

**County Facilities Committee - Airport**

**Department of Public Works**

**AGENDA**

**February 22, 2016 – 9:00am**

Committee Members: *GIRARD, Wood, Beaty, Braymer, Conover, Leggett, MacDonald, Montesi, Seeber, Simpson, Strough*

- I. **Committee Meeting Call To Order**..... Chairman Girard
- II. **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Girard
- III. **Action Agenda/New Business**  
Page
  - 2 Travel – Approval Airport Manager to attend Advocacy Day..... Ross Dubarry  
Rationale: NYAMA sponsored meetings with State Legislators - \$95 registration
  - 7 Travel – Approval for annual ARFF Training.....Ross Dubarry  
Rationale: FAA required training for Brian Gereau and Derrick Blackmer
- IV. **Referral/Pending Items**
- V. **Information for Discussion/Review**  
- Aviation Fuel Farm Upgrade – project update
- VI. **Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. **Motion to Adjourn**

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Attachments

SCHEDULE "A"  
**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

**Check one:**

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Facilities Committee hereby authorizes Ross Dubarry  
(Supervisory Committee) (Employee Name)

to attend NYAMA Advocacy Day  
(Name of meeting or organization)

at LOB 198 State Street, Albany, NY  
(Address)

on March 15 & 16. Mode of transportation to be used County Vehicle  
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

\_\_\_\_\_

**Proper documentation must be attached when submitting for approval.**

(Please check documents attached)

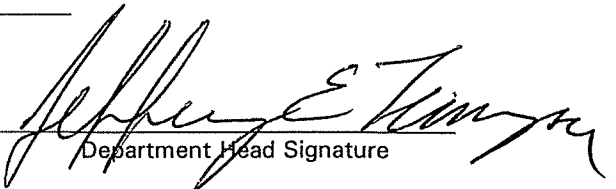
- Notice of meeting or convention including cost.

**For Overnight Travel**

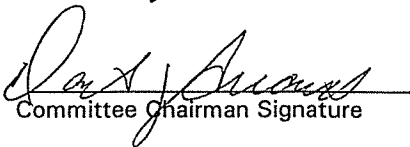
- Room rate \$ \_\_\_\_\_ GSA \* Rate \$ \_\_\_\_\_
- Meal costs - GSA \*per diem rate \$ \_\_\_\_\_

\* [www.gsa.gov](http://www.gsa.gov)

Date: 2/22/2016

  
Department Head Signature

Date: 2/22/2016

  
Committee Chairman Signature

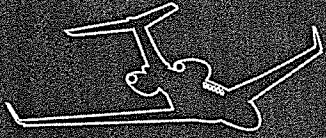
Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

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Please check to request a fleet vehicle.

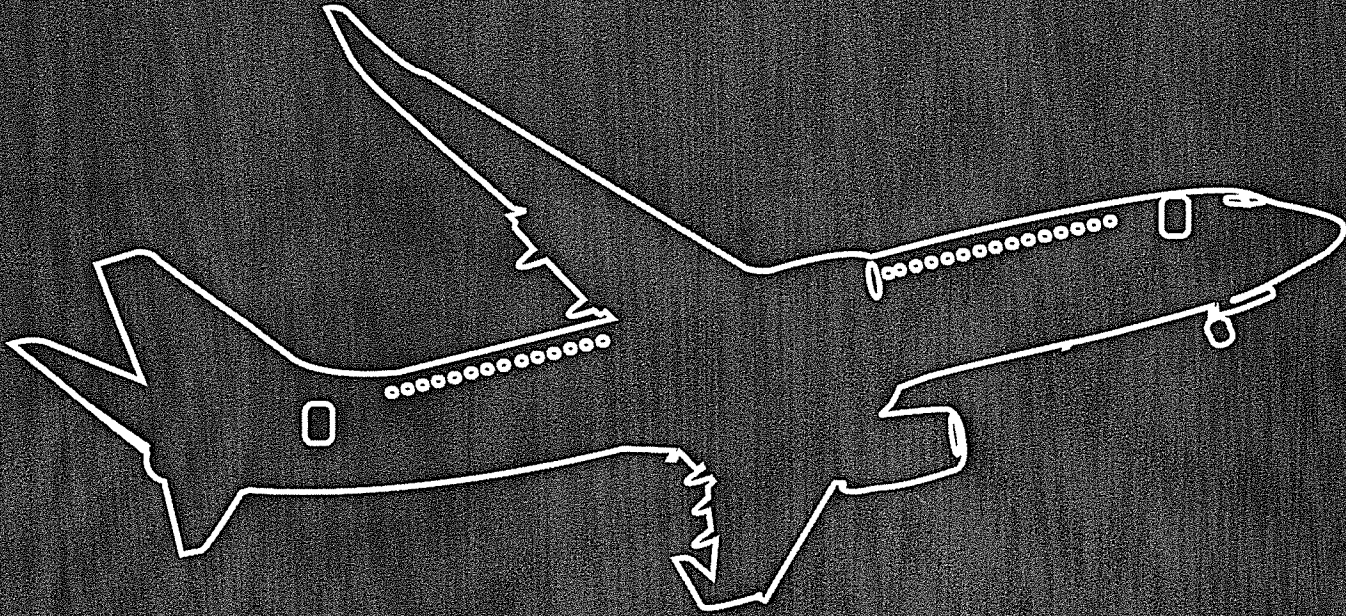
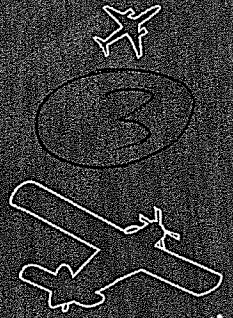
- REQUEST FOR USE OF FLEET VEHICLE**

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NEW YORK  
Aviation Management Association  
NYAMA

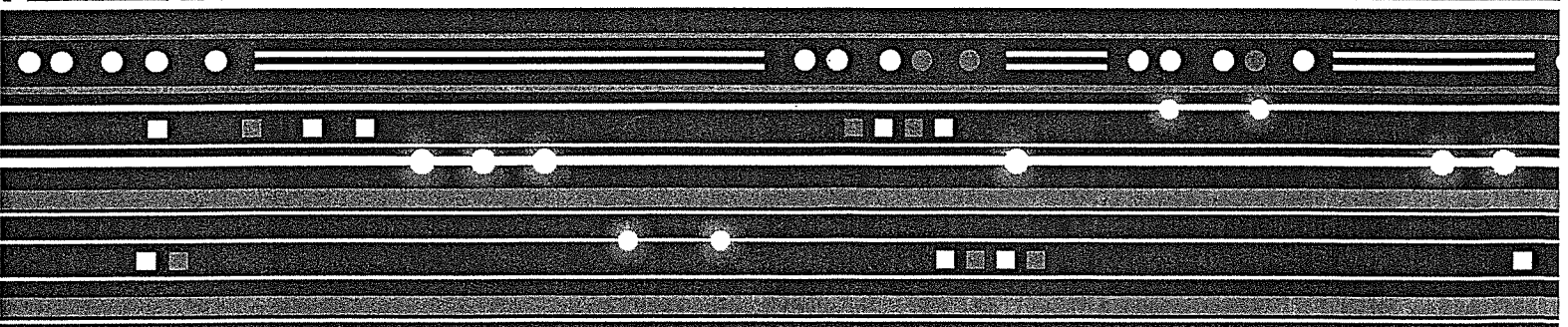
ADVANCING AVIATION, ADVANCING NEW YORK!



# ADVOCACY DAY

MARCH 15-16, 2016

HILTON ALBANY | NEW YORK STATE LEGISLATIVE OFFICE BUILDING



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## Dear Aviation Professional

2015 was a banner year for NYAMA. Through cooperation and communication, we successfully lobbied for aviation tax reform which will have a significant impact on the state's economic health. The Aviation Jobs Act exempts general aviation aircraft from the state's sales and use tax, allowing New York to remain competitive among neighboring states that employ a more attractive tax structure. Our Advocacy Day event played a major role in the passage of this important aviation legislation.

As NYAMA enters its 40th year, we want to build on this positive momentum. We anticipate meeting with nearly 80 state legislators to continue our advocacy efforts when we return to Albany. It is paramount that we communicate NYAMA's message with decision makers; a robust aviation industry in New York brings billions of dollars in revenue, hundreds of thousands of jobs and a better quality of life for all residents.

We need your support, participation and persistence to ensure aviation is understood as an important and vital part of New York's infrastructure, economy and future, and that we are remembered throughout budget deliberations and other legislative decision-making.

The key topics for discussion this legislative session will include:

- ▶ Celebrating the Enactment of the Aviation Jobs Act
- ▶ Highlighting the Economic Impacts of Aviation and It's Job-Creating Potential
- ▶ Increasing State Capital Funding for Airports
- ▶ Fully Funding the State's Aviation Improvement Program (AIP) Match

Please join us March 15-16, 2016 for NYAMA's Aviation Advocacy Day. Every meeting in Albany counts, and with your help, we will be heard!

**It is also important to attend Tuesday's Aviation Caucus Legislative Reception! Legislators come to the reception looking for you, and expecting to talk about aviation. Be sure to attend, tell your story, and make the connection between New York State's aviation infrastructure and our state's economic vitality.**

Please do not hesitate to contact our Albany office at 518.432.9973 if you have any questions or need assistance. I look forward to seeing you in March!

Sincerely,

**Jeremy P. Martelle, ACE**

President  
New York Aviation Management Association  
Regional Manager – Aviation Market  
CHA Companies, Inc.



VOICE OF  
**New York Aviation**  
POLITICAL ACTION COMMITTEE

The aviation industry is faced with growing opportunities and challenges in its legislative efforts. As a result, members of the industry formed the Voice of New York Aviation Political Action Committee (VNYAPAC) to better support its legislative needs. VNYAPAC allows the aviation community to combine and leverage its monetary capacity.

Government entities and charitable organizations cannot make contributions to a state PAC. A corporation may make aggregate state political contributions up to a maximum of \$5,000 per year. Personal contributions are also accepted.

An initial contribution of \$250, \$100 or \$50 is suggested, but any amount you choose will aid this important work. Opportunities to make a positive impact for the aviation industry and economic development in New York are growing. Please consider a voluntary contribution today. Your participation will help New York move forward successfully.



## ABOUT ADVOCACY DAY

The New York Aviation Management Association's annual Aviation Advocacy Day will be held in Albany on March 15 and 16, 2016. This program provides airport managers, corporate representatives, educators and other aviation officials dedicated to airport development with the opportunity to meet with their legislators. Advocacy Day attendees receive timely information on state budget issues and state-funded airport development programs. This event also provides a forum for constructive dialogue between colleagues and state lawmakers. All NYAMA members and aviation officials are welcome and encouraged to attend!

NYAMA's 2016 Advocacy Day will begin on Tuesday, March 15 with an afternoon briefing at the Albany Hilton, followed by the Aviation Caucus Legislative Reception and Presentation to be held in the Legislative Office Building (LOB) in downtown Albany. Appointments with state legislators will be held on Wednesday, March 16 throughout the morning and afternoon. As you attend your legislative appointments, NYAMA staff will be available on site to provide assistance. The success of our advocacy program is directly related to the level of participation we receive from the aviation industry. **Join us so our voice is heard!**

## ADVOCACY PROGRAM

A morning legislative briefing will be held at the Hilton Albany. NYAMA President Jeremy Martelle, Legislative Committee Chair Ann Crook, and our Legislative Representative, Bruce Geiger, will review the Association's legislative priorities and discuss the topics that will be the focus of meetings throughout the day. Handouts and talking points will be available to assist you during legislative appointments. Representatives of Governor Cuomo's office, state legislators and key New York State Department of Transportation officials have been invited to the Tuesday evening Aviation Caucus Legislative Reception. It is critical for us to have a strong showing from the aviation industry to thank them for their continued support. If you are interested in participating in 2016's Advocacy Day, we ask you to do the following:

- **Register for Advocacy Day** and encourage as many people as possible from your airport or organization to attend.
- **Invite your local legislators** to the Tuesday evening Aviation Legislative Caucus Reception.
- **ATTEND the Aviation Caucus Legislative Reception**, actively engage with legislators and educate them about the importance of aviation to the economic vitality of their legislative districts.

If you need the names or phone numbers of your legislators, please visit [www.nysenate.gov](http://www.nysenate.gov) senators and [www.assembly.state.ny.us/mem](http://www.assembly.state.ny.us/mem), or call our Legislative Representative, Bruce Geiger, at 518.432.1607.

## SPONSORSHIP OPPORTUNITIES

As a sponsor for NYAMA's 2016 Advocacy Day, you'll receive recognition throughout the day and at Tuesday evening's Aviation Caucus Legislative Reception. Don't miss this opportunity! **Above the Clouds** sponsors have the option of sponsoring breakfast or lunch on meeting day or meeting materials (folders)!

## SPONSORSHIP LEVELS

<b>Above the Clouds</b> <i>Includes 4 registrations and "Event" sponsorship</i>	\$2,000
<b>Perfect Take Off</b> <i>Includes 2 registrations and opening session sponsorship</i>	\$1,500
<b>Smooth Landing</b> <i>Includes Advocacy Day Team Captain bag sponsorship</i>	\$1,000
<b>Beacon</b>	\$500

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## REGISTRATION FEES

Save \$20 and register by February 22, for just \$95.00 per person. Registration after February 22 will be \$115.00 per person. Please register for the program by completing the registration form contained in this packet or **online** at [www.nyama.com](http://www.nyama.com). **Registration forms must be received prior to the advocacy program.**

## CANCELLATION POLICY

NYAMA will provide a full registration refund to those who cancel on or before March 1, 2016. After that time we will refund half of the registration fee. There will be no refunds after March 15, 2016.

## HOTEL ACCOMMODATIONS

Rooms are reserved for Tuesday (3/15) at the Hilton Albany, State and Lodge Streets in downtown Albany for \$169.00 per night (single or double occupancy). Check-in is at 4:00 pm; check out time is 11:00 am. All rooms must be guaranteed for late arrivals. Please make your hotel accommodations by calling the Albany Hotel directly at 1.866.691.1183 **no later than February 22, 2016**. Be sure to mention that you are with the New York Aviation Management Association to receive the reduced room rate. You may also make your reservation online at [www.hiltonalbany.com](http://www.hiltonalbany.com) with our group code (INYAMA). Hotel cancellation policy: Guests may cancel room reservations up to 24 hours before planned arrival time.

# ADVOCACY PROGRAM

## TUESDAY, MARCH 15

3:00 pm-4:30 pm **General Session** (Hilton Albany)

**Opening Remarks**  
by Jeremy Martelle, President

**Legislative Update**  
by Bruce Geiger, Legislative Representative

- NYAMA Legislative Priorities
- How to Advocate for Aviation Funding

5:00 pm-7:00 pm **Aviation Caucus Legislative Reception**  
(Legislative Office Building, Room 711-A)

7:00 pm **Dinner on Your Own**

## WEDNESDAY, MARCH 16

8:00 am- 9:30am **Breakfast and Brief Session/ Team Strategy Meeting** (Hilton Albany)

10:00 am-4:00 pm **Legislative Appointments**  
(Legislative Office Building)

11:00 am-1:00 pm **Lunch Available** (Legislative Office Building)

## DIRECTIONS

### I-87 Northbound From NY City

NYS Thruway to exit 23, I-787 North; exit at Route 20 West; turn right onto Broadway; left onto State Street; and right onto Lodge Street.

### I-90 Eastbound From Buffalo

I-90 East to I-787 South; exit at Clinton Avenue; at the second light take a left onto North Pearl Street; right onto State Street; and right onto Lodge Street.

### I-90 Westbound From Massachusetts

I-90 West to I-787 South; exit at Clinton Avenue; at the second light take a left onto North Pearl Street; right onto State Street; and right onto Lodge Street.

### I-87 Southbound From Canada

I-87 South to I-90 East; exit at I-787 South; exit at Clinton Avenue; at the second light take a left onto North Pearl Street; right onto State Street; and right onto Lodge Street.

**FOR FURTHER INFORMATION:** Please contact NYAMA Headquarters at (518).432.9973 or [info@nyama.com](mailto:info@nyama.com).



The New York Aviation Management Association (NYAMA) proudly celebrates 40 years of advocacy and education on behalf of our state's airports, business partners and stakeholders.

SCHEDULE "A"  
**AUTHORIZATION TO ATTEND MEETING OR CONVENTION**

**Check one:**

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The      Facilities Committee      hereby authorizes Brian Gereau & Derrick Blackmer  
(Supervisory Committee) (Employee Name)

to attend Specialized Aircraft Rescue Firefighting (ARFF)  
(Name of meeting or organization)

at 1190 Scottsville Road, Rochester, NY 14624  
(Address)

on April 20, 2016 Mode of transportation to be used County Vehicle  
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is **not** a county vehicle or mass transportation, please explain:

\_\_\_\_\_

**Proper documentation must be attached when submitting for approval.**  
(Please check documents attached)


- Notice of meeting or convention including cost.

**For Overnight Travel**

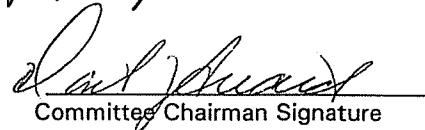
- Room rate \$ 119 \_\_\_\_\_ GSA \* Rate \$ 101 \_\_\_\_\_
- Meal costs - GSA \*per diem rate \$ \_\_\_\_\_

\*[www.gsa.gov](http://www.gsa.gov)

Date: 2/22/2016 \_\_\_\_\_

  
\_\_\_\_\_  
Department Head Signature

Date: \_\_\_\_\_ 2/22/2016 \_\_\_\_\_

  
\_\_\_\_\_  
Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.


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Please check to request a fleet vehicle.

- REQUEST FOR USE OF FLEET VEHICLE**

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Monday, May 2 - Thursday, May 5, 2016

 **Pro Board Certification – NFPA 1003 Airport Firefighter**

The ARFF Basic course is Pro Board Certified. Upon successful completion of the course, students are eligible to take the Pro Board test for Airport Firefighter. The testing is done by the New York State Office of Fire Prevention and Control at our state of the art facility. It is **recommended** to have read the study guide and text prior to attending the course if you are interested in Pro Board Certification.

**Price:** \$100.00 per student.

May 6, 2016

 **FPT-136 Specialized Aircraft Fire Fighting**

This eight-hour class provides firefighters with the skills and knowledge associated with specialized aircraft fires. These fires could include cockpit, galley, passenger cabin, lavatory, baggage compartment, wheel and brake, engine and local spill type fires. This course utilizes both classroom and live fire training scenarios, and also exceeds FAR Part 139 annual requirements for live fire training.

**Course Price:**

\$342.00 per student.

*New York State Resident Discount:* \$262.50 per student for students living in New York State for the past six months or longer that have a Certificate of Residence from their county treasurer. **A Certificate of Residence letter from your home county is REQUIRED for students living outside Monroe County that would like to take advantage of this discount.**

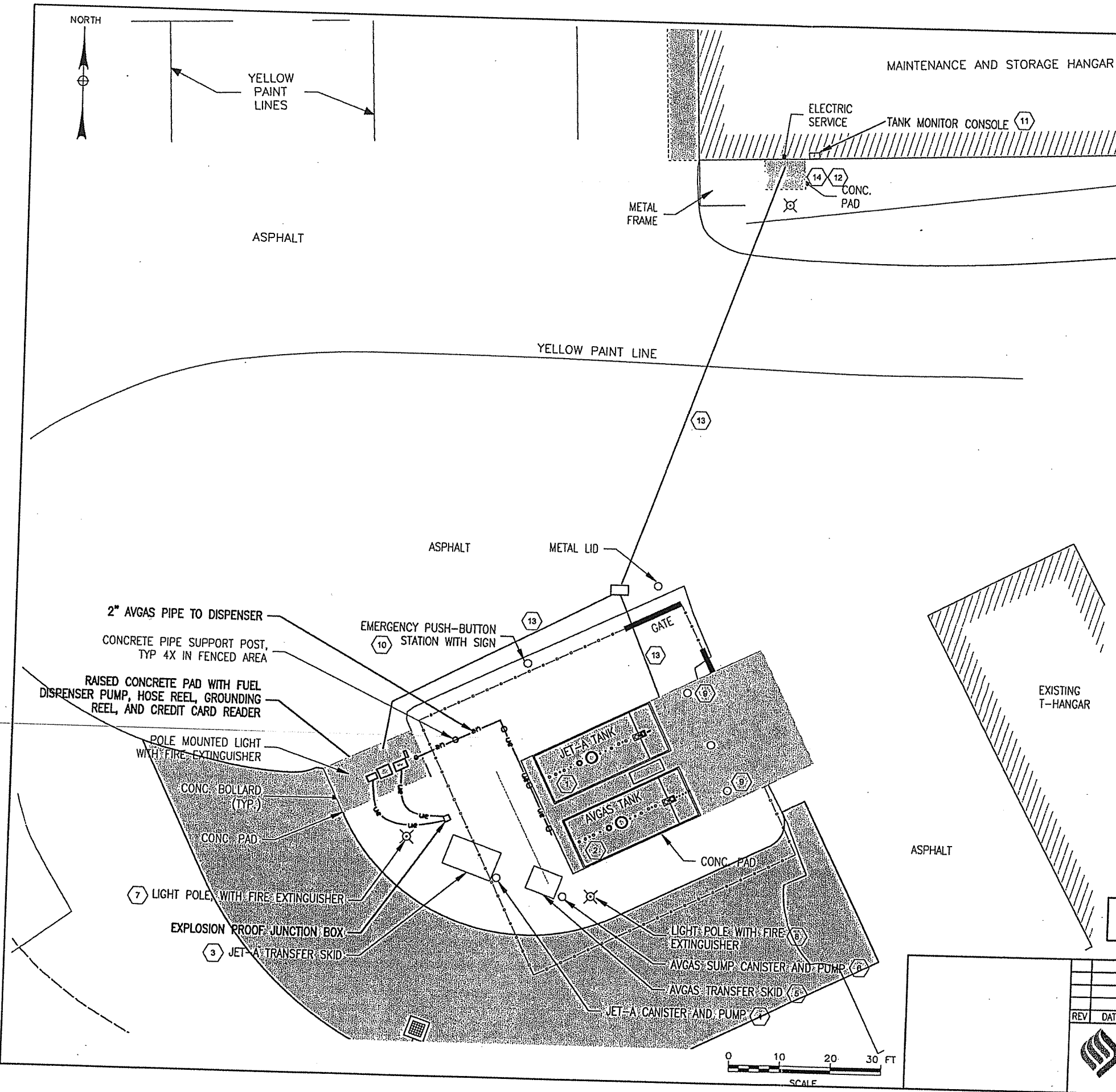
The registration form can be found at the bottom of this page.

*This course does not include meals or accommodations.* For local hotels and restaurants close to the academy, please see the link at the bottom of the page.

Wednesday, April 20, 2016

Tuesday, April 26, 2016

Tuesday, April 26, 2016



**INSTALLATION NOTES**

- 1 PROVIDE 12,000 GALLON JET-A STORAGE TANK WITH INTERCONNECTING PIPING BETWEEN TANK AND TRANSFER SKID. SEE DETAIL 1/FS-3 FOR TYPICAL TANK ACCESSORIES. SEE SIGNAGE DETAILS ON DRAWINGS FS-4.
- 2 PROVIDE 12,000 GALLON AVGAS STORAGE TANK WITH INTERCONNECTING PIPING BETWEEN TANK AND TRANSFER SKID. TANK SHALL ALSO INCLUDE SUBMERSIBLE PUMP AND PIPING TO REMOTE DISPENSER. SEE DETAIL 1/FS-3 FOR TYPICAL TANK ACCESSORIES. SEE SIGNAGE DETAILS ON DRAWINGS FS-4.
- 3 PROVIDE JET-A TRANSFER SKID. SEE SYSTEM SCHEMATIC IN DETAIL 1/FS-3.
- 4 REINSTALL JET-A FUEL RECOVERY CANISTER AND PUMP. EXTEND DISCHARGE PIPING FROM SUMP BACK TO CONNECTION AT TOP OF TANK.
- 5 PROVIDE AVGAS TRANSFER SKID. SEE SYSTEM SCHEMATIC IN DETAIL 2/FS-3.
- 6 REINSTALL AVGAS FUEL RECOVERY CANISTER AND PUMP. EXTEND DISCHARGE PIPING FROM SUMP BACK TO CONNECTION AT TOP OF TANK.
- 7 PROVIDE NEW LIGHT POLE. MOUNT EXISTING FIRE EXTINGUISHER ON POLE.
- 8 PROVIDE 20# FIRE EXTINGUISHER AND MOUNT ON EXISTING LIGHT POLE.
- 9 EXISTING LIGHT POLE TO REMAIN.
- 10 PROVIDE EMERGENCY PUSH BUTTON KILL SWITCH. SEE DETAILS 2/FS-4 AND 7/FS-4 FOR MOUNTING HEIGHT AND SIGNAGE REQUIREMENTS.
- 11 PROVIDE TANK LEVEL MONITORING CONSOLE IN HANGAR. SEE DETAIL 6/FS-3.
- 12 PROVIDE A 100A, 120/208V, 3-PHASE, 4-WIRE POWER PANEL TO REPLACE EXISTING FUEL FACILITY POWER PANEL. TRANSFER CIRCUITS TO NEW PANEL AND PROVIDE CIRCUIT BREAKERS AS SHOWN ON ONE-LINE DIAGRAM.
- 13 PROVIDE 3/4" & 1 1/2" RGS CONDUIT FOR NEW FUEL FACILITY CIRCUITS, AS SHOWN ON THE ONE-LINE DIAGRAM, FOR JET-A, AVGAS, FUEL MANAGEMENT, CONTROL, AND MONITORING CIRCUITS. CONDUITS SHALL RUN FROM POWER PANEL TO NEW EXPLOSION PROOF ENCLOSURE ADJACENT TO FUELING FACILITY. PROVIDE SEAL-OFFS IN CONDUITS AS REQUIRED PER NFPA FOR INSTALLATION IN HAZARDOUS LOCATIONS. PROVIDE 3/4" & 1 1/2" RGS CONDUITS FROM EXPLOSION PROOF ENCLOSURE TO LOADS SERVED.
- 14 PROVIDE (2)-NEMA2, 3-POLE STARTERS IN CONTROL CABINET FOR JET-A AND AVGAS PUMP CONTROL. PROVIDE (2)-10HP, 3-POLE CONTACTORS FOR JET-A AND AVGAS EMERGENCY STOP CONTROL. COIL VOLTAGE FOR EACH STARTER AND CONTACTOR SHALL BE 120V. PROVIDE A 1-POLE STARTER FOR THE NEW AVGAS SELF-SERVE DISPENSER. THIS STARTER SHALL BE CONTROLLED BY A SIGNAL FROM THE FUEL MANAGEMENT SYSTEM.

**DESIGN BASIS SPECS:**

**TANK:** DOUBLE WALL STEEL TANK, INSULATED, UL 2085 LISTED PROTECTED TANK WITH 20% OVERFILL CHAMBER. DESIGN BASIS: HIGHLAND FIREGUARD-OP, 12,000 GALLONS.

**PIPE:** TYPE 304L STAINLESS STEEL. SCHEDULE 10. WELDED.

**TRANSFER SKIDS:**  
 AVGAS: SEE SCHEMATIC 2/FS-3. DESIGN BASIS MILLENIUM SYSTEMS INTERNATIONAL, MODULAR AIRCRAFT REFUELING SYSTEM, PUMP AND FILTRATION (PFT) MODULE AND TANKER LOADING (TLO) MODULE.

JET-A: SEE SCHEMATIC 1/FS-3. DESIGN BASIS MILLENIUM SYSTEMS INTERNATIONAL, MODULAR AIRCRAFT REFUELING SYSTEM, PUMP AND FILTRATION (PFT) MODULE AND TANKER LOADING (TLO) MODULE.

**TANK MONITOR CONSOLE:**  
 DESIGN BASIS: VEEDER ROOT TLS 350 PLUS WITH RESPECTIVE PROBES/SENSORS FOR EACH TANK (INTERSTITIAL AND TANK LEVEL MONITORING).

**NOT FOR CONSTRUCTION**

IT IS A VIOLATION OF LAW FOR ANY PERSON, UNLESS THEY ARE ACTING UNDER THE DIRECT DIRECTION OF A LICENSED PROFESSIONAL ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR, TO ALTER AN ITEM IN ANY WAY, IF AN ITEM BEARING THE STAMP OF A LICENSED PROFESSIONAL IS ALTERED. THE ALTERING ENGINEER, ARCHITECT, LANDSCAPE ARCHITECT, OR LAND SURVEYOR SHALL STAMP THE DOCUMENT AND INCLUDE THE NOTATION "ALTERED BY" FOLLOWED BY THEIR SIGNATURE, THE DATE OF SUCH ALTERATION, AND A SPECIFIC DESCRIPTION OF THE ALTERATION.

**FLOYD BENNETT MEMORIAL AIRPORT**  
 WARREN COUNTY, NEW YORK  
**FUEL FARM IMPROVEMENTS**

**FUEL SYSTEMS PLAN - INSTALLATION**

REV	DATE	DESCRIPTION	BY

**McFarland Johnson**  
 60 RAILROAD PLACE, SUITE 402  
 SARATOGA SPRINGS, NY 12866

SCALE: AS SHOWN      DESIGN: ---  
 DRAWN: MTF              PROJECT: 17984.01  
 CHECKED: MLC          DATE: OCTOBER 2015

**FS-2**  
 ---OF XX

