

FINANCE, PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

NOVEMBER 3, 2016

Committee Members: Conover, Seeber, Sokol, Simpson, Merlino, Dickinson, Girard, Frasier, Beaty, McDevitt and Braymer

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. Action Agenda
 - 1) Privilege of the floor to any SUNY Adirondack representatives wishing to address the Committee.
 - 2) Request for transfers of funds as attached for Committee approval.
 - 3) Items to be Discussed by the Human Resources Director and/or Personnel Officer:

Human Resources Director -

 - A) Review of report on tracking of vacancies filled.
 - B) Presentation from Jaeger & Flynn Associates, Inc. pertaining to renewal of Medicare Advantage.
 - C) ~~Review of proposed Personnel Policy changes pertaining to County Employees outside of bargaining unit.~~ Request withdrawn
 - D) ~~Review of proposed Time Clock Policy changes.~~ Request withdrawn
 - 4) Request from the Clerk of the Board:

Request for funding in the amount of \$18,700.52 to pay coroner's invoices received - the Coroner's budget has been exhausted and there are no other funds available to cover the cost.
 - 5) Referrals from the Criminal Justice & Public Safety Committee:

Public Defender -

 - A) Amending the Warren County Budget Salary Schedule to increase the salary of the 6th Assistant Public Defender positions to \$47,500 effective December 1, 2016 to comply with a new Federal regulation requiring overtime pay for salaries of \$47,476 and under.
 - B) ~~Request for funding in the amount of \$243 to cover the increase to the 7th Assistant Public Defender position for the month of December. (The increase for the 6th Assistant Public Defender position will be covered by a NYSOILS grant).~~ Request withdrawn

Sheriff & Communications -

 - C) Request to amend the County Budget in the amount of \$48,698.65 to reflect the receipt of funds from Six Flags Great Escape for patrol services provided there.
 - 6) Referrals from the Health, Human & Social Services Committee:

Employment & Training Administration -

 - A) Request to amend the County Budget in the amount of \$20,823 to reflect the receipt of Federal Trade Adjustment Act funds for the training of four displaced workers.

Mental Health -

 - B) Request to amend the County Budget in the amount of \$9,365 to reflect the receipt of cost of living adjustment funds for various programs.
 - C) Request to create a new temporary Office Specialist position effective December 5, 2016 for training purposes due to an impending retirement.

Public Health -

 - D) Request to amend the County Budget in the amount of \$2,500 to reflect the receipt of grant funds from the Adirondack Rural Health Network/Adirondack Health Institute to plan and carry out a neonatal abstinence syndrome program.

Continued

Referrals from the Health, Human & Social Services Committee, continued:

Social Services -

- E) Request to amend the County Budget in the amount of \$5,900 to reflect the receipt of funds for the Youth Bureau budget due to an increase in the State allocation.

7) **Referrals from the Public Works Committee:**

A) Request to increase Capital Project H351, *CR 44 over Hudson River Bridge Painting Project*, in the amount of \$1,103,107.

B) Request to amend the County Budget in the amount of \$19,300 to reflect the receipt of insurance recovery funds for replacement of a video message board.

8) **Requests/Items to be Discussed by the County Administrator staff:**

Journal Report of transfers approved by County Administrator staff since the last meeting.

V. **Pending Items:**

Finance - No items this month.

Personnel -

1) Proposed Resolution No. 146 of 2016, *concerning salary adjustments for Deputy Department Heads*

when filling in for a Department Head vacancy, was tabled at the March 18th Board Meeting and referred back to the Finance, Personnel & Higher Education Committee for review and revision.

Higher Education - No items this month.

VI. **Vacancies Approved for Filling by Oversight Committee:**

Public Defender - 3rd Assistant Public Defender, *Annual Salary \$58,189*, due to resignation.

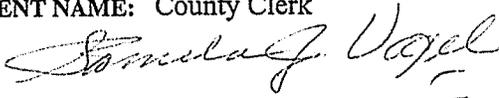
Social Services - Assistant Social Services Attorney, *Annual Salary Range \$63,000 - \$68,000*, due to resignation.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Clerk

SIGNED: 

DATE: 10/22/2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A 1410 130	Part Time Salaries	A 1410 120	Overtime Salaries	\$ 1000.00

Please state reason for transfers requested:

To balance OT account due to staffing shortages: vacation,, sick leave, & bereavement , Sept-current 2016. Utilizing unused funds from A 1410 130 PT .

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

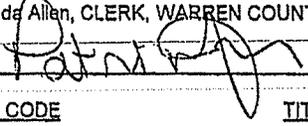
Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: 

DATE: October 31, 2016

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4190.130	Ebola-Part Time Salary	A.4189.130	Bioterrorism-Part Time Salary	\$800.00
	A.4190.830	Ebola-Social Security Expense	A.4189.830	Bioterrorism-Social Security Expense	\$50.00
	A.4190.831	Ebola-Medicare Expense	A.4189.831	Bioterrorism-Medicare Expense	\$12.00
2.	A.4010.110	Health Services-Full Time Salary	A.4010.130	Health Services-Part Time Salary	\$15,000.00
3.	A.4018.0030.130	Disease Program-Part Time Salary	A.4018.0040.110	Health Education-Full time Salary	\$125.00

Total Transfers **\$15,987.00**

1. To transfer funds from the Ebola Program to the BT Program for the Per Diem Liaison to cover salary/travel from October to December 2016. Ebola grant has ended, and she will be working in BT those extra hours.
2. To transfer funds from Health Services Full time Salary to Part time Salary to cover Per Diem nursing staff until end of year.
3. To transfer funds from Disease program part time to Health Education Full time Salary to cover salary to year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1890 469	Contingent Fund			

Please state reason for transfer request:

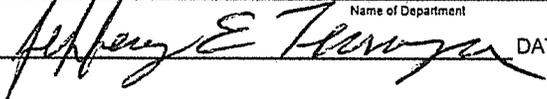
Total

Please file original request with Clerk of the Board and retain copy for your records

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM DEPARTMENT OF PUBLIC WORKS

SIGNED:  Name of Department DATE: 10/31/2016

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	D.5112.8240	110 County Roads, CR#7 Bay Rd	\$ 5,122.16
D.5112.8240	280 County Roads, CR#7 Bay Rd	120	County Roads, CR#7 Bay Rd	\$ 963.94
D.5112.8240	280 County Roads, CR#7 Bay Rd	130	County Roads, CR#7 Bay Rd	\$ 980.79
D.5112.8240	280 County Roads, CR#7 Bay Rd	421	County Roads, CR#7 Bay Rd	\$ 14,576.70
D5110	810 County Roads, Maint of Roads	810	County Roads, CR#7 Bay Rd	\$ 840.41
D5110	830 County Roads, Maint of Roads	830	County Roads, CR#7 Bay Rd	\$ 420.33
D5110	831 County Roads, Maint of Roads	831	County Roads, CR#7 Bay Rd	\$ 98.26
D5110	860 County Roads, Maint of Roads	860	County Roads, CR#7 Bay Rd	\$ 2,122.28
D5110	865 County Roads, Maint of Roads	865	County Roads, CR#7 Bay Rd	\$ 36.48
D5110	110 County Roads, Maint of Roads	D.5112.8243	110 County Roads, CR#4 Athol Rd	\$ 6,466.26
D.5112.8243	280 County Roads, CR#4 Athol Rd	120	County Roads, CR#4 Athol Rd	\$ 1,488.65
D.5112.8243	280 County Roads, CR#4 Athol Rd	130	County Roads, CR#4 Athol Rd	\$ 1,567.75
D.5112.8243	280 County Roads, CR#4 Athol Rd	421	County Roads, CR#4 Athol Rd	\$ 3,335.59
D.5112.8240	280 County Roads, CR#7 Bay Rd	421	County Roads, CR#4 Athol Rd	\$ 5,011.95
D5110	810 County Roads, Maint of Roads	810	County Roads, CR#4 Athol Rd	\$ 1,086.54
D5110	830 County Roads, Maint of Roads	830	County Roads, CR#4 Athol Rd	\$ 566.06
D5110	831 County Roads, Maint of Roads	831	County Roads, CR#4 Athol Rd	\$ 132.43
D5110	110 County Roads, Maint of Roads	D.5112.8248	110 County Roads, CR#11B Valley Woods Rd	\$ 7,200.28
D.5112.8248	280 County Roads, CR#11B Valley V	120	County Roads, CR#11B Valley Woods Rd	\$ 859.44
D.5112.8248	280 County Roads, CR#11B Valley V	130	County Roads, CR#11B Valley Woods Rd	\$ 1,377.93
D.5112.8248	280 County Roads, CR#11B Valley V	421	County Roads, CR#11B Valley Woods Rd	\$ 14,544.19
D5110	810 County Roads, Maint of Roads	810	County Roads, CR#11B Valley Woods Rd	\$ 1,134.53
D5110	830 County Roads, Maint of Roads	830	County Roads, CR#11B Valley Woods Rd	\$ 565.32
D5110	831 County Roads, Maint of Roads	831	County Roads, CR#11B Valley Woods Rd	\$ 132.26

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

To cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM DEPARTMENT OF PUBLIC WORKS

SIGNED: *Alfred E. Ferguson* Name of Department DATE: 10/31/2016

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	Salaries-Reg D.5112.8235	110 County Roads, CR#76 Dartmouth Rd	Salaries-Reg \$ 14,586.25
D5112.8235	280 County Roads, CR#76 Dartmouth Rd	Projects 120	County Roads, CR#76 Dartmouth Rd	Salaries-OT \$ 2,875.53
D5112.8235	280 County Roads, CR#76 Dartmouth Rd	Projects 130	County Roads, CR#76 Dartmouth Rd	Salaries-PT \$ 1,407.24
D5112.8235	280 County Roads, CR#76 Dartmouth Rd	Projects 421	County Roads, CR#76 Dartmouth Rd	Equip Rental \$ 7,253.54
D5112.8220	280 County Roads, CR#16 East River Dr	Projects 421	County Roads, CR#76 Dartmouth Rd	Equip Rental \$ 19,978.96
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#76 Dartmouth Rd	Retirement \$ 2,486.33
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#76 Dartmouth Rd	Fica \$ 1,136.19
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#76 Dartmouth Rd	Medicare \$ 265.68
D5110	860 County Roads, Maint of Roads	Hospitalization 860	County Roads, CR#76 Dartmouth Rd	Hospitalizatio \$ 1,443.34
D5110	865 County Roads, Maint of Roads	Dental Ins 865	County Roads, CR#76 Dartmouth Rd	Dental Ins \$ 21.47
D5110	110 County Roads, Maint of Roads	Salaries-Reg D.5112.8236	110 County Roads, CR#22 Harrisburg Rd	Salaries- Reg \$ 7,384.36
D5112.8236	280 County Roads, CR#22 Harrisburg Rd	Projects 120	County Roads, CR#22 Harrisburg Rd	Salaries-OT \$ 541.82
D5112.8236	280 County Roads, CR#22 Harrisburg Rd	Projects 130	County Roads, CR#22 Harrisburg Rd	Salaries-PT \$ 2,028.11
D5112.8236	280 County Roads, CR#22 Harrisburg Rd	Projects 421	County Roads, CR#22 Harrisburg Rd	Equip Rental \$ 8,598.12
D5112.8240	280 County Roads, CR#7 Bay Road	Projects 421	County Roads, CR#22 Harrisburg Rd	Equip Rental \$ 3,075.29
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#22 Harrisburg Rd	Retirement \$ 1,105.72
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#22 Harrisburg Rd	Fica \$ 600.86
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#22 Harrisburg Rd	Medicare \$ 140.50
D5110	860 County Roads, Maint of Roads	Hospitalization 860	County Roads, CR#22 Harrisburg Rd	Hospitalizatio \$ 2,760.81
D5110	865 County Roads, Maint of Roads	Dental Ins 865	County Roads, CR#22 Harrisburg Rd	Dental Ins \$ 38.24
D5110	110 County Roads, Maint of Roads	Salaries-Reg D.5112.8239	110 County Roads, CR#76 Murray Rd	Salaries-Reg \$ 11,613.85
D5112.8239	280 County Roads, CR#76 Murray Rd	Projects 120	County Roads, CR#76 Murray Rd	Salaries-OT \$ 3,866.93
D5112.8239	280 County Roads, CR#76 Murray Rd	Projects 130	County Roads, CR#76 Murray Rd	Salaries-PT \$ 1,413.86
D5112.8239	280 County Roads, CR#76 Murray Rd	Projects 421	County Roads, CR#76 Murray Rd	Equip Rental \$ 5,449.63
D5112.8240	280 County Roads, CR#7 Bay Road	Projects 421	County Roads, CR#76 Murray Rd	Equip Rental \$ 10,166.92
D5112.8231	280 County Roads, CR#29 Peaceful Val	Projects 421	County Roads, CR#76 Murray Rd	Equip Rental \$ 6,079.88
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#76 Murray Rd	Retirement \$ 2,212.64
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#76 Murray Rd	Fica \$ 1,027.55
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#76 Murray Rd	Medicare \$ 240.31
D5110	860 County Roads, Maint of Roads	Hospitalization 860	County Roads, CR#76 Murray Rd	Hospitalizatio \$ 3,680.32
D5110	865 County Roads, Maint of Roads	Dental Ins 865	County Roads, CR#76 Murray Rd	Dental Ins \$ 48.28

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

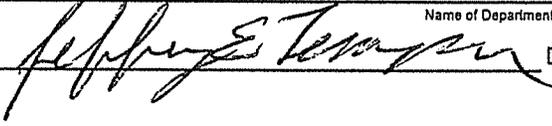
Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED:  DATE: 10/31/2016

Name of Department

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8183 280	County Roads, CR#48 Trout Lake Road	D.5112.8253 280	County Roads, CR#45 Water Street	\$ 5,000.00

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

Field Condition Changes

ITEM 2

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Sheriff's Office, Nathan York, Sheriff

SIGNED:

DATE: 10-21-2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 110	Sheriff's Law Enforcement Salaries Regular	A.3110 120	Sheriff's Law Enforcement Salaries Overtime	\$120,000.00
A.3110 110	Sheriff's Law Enforcement Salaries Regular	A.3110 130	Sheriff Law Enforcement Salaries Part Time	\$82,000.00
A.3020 110	Sheriff's 911 Center Salaries Regular	A.3020 120	Sheriff's 911 Center Salaries Overtime	\$5,500.00
A.3020 110	Sheriff's 911 Center Salaries Regular	A.3020 130	Sheriff's 911 Center Salaries Part Time	\$2,600.00
A.3150 110	Sheriff's Correction Division Salaries Regular	A.3150 120	Sheriff's Correction Division Salaries Overtime	\$149,000.00

Please state reason for transfers requested:

Money needed to cover shortages

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

ITEM 3A

INTENT TO FILL VACANT POSITIONS										
Personnel Cmte. Date	Department	Position Title	Incumbent	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
2/10/2016	Countryside	Cleaner (1881)	Holcomb	\$ 26,255.00	\$ 25,281.00	3/21/2016	Olden	\$25,281.00	\$0.00	-\$974.00
2/10/2016	Countryside	Food Service Helper (reclassified from Laborer-1872)	Goodness	\$ 24,664.00	\$ 25,281.00	3/21/2016	Anderson	\$25,281.00	\$0.00	\$617.00
2/10/2016	County Attorney	Legal Assistant #2 (1129)	VanNostrand	\$ 41,820.00	\$ 42,866.00	1/3/2016	Morgan	\$42,866.00	\$0.00	\$1,046.00
2/10/2016	OFA	Specialist Services for the Aging (1922)	Cabana	\$ 42,951.00	\$ 34,675.00	8/8/2016	Hall	\$35,816.00	\$1,141.00	-\$7,135.00
2/10/2016	OFA	Meal Site Cook #9 (1945)	Rivers	\$ 21,719.00	\$ 18,861.00	3/25/2016	Mumblow	\$19,691.00	\$830.00	-\$2,028.00
2/10/2016	Public Defender	1st Assistant Public Defender (1073)	Tyree	\$69,544.00	\$69,544.00	2/26/2016	Goodspeed	\$81,000.00	\$11,456.00	\$11,456.00
2/10/2016	DPW	HEO #6 (1241)	Edmunds	\$40,183.00	\$32,238.00	4/11/2016	Harrington	\$34,493.00	\$2,255.00	-\$5,690.00
2/10/2016	Sheriff	Civil LE Officer #1 (1326, reclassified to Patrol Officer #62)	Girard	\$61,983.00	\$37,324.00	2/22/2016	Howse	\$66,001.00	\$28,677.00	\$4,018.00
2/10/2016	DSS	Sr. Account Clerk #5 (1692)	Binder	\$36,232.00	\$30,959.00	4/4/2016	Dolan	\$30,959.00	\$0.00	-\$5,273.00
2/29/2016	County Clerk/DMV	Motor Vehicle License Registration Clerk (PT) (2377)	Mulligan-Shaw	\$30,136.00	\$32,238.00	5/2/2016	Craig	\$32,238.00	\$0.00	\$2,102.00
2/29/2016	County Clerk/DMV	Motor Vehicle License Registration Clerk (FT) (1117)	Jockimo	\$33,908.00	\$32,238.00	3/21/2016	Leacock	\$32,237.00	-\$1.00	-\$1,671.00
2/29/2016	County Clerk/DMV	Recording Clerk #3 (1286)	Carr	\$30,204.00	\$30,959.00	9/8/2016	Ryan	\$30,959.00	\$0.00	\$755.00
2/29/2016	Public Health	Asst. Director of Patient Services (1526)	Schaldone	\$78,292.00	\$76,000.00	5/2/2016	Whisenant	\$76,000.00	\$0.00	-\$2,292.00
2/29/2016	Public Works	HEO #5 (1226)	Waters	\$42,183.00	\$32,238.00	4/11/2016	Kennedy	\$34,493.00	\$2,255.00	-\$7,690.00
2/29/2016	Public Works	MEO (L) #17 (1250)	Muskus	\$35,508.00	\$28,121.00	4/11/2016	Combs	\$28,121.00	\$0.00	-\$7,387.00
2/29/2016	Real Property	Real Property Clerk (1105)	Carrera	\$28,034.00	\$27,027.00	7/25/2016	Chamberlin	\$27,027.00	\$0.00	-\$1,007.00
2/29/2016	Sheriff	Civil Law Enforcement Sergeant (1325)	Scellen	\$66,952.00	\$43,604.00	1/30/2016	Girard	\$66,952.00	\$23,348.00	\$0.00
2/29/2016	Sheriff	Investigator #4 (1357)	Conine	\$67,213.00	\$45,014.00	1/11/2016	Jeffords	\$71,800.00	\$26,786.00	\$4,587.00
2/29/2016	Sheriff	Patrol Officer #35 (1343)	Fidd	\$66,001.00	\$39,214.00	1/11/2016	Schroeck	\$51,378.00	\$12,164.00	-\$14,623.00
2/29/2016	Sheriff	Patrol Officer #49 (1349)	Anuszewski	\$66,001.00	\$39,214.00	2/29/2016	Kinderman	\$51,378.00	\$12,164.00	-\$14,623.00
2/29/2016	Sheriff	Patrol Sergeant #10 (1360)	Jeffords	\$73,201.00	\$46,414.00	1/11/2016	Fidd	\$73,201.00	\$26,787.00	\$0.00
2/29/2016	Sheriff	Senior Account Clerk #2	Caruso	\$44,098.00	\$36,151.00	2/1/2016	Smith	\$38,014.00	\$1,863.00	-\$6,084.00
3/31/2016	District Attorney	6th Assistant District Attorney (1063)	Place	\$53,833.00	\$53,833.00	4/11/2016	Shkolnik	\$53,833.00	\$0.00	\$0.00
3/31/2016	OFA	Meal Site Manager #5 (1925)	Potash	\$19,360.00	\$18,961.00	5/16/2016	Tennant	\$18,961.00	\$0.00	-\$399.00
3/31/2016	Public Health	CHN #36 (1527)	Racicot	\$57,424.00	\$45,661.00	6/12/2016	Eicher	\$53,185.00	\$7,524.00	-\$4,239.00
3/31/2016	Public Health	PHN #1 (1528)	Dufour	\$60,182.00	\$46,821.00	9/6/2016	Sullivan	\$44,320.00	-\$2,501.00	-\$15,862.00
3/31/2016	Public Works	Sr. Engineering Technician (2321)	Bessaw	\$45,689.00	\$35,767.00	5/31/2016	Baker	\$35,767.00	\$0.00	-\$9,922.00
3/31/2016	Sheriff	Communication Officer #19 (2185)	Habshi	\$47,332.00	\$37,393.00	4/18/2016	Kilmartin	\$37,393.00	\$0.00	-\$9,939.00
3/31/2016	Sheriff	Patrol Officer #24 (1334)	Bapp	\$66,001.00	\$39,214.00	4/11/2016	Leonardo	\$51,378.00	\$12,164.00	-\$14,623.00
3/31/2016	Countryside	Account Clerk #3 (20 hours/week) (2197)	Hess	\$16,536.00	\$13,513.00	9/19/2016	Chilson	\$16,216.00	\$2,703.00	-\$320.00
4/20/2016	Public Health	Supervising PHN #4 (1533)	Whisenant	\$68,974.00	\$66,000.00	6/13/2016	Andre	\$66,000.00	\$0.00	-\$2,974.00
4/29/2016	County Attorney	1st Assistant County Attorney (1126)	Bartlett	\$70,092.00	\$70,029.00	5/2/2016	Kissane	\$70,029.00	\$0.00	-\$63.00
4/29/2016	Sheriff	Communications Officer #6 (1422)	Davies	\$52,045.00	\$37,393.00	5/18/2016	Moyer	\$42,362.00	\$4,969.00	-\$9,683.00
4/29/2016	Sheriff	Patrol Officer #44 (1356)	Gould	\$66,001.00	\$39,214.00	7/11/2016	DeCristofaro	\$44,533.00	\$5,319.00	-\$21,468.00
4/29/2016	Sheriff	Patrol Officer #40 (1372)	Aldrich	\$66,001.00	\$39,214.00	6/27/2015	Campbell	\$51,378.00	\$12,164.00	-\$14,623.00
6/3/2016	County Clerk/DMV	Recording Clerk PT (2214)	Moynihan	\$14,883.00	\$14,888.00	vacant				
6/3/2016	Planning	Office Specialist (1963)	Benware	\$39,232.00	\$30,595.00	6/25/2016	Tucker	\$38,732.00	\$8,137.00	-\$500.00
6/3/2016	DSS	Caseworker #29 (1671)	Schmidt	\$39,979.00	\$39,979.00	8/1/2016	Chapman	\$39,979.00	\$0.00	\$0.00

ITEM 3A

6/3/2016	DSS	Social Welfare Examiner #39 (2102)	Rathbun	\$34,493.00	\$32,238.00	7/25/2016	Montuori	\$37,705.00	\$5,467.00	\$3,212.00
6/3/2016	DSS	Intake Clerk (1754)	Meredith	\$31,697.00	\$27,027.00	7/25/2016	Connell	\$27,027.00	\$0.00	-\$4,670.00
6/3/2016	DSS	Resource Clerk #3 (1636)	Barden	\$34,270.00	\$27,027.00	7/11/2016	Stoller	\$27,027.00	\$0.00	-\$7,243.00
6/3/2016	Sheriff	Senior Account Clerk #4 (1329)	Weaver	\$44,655.00	\$36,151.00	6/27/2016	Smith	\$38,014.00	\$1,863.00	-\$6,641.00
6/30/2016	DPW	Highway Construction Supervisor II #5 (1231)	McTague	\$41,211.00	\$39,979.00	8/1/2016	Barton	\$48,969.00	\$8,990.00	\$7,758.00
6/30/2016	Employment & Training	Sr. Employment & Training Counselor (1901)	Sano	\$49,167.00	\$38,828.00	7/11/2016	Lahaise	\$49,667.00	\$10,839.00	\$500.00
6/30/2016	OFA	Coordinator, Services for the Aging (1920)	Bunker	\$53,796.00	\$43,787.00	7/25/2016	O'Rourke	\$51,023.00	\$7,236.00	-\$2,773.00
6/30/2016	Tourism	Assistant Tourism Coordinator (1907)	Conley	\$47,682.00	\$42,000.00	10/3/2016	Coon	\$42,000.00	\$0.00	-\$5,682.00
6/30/2016	Tourism	Director of Tourism (1908)	Johnson	\$75,112.00	\$75,000.00	7/18/2016	Conley	\$75,000.00	\$0.00	-\$112.00
6/30/2016	Treasurer	Account Clerk #1 (2221)	Fox	\$12,838.00	\$12,838.00	8/8/2016	Nieves	\$12,838.00	\$0.00	\$0.00
7/29/2016	County Clerk/DMV	Motor Vehicle/License Registration Clerk #7 (1124)	Montuori	\$37,705.00	\$32,238.00	8/1/2016	Craig	\$32,238.00	\$0.00	-\$5,467.00
7/29/2016	DPW	Assistant Engineer #1 (1212)	Raymond	\$49,690.00	\$43,000.00	10/24/2016	Baker	\$43,000.00	\$0.00	-\$6,690.00
7/29/2016	Sheriff	Cook #2 (1442)	Ranous	\$42,170.00	\$33,666.00	8/9/2016	Plumley	\$33,666.00	\$0.00	-\$8,504.00
9/1/2016	DSS	Keyboard Specialist #4 (2096)	Troelstra	\$25,823.00	\$25,823.00	vacant				
9/1/2016	DSS	Case Supervisor B #1 (1641)	Coughlin	\$55,424.00	\$45,661.00	9/26/2016	Mulcahy	\$56,924.00	\$11,263.00	\$1,500.00
9/1/2016	DSS	Caseworker #5 (1673)	Bell	\$41,924.00	\$39,979.00	10/11/2016	Strother	\$39,979.00	\$0.00	-\$1,945.00
9/1/2016	DSS	Caseworker #22 (1702)	O'Neil	\$49,969.00	\$39,979.00	10/10/2016	Farnsworth	\$41,211.00	\$1,232.00	-\$8,758.00
9/1/2016	DSS	Caseworker #26 (1705)	Bearor	\$41,211.00	\$39,979.00	vacant				
9/1/2016	DSS	Caseworker #30 (1709)	Irwin	\$46,631.00	\$39,979.00	10/13/2016	Wiechnik-Brownell	\$39,979.00	\$0.00	-\$6,652.00
9/1/2016	OFA	Mealsite Manager #6 (1948)	Tice	\$23,621.00	\$25,281.00	9/1/2016	Smith	\$22,262.00	-\$3,019.00	-\$1,359.00
9/1/2016	OFA	Mealsite Manager #8 (1946)	Mumblow	\$16,409.00	\$25,281.00	9/1/2016	Mumblow	\$20,029.00	-\$5,252.00	\$3,620.00
9/1/2016	OFA	Mealsite Cook #11 (1952)	Waldron	\$21,719.00	\$25,281.00	10/3/2016	Ostrander	\$25,281.00	\$0.00	\$3,562.00
9/1/2016	OFA	Food Service Helper #3 (1930)	Sweet	\$25,973.00	\$25,281.00	10/3/2016	Benson	\$25,281.00	\$0.00	-\$692.00
9/1/2016	Public Health	RPN #8 (1546)	Carpenter	\$51,888.00	\$43,787.00	9/13/2016	Carpenter	\$53,185.00	\$9,398.00	\$1,297.00
9/1/2016	Public Health	RPN #37 (1543)	McGowin	\$54,072.00	\$43,787.00	vacant				
9/1/2016	DPW	Auto Mechanic #4 (1276)	Sprague	\$39,007.00	\$33,367.00	vacant				
9/29/2016	Countryside Adult Home	Director of Countryside (2107)	Park	\$52,787.00	\$53,000.00	vacant				
9/29/2016	Public Defender	5th Assistant Public Defender (1078)	Bruhns	\$55,443.00	\$55,443.00	vacant				
9/29/2016	Public Health	WIC Nutrition Facilitator (1583)	Watson	\$50,969.00	\$39,979.00	vacant				
								TOTALS	\$248,221.00	-\$202,250.00

NEWLY CREATED POSITIONS

Effective Date	Department	Position Title	Salary Approved	Date Filled	Hire	Salary Hired	Position Deleted?	Incumbent	Incumbent Salary	Created v. Deleted
2/24/2016	County Attorney	Secretary to the County Attorney (1130)	\$ 42,500.00	5/2/2016	Sady	\$ 42,500.00	Legal Assistant #1	McGarr	\$ 42,866.00	\$ (366.00)
4/18/2016	DSS	Intake Clerk #7 (2406)	\$ 27,027.00	5/16/2016	Costine	\$ 24,027.00	SWE #34	Woodell	\$ 32,771.00	\$ (5,744.00)
4/18/2016	DSS	Caseworker #34 (2407)	\$ 39,979.00	5/9/2016	Beaudette	\$ 39,979.00				
4/18/2016	DSS	Caseworker #35 (2408)	\$ 39,979.00	5/9/2016	Farnsworth	\$ 41,211.00				
4/22/2016	Public Health	Supervising PHN - temporary (2253)	\$ 68,973.00	4/22/2016	Andre	\$ 66,000.00				
6/1/2016	OFA	Services Specialist - Office for the Aging (2409)	\$ 34,675.00	9/6/2016	McLaughlin	\$ 34,675.00				
5/23/2016	District Attorney	Senior Typist	\$ 27,027.00	5/23/2016	Stoller	\$ 27,027.00	Legal Assistant (6/24/16)	Johnston	\$ 36,089.00	\$ (9,062.00)

ITEM 3A

5/23/2016	Public Health	WIC Nutrition Facilitator PT (2410)	\$ 39,979.00	vacant						
6/30/2016	Civil Service	Civil Service Technician I (2415)	\$ 42,000.00	8/22/2016	Coughlin	\$ 42,000.00				
6/30/2016	Civil Service	Test Administrator (2416)	\$18/hour	9/9/2016	Reichenbach	\$18/hour				
6/30/2016	OFA	Specialist, Office for the Aging #2 (2418)	\$ 34,675.00	9/12/2016	Bearor	\$ 35,816.00				
6/30/2016	Tourism	Communications Assistant (2417)	\$ 33,367.00	vacant			Sr. Tourism Specialist #2	Tucker	\$ 36,871.00	\$ (3,504.00)
9/1/2016	Public Defender	Assistant Public Defender #7 (2419)	\$ 45,000.00	vacant						
9/1/2016	DPW	MEO (M) #26 (2420)	\$ 30,959.00	vacant			Automotive Mech #6	Cole	\$ 33,367.00	\$ (2,408.00)

Warren County

MAPD (Medicare Advantage w/ Rx) Plan Analysis

January 1, 2017 Effective Date

ITEM 3B



JAEGER & FLYNN
ASSOCIATES, INC.

BENEFITS | HUMAN RESOURCES | RISK MANAGEMENT | INSURANCE

Benefits	Current & Renewal Empire Blue Cross/Blue Shield MAPD Local PPO 10P RX 10/25/50 with Sr Rx Plus		Current & Renewal CDPHP MAPD PPO \$10/\$15 (\$0 IP) Rx 524 Dental 592		
	In-Network	Out-of-Network	In-Network	Out-of-Network	
Deductible	None		NA		
Co-Insurance	Select Items		Select Items		
Out-of-Pocket Maximum	\$3,400	\$3,400	\$3,350		
Physician Services					
PCP Visits	\$10	\$10	\$10	\$20	
Specialist Visits	\$25	\$25	\$15	\$30	
Routine Adult Exam	Covered in Full	Covered in Full	Covered in Full	Covered in Full	
Preventive Services	Covered in Full	Covered in Full	Covered in Full	Covered in Full	
In-Patient Services	Covered in Full	Covered in Full	Covered In Full	\$500	
Out-Patient Services					
Physican Services	\$10	\$10	\$15	\$30	
Facility Services	\$25	\$25	\$125	\$250	
Diagnostic Testing					
Lab Services	Covered in Full	Covered in Full	\$15	\$30	
Radiology and Imaging	\$25	\$25	\$15	\$30	
Complex Imaging	\$50	\$50	\$30	\$60	
Emergency Care	\$60 per visit (waived if admitted)	\$60 per visit (waived if admitted)	\$75 2016: \$50 2017: \$25	\$75 2016: \$50 2017: \$25	
Urgent Care	\$25	\$25	\$15	\$30	
Physical, Speech and Occupational Therapy	\$25	\$25	\$15	\$30	
Home Health Care	Covered in full	Covered in full	Covered In Full	Covered In Full	
Prosthetic Devices and DME	10% Coins	10% Coins	20% Coins	20% Coins	
Diabetic Care					
Diabetic Supplies	10% Coins	10% Coins	20% Coins or \$10, whichever is less	20% Coins or \$10, whichever is less	
Insulin, Diabetic Medication	Covered Under Part D	Covered Under Part D	Covered Under Part D	Covered Under Part D	
DME (infusion pumps, glucose meters, etc.)	10% Coins	10% Coins	20% Coins	20% Coins	
Skilled Nursing Facility	Covered in Full	Covered in full	Covered in Full	Covered in Full	
Hearing Services					
Hearing Exam	Covered in Full	Covered in Full	\$15	\$30	
Hearing Aids	\$500 max benefit every 24 months		\$200 Hearing Allowance per year		
Vision Benefit					
Vision Exam	\$10	\$10	\$15	\$30	
Vision Hardware	20% Coins	20% Coins	\$100 Eyewear Allowance per year		
Preventive Dental	\$75 Annual Allowance \$0/\$10/\$25/\$50/50%		\$250 Annual Allowance \$0/\$10/\$30/\$50/\$50		
Prescription Drug	No Ded, No Coverage Gap		No Ded, No Coverage Gap		
Health & Wellness	SilverSneakers		SeniorFit, SilverSneakers		
Rates	Count	Current	Count	Current	Renewal
Medicare Premium	256	\$350.02	172	\$282.90	\$299.50
Estimated Monthly Premium		\$89,605		\$48,659	\$51,514
Estimated Annual Premium		\$1,075,261		\$583,906	\$618,168
Percentage Change From Current	15.02%		5.87%		

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Clerk of the Board

DATE: November 3, 2016

- (a) Purpose of Request:
For funding in the amount of \$18,700.52 to pay Coroner's invoices received.

- (b) Details:
The Coroner's budget for 2016 has been exhausted - funding is needed to pay the invoices received to date.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
No funding available within existing budget.

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Public Defender

DATE: 10/24/2016

- (a) Purpose of Request:
**To approve authorization to amend 2016 budget for salary for 6th and ~~7th~~
Assistant Public Defenders.**

- (b) Details:
**To increase salaries of 6th and ~~7th~~ Assistant Public Defenders from \$45,000 to
\$47,500 to comply with new Federal regulation effective December 1, 2016
requiring overtime pay for salaries \$47,476 and under.**

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: October 21, 2016

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue for services provided to the Great Escape Park (Six Flags).

- (b) **Appropriation Code, Object Code, Full Title and Amount:**
A.3110 120 Law Enforcement Other Equipment \$48,698.65

- (c) **Revenue Code (with title), and Amount:**
A.3110 2263 Public Safety Private Entities \$48,698.65

*Please note all amount must be in whole dollars – no cents.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment and Training

DATE: October 24, 2016

(a) Purpose of Amendment: add federal funds to county budget to reimburse training for four dislocated workers through the Trade Adjustment Act

(b) Appropriation Code, Object Code, Full Title and Amount: 40.6293.0305 433 - WIOA Dislocated Worker (Training-Client) \$20,823.

(c) Revenue Code (with title), and Amount: 40.6293.0305 4791 - WIOA Dislocated Worker - \$20,823.

RESOLUTION REQUEST FORM NO. 7

*Request to Amend County Budget**

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of Community Services

DATE: 10/24/16

- (a) Purpose of Amendment: To accept funds (100% State Aid - NYS Office of Mental Health) in accordance with attached Schedule A, to allow for pass through of Cost of Living Adjustment (COLA) funds for various contract provider agencies.

- (b) Appropriation Code (with title), Object Code (with title) and Amount: See attached Schedule A.

- (c) Revenue Code (with title), and Amount: See attached Schedule A.

ITEM 6B

Schedule A - Resolution Request 10/24/16

2016 COLAs - Warren County		Revenue Code	Appropriation Code
Agency			
Community, Work and Independence, Inc.	\$70	A4320.0070 3490	A4320.0070 470
Glens Falls Hospital Behavioral Health Services	\$4,205	A4320.0080 3490	A4320.0080 470
Liberty House	\$338	A4320.0090 3490	A4320.0090 470
Parsons Child and Family Center	\$1,459	A.4320.0165 3490	A4320.0165 470
PEOPLe, Inc	\$208	A4320.0065 3490	A4320.0065 470
Warren-Washington Association for Mental Health, Inc.	\$3,085	A4320.0120 3490	A4320.0120 470
<hr/>			
Total COLA \$	\$9,365		

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Mental Health

DATE: 10/24/16

- (a) Title of Requested Position: **Office Specialist #2 (temporary)**
- (b) Annual Base Salary (and Grade if Applicable): **\$30,959/Grade 7**
- (c) Effective Date for New Position:* **12/5/16**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): **Current Office Specialist, Cynthia Wasson is retiring in January 2017. This request is to allow for a training overlap. The person hired would replace (backfill) Ms. Wasson's position upon retirement.**
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: **A4310.110 Mental Health Administration - Salaries - Regular**
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) **Yes**
- (g) Is this a mandated position? If so, please explain: **No**
- (h) Is there expected revenue from this position? If so, please explain: **Yes, our department is able to apply State Aid revenue toward this position.**

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

***If this is the result of a grant award, also complete and submit Form No. 5 or 6**

DEPARTMENT NAME: Warren County Health Services-Health Education Program

DATE: October 31, 2016

- (a) **Purpose of Amendment:** To amend the 2016 budget to adjust the Family Health Program to reflect the funds given from the Adirondack Rural Health Network to support the Neonatal Abstinence Syndrome (NAS) Prevention Agenda Project of **\$2,500.00**.
- (b) Appropriation Code (with title), Object Code (with title) and Amount:
 - A.4018.0020.410 Family Health Program- Office Supplies \$650.00**
 - A.4018.0020.437 Family Health Program-Consulting Fees \$1,000.00**
 - A.4018.0020.444 Family Health Program-Travel Expense \$500.00**
 - A.4018.0020.445 Family Health Program-Foods Expense \$350.00**

Revenue Code (with title), and Amount:

A.4018.0020.1612 Family Health Program-Revenue \$2,500.00

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Social Services

DATE: October 7, 2016

- (a) Purpose of Amendment: **To increase the Youth Bureau budget due to increase in State Allocation**

- (b) Appropriation Code, Object Code, Full Title and Amount: **A7312 470 Special Delinquency Prevention \$5,900**

- (c) Revenue Code (with title), and Amount: **3822 Special Delinquency Prevention \$5,900**

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 10/31/16

- (a) Exact Title and Number of Project*:
H351 CR44 over Hudson River Bridge Painting Project (PIN 1760.00)

- (b) Is this a Capital Project?
Yes

- (c) Is this a Capital Reserve Project?
No

- (d) Amount of Increase (if applicable):
\$1,103,107

- (e) Amount of Decrease (if applicable):

- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$ 883,926.00 Federal Share
\$ 175,186.00 State Marchiselli Share
\$ 14,797.50 Local Share (transfer from D.9950 910)
\$ 29,197.50 Other Local Government (Saratoga County)
\$1,103,107.00 Total Increase
***\$14,400 Local Match appropriated under R539/2014 & R639/2015**

- (g) Changes in Funding (if Amendment):

- (h) Purpose of Increase or Decrease or Amendment:

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Department of Public Works

DATE: October 31, 2016

- (a) Purpose of Amendment: To Amend 2016 budget \$19,300.00 dollars to reflect Insurance Recovery payment received September 26, 2016, for Replacement of Video Message Board. DOL 5/15/16.

- (b) Appropriation Code, Object Code, Full Title and Amount: DM.5130 260 Road Machinery, Machinery, Other Equipment \$18,500.00 and DM.5130 421 Road Machinery, Machinery, Equipment Rental \$800.00.

- (c) Revenue Code (with title), and Amount: DM.5130 2680 Road Machinery, Machinery, Insurance Recovery \$19,300.00.

PROGRESSIVE
PO BOX 512926
LOS ANGELES, CA 90051

ITEM 7B
PROGRESSIVE®

WARREN COUNTY
ATTN: ILANA MORGAN
WARREN COUNTY ATTORNEYS
1340 SR 9
LAKE GEORGE, NY 12845

DM 3310 2680 INSURANCE
Recovery

RECEIVED SEP 26 2016

DRAFT NUMBER: 2013705326

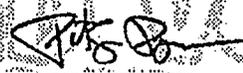
AMOUNT:

\$*****19,300.00

ISSUE DATE: September 20, 2016

Form 2721 (06/15)

KEEP THIS TOP PORTION FOR YOUR RECORDS

PROGRESSIVE		VOID IF NOT PRESENTED WITHIN 90 DAYS		DRAFT NUMBER:	56-389
PAYABLE THROUGH		CLAIM NUMBER: 16-4824261	2013705326	412	
PNC BANK: N.A. 070		NAME: WARREN COUNTY	September 20, 2016		
ASHLAND, OH					
1-877-448-9544					
NINETEEN THOUSAND, THREE HUNDRED AND 00/100			PAY EXACTLY	\$*****19,300.00	
PAY TO THE ORDER OF: WARREN COUNTY		Progressive Casualty Insurance Company			
		BY: 			
		AUTHORIZED SIGNATURE			

⑈ 2013705326⑈ ⑆041203895⑆ 4239694516⑈

WARREN COUNTY
Journal Report - September 2016

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
9/15/2016	A.4530 469	Other Payments/Contributions	out of code transfer A.4530 850	\$ 2,000.00	
9/15/2016	A.4530 850	Unemployment Insurance	out of code transfer to A.4530 469		\$ 2,000.00
County Auditor - County Auditor					
9/1/2016	A.1320 210	Furniture/Furnishings	Out of Code Transfer From A.1320 410 to A.1320 210	\$ 249.60	
9/1/2016	A.1320 410	Supplies	Out of Code Transfer From A.1320 410 to A.1320 210		\$ 249.60
County Clerk - County Clerk					
9/19/2016	A.1410 210	Furniture/Furnishings	Out of Code Transfer .410 to .210	\$ 225.00	
9/19/2016	A.1410 410	Supplies	Out of Code Transfer .410 to .210		\$ 225.00
Dist. Attorney_Dist. Attorney - District Attorney,District Attorney					
9/16/2016	A.1165 440	Legal/Transcript Fees	Transfer within budget code to A.1165 445		\$ 150.00
9/16/2016	A.1165 445	Foods	Transfer within budget code from A.1165 440	\$ 150.00	
Dist. Attorney_Dist. Attorney - District Attorney,District Attorney					
9/19/2016	A.1165 440	Legal/Transcript Fees	Transfer within budget code to A.1165 445		\$ 100.00
9/19/2016	A.1165 445	Foods	Transfer within budget code from A.1165 440	\$ 100.00	
DPW_DPW Admin - DPW,DPW Administration					
9/1/2016	A.1490 423	Telephone	Transfer Within Budget Code to A.1490 428		\$ 519.00
9/1/2016	A.1490 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.1490 423	\$ 519.00	
9/1/2016	A.1625 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code to A.1625 418		\$ 252.00
9/1/2016	A.1625 418	Ins-General Liability	Transfer Within Budget Code from A.1625 413	\$ 252.00	
9/1/2016	DM.5130 415	Electricity	Transfer Within Budget Code to DM.5130 418		\$ 687.00
9/1/2016	DM.5130 418	Ins-General Liability	Transfer Within Budget Code from DM.5130 415	\$ 687.00	
9/6/2016	A.1628 410	Supplies	Transfer Within Budget Code from A.1628 422	\$ 30.00	
9/6/2016	A.1628 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.1628 410		\$ 30.00

WARREN COUNTY
Journal Report - September 2016

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
9/6/2016	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 415	\$ 185.00	
9/6/2016	A.7111 415	Electricity	Transfer Within Budget Code to A.7111 410		\$ 185.00
9/6/2016	D.5110 410	Supplies	Transfer Within Budget Code to D.5110 422		\$ 62.00
9/6/2016	D.5110 422	Repair/Maint-Equipment	Transfer Within Budget Code from D.5110 410	\$ 62.00	
9/7/2016	A.1490 410	Supplies	Transfer Within Budget Code from A.1490 423	\$ 1,000.00	
9/7/2016	A.1490 423	Telephone	Transfer Within Budget Code to A.1490 410		\$ 1,000.00
9/13/2016	A.5610 250	Technical Equipment	Transfer Within Budget Code to A.5610 260		\$ 320.00
9/13/2016	A.5610 260	Other Equipment	Transfer Within Budget Code from A.5610 250	\$ 320.00	
9/13/2016	DM.5130 230	Automotive Equipment	Transfer Within Budget Code from DM.5130 260	\$ 30,000.00	
9/13/2016	DM.5130 230	Automotive Equipment	Transfer Within Budget Code from DM.5130 250	\$ 15,000.00	
9/13/2016	DM.5130 230	Automotive Equipment	Transfer Within Budget Code from DM.5130 240	\$ 19,700.00	
9/13/2016	DM.5130 240	Highway & Street Equipment	Transfer Within Budget Code to DM.5130 230		\$ 19,700.00
9/13/2016	DM.5130 250	Technical Equipment	Transfer Within Budget Code to DM.5130 230		\$ 15,000.00
9/13/2016	DM.5130 260	Other Equipment	Transfer Within Budget Code to DM.5130 230		\$ 30,000.00
9/13/2016	DM.5130 418	Ins-General Liability	Transfer Within Budget Code from DM.5130 421	\$ 500.00	
9/13/2016	DM.5130 421	Equipment Rental	Transfer Within Budget Code to DM.5130 418		\$ 500.00
9/16/2016	A.1490 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.1490 436	\$ 422.00	
9/16/2016	A.1490 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.1490 439	\$ 300.00	
9/16/2016	A.1490 436	Advertising Fees	Transfer Within Budget Code to A.1490 428		\$ 422.00
9/16/2016	A.1490 439	Misc Fees & Expenses	Transfer Within Budget Code to A.1490 428		\$ 300.00
9/16/2016	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.5610 470	\$ 1,600.00	
9/16/2016	A.5610 470	Contract	Transfer Within Budget Code to A.5610 413		\$ 1,600.00
9/16/2016	A.1490 210	Furniture/Furnishings	Transfer Within Budget Code to A.1490 260		\$ 250.00
9/16/2016	A.1490 260	Other Equipment	Transfer Within Budget Code from A.1490 210	\$ 250.00	
9/20/2016	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 415	\$ 300.00	
9/20/2016	A.7111 415	Electricity	Transfer Within Budget Code to A.7111 410		\$ 300.00
9/28/2016	A.1626 418	Ins-General Liability	Transfer Within Budget Code from A.1626 470	\$ 156.00	
9/28/2016	A.1626 470	Contract	Transfer Within Budget Code to A.1626 418		\$ 156.00
9/28/2016	A.1490 423	Telephone	Transfer Within Budget Code to A.1490 428		\$ 2,500.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
9/28/2016	A.1490 428	Data Processing & Internet Fees	Transfer Within Budget Code from A.1490 423	\$ 2,500.00	
9/28/2016	A.5610 414	Gas-Natural	Transfer Within Budget Code to A.5610 439		\$ 650.00
9/28/2016	A.5610 439	Misc Fees & Expenses	Transfer Within Budget Code from A.5610 414	\$ 650.00	
9/30/2016	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.5610 414	\$ 600.00	
9/30/2016	A.5610 414	Gas-Natural	Transfer Within Budget Code to A.5610 413		\$ 600.00
9/30/2016	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code to DM.5130 470		\$ 100.00
9/30/2016	DM.5130 470	Contract	Transfer Within Budget Code from DM.5130 441	\$ 100.00	
Infotech - Information Technology					
9/27/2016	A.1680 220	Office Equipment	Budget Transfer Outside of Object Code from A1680 410	\$ 2,500.00	
9/27/2016	A.1680 220	Office Equipment	Budget Transfer Outside of Object Code from 1680 422	\$ 4,100.00	
9/27/2016	A.1680 410	Supplies	Budget Transfer Outside of Object Code to A1680 220		\$ 2,500.00
9/27/2016	A.1680 422	Repair/Maint-Equipment	Budget Transfer Outside of Object Code to 1680 220		\$ 4,100.00
9/27/2016	A.1681 220	Office Equipment	Budget Transfer Outside of Object Code from A1681 423	\$ 1,000.00	
9/27/2016	A.1681 423	Telephone	Budget Transfer Outside of Object Code to A1681 220		\$ 1,000.00
Mental Health - Mental Health					
9/29/2016	A.4310 410	Supplies	Transfer funds within object code to a.4320 422		\$ 40.00
9/29/2016	A.4310 422	Repair/Maint-Equipment	Transfer funds within object code from a.4310 410	\$ 40.00	
OFA - Office for the Aging					
9/1/2016	A.6774 416	Oil & Gas-Heating	within object transfer to A6774422		\$ 900.00
9/1/2016	A.6774 422	Repair/Maint-Equipment	within object transfer from A6774416	\$ 900.00	
9/14/2016	A.6774 260	Other Equipment	outside object code transfer from A6774416	\$ 200.00	
9/14/2016	A.6774 416	Oil & Gas-Heating	outside object code transfer to A6774260		\$ 200.00
9/29/2016	A.6773 415	Electricity	within object code transfers to A6773436		\$ 44.89
9/29/2016	A.6773 436	Advertising Fees	within object code transfers from A6773415	\$ 44.89	
9/29/2016	A.6771 436	Advertising Fees	within object code transfers from A6771444	\$ 16.94	
9/29/2016	A.6771 444	Travel/Education/Conference	within object code transfers to A6771436		\$ 16.94

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Office of EMS - Office of Emergency Services					
9/9/2016	A.4022 220	Office Equipment	Out of code transfer from A.4022 410	\$ 37.48	
9/9/2016	A.4022 410	Supplies	Out of code transfer to A.4022 220		\$ 37.48
9/13/2016	A.3410 210	Furniture/Furnishings	Out of code transfer to A.3410 410		\$ 16.98
9/13/2016	A.3410 220	Office Equipment	Out of code transfer to A.3410 410		\$ 60.27
9/13/2016	A.3410 410	Supplies	Out of code transfer from A.3410 220	\$ 60.27	
9/13/2016	A.3410 410	Supplies	Out of code transfer from A.3410 210	\$ 16.98	
9/27/2016	A.4022 410	Supplies	Budget transfer within object code from A.4022 442	\$ 200.00	
9/27/2016	A.4022 442	Automotive - Gas & Oil	Budget transfer within object code to A.4022 410		\$ 200.00
Planning_Planning - Planning,Planning					
9/7/2016	A.8021 436	Advertising Fees	BUdget Transfer within Object Code from A.8021 442	\$ 13.00	
9/7/2016	A.8021 442	Automotive - Gas & Oil	BUdget Transfer within Object Code to A.8021 436		\$ 13.00
9/9/2016	A.8021 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.8021 444		\$ 224.00
9/9/2016	A.8021 444	Travel/Education/Conference	Budget Transfer Within Object Code from A.8021 442	\$ 224.00	
9/19/2016	A.8021 427	Memberships & Dues	Budget Transfer W/I Object Code from A.8021 444	\$ 224.00	
9/19/2016	A.8021 444	Travel/Education/Conference	Budget Transfer W/I Object Code to A802 427		\$ 224.00
9/20/2016	A.8021 410	Supplies	Budget Transfer W/I Object Code from A.8021 441	\$ 200.00	
9/20/2016	A.8021 441	Auto-Supplies & Repair	Budget Transfer W/I Object Code to A.8021 410		\$ 200.00
9/21/2016	A.8021 427	Memberships & Dues	Budget Transfers W/I Object Code from A.8021 441	\$ 24.00	
9/21/2016	A.8021 441	Auto-Supplies & Repair	Budget Transfers W/I Object Code to A.8021 427		\$ 24.00
9/22/2016	A.8021 427	Memberships & Dues	Budget Transfer W/I Object code from A.8021.441	\$ 2.00	
9/22/2016	A.8021 441	Auto-Supplies & Repair	Budget Transfer W/I Object code to A.8021 427		\$ 2.00
Public Health_Health Services - Public Health,Health Services					
9/7/2016	A.4018.0040 210	Furniture/Furnishings	Out of Code Transfer Health Ed to.260 from .210,.220,.410,.442		\$ 300.00
9/7/2016	A.4018.0040 220	Office Equipment	Out of Code Transfer Health Ed to.260 from .210,.220,.410,.442		\$ 100.00
9/7/2016	A.4018.0040 260	Other Equipment	Out of Code Transfer Health Ed to.260 from .210,.220,.410,.442	\$ 650.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
9/7/2016	A.4018.0040 410	Supplies	Out of Code Transfer Health Ed to.260 from .210,.220,.410,.442		\$ 150.00
9/7/2016	A.4018.0040 442	Automotive - Gas & Oil	Out of Code Transfer Health Ed to.260 from .210,.220,.410,.442		\$ 100.00
9/7/2016	A.4190 422	Repair/Maint-Equipment	Budget Transfer EBOLA to .422 from .437	\$ 681.00	
9/7/2016	A.4190 437	Consulting Fees	Budget Transfer EBOLA to .422 from .437		\$ 681.00
9/7/2016	A.4190 410	Supplies	Budget Transfer EBOLA to .410 from .435	\$ 156.00	
9/7/2016	A.4190 435	Medical Fees	Budget Transfer EBOLA to .410 from .435		\$ 156.00
9/20/2016	A.4013 210	Furniture/Furnishings	WIC Budget transfer to A4013.260		\$ 35.00
9/20/2016	A.4013 260	Other Equipment	WIC Budget transfer from A4013.210	\$ 35.00	
9/20/2016	A.4013 428	Data Processing & Internet Fees	WIC Budget transfer from A4013.446	\$ 750.00	
9/20/2016	A.4013 446	WIC Food Vouchers	WIC Budget transfer to A4018.428		\$ 750.00
9/21/2016	A.4013 220	Office Equipment	WIC Out of Code Transfer from A4013446	\$ 1,000.00	
9/21/2016	A.4013 446	WIC Food Vouchers	WIC Out of Code Transfer to A4013.220		\$ 1,000.00
9/21/2016	A.4013 410	Supplies	WIC Budget transfer from A4013.446	\$ 9,500.00	
9/21/2016	A.4013 446	WIC Food Vouchers	WIC Budget transfer to A4013.410		\$ 9,500.00
9/28/2016	A.4190 260	Other Equipment	Out of code transfer Ebola Grant from A4190.437	\$ 2,300.00	
9/28/2016	A.4190 437	Consulting Fees	Out of code transfer Ebola Grant to A4190.260		\$ 2,300.00
9/29/2016	A.4013 435	Medical Fees	WIC Grant budget transfer from A4013.446	\$ 2,130.00	
9/29/2016	A.4013 446	WIC Food Vouchers	WIC Grant budget transfer to A4013.435		\$ 2,130.00
9/30/2016	A.4190 210	Furniture/Furnishings	Out of code transfer Ebola Grant from A4190.437	\$ 300.00	
9/30/2016	A.4190 437	Consulting Fees	Out of code transfer Ebola Grant to A4190.210		\$ 300.00
9/30/2016	A.4190 410	Supplies	budget transfer Ebola from A4190.437	\$ 500.00	
9/30/2016	A.4190 437	Consulting Fees	budget transfer Ebola to A4190410		\$ 500.00
9/30/2016	A.4018.0030 435	Medical Fees	Budget Transfer Disease To A4018.0030.435 frm .469	\$ 6,000.00	
9/30/2016	A.4018.0030 469	Other Payments/Contributions	Budget Transfer Disease To A4018.0030.435 frm .469		\$ 6,000.00
9/30/2016	A.4190 410	Supplies	Budget transfers Ebola to A.4190.410 from A.4190.437	\$ 525.00	
9/30/2016	A.4190 437	Consulting Fees	Budget transfers Ebola to A.4190.410 from A.4190.437		\$ 525.00
9/30/2016	A.4010 410	Supplies	Budget Transfer for CHHA to A.4010.422 from A.4010.410		\$ 257.00
9/30/2016	A.4010 422	Repair/Maint-Equipment	Budget Transfer for CHHA to A.4010.422 from A.4010.410	\$ 257.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
9/29/2016	A.3020 410	Supplies	Budget amendment within object code		\$ 193.80
9/29/2016	A.3020 453	Uniforms & Clothing	Budget amendment within object code	\$ 193.80	
9/29/2016	A.3110 413	Repair & Maint.-Bldg/Property	Budget amendment within object code	\$ 2,000.00	
9/29/2016	A.3110 442	Automotive - Gas & Oil	Budget amendment within object code		\$ 2,000.00
9/30/2016	A.3020 428	Data Processing & Internet Fees	Budget Amendment within Object Code-A.3020 470	\$ 10,000.00	
9/30/2016	A.3020 470	Contract	Budget Amendment within Object Code - A.3020 428		\$ 10,000.00
9/30/2016	A.3150 410	Supplies	Budget amendment within object code-A.3150 439		\$ 500.00
9/30/2016	A.3150 439	Misc Fees & Expenses	Budget amendment within object code-A.3150 410	\$ 500.00	
Social Services - Social Services					
9/8/2016	A.6010 210	Furniture/Furnishings	Budget Transfer within Object Code from A.6010 220	\$ 1,000.00	
9/8/2016	A.6010 220	Office Equipment	Budget Transfer within Object Code to A.6010 210		\$ 1,000.00
9/8/2016	A.6030 210	Furniture/Furnishings	Budget Transfer Out of Code to A. 6030 210 from A. 6030 435	\$ 1,000.00	
9/8/2016	A.6030 413	Repair & Maint.-Bldg/Property	Budget Transfer Within Object Code to A.6030 413 from A.6030 434	\$ 3,000.00	
9/8/2016	A.6030 432	Special Project Supply	Budget Transfer Within Object Code from A.6030 432 to A.6030 470		\$ 1,000.00
9/8/2016	A.6030 434	Allowances	Budget Transfer Within Object Code from A.6030 434 to A.6030 413		\$ 3,000.00
9/8/2016	A.6030 435	Medical Fees	Budget Transfer Out of Code from A.6030 435 to A.6030 210		\$ 1,000.00
9/8/2016	A.6030 470	Contract	Budget Transfer Within Object Code to A.6030 470 from A.6030 432	\$ 1,000.00	
9/16/2016	A.6030 220	Office Equipment	Budget Transfer to A. 6030 220 from A. 6030 260	\$ 200.00	
9/16/2016	A.6030 260	Other Equipment	Budget Transfer from A. 6030 260 to A. 6030 220		\$ 200.00
9/19/2016	A.6010 210	Furniture/Furnishings	Budget Transfer within Object Code from A.6010 220	\$ 200.00	
9/19/2016	A.6010 220	Office Equipment	Budget Transfer within Object Code to A.6010 210		\$ 200.00
Tourism - Tourism					
9/19/2016	A.6417 210	Furniture/Furnishings	Transfer from A.6417 220	\$ 1,685.00	
9/19/2016	A.6417 220	Office Equipment	Transfer to A.6417 210		\$ 1,685.00

Youth - Youth

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
9/6/2016	A.7312 410	Supplies	Budget Transfer within Object Code from A.7312 410		\$ 1.00
9/6/2016	A.7312 427	Memberships & Dues	Budget Transfer within Object Code to A7312 427	\$ 1.00	

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Defender Payroll Dept. No: 6.01 A.1171
Title of Position: 3rd Assistant Public Defender Base Salary of Position: \$58,189 Grade:
Filling at Step # (If Known): Request to Backfill Due to Promotion: [] Yes [x] No
Budget code and title: A.1171 110(public defender Salary regular) Union [] Non-Union [x]
This position is vacated due to: [] Retirement [x] Resignation [] Termination [] Promotion [] Other
Employee No.: 11761 Is this position mandated? [] Yes [x] No Is the position reimbursable? [] Yes [x] No
Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [x] Other Exempt per 10/13/16
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 10-7-16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[x] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/13/16

BUDGET OFFICER COMPLETES THIS SECTION

[x] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 10/13/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety
[x] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 10/24/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: SOCIAL SERVICES Payroll Dept. No.: 40.02

Title of Position: Assistant Social Services Attorney Base Salary of Position: \$63,000-\$68,000 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: [] Yes [] No

Budget code and title: A6010 110 Union [] Non-Union [x]

This position is vacated due to: [] Retirement [x] Resignation [] Termination [] Promotion [] Other

Employee No: 12857 Is this position mandated? [x] Yes [] No Is the position reimbursable? [] Yes [] No

Source of reimbursement: [x] Federal 50% [x] State 25% [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [x] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other

Handwritten initials and date: P... 10/24/16

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. [Signature] 10-24-16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[x] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 10/24/16

BUDGET OFFICER COMPLETES THIS SECTION

[x] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 10/24/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human + Social Services

[x] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 10/24/16