

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: OCTOBER 7, 2016

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GIRARD
CONOVER
MONTESI
SIMPSON

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: WOOD
STROUGH
SEEBER
BEATY
BRAYMER
LEGGETT
MACDONALD

OTHERS PRESENT:

REPRESENTING THE DEPARTMENT OF PUBLIC WORKS
JEFFERY TENNYSON, SUPERINTENDENT
KEVIN HAJOS, DEPUTY SUPERINTENDENT
FRANK MOREHOUSE, BUILDINGS & GROUNDS
KEVIN B. GERAGHTY, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
MIKE SWAN, COUNTY TREASURER
ROB LYNCH, DEPUTY COUNTY TREASURER
MATTHEW SMULLEN, REPRESENTING CLARK PATTERSON LEE
MOLLY GANOTES, LEGISLATIVE OFFICE SPECIALIST

Please note, the following contains a summarization of the October 7, 2016 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2016/facilities/>

Mr. Girard called the meeting of the County Facilities Committee to order at 10:05 a.m. He noted the lack of a quorum and stated this meant the Committee could not take any action or approve the minutes of the previous meeting.

Mr. Girard stated the purpose of the meeting was for the Core Team to discuss the Court Expansion Project.

Privilege of the floor was extended to Matthew Smullen, of Clark Patterson Lee, who provided an update on the progress of the Court Expansion Project. He informed all contracts had been awarded and the next step would be securing bonds and insurance. He notified starting October 11th there would be a meeting of the general contractors who would discuss mobilization, including where and when to start and what their overall schedule consisted of. He indicated the Committee would be given monthly updates regarding scheduling, budget, logistics, coordination and public parking. Chairman Geraghty asked that the Committee be provided with a timeline chart and Mr. Smullen agreed to supply this information.

Mr. Girard informed that all aspects of the Court Expansion Project would be overseen to avoid any mistakes similar to those that occurred during construction of the Human Services Building. Mr. Smullen added mistakes occurred due to a lack of communication with DPW (Department of Public Works) staff which he did not want to see occur on the Court Expansion Project. He notified there would be an individual from Clark Patterson Lee on-site that would remain in constant contact with DPW staff. He added there was no incentive to rush the project, and he noted the quality of the work was important.

A lengthy conversation ensued, following which members of the Committee indicated that they looked forward to the next Core Team Meeting in November.

In the absence of a quorum, Mr. Girard adjourned the meeting at 10:46 a.m.

Respectfully submitted,
Molly Ganotes, Legislative Office Specialist