

County Facilities Committee - Airport
Department of Public Works
AGENDA
January 26, 2016 – 10:00am

Committee Members: *GIRARD, Wood, Beaty, Braymer, Conover, Leggett, MacDonald, Montesi, Seeber, Simpson, Strough*

- I. **Committee Meeting Call To Order**..... Chairman Girard
- II. **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Girard
- III. **Action Agenda/New Business**
Page
 - 2 Inc. Capital Project – Land/Easement Acq. Forest Enterprises..... Ross Dubarry
Rationale: Professional specialized legal services – Daniel G. Vincelette, Esq.
 - 3 Amend Budget - Land/Easement Acq. Forest Enterprises..... Ross Dubarry
Rationale: Allocate airport reserve funds for legal services
 - 4 Misc – Amend budget for Natural Gas Main Installation Cost..... Ross Dubarry
Rationale: Reallocate project expenses from operating budget to capital project
 - 5 Travel – Approval for Airport Manager to attend Conference..... Ross Dubarry
Rationale: Annual airport conference in Hershey, PA
- IV. **Referral/Pending Items**
 - Mr. Dubarry to develop spreadsheet of Airport revenues vs. expenditures and provide suggestions for how revenues could be increased and expenditures decreased. (10.27.15)
 - FBO and restaurant lease agreements to be amended as necessary once an operator has been identified for the restaurant. (06.01.15) Update: Mr. Schermerhorn provided an in-person report to the County Facilities Committee on the status of the construction of the new stand-alone restaurant, the status of efforts to obtain a tenant, the anticipated opening date and hours of operation. (09.01.15)
- V. **Information for Discussion/Review**
- VI. **Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. **Motion to Adjourn**

Attachments

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport

DATE: 1/26/2016

- (a) Purpose of Amendment: **Allocate airport reserve funds for capital project Land/Easement Acquisition Forest Enterprises - H306 and appropriate \$20,000 from A 892.00 Reserve, Airport Repair & Projects.**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A.9950 910 Transfers - Capital Projects: \$20,000**

- (c) Revenue Code (with title), and Amount:

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Department of Public Works, Facilities - Airport

DATE: January 26, 2016

- (a) Purpose of Request: The authorization to reclass 2015 expenditures paid prior to a Capital Project was established or a Capital Project budget was increased.

- (b) Details: The authorization to reclass 2015 expenditures paid prior to a Capital Project was established or a Capital Project budget was increased.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
- (e) r/c to H364.9550 280 \$2,200.00 Passero Associate, IFE paid from A.5610 470
- (f) r/c to H325.9550 280 \$2,200.00 Passero Associate, IFE paid from A.5610 470
- (g) r/c to H362.9550 280 \$349.57 Edward & Thomas O'Connor, Inc pd from A.5610 410

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW - Airport

DATE: 01/26/2016

- (a) Exact Title and Number of Project*: **Land/Avigation Easement Forest Enterprises - H306**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project? **No**
- (d) Amount of Increase (if applicable):
\$20,000 - H306.9550 280 (expense code)
\$20,000 - H306.9550 5031 (revenue code)
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): **A 892.00 Reserve, Airport Repair & Projects**
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: **EDPL Legal Fees**

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The DPW-Airport hereby authorizes Ross Dubarry
(Supervisory Committee) (Employee Name)

to attend Annual FAA Eastern Region Airport's Conference
(Name of meeting or organization)

at 325 University Drive Hershey, PA 17033
(Address)

on March 21-23. Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 159/night GSA* Rate \$ 108
- Meal costs - GSA*per diem rate \$ 69 *www.gsa.gov

Date: 01/26/2016


Department Head Signature

Date: 1/26/16


Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE



Agenda

Monday, March 21, 2016

Time	Event
5:00–7:00 p.m.	Reception and Cash Bar; Exhibits Open

Tuesday, March 22, 2016

7:00–8:15 a.m.	Buffet Breakfast, Chocolate Ballroom				
	Hot Mix Asphalt for Airport Pavement Workshop	Engineering	Operational Safety and Lighting	Management	Finance, Environment, and Planning
8:30–9:15 a.m.	Flexible Pavement Design and Development of Construction Specification — <i>Guillermo Felix</i>	Update on Pavement-Related Advisory Circulars: Changes in the ACs — <i>Greg Cline, FAA</i>	Summary Report of 2015 Part 139 Airport Inspections — <i>Dennis O'Donnell, Mahendra Raghubeer, FAA</i>	Airports Division Managers Briefing in FY 2015–2016 — <i>Steve Urlass, Evelyn Martinez, Matthew Thys, Lori Pagnanelli, Matthew DiGiulian, FAA</i>	Using Novel Aircraft Performance Engineering Methods to Optimize Runway Length — <i>Doron Lean, Paul Hannah</i>
9:15–10:00 a.m.			Areas of Discrepancies with Panels of Airport Managers and Cert Inspectors —		Application of FAA Geometry Standards — <i>Craig Loudon, Brad Hamilton</i>

			<i>Dennis O'Donnell, FAA</i>		
10:00–10:30 a.m.	Break, Great American Hall				
10:30–11:15 a.m.	Development of Job Mix Formula, Marshall Design Method — <i>Cindy LaFleur</i>	Airport Extensions, Rockfill Embankment Construction in a Coal-Mined Area — <i>Mohammed Ayub Iqbal, Drew Kurtz, Kenneth Snyder</i>	History, Challenges, and Opportunities of Providing Safe and Useful Runway Condition Reports on Contaminated Runways — <i>Steve McKeown, Troy Lane</i>	Land Release and Change of Use (Aeronautical to Non-Aeronautical) — <i>David Cohen, FAA</i>	150/5300-18C Update and Changes for Airport Awareness — <i>Eric Risner</i>
11:15–noon		Value of a Robust GIS Dataset and What to Do with It Now! — <i>Tom Mackie</i>	RCAM Training Design: Safety Change Management and the TALPA ARC — <i>John Gadzinski</i>	20:1 Obstacle Update: New Procedures and Their Effect on Part 77 Surfaces — <i>Gerard Lebar, FAA</i>	Planning and NEPA at the Speed of Business — Ogdensburg International Airport RW 27 Extension — <i>Jeffrey Wood</i>
noon–1:15 p.m.	Buffet Lunch and Presentation by Carl Selinger, Chocolate Ballroom				
1:30–2:15 p.m.	Job Mix Formula Using Gyrotory Compactor — <i>Cindy LaFleur</i>	614,000 Square Yards of Success: Reconstructing Detroit Metro's Longest Runway in 100 Days — <i>Sri Kumar, Nathan Summers</i>	Wildlife Hazard Management Plan/General Aviation Airports — <i>John Weller, FAA</i>	Yeager Airport Runway 5 Slope Failure — Airport Operation and Engineering Response — <i>Terry Sayre, Nick Keller, Richard Holes, Allen Cadden</i>	A Case Study of Stage 1 Airfield Development — Capacity Enhancement Program — <i>Timothy Ward, Tom Varughese, Joseph Grubbs</i>
2:15–3:00 p.m.	Random	Airfield Asphalt			Runway

	Sampling Techniques — <i>Guillermo Felix</i>	Preservation and FOD Correction — <i>Gail Porritt</i>			Protection Zones Risk Assessment Tool and Methodology — <i>Hamid Shirazi, Kenneth Jacobs, Rich Speir</i>
3:00–3:30 p.m.	Break, Great American Hall				
3:30–4:15 p.m.	Quality Assurance — <i>Don Blasland</i>	Airport Pavement Rideability Rating for Maintenance Evaluation — <i>Gordon Hayhoe</i>	Understanding PCN, PCI, and PASER Value for Airport Operators— <i>Guillermo Felix, FAA</i>	FAA Initiatives for a Changing Aviation World — <i>Carmine Gallo, Diane Crean, Tom Malone, Ryan Heeralall, FAA</i>	How Building Information Modeling (BIM) is Enhancing Aviation Projects — <i>Linell Homentosky, James Greco</i>
4:15–5:00 p.m.	Laboratory Accreditation Programs — <i>Guillermo Felix</i>	Annual Update of the Runway Safety Area, Pavement Management and Standards Compliance — <i>Alan Pelijovich, Paul Shank, Jack Deter, Cedrick Johnson, Randall Paton, Rich Dungan</i>	How Does a Proactive Airfield Maintenance Plan Assist Your Airport in Meeting the SMS Mandates? — <i>Ismael Bonilla</i>		Is There Really Fun in Funding and Is There Any New in Revenue? — <i>Bradley Penrod</i>
5:15–6:45 p.m.	Reception and Cash Bar, Great American Hall; Exhibits Open				

Wednesday, March 23, 2016

7:00–8:15 a.m.	Buffet Breakfast, Red Room
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	Hot Mix Asphalt for Airport Pavement Workshop	Engineering	Operational Safety and Lighting	Management	Finance, Environment, and Planning
8:30–9:15 a.m.	Statistical Analysis and Calculation of Percent within Limits — <i>C. Steinhauer</i>	FAA Tech Center — <i>Speaker TBD</i>	TRB-ACRP Report 148: Getting the Most Out of LED Airfield Lighting — <i>Joe Vigilante, Shady Elshetwy</i>	Have You Looked in the Mirror Today? An Organizational Review and Assessment — <i>Bradley Penrod</i>	AIP Financial Program Update — <i>Patricia Henn, FAA, and FAA Headquarters Representative</i>
9:15–10:00 a.m.			FAA Tech Center — <i>Speaker TBD</i>	Airport Strategic Business Planning Tools and Techniques — <i>Bryan Elliott</i>	
10:00–10:30 a.m.	Break, Great American Hall				
10:30–11:15 a.m.	Percent within Limit/Computer Software — <i>Guillermo Felix</i>	Navigating the EMAS Procurement Process — <i>Marc Klein</i>	Solar LED Aviation Lighting Technology Advances — <i>Jeff Trottier, Tara Stewart</i>	Why Public Unmanned Aircraft Systems (UAS) Enhance the Airport Environment — <i>James Stephens, Matthew Baker</i>	Air Quality, Flood Plains, Waters of the U.S., Short Form EA Update — <i>Andrew Brooks, FAA, and member of Regional Environment Team</i>
11:15–noon	Contractor Quality Control — <i>John Savastio</i>	TBD — <i>Speaker TBD</i>	TBD — <i>Speaker TBD</i>	FAA Safety Assessments for Construction and Planning Projects — <i>Ken Jacobs</i>	
noon–1:00 p.m.	Buffet Lunch, Red Room				

While reasonable efforts will be made to adhere to the advertised package, Penn State Conferences and Institutes reserves the right to substitute speakers and/or seminar content.



The 2015 Airports Conference

The Hershey Lodge, Hershey Pennsylvania

Location

The *2016 Airports Conference* will be held at the Hershey Lodge in Hershey, Pennsylvania.

Accommodations

A block of rooms for conference participants has been reserved at the Hershey Lodge. The rate is \$159 plus applicable taxes. Only online and phone reservations will be accepted. A dedicated website has been created for Airports Conference participants.

All reservations will be accepted on a **space-available basis** until the block of rooms has been filled. Reservation requests received after the block has been filled, or received after **Saturday, February 20, 2016**, will be accepted on a space-available basis only. ***The room block does fill quickly; we recommend making your reservations early. Use this reservation link.***

Ample parking is available at the Hershey Lodge. There is no charge for parking.

The Hershey Lodge will provide airport transportation from Harrisburg International Airport, if you notify them in advance. Please call the Hershey Lodge at 800-437-7439 or 717-533-3311.