

**Public Works – Parks, Rec. & Railroad**  
**Department of Public Works**  
**AGENDA**  
**December 1, 2015 – 10:30am**

Committee Members: *MERLINO, Conover, Wood, Taylor, Frasier, Dickinson, Simpson, Sokol, Vanselow*

- I. Committee Meeting Call to Order..... Chairman Merlino
- II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Merlino

III. Action Agenda/New Business

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-- Saratoga North Creek Railway .....Justin Gonyo

1 Authoring agreements with the towns of: Thurman, Lake Luzerne, Hague and Horicon.  
Rationale: Support for snowmobile trail maintenance and equipment .....Paul Butler

2 Warren County/Town of Bolton agreement.  
Rationale: 2016 Up Yonda support \$ 20,000.00.....Paul Butler

3-5 Accept bench donation from A. William Brannagan & family  
Rationale: In memory of Bruce Roberts.....Paul Butler

IV. Referral/Pending Items –

1) At their August 21, 2015 meeting the Board of Supervisors tabled proposed Resolution No. 385 of 2015, Consenting to the Request of Saratoga and North Creek Railway, LLC to Generate Revenue by Storing Railway Cars in Tahawus on the Condition that the Cars are Inspected and Determined to Contain only Residual Amounts of Oil, and referred same back to Committee for further discussion. (08.21.15) Update: County Attorney is reviewing the County’s obligations as owner of the railroad will provide an update to the Committee when review is complete. ( 8.31.15)

V. Information for Discussion/Review

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6-7 Received award letter –New York State Office of Parks, Recreation and Historic Preservation: Snowmobile Grant in Aid Program. Awarded \$ 72,845 for trail development and maintenance for 2015- 2016 season.

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to adjourn

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Attachments – None.

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**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: Parks, Recreation and Railroad**

**DATE: 12-1-15**

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **Authorizing agreements between Warren County and the towns of Hague , Horicon, Thurman, and Lake Luzerne for 2015-2016 snowmobile support for trail maintenance and equipment. (reso. 573/14)**
- (c) Name of Contractor: **Town of Hague, Town of Thurman, Town of Horicon, Town of Lake Luzerne**
- (d) Address of Contractor:
- (e) Contractor's Contact Person and Telephone Number:
- (f) Has or will the Contract be provided, if so, please attach: No
- (g) Commencement Date of Contract: **January 1, 2016**
- (h) Termination Date of Contract: **December 31, 2016**
- (i) Payment Provisions:
  - i) lump sum amount
 

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|---------------------|---------------------|
| <b>\$ Horicon</b>   | <b>\$ 27,000.00</b> |
| <b>Thurman</b>      | <b>\$ 27,000.00</b> |
| <b>Lake Luzerne</b> | <b>\$ 27,000.00</b> |
| <b>Hague</b>        | <b>\$ 9,000.00</b>  |
  - ii) hourly rate amount
  - iii) total amount not to exceed : **As above**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.

(j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: ~~Parks and Recreation, A7110:470, Contract \$ 90,000:00~~**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
 Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

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## ***RESOLUTION REQUEST FORM NO. 3***

### ***Request for New Contract***

**DEPARTMENT NAME:** Parks, Recreation and Railroad

**DATE:** 12-1-15

- (a) Is this a Result of a Bid or Request for Proposal? No
- (b) Purpose of Contract: **Authorizing an inter-municipal agreement between Warren County and the Town of Bolton to accept funding from the Town of Bolton in the amount of \$20,000.00 in support of Up Yonda Environmental Education Center for the budget year 2016. (574/2014)**
- (c) Name of Contractor: **Supervisor Ron Conover**
- (d) Address of Contractor: **Town of Bolton, Town Hall  
4949 Lake Shore Drive,  
P.O. Box 7, Bolton Landing, NY 12814**
- (e) Contractor's Contact Person and Telephone Number: **Ron Conover  
518-644-2461**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **January 1, 2016**
- (h) Termination Date of Contract: **December 13, 2016**
- (i) Payment Provisions: i) lump sum amount **\$ 20,000.00**  
ii) hourly rate amount  
iii) total amount not to exceed **\$ 20,000.00**  
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount:**

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Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

\*as listed in budget and LOGOS

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October 23, 2015

Bill Brannigan  
23 Royal Oak Dr.  
Clifton Park NY 12065  
(518) 383-8715

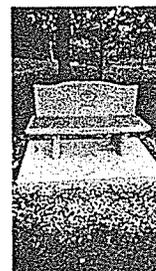
Dear Tim,

As previously discussed, our family would like to donate a sitting bench to the W.C Bikeway on behalf of a lifelong resident @ Lake Sunnyside Bruce Roberts. Bruce was an avid outdoorsman and proud Warren County resident as was his mother before him <http://www.legacy.com/obituaries/timesunion-albany/obituary.aspx?pid=174392836> Our family would be proud to donate to the community parks and recreation infrastructure he treasured.

As a follow up to our previous email correspondence from July of this year please see the information below:

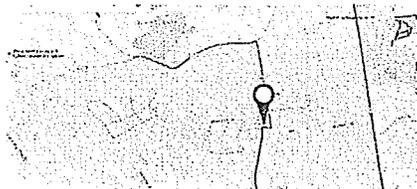
#### Bench

- Bench will be stone construction custom made and professionally installed by Loiselle Memorials in Hudson Falls NY. Here is an example of the proposed style...



#### Location

- Location could be anywhere along the Bikeway. Although when riding through the other day I did come across what appears to be an ideal location indicated on the map:



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Thank you again for your careful consideration of this donation and feel free to contact me at your convenience.

Regards,

*Bill*

A. William Brannigan



## **RESOLUTION REQUEST FORM NO. 20**

### **MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: DPW - Parks, Recreation & Railroad Division**

**DATE: 12/1/15**

- (a) Purpose of Request: **Parks, Recreation & Railroad to accept a park bench to be placed on the bikeway north of the Sweet Road intersection in the Town of Queensbury.**
- (b) Details: **A. William Brannigan and family would like to donate a sitting bench in memory of Bruce Roberts who was a lifelong resident of Warren County.**
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

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**New York State Office of Parks,  
Recreation and Historic Preservation**

Albany, New York 12238  
www.nysparks.com

**Andrew M. Cuomo**  
Governor  
**Rose Harvey**  
Commissioner

November 19, 2015

Kevin Geraghty  
Chairman  
County of Warren  
1340 State Route 9  
Lake George, NY 12845

Dear Kevin Geraghty:

On behalf of New York State Office of Parks, Recreation and Historic Preservation and in accordance with Snowmobile Program guidelines, I am pleased to inform you that your 2015-16 application for snowmobile trail development and maintenance assistance has been approved for \$72,845.00. These funds will provide financial assistance for maintaining your approved snowmobile trail miles as listed in the attached mileage table. All funded trails must provide public access to any snowmobile that is currently registered in the state.

The local assistance will be provided in two payments. The first, \$50,991.50, representing 70% of the total, will be advanced upon submission of the enclosed State Aid Voucher. The voucher must be signed by the Chief Fiscal Officer of your municipality. The remaining \$21,853.50, representing the remaining 30%, will be sent to you after your audit has been completed of the Phase III documentation and submitted to this office at the close of this year's snowmobiling season.

This year \$4,305,265 is made available to municipalities for the maintenance, development, and support of over 10,500 miles of snowmobile trails throughout the state. The funding level is based upon the fees collected from snowmobile registrations.

**IMPORTANT Voucher Instructions!**

Please be sure to retain a copy of the voucher for your records. With the exception of the Chief Fiscal Officer signature, please do not change or add any information to this voucher. If you have a correction/change, please notify our office and return the unsigned voucher. Once the completed voucher is received by our office, it will be processed and submitted to the New York State Comptroller's Office for payment.

**Local Sponsor Teleconference**

In an effort to improve your local trails and the overall program administration, our office plans to arrange a Local Sponsor teleconference/webinar. The goals for this conference would be to

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provide every Local Sponsor with the opportunity to discuss the current state of the program, raise any program questions or issues, develop program revision priorities, obtain instruction on grant application completion and use of the Automated Trail Grant Program, and seek solutions to any expressed program concerns to strengthen the trail system as well as improve the economic viability of this important winter activity. Further information in scheduling this conference will be sent via the ATGP bulk e-mailer.

Should you have any questions concerning the grant process, please contact the Snowmobile Unit at (518) 474-0446.

Congratulations – and thank you for supporting snowmobiling!

Sincerely,



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Christopher Fallon  
Director, Snowmobile Unit

Enclosures