

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: PUBLIC WORKS

DATE: OCTOBER 29, 2015

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MERLINO
CONOVER
WOOD
TAYLOR
FRASIER
SIMPSON
SOKOL
VANSELOW

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF PUBLIC WORKS
PAUL BUTLER, DIRECTOR, PARKS, RECREATION & RAILROAD
REPRESENTING SARATOGA & NORTH CREEK RAILWAY:
JUSTIN GONYO, GENERAL SUPERINTENDENT
KEVIN GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BROCK
SEEBER
JULIE BUTLER, PURCHASING AGENT
CURT AUSTIN, REPRESENTING THE UPPER HUDSON RAIL TRAIL
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISOR DICKINSON

Please note, the following contains a summarization of the October 29, 2015 meeting of the Public Works Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: http://www.warrencountyny.gov/gov/comm/public_works/

Mr. Merlino called the meeting of the Public Works Committee to order at 10:09 a.m.

Motion was made by Ms. Wood, seconded by Mr. Taylor and carried unanimously to approve the minutes of the last Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, *Superintendent of Public Works*, who distributed copies of the Parks, Recreation & Railroad, DPW and Solid Waste Agendas to the Committee members; *copies of the Agendas are on file with the meeting minutes.*

Commencing the review of the Parks, Recreation & Railroad Agenda, Paul Butler, *Director*, who introduced Justin Gonyo, *General Superintendent of the Saratoga & North Creek Railway (SNCR)*, who provided an update on SNCR operations. Mr. Gonyo stated fall ridership had been very strong, as the average number of riders for weekends from September through October was about 700. He mentioned the regular season ended with the Fall Festival at the Hadley Luzerne Station, held on October 17-18, 2015, which had over 800 passengers. He thanked the Hadley Business Association for their participation in the event. He informed SNCR had 1,000 tons of stone remaining to transport from Tahawus for this fall. He apprised they had scheduled and Emergency Preparation Training Event on November 6th which they were coordinating with Operation Life Saver, the Federal Rail Administration and the local emergency organizations.

Mr. Merlino presented Mr. Gonyo with a check for the 196 tickets the Hadley Business Association and Lake Luzerne Chamber of Commerce had sold for the Fall Festival Train Ride.

Next, Mr. Tennyson announced the dedication of the Sergeant Kristie A. Roberts Memorial Bridge located on the Warren County Bikeway over State Route 149 was scheduled for November 14th at 1:00 p.m.

In regards to referrals, Mr. Butler apprised he was unsure of the status relative to the transporting of railway cars with residual amount of oil across the county's rail line. Paul Dusek, *County Administrator*,

stated the County Attorney was working on this matter.

Mr. Butler reported the Trunk or Treat event that took place at Up Yonda Farm Environmental Education Center was a success, as they had exceeded the number of participants from the previous year. He remarked he believed this event would continue to grow in the future.

Concluding the review of the Parks, Recreation & Railroad Agenda, Mr. Butler apprised 3,344 salmon had been stocked in Lake George. He noted this was a cooperative effort between the County and the NYSDEC (*New York State Department of Environmental Conservation*).

Curt Austin, *of the Upper Hudson Rail Trail*, reviewed his proposal for the Rail to Trail Alternative for the First Wilderness Heritage Corridor with the Committee; a copy of which is on file with the minutes. Concluding his proposal Mr. Austin suggested the Committee move forward with a one year agreement with SNCR to allow time for a study to be completed regarding the benefits of having a Rail Trail in Warren County.

Mr. Merlino thanked Mr. Austin for the information and advised the Committee would take it under consideration.

Mr. Conover stated he was pleased to see Mr. Butler had returned from a medical leave, noting he had been missed.

Commencing the review of the DPW Agenda, Mr. Tennyson apprised the first three items listed all pertained to the same project, which he proceeded to outline as follows:

Page 1 - Request to amend the existing grant with NYSDOT (*New York State Department of Transportation*) in an amount not to exceed \$252,400 to include Supplemental Agreement No. 1 for the Palisades Road (CR 26) over Brant Lake Inlet Repair project.

Motion was made by Mr. Sokol, seconded by Mr. Conover and carried unanimously to approve the request and the necessary resolution was authorized for the November 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Page 7 - Request to increase Capital Project No. H322, *Palisades Road (CR 26) over Brant Lake Inlet Repair*, in the amount of \$182,811.65.

Motion was made by Mr. Conover, seconded by Ms. Wood and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the resolution request form is on file with the minutes.*

Page 8- Request to amend the contract with Foit Albert Associates to include Supplemental Agreement No. 1 for the Palisades Road (CR 26) over Brant Lake Inlet Repair project for additional preliminary engineering and right of way incidentals services.

Motion was made by Mr. Vanselow, seconded Mr. Sokol and carried unanimously to approve the request and the necessary resolution was authorized for the November 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Proceeding to Agenda Page 20, Mr. Tennyson presented a request for transfers of funds between various road projects totaling \$8,471.20.

Motion was made by Mr. Taylor, seconded by Mr. Conover and carried unanimously to approve the

request and forward same to the Finance Committee. *A copy of the Request for Transfer of Funds in on file with the minutes.*

Continuing to Agenda Page 21 and 22, Mr. Tennyson requested transfer fo funds between various codes totaling \$111,468.53.

Motion was made by Mr. Sokol, seconded by Ms. Wood and carried unanimously to approve the request and forward same to the Finance Committee. *A copy of the Request for Transfer of Funds in on file with the minutes.*

Agenda Page 23, Mr. Tennyson stated, included a request to fill the vacant position of Senior Engineering Technician, *Grade 12, Annual Salary of \$34,895*, due to promotion.

Motion was made by Mr. Vanselow, seconded by Mrs. Frasier and carried unanimously to approve the request as presented and refer same to the Personnel Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position is on file with the minutes.*

Moving on, Mr. Tennyson apprised a decision needed to be made regarding the rental fee for the County-owned West Brook Parking Lot. A lengthy discussion took place following which motion was made by Ms. Wood, seconded by Mr. Sokol and carried unanimously to increase the fee charged from \$1,500 to \$2,000 a day and the necessary resolution was authorized for the November 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Resuming the DPW Agenda review, Mr. Tennyson circulated photos of the following projects and provided a brief explanation of each:

- Westbrook Parking Lot
- CR #19 Olmstedville Road
- Trout Lake Road CR#48
- CR # 4 High Street
- CR # 7 Bay Road
- CR #66 Country Club Road

Copies of all photos are on file with the meeting minutes.

Mr. Thomas asked whether the fees paid to rent the Festival Commons were dedicated to a specific account and Mr. Tennyson replied affirmatively. He said the rental fees collected for the Festival Commons were used to pay for upkeep and maintenance of the property. Mr. Thomas questioned if this included expenses relating to the wetlands located on the south parcel of the property and Mr. Tennyson replied affirmatively. He noted thus far the revenue collected for renting the Festival Commons was sufficient to cover the cost of the maintenance.

Chairman Geraghty asked how many parking spaces would be available in the West Brook Parking Lot once construction was completed next year and Mr. Tennyson responded that there would be a total of 94 parking spaces available, 89 of which would be for general parking and 5 of which would be handicapped accessible. Chairman Geraghty remarked he did not feel this would solve the parking issues for events scheduled on the Festival Commons and Mr. Tennyson concurred. He reminded the Committee the original concept plans for the Festival Commons included a parking garage; however, he said, due to the lack of space available this was removed from consideration. He pointed out the Town of Lake George was taking the steps necessary to add some additional parking which would be available for use next spring. He said due to restrictions placed upon that area, the parking issue would be difficult to remedy unless they had a dedicated municipal parking lot available within walking distance or a shuttle service available that offered transportation from the dedicated parking lot to and

from the Festival Commons.

Mr. Brock questioned whether the dedicated handicapped spaces could be used for regular parking if they were not being utilized and Mr. Tennyson responded it would depend upon the circumstances. He explained if the parking lot was open to the public they were required to offer handicapped parking, however, he noted, if the parking lot was reserved for exclusive use, the decision would be left to the promoters who reserved the space.

Mr. Merlino inquired whether the paving work completed on CR #19, Olmstedville Road, encompassed the entire road and Mr. Tennyson replied affirmatively. He explained there was one section of the road remaining that would be worked on next year.

Mr. Simpson asked for an update on the Mill Pond Bridge Road project and Mr. Tennyson responded there was some additional engineering work required before they could award the bid. He estimated work would commence on the project in the Spring of 2016.

This concluded the DPW portion of the meeting and the Solid Waste portion of the meeting commenced at 10:48 a.m.

Privilege of the floor was extended to Julie Butler, *Purchasing Agent*, who distributed copies of the bids for Solid Waste Disposal, Hauling and Electronics Recycling (*WC 54-15, WC 62-15, WC 63-15*), copies of which are one file with the meeting minutes. The Committee proceeded with a review of the aforementioned bid documents during which concerns were expressed regarding the legality of charging for electronic recycling services based on the fact that manufacturers were given rebates for the collection of these items. Mrs. Butler advised the Committee could chose to reject all the bids for electronics recycling to allow her time to research the legality of charging for these services; however, she noted, she would need to re-bid the services and the contacts would not be in place before January 1st.

Motion made by Ms. Wood, seconded by Mr. Vanselow and carried unanimously to reject all bids for electronics recycling (*WC 63-15*) and authorize the Purchasing Agent to re-bid for these services and the necessary resolution was authorized for the November 20th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Motion was made by Mr. Simpson, seconded by Ms. Wood and carried unanimously to award the bids for Solid Waste and Recycling Disposal Services (*WC 54-15*) to all 6 bid respondents (*Finch Waste Co., Inc.; Wheelabrator Hudson Falls, LLC; Casella Waste Management, Inc.; Waste Management of NY, LLC; County Waste & Recycling Services dba: Ace Carting and Perkins Recycling Corporation*) as well as to award the bids for Solid Waste and Recyclable Transportation Services (*WC 62-15*) to Waste Management of New York, LLC and Casella Waste Management, Inc. and the necessary resolutions were authorized for the November 20th Board meeting. *Copies of the resolution request forms are on file with the minutes.*

Chairman Geraghty inquired what was required from the Towns and Mrs. Butler replied each individual Town Board would need to authorize an Intermunicipal agreement with the County, as well as provide a list of the vendors they would like to utilize for the services in their Towns.

There being no further business to come before the Public Works Committee motion was made by Ms. Wood and seconded by Mr. Conover to adjourn the meeting at 11:09 a.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board