT  
ASSISTANT COUNTY ATTORNEY

TELEPHONE NO.  
(518)761-6463  
FAX NO.  
(518)761-6377

March 18, 2015

Kathryn Sheingold  
Assistant Solicitor General in Charge of Opinions  
State of New York  
Office of the Attorney General  
The Capital  
Albany, New York 12224-0341

RE: Request for Opinion of the Attorney General  
Regarding the Status of New York State  
Lands Impacted by the Future Relocation of  
Middleton Bridge in the Towns of Chester and  
Horicon, Warren County

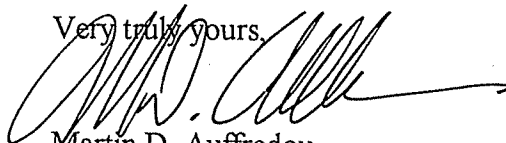
Dear Ms. Sheingold:

On August 7, 2012, over two and one-half years ago, I submitted the referenced request for an opinion of the Attorney General. A copy of my August 7, 2012 correspondence with attachments is enclosed. In May of 2013 I made an inquiry to your office about the status of the request. You responded by letter of May 22, 2013, a copy of which is enclosed. While I can certainly appreciate the need for your office to receive comments or input from NYSDEC before rendering an opinion, I think you will agree that this has taken an inordinate amount of time. I am curious if you have received any comments or input from NYSDEC? If the answer is no, I encourage you to provide NYSDEC with a deadline to supply comments. If NYSDEC fails to supply comments within that time period, I request that your office issue the requested opinion absent NYSDEC comments. I am hoping that any failure of NYSDEC to respond to your request is an oversight and not by design.

The future relocation of Middleton Bridge is a matter of critical importance to Warren County.

Thank you for your continued attention to this matter.

Very truly yours,



Martin D. Auffredou  
Warren County Attorney

MDA:svn  
encs.

- c: Senator Elizabeth O’C. Little(w/out encls.)
- Assemblyman Daniel G. Stec(w/out encls.)
- Kevin B. Geraghty, Chairman(w/out encls.)
- Warren County Board of Supervisors
- Supervisor Matthew Simpson(w/out encls.)
- Town of Horicon
- Supervisor Frederick H. Monroe(w/out encls.)
- Town of Chester
- Jeffery E. Tennyson, Superintendent(w/out encls.) ✓
- Department of Public Works
- Ken Hamm, Esq.(w/out encls.)
- NYSDEC

**DPW OVERTIME ALL DIVISIONS**

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	787										5163
<b>Average</b>	2371	2076	874	189	558	629	435	522	1142	389	836	1551	12333

Department of Public Works  
 Diesel & Unleaded Fuel Expense  
 for Period Ending  
 2/28/2015

DM5130 442

Year	January	February	March	April	May	June
2008	\$ 41,643.00	\$ 51,796.00	\$ 27,756.00	\$ 27,519.00	\$ 33,621.00	\$ 43,618.00
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
<b>Seven Year Ave</b>	<b>\$ 36,033.93</b>	<b>\$ 34,194.27</b>	<b>\$ 28,059.95</b>	<b>\$ 22,275.72</b>	<b>\$ 26,769.21</b>	<b>\$ 32,079.39</b>
<b>Ave. Minus high/low</b>	<b>\$ 38,068.70</b>	<b>\$ 33,648.18</b>	<b>\$ 28,302.25</b>	<b>\$ 22,777.46</b>	<b>\$ 27,032.53</b>	<b>\$ 32,078.43</b>
Actual 2015	\$ 28,161.88	\$ 31,117.15				

Year	Year						Total
	July	August	September	October	November	December	
2008	\$ 41,711.00	\$ 36,772.00	\$ 36,849.00	\$ 33,330.00	\$ 20,615.00	\$ 34,086.00	\$ 429,316.00
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
<b>Seven Year Ave.</b>	<b>\$ 28,767.80</b>	<b>\$ 28,678.43</b>	<b>\$ 30,070.53</b>	<b>\$ 27,880.73</b>	<b>\$ 23,205.05</b>	<b>\$ 31,634.29</b>	<b>\$ 349,649.31</b>
<b>Ave. Minus high/low</b>	<b>\$ 27,793.92</b>	<b>\$ 28,795.21</b>	<b>\$ 30,473.34</b>	<b>\$ 28,186.58</b>	<b>\$ 22,754.76</b>	<b>\$ 31,943.28</b>	<b>\$ 354,373.83</b>
Actual 2015	\$	\$	\$	\$	\$	\$	\$ 59,279.03

Budget Balance after February Expense

\$ 348,720

Less: Projected Additional Expense

\$ 195,816

Projected Budget Overage or (Shortage) @ current rates

\$ 152,904

**Department of Public Works  
Diesel Fuel Used (Gallons)  
for Period Ending February 2015**

Year	January	February	March	April	May	June
2008	10159	13655	5861	5145	6221	7891
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
2014	9224	10222	7695	4164	5900	7281
<b>Seven Year Ave.</b>	9012	8538	6342	4831	6144	7729
<b>Ave. Minus high/low</b>	9260	8236	6198	4854	6120	7520
<b>Actual 2015</b>	9160	10976.3				
<b>Projected 2015</b>		6198	4854	6120	7520	

Year	July	August	September	October	November	December	Year Total
2008	7298	6746	7082	6934	6088	10618	93698
2009	6756	6580	6297	6382	4344	7906	78360
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139
2013	6213	6478	6465	6513	5681	8175	75291
2014	7732	5910	8767	7460	7240	8258	89853
<b>Seven Year Ave.</b>	6591	6721	7265	6637	5729	7759	83298
<b>Ave. Minus high/low</b>	6633	6752	7103	6776	5611	7687	83756
<b>Actual 2015</b>							
<b>Projected 2015</b>	6633	6752	7103	6776	5611	7687	65254

**Current Price** \$2.19  
**Projected Cost** \$143,128

**Department of Public Works  
Unleaded Fuel Used (Gallons)  
for Period Ending February 28, 2015**

Year	January	February	March	April	May	June
2008	3725	3406	3359	3117	3252	3235
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
2014	3460	2826	2719	2515	2825	2854
<b>Seven Year Ave</b>	3401	2984	3066	2793	2913	3017
<b>Ave. Minus high/low</b>	3452	2973	3010	2826	2897	3045
<b>Actual 2015</b>	2782	3124.9				
<b>Projected 2015</b>		3010	2826	2897	2897	3045

Year	July	August	September	October	November	December	Year Total
2008	3524	3342	3533	3835	2863	4170	41361
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
2014	2685	2503	2696	2630	2326	2765	32804
<b>Seven Year Ave</b>	2956	2979	2971	2949	2524	3112	35665
<b>Ave. Minus high/low</b>	2916	3002	2937	2838	2497	2972	35221
<b>Actual 2015</b>							
<b>Projected 2015</b>	2916	3002	2937	2838	2497	2972	28940

**Current Price \$ 1.82**  
**Projected Cost \$ 52,688**