Public Safety Committee
Sheriff's Committee Agenda
September 26, 2016

Committee Members: Wood, Dickinson, Girard, Frasier, Brock, Seeber, Simpson, Vanselow, Montesi, Braymer, MacDonald

I. Committee meeting called to order by Chairman

II. Motion to approve minutes of prior committee meeting

III. Action Agenda
   A. Request Resolution for a new contract with Adirondack Roofing LLC, to replace the roof on the radio shack on Prospect Mountain. ✓
   B. Request Resolution for a new contract with IBS Septic and Drain to install non-potable water tank and septic holding tank at the Sheriff's Office Range. ✓
   C. Request Resolution for a new contract with Correctional Medical Care, Inc., SM Dental PC, and CBH Medical PC, to provide medical, behavioral health, dental and ancillary services to inmates confined in the Warren County Jail (Correctional Facility). ✓

IV. Referral / Pending Items

V. Topics for Discussion
   A. Filling (7) Correction Officer positions due to (4) resignations and (3) retirements. Saving to the budget is $73,725.04.
   B. Next Generation 911, NYSAC Resolution #1

VI. Motion to adjourn

Attachments:

#1. Resolution Request Form #3, new contract with Adirondack Roofing LLC.
#2. Resolution Request Form #3, new contract with IBS Septic and Drain
#3. Resolution Request Form #3, new contract with Correctional Medical Care, Inc., SM Dental PC, and CBH Medical PC,

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: 09-20-2016

(a) Is this a Result of a Bid or Request for Proposal? **No**

(b) Purpose of Contract: **Replace roof on the Prospect Mountain Radio Shack**

(c) Name of Contractor: **Adirondack Roofing LLC**

(d) Address of Contractor: **PO Box 642 Bolton Landing, NY 12814**

(e) Contractor's Contact Person and Telephone Number: **Doug Johnson, 518-644-9670**

(f) Has or will the Contract be provided, if so, please attach: **County Attorney has Contract**

(g) Commencement Date of Contract: **Upon execution of contract**

(h) Termination Date of Contract: **Upon completion of work**

(i) Payment Provisions:
- i) lump sum amount **$6,800.00***
- ii) hourly rate amount
- iii) total amount not to exceed
- iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. ***Price could increase if damage to the roofing system is found.**

(j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: **A.3010 413 Sheriff's Law Enforcement Maintanence of Building and Property**

Sample: A.1010 470 Legislative Board – Contract $xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations $xx.xx

*as listed in budget and LOGOS

Fax (518) 644-9681 (518) 644-9670

Proposal

Adirondack Roofing, L.L.C.
PO Box 642
Bolton Landing, NY 12814

To: **Warren County Sheriff's Office**

Job Name / No.	Prospect Mountain building
LOCATION	1400 State Route 9
	Lake George, NY 12845
PHONE 743-2500	DATE 8/19/2016

We hereby submit specifications and estimates for:

Rip off existing roof.
Inspect sheathing for damage.
Replace any rotted or damaged plywood with comparable thickness CDX plywood.
First two sheets included in price. Any additional will incur an extra charge of $50 per sheet.
Install ice & water shield on bottom six feet and in all valleys.
Install F5 1/2 edging on entire perimeter.
Install synthetic felt paper on remainder of roof.
Reshingle with Lifetime manufacturer warranted architectural shingle.
Install all new pipe flashings.
Install new ridge vent.
Dumpster included in price for removal of all job related debris.

Installing roof vent would be an additional charge of $500.00

Adirondack Roofing is now a Owens Corning Platinum Preferred Contractor.
Ask us about our extended warranty options.

WE PROPOSE hereby to furnish material and labor - complete in accordance with these specifications, for the sum of:

Six thousand eight hundred dollars $ 6,800.00

Payable as follows

Half of the full amount upon commencement of work, Remainder due upon completion of work.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specification involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized Signature

X

NOTE: This proposal may be withdrawn by us if not accepted within 45 days.

ACCEPTANCE OF PROPOSAL - The prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____ Signature _____

Date _____ Date _____

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Sheriff's Office

DATE: 09-20-2016

(a) Is this a Result of a Bid or Request for Proposal? **No**

(b) Purpose of Contract: **Install non-potable water storage tank and septic holding tank at the Sheriff's Office Range.**

(c) Name of Contractor: **IBS Septic and Drain**

(d) Address of Contractor: **2 Lower Warren Street, Queensbury NY 12804**

(e) Contractor's Contact Person and Telephone Number: **Ivan Bell, 518-798-8194**

(f) Has or will the Contract be provided, if so, please attach: **County Attorney has Contract**

(g) Commencement Date of Contract: **Upon execution of contract**

(h) Termination Date of Contract: **Upon completion of installation**

(i) Payment Provisions:
- i) lump sum amount **$9,114.86**
- ii) hourly rate amount
- iii) total amount not to exceed **$9,114.86**
- iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Upon installation, Lump Sum**

(j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: **A.3010 260 Sheriff's Law Enforcement Other Equipment**

Sample: A.1010 470 Legislative Board – Contract $xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations $xx.xx

*as listed in budget and LOGOS

I B S Septic & Drain Service
2 Lower Warren Street
Queensbury, NY 12804

Estimate

Date	Estimate #
9/1/2016	434

Name / Address
Warren County Sheriffs Dept.

Phone #	Fax #
518 798-8194	518-798-3213

Project

Description	Qty	Cost	Total
Location: Warrensburg shooting range Description Of Work: Install 1000 gallon non potable water tank with pump and controls and pressure tank. Tie water line to trailer. Heat tape water line. Install drain lines from trailer into 1500 gallon waste tank installed in area. Back fill and grade. Top soil and seed not included. LABOR & MATERIALS		9,114.86	9,114.86

Subtotal	$9,114.86
Sales Tax (7.0%)	$0.00
Total	$9,114.86

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: **Sheriff's Office**

DATE: 09-20-2016

(a) Is this a Result of a Bid or Request for Proposal? **No**

(b) Purpose of Contract: **To provide medical, behavioral health, dental and ancillary services to inmates confined in the Warren County Jail (Correctional Facility).**

(c) Name of Contractor: **Correctional Medical Care, Inc., SM Dental PC, and CBH Medical PC**

(d) Address of Contractor: **920 Harvest Drive, Suite 202, Blue Bell, Pennsylvania 19422**

(e) Contractor's Contact Person and Telephone Number: **Emre Umar, (888)225-8860**

(f) Has or will the Contract be provided, if so, please attach: **County Attorney has Contract**

(g) Commencement Date of Contract: **January 1, 2017**

(h) Termination Date of Contract: **December 31, 2017, with renewal option for (2) additional (1) year terms.**

(i) Payment Provisions:
- i) lump sum amount
- ii) hourly rate amount
- iii) total amount not to exceed **$1,399,162.00**
- iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**

(j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount: **A.3150 470 Sheriff's Correction Division Contracts**

Sample: A.1010 470 Legislative Board – Contract $xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations $xx.xx

*as listed in budget and LOGOS

Correctional Medical Care, Inc.

August 25, 2016

C. Shawn Lamouree
Undersheriff
Warren County Sheriff's Office
1400 State Route 9
Lake George, NY 12845

Dear Undersheriff Lamouree:

Per our recent conversations, Correctional Medical Care, Inc., CBH Medical, P.C. and SM Dental P.C. together offer the following revised staffing pattern and associated pricing for a three-year extension to the contract for delivery of inmate health services to the Warren County Correctional Facility.

As you are aware, we have been providing a full-time Licensed Practical Nurse (LPN) for the vast majority of our initial three-year contract at our own cost. We would like this rollover to reflect compensation for that position.

We have also seen the need for an additional half-time (20 hours per week) Registered Nurse (RN). We propose adding that position to the matrix at the annual costs indicated below.

half time RN (beyond the current matrix):	**$**	**38,978**
fulltime LPN (on the matrix already but never priced):	**$**	**63,149**
TOTAL ADDITIONAL COST, ALL POSITIONS:	**$**	**102,127**
Current (2016) Annual Base Compensation:	**$**	**1,297,035**
TOTAL COMPENSATION, 2017:	**$**	**1,399,162**

As shown above, beyond these two staffing compensation elements, we request ***no additional increase*** to the base compensation for 2017. For the additional two years (2018 and 2019), we request a 3% increase in total compensation each year to cover staff salary increases and escalation in supplies, insurance, and other expenses [2018 = $1,441,137 and 2019 = 1,484,371].

CMC and its team members appreciate the opportunity to continue to serve Warren County.

Sincerely,

Emre Umar
President, Correctional Medical Care, Inc.

980 Harvest Drive, Suite 202, Blue Bell, Pennsylvania 19422 • (888) 225-8860 • fax (215) 542-5880