

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: JANUARY 26, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GIRARD
WOOD
STROUGH
CONOVER
SEEBER
BEATY
MONTESI
BRAYMER
SIMPSON
LEGGETT
MACDONALD

OTHERS PRESENT:

ROSS DUBARRY, AIRPORT MANAGER
JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF
PUBLIC WORKS
FRANK MOREHOUSE, SUPERINTENDENT OF BUILDINGS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
PAUL DUSEK, COUNTY ADMINISTRATOR
AMY BARTLETT, 1ST ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISORS BROCK
SOKOL
HONORABLE ROBERT J. MULLER SUPREME COURT JUDGE
MIKE SWAN, COUNTY TREASURER
KEVIN HAJOS, DEPUTY SUPERINTENDENT OF THE DEPARTMENT OF
PUBLIC WORKS
BRIAN LAFLORE, DIRECTOR, OFFICE OF EMERGENCY SERVICES/FIRE
COORDINATOR
MATTHEW SMULLEN, REPRESENTING CLARK PATTERSON LEE
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the January 26, 2016 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2016/facilities/>

Mr. Girard called the meeting of the County Facilities Committee to order at 10:59 a.m.

Motion was made by Ms. Wood, seconded by Ms. Seeber and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Ross Dubarry, Airport Manager, who distributed copies of the agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing the agenda review, Mr. Dubarry presented the following requests:

- To increase Capital Project H306, Land/Avigation Easement Forest Enterprises, in the amount of \$20,000
- To amend the 2016 County Budget in the amount of \$20,000 to allocate funds from A 892.00, Reserve-Airport Repair Projects to Budget Code A 9950 910, Transfers, to support the increase to Capital Projects H306.

Motion was made by Ms. Wood, seconded by Mr. Simpson and carried by majority vote, with Mr. Beaty voting in opposition, to approve the requests as presented and refer same to the Finance, Personnel & Higher Education Committee. *Copies of the requests are on file with the minutes.*

Next, Mr. Dubarry presented a request to reclassify various 2015 expenditures totaling \$4,749.57 which were paid prior to establishing the appropriate Capital Projects.

Motion was made by Mr. Strough, seconded by Mr. Montesi and carried unanimously to approve the request as presented and refer same to the Finance, Personnel & Higher Education Committee. *A copy of the request is on file with the minutes.*

Continuing, Mr. Dubarry presented a request to authorize his attendance at the Annual Federal Aviation Administration (FAA) Eastern Region Airport's Conference in Hershey PA, on March 21-23, 2016.

Motion was made by Mr. Montesi, seconded by Mr. Strough and carried unanimously to approve the out-of-State travel as outlined above and the necessary resolution was authorized for the February 19, 2016 Board Meeting. *A copy of the Authorization to Attend Meeting or Convention form is on file with the minutes.*

In regard to pending items, Mr. Dubarry informed he was working on a spreadsheet concerning revenue and expenditures that he would present to the Committee when complete. He informed the Committee that Richard Schermerhorn, of Schermerhorn Aviation, LLC, would be hiring his own employees to manage the restaurant, therefore, he said, a sub-lease agreement was not necessary and this matter could be removed from the Pending items list. He apprised the conversion to natural gas at the Airport was well underway.

Ms. Seeber suggested reinstatement of the Floyd Bennett Memorial Advisory Committee and asked that it be discussed at the next Committee meeting.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works, who distributed copies of the Building and Grounds agenda packet to the Committee members; *a copy of the agenda packet is on file with the minutes.*

Commencing agenda review, Mr. Tennyson informed he had completed a study to review the Siemens Energy Contract with the Municipal Center. He introduced a list of FlexTech Consultants provided by New York State Energy Research and Development Authority (NYSERDA), explaining that the list provided pre-screened companies to send future Requests for Proposals (RFP). Travis Whitehead, Town of Queensbury Resident, spoke regarding the scope of work, providing a suggested work scope for a study of the energy savings associated with the Municipal Center project. *A copy of the suggested work scope is on file with the minutes.* A lengthy discussion ensued regarding the engineering study for the Siemens Energy Contract.

Next, Mr. Tennyson presented the following request:

- To authorize payment to Rozell East in the amount of \$11,429.42, and BMI Mechanical Services Inc. in the amount of \$44,577.91 for work completed in relation to the court expansion project.

Motion was made by Mr. Montesi, seconded by Ms. Braymer and carried unanimously to approve the request as outlined above and the necessary resolution was authorized for the February 19, 2016 Board Meeting. *A copy of the request is on file with the minutes.*

Privilege of the floor was extended to Frank Morehouse, Superintendent of Buildings, who provided an update on the Court Expansion Project. He informed the temporary court room was near completion. Mr. Morehouse also provided an update on the Municipal Center Building security, advising the employee entrance fobs were all working properly and the locks on the doors would be changed. He informed the temporary signs in the front of the building would be replaced with permanent signs in the spring.

Mr. Tennyson announced the potential dedication of the new family court wing to deceased Family Court Judge Timothy Breen. Supreme Court Justice Robert J. Muller stated it was a noble notion that he wanted to share with the other judges, as well as the New York State Bar Association. Judge Muller said he would return to Committee with the feedback he received.

Matt Smullen, along with other representatives from Clark Patterson Lee, made a Power Point presentation entitled "Warren County Court Additions and Renovations". *A copy of the Power Point presentation is on file with the minutes.* A brief discussion ensued.

There being no further business to come before the County Facilities Committee, on motion made by Ms. Wood and seconded by Mr. Strough, Mr. Girard adjourned the meeting at 12:35 p.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist