

FINANCE, PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

DECEMBER 1, 2016

Committee Members: Conover, Seeber, Sokol, Simpson, Merlino, Dickinson, Girard, Frasier, Beaty, McDevitt and Braymer

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. Action Agenda
 - 1) **Privilege of the floor to any SUNY Adirondack representatives wishing to address the Committee.**
 - 2) **Request for transfers of funds as attached for Committee approval.**
 - 3) **Item to be Discussed by the Human Resources Director and/or Personnel Officer:**
Review of report on tracking of vacancies filled.
 - 4) **Referral from the County Facilities Committee:**
Buildings & Grounds -
Request to establish Capital Project H370, *Municipal Center Employee Parking Lot Mill and Pave*, in the amount of \$80,000.
 - 5) **Referral from the Criminal Justice & Public Safety Committee:**
Public Defender -
Request to amend the County Budget in the amount of \$1,200 to reflect the receipt of funds from the Office of Indigent Legal Services.
 - 6) **Referrals from the Health, Human & Social Services Committee:**
Countryside Adult Home -
 - A) Request to amend the Table of Organization and Salary Schedule to increase the hours of Institutional Aide/P#4 from eight hours to twenty-four hours per week.*Office for the Aging -*
 - B) Request to amend the Table of Organization and Salary Schedule to temporarily increase the hours of the Typist/PT from twenty-five to thirty hours per week for no more than a three month duration.
 - 7) **Referrals from the Park Operations & Management Committee:**
 - A) Request to appropriate \$827.36 from Budget Code A.691.07, *Deferred Revenue - Gaslight Village Parking Fees*, to Budget Code A.1625 413, *Gaslight Village Property, Repair & Maint.-Bldg/Property*, and authorize reimbursement to the Village of Lake George for maintenance and supply costs associated with the Gaslight Village Property.
 - B) Request to amend the County Budget in the amount of \$2,970 to reflect the receipt of insurance recovery payment for repairs to a damaged light post on Festival Commons property.
 - 8) **Referral from the Public Works Committee:**
DPW -
Request to increase Capital Project H353, *County Bridge Asbestos Abatement & Painting Project*, in the amount of \$94,600.
 - 9) **Requests/Items to be Discussed by the County Administrator:**
 - A) Journal Report of transfers approved by County Administrator staff since the last meeting;
 - B) Establishment of Standard Work Day for all County employees.

Continued

10) Request/Items to be Discussed by the County Attorney:

Request to charge off uncollectible debt at Westmount Health Facility.

V. Pending Items:

Finance - No items this month.

Personnel -

1) Proposed Resolution No. 146 of 2016, *concerning salary adjustments for Deputy Department Heads when filling in for a Department Head vacancy*, was tabled at the March 18th Board Meeting and referred back to the Finance, Personnel & Higher Education Committee for review and revision.

Higher Education - No items this month.

VI. Vacancies Approved for Filling by Oversight Committee:

Public Defender - 6th Assistant Public Defender, *Annual Salary \$45,000*, due to promotion.

Sheriff - Patrol Officer #12, *Annual Salary \$39,214*, due to retirement.

Patrol Officer #13, *Annual Salary \$39,214*, due to retirement.

Patrol Officer #36, *Annual Salary \$39,214*, due to retirement.

Patrol Officer #TBD, *Annual Salary \$39,214*, due to promotion.

Investigator #8, *Annual Salary \$45,014*, due to retirement.

Computer Programmer, *Annual Salary \$47,332*, due to termination.

Countryside - Institutional Aid #7 Per Diem, *Annual Salary \$25,823*, due to resignation.

Social Services - Caseworker #7, *Annual Salary \$39,979*, due to resignation.

RESOLUTION REQUEST FORM NO. 10***Request for Transfer of Funds*****TO:** AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS**DEPARTMENT NAME:** Buildings & Grounds**SIGNED:****DATE:** 11/30/2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1620 470	Buildings, Contract	A.9950 910	Transfers-Capital Projects, Interfund Transfers	\$80,000

Please state reason for transfers requested:

Transfer to fund new Capital Project H370, Municipal Center Employee Parking Lot Mill and Pave

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:**Please file original request with Clerk of the Board and retain copy for your records.**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Mental Health

SIGNED: DATE: 11/21/2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A4320.0165 470	Mental Health Progs-Parsons Ch & Fam	A4320.0120 470	Mental Health Progs-Mental Health Assoc.	\$77,000
A.4320.0165 3490	Mental Health Progs-Parsons Ch&Fam	A4320.0120 3490	Mental Health Progs-Mental Health Assoc.	\$77,000

Please state reason for transfers requested: To maximize 100% State Aid allocation and to avoid deficit at the Warren-Washington Association for Mental Health's outpatient mental health clinic.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Mental Health/Office of Community Services

SIGNED: *Robert York, LCSW (Robert York, Director)* **DATE:** 11/29/16

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.4320.0145 470	MH Programs, Addictions Care Center, Contract	A.4320.0150 470	Mental Health Programs, 820 River St.-MH, Contract	\$55,599
A.4320.0145 3490	Mental Health	A4320.0150 3490	Mental Health	\$55,599

Please state reason for transfers requested: 100% State Aid (NYS OASAS) in the amount of \$55,599 needs to be moved back to the 820 River St. contract and associated budget codes as there is no longer a need to execute a 2016 contract with the Addictions Care Center.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

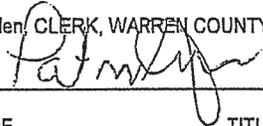
Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: Amanda Allen, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

SIGNED: 

DATE: November 21, 2016

	<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
1.	A.4018.0030.130	Disease Program-Part Time Salary	A.4018.0030.435	Disease Program-Medical Fees	\$10,000.00
2.	A.4010.110	Health Services -Full Time Salary	A.4010.470	Health Services-Contract Expense	\$75,000.00
	A.4010.860	Health Services-Hospitalization Expense	A.4010.470	Health Services-Contract Expense	\$10,000.00
3.	A.4018.0020.110	Family Health-Full time Salary	A.4018.0020.130	Family Health-Part Time Salary	\$5,000.00
4.	A.4189.810	Bioterrorism-Retirement Expense	A.4189.110	Bioterrorism-Full Time Salary	\$100.00
	A.4189.810	Bioterrorism-Retirement Expense	A.4189.130	Bioterrorism-Part Time Salary	\$695.00
	A.4189.810	Bioterrorism-Retirement Expense	A.4189.830	Bioterrorism-Social Security Expense	\$55.00
	A.4189.810	Bioterrorism-Retirement Expense	A.4189.831	Bioterrorism-Medicare Expense	\$15.00
Total Transfers					\$100,865.00

1. To transfer funds to cover Rabies Expenses for 2016 for Human vaccinations.
2. To transfer funds to cover contract expenses to YTD 2016 for Health Services (CHHA).
3. To transfer funds from Full time to Part time salaries in Family Health to cover additional Part time staff.
4. To transfer funds in Bioterrorism to cover expenses related to Salary and Fringe to year end.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Fund			

Please state reason for transfer request:

Total

Please file original request with Clerk of the Board and retain copy for your records

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:



DATE: November 21, 2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7113 110	Rail Road, Salaries - Regular	A.1628 120	Waste Management Contain, Salaries - OT	551.45
D.5110 110	Maintenance of Roads, Salaries - Regular	D.3310 120	Traffic Control, Salaries - Over Time	3,365.00
D.5142 120	Snow Removal - County - Salaries - Over Time	D.5110 120	Maintenance of Roads, Salaries - Over Time	30,000.00
D.5142 110	Snow Removal - County, Salaries - Regular	D.5110 130	Maintenance of Roads, Salaries - Part Time	10,000.00
D.5020 130	Engineering, Salaries - Part Time	D.5142 130	Snow Removal - County, Salaries - Part Time	4,000.00
D.5148 110	Services to Other Govts, Salaries - Regular	D.5148 120	Services to Other Govts, Salaries - Over Time	4,000.00
D.5148 110	Services to Other Govts, Salaries - Regular	D.5148 130	Services to Other Govts, Salaries - Part Time	2,000.00

Please state reason for transfers requested:
Adjust Salaries to Actual

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

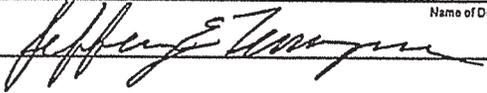
Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED:  Name of Department

DATE: 11/21/2016

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	Salaries-Reg 110	County Roads, CR#36 Valley Road	Salaries-Reg \$ 9,756.70
D5112.8242	280 County Roads, CR#36 Valley Road	Projects 120	County Roads, CR#36 Valley Road	Salaries-OT \$ 4,468.27
D5112.8242	280 County Roads, CR#36 Valley Road	Projects 130	County Roads, CR#36 Valley Road	Salaries-PT \$ 1,880.16
D5110	421 County Roads, Maint of Roads	Equipment Rental 421	County Roads, CR#36 Valley Road	Equip Rental \$ 17,809.66
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#36 Valley Road	Retirement \$ 1,694.07
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#36 Valley Road	Fica \$ 972.31
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#36 Valley Road	Medicare \$ 227.39
D5110	860 County Roads, Maint of Roads	Hospitalization 860	County Roads, CR#36 Valley Road	Hospitalizatio \$ 4,415.50
D5110	865 County Roads, Maint of Roads	Dental Ins 865	County Roads, CR#36 Valley Road	Dental Ins \$ 64.88
D5110	110 County Roads, Maint of Roads	Salaries-Reg 110	County Roads, CR#8 Friends Lake Rd	Salaries- Reg \$ 3,960.43
D5112.8246	280 County Roads, CR#8 Friends Lake Rd	Projects 120	County Roads, CR#8 Friends Lake Rd	Salaries-OT \$ 300.65
D5112.8246	280 County Roads, CR#8 Friends Lake Rd	Projects 130	County Roads, CR#8 Friends Lake Rd	Salaries-PT \$ 1,373.95
D5110	421 County Roads, Maint of Roads	Equipment Rental 421	County Roads, CR#8 Friends Lake Rd	Equip Rental \$ 8,148.96
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#8 Friends Lake Rd	Retirement \$ 561.92
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#8 Friends Lake Rd	Fica \$ 337.47
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#8 Friends Lake Rd	Medicare \$ 78.93
D5110	110 County Roads, Maint of Roads	Salaries-Reg 110	County Roads, CR#21 West Hague Rd	Salaries-Reg \$ 16,985.93
D5112.8247	280 County Roads, CR#21 West Hague Rd	Projects 120	County Roads, CR#21 West Hague Rd	Salaries-OT \$ 2,010.84
D5112.8247	280 County Roads, CR#21 West Hague Rd	Projects 130	County Roads, CR#21 West Hague Rd	Salaries-PT \$ 2,358.71
D5112.8247	280 County Roads, CR#21 West Hague Rd	Projects 421	County Roads, CR#21 West Hague Rd	Equip Rental \$ 28,998.74
D5110	421 County Roads, Maint of Roads	Equipment Rental 421	County Roads, CR#21 West Hague Rd	Equip Rental \$ 217.56
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#21 West Hague Rd	Retirement \$ 2,719.63
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#21 West Hague Rd	Fica \$ 1,254.57
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#21 West Hague Rd	Medicare \$ 293.43
D5110	860 County Roads, Maint of Roads	Hospitalization 860	County Roads, CR#21 West Hague Rd	Hospitalizatio \$ 3,750.96
D5110	865 County Roads, Maint of Roads	Dental Ins 865	County Roads, CR#21 West Hague Rd	Dental Ins \$ 56.77
D5110	110 County Roads, Maint of Roads	Salaries-Reg 110	County Roads, CR#16 Bay Road	Salaries-Reg \$ 5,149.56
D5112.8250	280 County Roads, CR#16 Bay Road	Projects 120	County Roads, CR#16 Bay Road	Salaries-OT \$ 4,709.11
D5112.8250	280 County Roads, CR#16 Bay Road	Projects 130	County Roads, CR#16 Bay Road	Salaries-PT \$ 724.33
D5110	421 County Roads, Maint of Roads	Equipment Rental 421	County Roads, CR#16 Bay Road	Equip Rental \$ 13,448.83
D5110	810 County Roads, Maint of Roads	Retirement 810	County Roads, CR#16 Bay Road	Retirement \$ 1,238.41
D5110	830 County Roads, Maint of Roads	Fica 830	County Roads, CR#16 Bay Road	Fica \$ 632.88
D5110	831 County Roads, Maint of Roads	Medicare 831	County Roads, CR#16 Bay Road	Medicare \$ 148.05
D5110	860 County Roads, Maint of Roads	Hospitalization 860	County Roads, CR#16 Bay Road	Hospitalizatio \$ 3,353.69
D5110	865 County Roads, Maint of Roads	Dental Ins 865	County Roads, CR#16 Bay Road	Dental Ins \$ 62.75

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: *Affenge E. Thompson*

DATE: 11/21/2016

FROM CODE	TITLE		TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8241	110 County Roads, CR#72 Garnet Lake Rd	Salaries-Reg \$ 8,856.19
D5112.8241	280 County Roads, CR#72 Garnet Lake Rd	Projects	120	County Roads, CR#72 Garnet Lake Rd	Salaries-OT \$ 749.97
D5112.8241	280 County Roads, CR#72 Garnet Lake Rd	Projects	130	County Roads, CR#72 Garnet Lake Rd	Salaries-PT \$ 2,281.15
D5110	810 County Roads, Maint of Roads	Retirement	810	County Roads, CR#72 Garnet Lake Rd	Retirement \$ 1,249.20
D5110	830 County Roads, Maint of Roads	Fica	830	County Roads, CR#72 Garnet Lake Rd	Fica \$ 715.43
D5110	831 County Roads, Maint of Roads	Medicare	831	County Roads, CR#72 Garnet Lake Rd	Medicare \$ 167.33
D5110	860 County Roads, Maint of Roads	Hospitalization	860	County Roads, CR#72 Garnet Lake Rd	Hospitalizatio \$ 1,390.83
D5110	865 County Roads, Maint of Roads	Dental Ins	865	County Roads, CR#72 Garnet Lake Rd	Dental Ins \$ 21.60
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8245	110 County Roads, CR#73 Gore Mountain	Salaries- Reg \$ 4,016.13
D5112.8245	280 County Roads, CR#55 Valentine Pond	Projects	120	County Roads, CR#73 Gore Mountain	Salaries-OT \$ 970.45
D5112.8245	280 County Roads, CR#55 Valentine Pond	Projects	130	County Roads, CR#73 Gore Mountain	Salaries-PT \$ 1,276.15
D5110	810 County Roads, Maint of Roads	Retirement	810	County Roads, CR#73 Gore Mountain	Retirement \$ 705.06
D5110	830 County Roads, Maint of Roads	Fica	830	County Roads, CR#73 Gore Mountain	Fica \$ 388.30
D5110	831 County Roads, Maint of Roads	Medicare	831	County Roads, CR#73 Gore Mountain	Medicare \$ 90.81
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8251	110 County Roads, CR#35 Diamond Point Rd	Salaries-Reg \$ 7,493.63
D5112.8251	280 County Roads, CR#35 Diamond Point R	Projects	120	County Roads, CR#35 Diamond Point Rd	Salaries-OT \$ 1,977.41
D5112.8251	280 County Roads, CR#35 Diamond Point R	Projects	130	County Roads, CR#35 Diamond Point Rd	Salaries-PT \$ 1,258.02
D5110	810 County Roads, Maint of Roads	Retirement	810	County Roads, CR#35 Diamond Point Rd	Retirement \$ 1,263.57
D5110	830 County Roads, Maint of Roads	Fica	830	County Roads, CR#35 Diamond Point Rd	Fica \$ 642.91
D5110	831 County Roads, Maint of Roads	Medicare	831	County Roads, CR#35 Diamond Point Rd	Medicare \$ 150.36
D5110	860 County Roads, Maint of Roads	Hospitalization	860	County Roads, CR#35 Diamond Point Rd	Hospitalizatio \$ 2,586.17
D5110	865 County Roads, Maint of Roads	Dental Ins	865	County Roads, CR#35 Diamond Point Rd	Dental Ins \$ 38.90
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8252	110 County Roads, CR#11 Bolton Landing/Riv	Salaries- Reg \$ 3,996.71
D5112.8252	280 County Roads, CR#11 Bolton Landing/F	Projects	120	County Roads, CR#11 Bolton Landing/Riv	Salaries-OT \$ 2,038.18
D5112.8252	280 County Roads, CR#11 Bolton Landing/F	Projects	130	County Roads, CR#11 Bolton Landing/Riv	Salaries-PT \$ 872.91
D5110	810 County Roads, Maint of Roads	Retirement	810	County Roads, CR#11 Bolton Landing/Riv	Retirement \$ 795.21
D5110	830 County Roads, Maint of Roads	Fica	830	County Roads, CR#11 Bolton Landing/Riv	Fica \$ 427.84
D5110	831 County Roads, Maint of Roads	Medicare	831	County Roads, CR#11 Bolton Landing/Riv	Medicare \$ 100.04
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8253	110 County Roads, CR#45 Water Street	Salaries-Reg \$ 7,851.34
D5112.8253	280 County Roads, CR#45 Water Street	Projects	120	County Roads, CR#45 Water Street	Salaries-OT \$ 145.36
D5112.8253	280 County Roads, CR#45 Water Street	Projects	130	County Roads, CR#45 Water Street	Salaries-PT \$ 910.74
D5110	810 County Roads, Maint of Roads	Retirement	810	County Roads, CR#45 Water Street	Retirement \$ 1,112.85
D5110	830 County Roads, Maint of Roads	Fica	830	County Roads, CR#45 Water Street	Fica \$ 530.35
D5110	831 County Roads, Maint of Roads	Medicare	831	County Roads, CR#45 Water Street	Medicare \$ 124.00
D5110	860 County Roads, Maint of Roads	Hospitalization	860	County Roads, CR#45 Water Street	Hospitalizatio \$ 502.17
D5110	865 County Roads, Maint of Roads	Dental Ins	865	County Roads, CR#45 Water Street	Dental Ins \$ 7.31

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED: *Jeffrey E. Thompson* Name of Department

DATE: 11/21/2016

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	Salaries-Reg D5112.8234	110 County Roads, CR#48 Trout Lake Rd	Salaries-Reg \$ 19,839.99
D5112.8234	280 County Roads, CR#48 Trout Lake Rd	Projects	120 County Roads, CR#48 Trout Lake Rd	Salaries-OT \$ 3,436.10
D5112.8234	280 County Roads, CR#48 Trout Lake Rd	Projects	130 County Roads, CR#48 Trout Lake Rd	Salaries-PT \$ 3,632.13
D5112.8234	280 County Roads, CR#48 Trout Lake Rd	Projects	421 County Roads, CR#48 Trout Lake Rd	Equip Rental \$ 17,496.35
D5110	421 County Roads, Maint of Roads	Equipment Rental	421 County Roads, CR#48 Trout Lake Rd	Equip Rental \$ 10,416.36
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#48 Trout Lake Rd	Retirement \$ 3,278.89
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#48 Trout Lake Rd	Fica \$ 1,594.64
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#48 Trout Lake Rd	Medicare \$ 372.90
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#48 Trout Lake Rd	Hospitalizatio \$ 7,473.22
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#48 Trout Lake Rd	Dental Ins \$ 102.10
D5110	110 County Roads, Maint of Roads	Salaries-Reg D5112.8237	110 County Roads, CR#55 Valentine Pond	Salaries- Reg \$ 11,938.66
D5112.8237	280 County Roads, CR#55 Valentine Pond	Projects	120 County Roads, CR#55 Valentine Pond	Salaries-OT \$ 1,448.45
D5112.8237	280 County Roads, CR#55 Valentine Pond	Projects	130 County Roads, CR#55 Valentine Pond	Salaries-PT \$ 3,384.36
D5112.8237	280 County Roads, CR#55 Valentine Pond	Projects	421 County Roads, CR#55 Valentine Pond	Equip Rental \$ 19,297.83
D5110	421 County Roads, Maint of Roads	Equipment Rental	421 County Roads, CR#55 Valentine Pond	Equip Rental \$ 5,166.54
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#55 Valentine Pond	Retirement \$ 1,952.61
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#55 Valentine Pond	Fica \$ 929.75
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#55 Valentine Pond	Medicare \$ 217.45
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#55 Valentine Pond	Hospitalizatio \$ 5,727.20
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#55 Valentine Pond	Dental Ins \$ 60.63
D5110	110 County Roads, Maint of Roads	Salaries-Reg D5112.8238	110 County Roads, CR#10 Schroon River Rd	Salaries-Reg \$ 3,953.03
D5112.8238	280 County Roads, CR#10 Schroon River R	Projects	120 County Roads, CR#10 Schroon River Rd	Salaries-OT \$ 2,568.26
D5112.8238	280 County Roads, CR#10 Schroon River R	Projects	130 County Roads, CR#10 Schroon River Rd	Salaries-PT \$ 733.61
D5112.8238	280 County Roads, CR#10 Schroon River R	Projects	421 County Roads, CR#10 Schroon River Rd	Equip Rental \$ 11,922.16
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#10 Schroon River Rd	Retirement \$ 853.82
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#10 Schroon River Rd	Fica \$ 434.11
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#10 Schroon River Rd	Medicare \$ 101.54
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#10 Schroon River Rd	Hospitalizatio \$ 2,255.86
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#10 Schroon River Rd	Dental Ins \$ 27.71

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

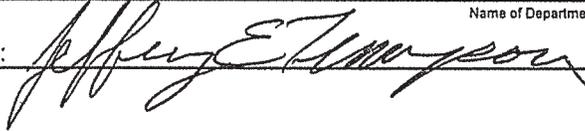
To Cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED:  DATE: 11/21/2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
DM.5130 442	Road Machinery, Automotive - Gas & Oil	DM.5130 230	Road Machinery, Automotive Equipment	\$120,000.00

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:

Purchase of Bucket Truck with Excess Fuel Funds.

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Sheriff's Office, Nathan York, Sheriff

SIGNED:  **UNDERSHERIFF** **DATE:** 11-29-2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3110 120	Sheriff's Law Enforcement Salaries Overtime	A.3110 130	Sheriff's Law Enforcement Salaries Part Time	\$15,000.00
A.3150 130	Sheriff's Correction Division Salaries Part Time	A.3150 120	Sheriff's Correction Division Salaries Overtime	\$76,000.00
A.3020 110	Sheriff's 911 Center Salaries Regular	A.3020 130	Sheriff's 911 Center Salaries Part Time	\$1,000.00
A.3020.4031 220	Sheriff's 911 Center 15-16 PSAP Grant Office Equipment	A.3020 120	Sheriff's 911 Center Salaries Overtime	\$1,933.00
A.3020.4031 410	Sheriff's 911 Center 15-16 PSAP Grant Supplies	A.3020 120	Sheriff's 911 Center Salaries Overtime	\$10,216.62
A.3020.4031 444	Sheriff's 911 Center 15-16 PSAP Grant Travel/ Education/ Conference	A.3020 120	Sheriff's 911 Center Salaries Overtime	\$8,295.00

Please state reason for transfers requested:
 Money needed to cover code shortages and PSAP 15-16 Grant budget amendments.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

INTENT TO FILL VACANT POSITIONS

Personnel Cmte. Date	Department	Position Title	Incumbent	Incumbent Salary	Salary Approved	Date Filled	Hire	Salary Hired	Approved vs. Hired	Incumbent vs. Hired
2/10/2016	Countryside	Cleaner (1881)	Holcomb	\$ 26,255.00	\$ 25,281.00	3/21/2016	Olden	\$25,281.00	\$0.00	-\$974.00
2/10/2016	Countryside	Food Service Helper (reclassified from Laborer-1872)	Goodness	\$ 24,664.00	\$ 25,281.00	3/21/2016	Anderson	\$25,281.00	\$0.00	\$617.00
2/10/2016	County Attorney	Legal Assistant #2 (1129)	VanNostrand	\$ 41,820.00	\$ 42,866.00	1/3/2016	Morgan	\$42,866.00	\$0.00	\$1,046.00
2/10/2016	OFA	Specialist Services for the Aging (1922)	Cabana	\$ 42,951.00	\$ 34,675.00	8/8/2016	Hall	\$35,816.00	\$1,141.00	-\$7,135.00
2/10/2016	OFA	Meal Site Cook #9 (1945)	Rivers	\$ 21,719.00	\$ 18,861.00	3/25/2016	Mumblow	\$19,691.00	\$830.00	-\$2,028.00
2/10/2016	Public Defender	1st Assistant Public Defender (1073)	Tyree	\$69,544.00	\$69,544.00	2/26/2016	Goodspeed	\$81,000.00	\$11,456.00	\$11,456.00
2/10/2016	DPW	HEO #6 (1241)	Edmunds	\$40,183.00	\$32,238.00	4/11/2016	Harrington	\$34,493.00	\$2,255.00	-\$5,690.00
2/10/2016	Sheriff	Civil LE Officer #1 (1326, reclassified to Patrol Officer #62)	Girard	\$61,983.00	\$37,324.00	2/22/2016	Howse	\$66,001.00	\$28,677.00	\$4,018.00
2/10/2016	DSS	Sr. Account Clerk #5 (1692)	Binder	\$36,232.00	\$30,959.00	4/4/2016	Dolan	\$30,959.00	\$0.00	-\$5,273.00
2/29/2016	County Clerk/DMV	Motor Vehicle License Registration Clerk (PT) (2377)	Mulligan-Shaw	\$30,136.00	\$32,238.00	5/2/2016	Craig	\$32,238.00	\$0.00	\$2,102.00
2/29/2016	County Clerk/DMV	Motor Vehicle License Registration Clerk (FT) (1117)	Jockimo	\$33,908.00	\$32,238.00	3/21/2016	Leacock	\$32,237.00	-\$1.00	-\$1,671.00
2/29/2016	County Clerk/DMV	Recording Clerk #3 (1286)	Carr	\$30,204.00	\$30,959.00	9/8/2016	Ryan	\$30,959.00	\$0.00	\$755.00
2/29/2016	Public Health	Asst. Director of Patient Services (1526)	Schaldone	\$78,292.00	\$76,000.00	5/2/2016	Whisenant	\$76,000.00	\$0.00	-\$2,292.00
2/29/2016	Public Works	HEO #5 (1226)	Waters	\$42,183.00	\$32,238.00	4/11/2016	Kennedy	\$34,493.00	\$2,255.00	-\$7,690.00
2/29/2016	Public Works	MEO (L) #17 (1250)	Muskus	\$35,508.00	\$28,121.00	4/11/2016	Combs	\$28,121.00	\$0.00	-\$7,387.00
2/29/2016	Real Property	Real Property Clerk (1105)	Carrera	\$28,034.00	\$27,027.00	7/25/2016	Chamberlin	\$27,027.00	\$0.00	-\$1,007.00
2/29/2016	Sheriff	Civil Law Enforcement Sergeant (1325)	Scellen	\$66,952.00	\$43,604.00	1/30/2016	Girard	\$66,952.00	\$23,348.00	\$0.00
2/29/2016	Sheriff	Investigator #4 (1357)	Conine	\$67,213.00	\$45,014.00	1/11/2016	Jeffords	\$71,800.00	\$26,786.00	\$4,587.00
2/29/2016	Sheriff	Patrol Officer #35 (1343)	Fidd	\$66,001.00	\$39,214.00	1/11/2016	Schroeck	\$51,378.00	\$12,164.00	-\$14,623.00
2/29/2016	Sheriff	Patrol Officer #49 (1349)	Anuszewski	\$66,001.00	\$39,214.00	2/29/2016	Kinderman	\$51,378.00	\$12,164.00	-\$14,623.00
2/29/2016	Sheriff	Patrol Sergeant #10 (1360)	Jeffords	\$73,201.00	\$46,414.00	1/11/2016	Fidd	\$73,201.00	\$26,787.00	\$0.00
2/29/2016	Sheriff	Senior Account Clerk #2	Caruso	\$44,098.00	\$36,151.00	2/1/2016	Smith	\$38,014.00	\$1,863.00	-\$6,084.00
3/31/2016	District Attorney	6th Assistant District Attorney (1063)	Place	\$53,833.00	\$53,833.00	4/11/2016	Shkolnik	\$53,833.00	\$0.00	\$0.00
3/31/2016	OFA	Meal Site Manager #5 (1925)	Potash	\$19,360.00	\$18,961.00	5/16/2016	Tennant	\$18,961.00	\$0.00	-\$399.00
3/31/2016	Public Health	CHN #36 (1527)	Racicot	\$57,424.00	\$45,661.00	6/12/2016	Eicher	\$53,185.00	\$7,524.00	-\$4,239.00
3/31/2016	Public Health	PHN #1 (1528)	Dufour	\$60,182.00	\$46,821.00	9/6/2016	Sullivan	\$44,320.00	-\$2,501.00	-\$15,862.00
3/31/2016	Public Works	Sr. Engineering Technician (2321)	Bessaw	\$45,689.00	\$35,767.00	5/31/2016	Baker	\$35,767.00	\$0.00	-\$9,922.00
3/31/2016	Sheriff	Communication Officer #19 (2185)	Habshi	\$47,332.00	\$37,393.00	4/18/2016	Kilmartin	\$37,393.00	\$0.00	-\$9,939.00
3/31/2016	Sheriff	Patrol Officer #24 (1334)	Bapp	\$66,001.00	\$39,214.00	4/11/2016	Leonardo	\$51,378.00	\$12,164.00	-\$14,623.00
3/31/2016	Countryside	Account Clerk #3 (20 hours/week) (2197)	Hess	\$16,536.00	\$13,513.00	9/19/2016	Chilson	\$16,216.00	\$2,703.00	-\$320.00
4/20/2016	Public Health	Supervising PHN #4 (1533)	Whisenant	\$68,974.00	\$66,000.00	6/13/2016	Andre	\$66,000.00	\$0.00	-\$2,974.00
4/29/2016	County Attorney	1st Assistant County Attorney (1126)	Bartlett	\$70,092.00	\$70,029.00	5/2/2016	Kissane	\$70,029.00	\$0.00	-\$63.00
4/29/2016	Sheriff	Communications Officer #6 (1422)	Davies	\$52,045.00	\$37,393.00	5/18/2016	Moyer	\$42,362.00	\$4,969.00	-\$9,683.00
4/29/2016	Sheriff	Patrol Officer #44 (1356)	Gould	\$66,001.00	\$39,214.00	7/11/2016	DeCristofaro	\$44,533.00	\$5,319.00	-\$21,468.00
4/29/2016	Sheriff	Patrol Officer #40 (1372)	Aldrich	\$66,001.00	\$39,214.00	6/27/2015	Campbell	\$51,378.00	\$12,164.00	-\$14,623.00
6/3/2016	County Clerk/DMV	Recording Clerk PT (2214)	Moynihan	\$14,883.00	\$14,888.00	vacant				
6/3/2016	Planning	Office Specialist (1963)	Benware	\$39,232.00	\$30,595.00	6/25/2016	Tucker	\$38,732.00	\$8,137.00	-\$500.00
6/3/2016	DSS	Caseworker #29 (1671)	Schmidt	\$39,979.00	\$39,979.00	8/1/2016	Chapman	\$39,979.00	\$0.00	\$0.00

ITEM 3

4/18/2016	DSS	Caseworker #35 (2408)	\$ 39,979.00	5/9/2016	Farnsworth	\$ 41,211.00				
4/22/2016	Public Health	Supervising PHN - temporary (2253)	\$ 68,973.00	4/22/2016	Andre	\$ 66,000.00				
6/1/2016	OFA	Services Specialist - Office for the Aging (2409)	\$ 34,675.00	9/6/2016	McLaughlin	\$ 34,675.00				
5/23/2016	District Attorney	Senior Typist	\$ 27,027.00	5/23/2016	Stoller	\$ 27,027.00	Legal Assistant (6/24/16)	Johnston	\$ 36,089.00	\$ (9,062.00)
5/23/2016	Public Health	WIC Nutrition Facilitator PT (2410)	\$ 39,979.00		vacant					
6/30/2016	Civil Service	Civil Service Technician I (2415)	\$ 42,000.00	8/22/2016	Coughlin	\$ 42,000.00				
6/30/2016	Civil Service	Test Administrator (2416)	\$18/hour	9/9/2016	Reichenbach	\$18/hour				
6/30/2016	OFA	Specialist, Office for the Aging #2 (2418)	\$ 34,675.00	9/12/2016	Bearor	\$ 35,816.00				
6/30/2016	Tourism	Communications Assistant (2417)	\$ 33,367.00	10/17/2016	Pfau	\$ 33,367.00	Sr. Tourism Specialist #2	Tucker	\$ 36,871.00	\$ (3,504.00)
9/1/2016	Public Defender	Assistant Public Defender #7 (2419)	\$ 45,000.00	10/18/2016	Pucciarelli	\$ 45,000.00				
9/1/2016	DPW	MEO (M) #26 (2420)	\$ 30,959.00		vacant		Automotive Mech #6	Cole	\$ 33,367.00	\$ (2,408.00)

RESOLUTION REQUEST FORM NO. 8**Request to Establish Capital Project or Capital Reserve Project***

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Buildings & Grounds

DATE: 11/28/2016

- (a) Exact Title* and Number of Project (must be obtained from Treasurer's Office):
H370 Municipal Center Employee Parking Lot Mill & Pave
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Project:
\$80,000
- (e) Source of Funding (including name & title of codes, etc.):
A.9950 910, Tranfers-Capital Project, Interfund Transfers
- (f) Purpose of Establishment:
Milling and paving of Supervisors/Employee Parking Lot at the rear of the Municipal Center Building

***Title should reflect department if possible:**

i.e. Capital Project No. H274.9550 280 *Replace VASI with PAPI* would be clearer if name was listed as Airport *Replace VASI with PAPI*.

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Public Defender

DATE: 1/20/2016

(a) Purpose of Amendment: **To authorize expenditure of the funds from Office of Indigent Legal Services. Reference #C000252, Resolution No. 541 of 2012, Resolution No. 291 of 2015; Resolution No. 160 of 2016**

(b) Appropriation Code, Object Code, Full Title and Amount:

A1171 220 Office Equipment 1,200.00

(c) Revenue Code (with title), and Amount:

**A1171.3045 Public Defender Indigent Legal Services 1,200.00
Distribution**

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 10/31/2016

- (a) Purpose of Request: **Increasing hours of Institutional Aide/P #4 from 8 hours/week to 24 hours/week.**
- (b) Details: **The individual in this position was hired in October of 2015. Since then, she has averaged working more than 30 hours a week. She has been covering for several long absences we have had due to medical leaves, as well as the majority of the staff benefit time. We would like to adjust her hours to reflect this.**
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.6030.130 Countryside Adult Home Salaries Part Time**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: OFA

DATE: 11/18/2016

- (a) Purpose of Request: Temporarily increase hours for Typist/PT from 25hours/week to 30hours/week for no more than 3 months.
- (b) Details: Due to a back log from the transition to a new State data reporting system, as well as the fact that we are in open enrollment for health insurance and HEAP season has started, we have a temporary need for more hours to do data entry.
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.6772.130 Office, Part Time; A.6771.130 Hamilton County Part Time...No More than \$780

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Public Works, Park O & M

DATE: November 28 , 2016

- (a) Purpose of Request: To Reimburse Village of Lake George for Property Maintenance costs on gaslight Village property

- (b) Details: Appropriation Code is A.691.07 Deferred Revenue Gaslight Village to A.1625 413 Gaslight Village Property, Repair and Maintenance: \$786.50 Attendants for October 2016; \$40.86 Supplies for October 2016

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

ITEM 7A

No 2361

Statement
VILLAGE OF LAKE GEORGE
P.O. Box 791
Lake George, New York 12845
518-688-5771

TO: SUPT JEFF TENNYSON
WARREN CO DPW
4028 MAIN ST
WARRENSBURG NY 12885

NOV. 3, 2016
DATE

FOR: WOOD PARK ATTENDANTS FOR OCT. 2016	\$786.50
WOOD PARK SUPPLIES FOR OCT. 2016	40.86

Total Amount Due \$827.36

Very truly yours,
DAVID HARRINGTON, SUPT. DPW

ITEM 7A

Wood park attendents/ October 2016				
date	attendent	cost per hour	hours worked	cost
10/4/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/5/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/6/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/11/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/12/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/13/2016	Dave Goodsell	\$ 11.00	5.5	\$ 60.50
10/14/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/18/2016	Dave Goodsell	\$ 11.00	3	\$ 33.00
10/19/2016	Dave Goodsell	\$ 11.00	8	\$ 88.00
10/20/2016	Dave Goodsell	\$ 11.00	7	\$ 77.00
Total Hours			71.5	
Total Amount Due				\$ 786.50

wood park supplies			
item	amount	cost each	total
Trash can liners	1 case	\$ 20.86	\$ 20.86
Gasoline	10 gallons	\$ 2.00	\$ 20.00
Total			\$ 40.86

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Department of Public Works, Joint Park O & M

DATE: November 21, 2016

- (a) Purpose of Amendment: To Amend 2016 budget \$2,970.00 dollars to reflect Insurance Recovery payment received October 31, 2016, for repairs of CR Wood Park Light Post Damage, DOL 9/30/16.

- (b) Appropriation Code, Object Code, Full Title and Amount: A.1625 422 General, Gaslight Village Park, Repair/Maint – Equipment \$2,970.00.

- (c) Revenue Code (with title), and Amount: A.1625 2680 General, Gaslight Village Park, Insurance Recovery \$2,970.00.

PROGRESSIVE

VOID IF NOT PRESENTED WITHIN 90 DAYS

DRAFT NUMBER: 56-389

2772930820 412

PAYABLE THROUGH
PNC BANK, N.A. 070
ASHLAND, OH
1-877-448-9544

CLAIM NUMBER: 16-1751574
NAME: WARRAN COUNTY

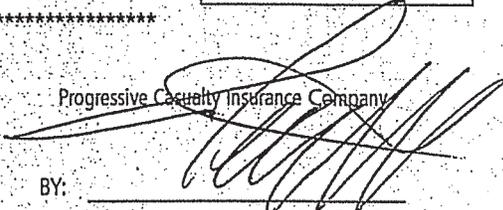
October 27, 2016

PAY EXACTLY \$*****2,970.00

TWO THOUSAND, NINE HUNDRED SEVENTY AND 00/100 *****

PAY TO THE ORDER OF: WARRAN COUNTY
1340 STATE ROUTE 9
LAKE GEORGE, NY 12845

Progressive Casualty Insurance Company

BY: 
AUTHORIZED SIGNATURE

⑈ 2772930820⑈ ⑆041203895⑆ 4239694516⑈

A.1625 2680

RECEIVED
OCT 31 2016
WARREN COUNTY
TREASURER

REP INFO: RICHARD MRZYGLOD - 5183610206

WARREN COUNTY ATTORNEY'S OFFICE

Warren County Municipal Center

1340 State Route 9

Lake George, New York 12845

Telephone 518 - 761 - 6463

Fax 518 - 761 - 6377

LAW DEPARTMENT

DATE: 11/2/16

TO: Jeff Tennyson

FROM: Laney Morgan

RE: Wood Park Light Post Damage by Rock Garden Farms on 9/30/16

Enclosed please find Progressive's check number 2772930820 in the amount of \$2970.00 representing payment in full for Light Post replacement in the above referenced incident.

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: 11/21/16

- (a) Exact Title and Number of Project*:
H353 County Bridge Asbestos Abatement & Painting Project
- (b) Is this a Capital Project?
Yes
- (c) Is this a Capital Reserve Project?
No
- (d) Amount of Increase (if applicable):
\$94,600
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):
\$84,800 Federal Share
\$15,900 State Marchiselli Share
**- \$6,100 Local Match Share (\$11,400 already appropriated by
R541/2014 - Budget Code D.9950 910, County Road,
Transfers-Capital Porjects, Interfund Transfers)**
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment:
**To allocate federal and local share funds for the preliminary engineering
phase of the project in accordance with the State-Local Agreement with
NYSDOT**

WARREN COUNTY
Journal Report - October 2016

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Admn.Fiscal Srv - Administrative Fiscal Services					
10/14/2016	A.4530 469	Other Payments/Contributions	out of code transfer from A.4530 850	\$ 10,000.00	
10/14/2016	A.4530 850	Unemployment Insurance	out of code transfer to A.4530 469		\$ 10,000.00
10/31/2016	A.4530 850	Unemployment Insurance	Transfer within Object Code to A.4530 855		\$ 700.00
10/31/2016	A.4530 855	Disability	Transfer within Object Code from A.4530 850	\$ 700.00	
Clk of Legislati - Clerk of the Legislative Board					
10/5/2016	A.1040 220	Office Equipment	Out of Code Transfer from A.1040 410	\$ 1,000.00	
10/5/2016	A.1040 410	Supplies	Out of Code Transfer to A.1040 220		\$ 1,000.00
10/26/2016	A.1010 440	Legal/Transcript Fees	Budget Transfer from Object Code A.1010 444	\$ 625.00	
10/26/2016	A.1010 444	Travel/Education/Conference	Budget Transfer within Object Code to A.1010 440		\$ 625.00
County Attorney - County Attorney					
10/17/2016	A.1420 439	Misc Fees & Expenses	Within Object Code Transfer from A.1420 439 to A.1420 444		\$ 200.00
10/17/2016	A.1420 444	Travel/Education/Conference	Within Object Code Transfer from A.1420 439 to A.1420 444	\$ 200.00	
Dist. Attorney_Dist. Attorney - District Attorney, District Attorney					
10/3/2016	A.1165 440	Legal/Transcript Fees	Transfer within object code A.1165 445		\$ 300.00
10/3/2016	A.1165 445	Foods	Transfer within object code from A.1165 440	\$ 300.00	
10/17/2016	A.4220 423	Telephone	Transfer within object code A.4220 442	\$ 300.00	
10/17/2016	A.4220 442	Automotive - Gas & Oil	Transfer within object code A.4220 423		\$ 300.00
10/28/2016	A.1165 423	Telephone	Transfer within budget code to A.1165 444		\$ 700.00
10/28/2016	A.1165 424	Postage	Transfer within budget code to A.1165 444		\$ 500.00
10/28/2016	A.1165 444	Travel/Education/Conference	Transfer within budget code from A. 1165 424	\$ 500.00	
10/28/2016	A.1165 444	Travel/Education/Conference	Transfer within budget code from A.1165 423	\$ 700.00	
10/31/2016	A.4220 441	Auto-Supplies & Repair	transfer within object code A.4220 442	\$ 240.00	
10/31/2016	A.4220 442	Automotive - Gas & Oil	transfer within object code to A. 4220 441		\$ 240.00

WARREN COUNTY
Journal Report - October 2016

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
DPW_DPW Admin - DPW,DPW Administration					
10/3/2016	DM.5140 422	Repair/Maint-Equipment	Transfer Within Budget Code to DM.5140 470		\$ 914.00
10/3/2016	DM.5140 470	Contract	Transfer Within Budget Code from DM.5140 422	\$ 914.00	
10/3/2016	A.7111.0198 410	Supplies	Transfer Within Budget Code to A.7111.0198 445		\$ 350.00
10/3/2016	A.7111.0198 410	Supplies	Transfer Within Budget Code to A.7111.0198 436		\$ 450.00
10/3/2016	A.7111.0198 424	Postage	Transfer Within Budget Code to A.7111.0198 436		\$ 503.08
10/3/2016	A.7111.0198 436	Advertising Fees	Transfer Within Budget Code from A.7111.0198 424	\$ 503.08	
10/3/2016	A.7111.0198 436	Advertising Fees	Transfer Within Budget Code from A.7111.0198 410	\$ 450.00	
10/3/2016	A.7111.0198 445	Foods	Transfer Within Budget Code from A.7111.0198 410	\$ 350.00	
10/5/2016	A.1620 250	Technical Equipment	Transfer Within Budget Code to A.1620 260		\$ 4.00
10/5/2016	A.1620 260	Other Equipment	Transfer Within Budget Code from A.1620 270	\$ 558.50	
10/5/2016	A.1620 260	Other Equipment	Transfer Within Budget Code from A.1620 250	\$ 4.00	
10/5/2016	A.1620 270	Lawn & Landscaping	Transfer Within Budget Code to A.1620 260		\$ 558.50
10/5/2016	A.7110 455	Safety Equipment	Transfer Within Budget Code from A.7110 465	\$ 73.00	
10/5/2016	A.7110 465	Road/Bridge Materials	Transfer Within Budget Code to A.7110 455		\$ 73.00
10/5/2016	DM.5130 445	Foods	Transfer Within Budget Code to DM.5130 470		\$ 50.00
10/5/2016	DM.5130 470	Contract	Transfer Within Budget Code from DM.5130 445	\$ 50.00	
10/7/2016	A.5610 413	Repair & Maint.-Bldg/Property	Transfer Within Budget Code from A.5610 414	\$ 660.00	
10/7/2016	A.5610 414	Gas-Natural	Transfer Within Budget Code to A.5610 413		\$ 660.00
10/7/2016	A.7111 416	Oil & Gas-Heating	Transfer Within Budget Code to A.7111 453		\$ 77.00
10/7/2016	A.7111 453	Uniforms & Clothing	Transfer Within Budget Code from A.7111 416	\$ 77.00	
10/13/2016	A.7110 410	Supplies	Transfer Within Budget Code from A.7110 470	\$ 3,926.00	
10/13/2016	A.7110 470	Contract	Transfer Within Budget Code to A.7110 410		\$ 3,926.00
10/18/2016	D.5110 422	Repair/Maint-Equipment	Transfer Within Code from D.5110 439	\$ 10.00	
10/18/2016	D.5110 439	Misc Fees & Expenses	Transfer Within Code to D.5110 422		\$ 10.00
10/18/2016	DM.5130 453	Uniforms & Clothing	Transfer Within Code to DM.5130 470		\$ 136.00
10/18/2016	DM.5130 470	Contract	Transfer Within Code from DM.5130 453	\$ 136.00	
10/19/2016	A.1610 418	Ins-General Liability	Transfer Within Budget Code to A.1610 444		\$ 100.00
10/19/2016	A.1610 444	Travel/Education/Conference	Transfer Within Budget Code from A.1610 418	\$ 100.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
10/20/2016	A.1490 410	Supplies	Transfer Within Budget Code from A.1490 423	\$ 850.00	
10/20/2016	A.1490 423	Telephone	Transfer Within Budget Code to A.1490 410		\$ 850.00
10/20/2016	A.7111 410	Supplies	Transfer Within Budget Code from A.7111 415	\$ 300.00	
10/20/2016	A.7111 415	Electricity	Transfer Within Budget Code to A.7111 410		\$ 300.00
10/20/2016	D.5020 410	Supplies	Transfer Within Budget Code to D.5020 439		\$ 500.00
10/20/2016	D.5020 439	Misc Fees & Expenses	Transfer Within Budget Code from D.5020 410	\$ 500.00	
10/24/2016	A.1620 465	Road/Bridge Materials	Transfer Within Budget Code from A.1620 470	\$ 2,500.00	
10/24/2016	A.1620 470	Contract	Transfer Within Budget Code to A.1620 465		\$ 2,500.00
10/25/2016	D.5110 850	Unemployment Insurance	Transfer Within Budget Code from D.5110 855	\$ 1,800.00	
10/25/2016	D.5110 855	Disability	Transfer Within Budget Code to D.5110 850		\$ 1,800.00
10/25/2016	DM.5130 855	Disability	Transfer Within Budget Code from DM.5130 861	\$ 144.00	
10/25/2016	DM.5130 861	Retirees Hospitalization	Transfer Within Budget Code to DM.5130 855		\$ 144.00
10/26/2016	A.1625 415	Electricity	Transfer Within Budget Code from A.1625 439	\$ 600.00	
10/26/2016	A.1625 423	Telephone	Transfer Within Budget Code from A.1625 439	\$ 500.00	
10/26/2016	A.1625 439	Misc Fees & Expenses	Transfer Within Budget Code to A.1625 423		\$ 500.00
10/26/2016	A.1625 439	Misc Fees & Expenses	Transfer Within Budget Code to A.1625 415		\$ 600.00
10/27/2016	A.1625 410	Supplies	Transfer Within Budget Code from A.1625 422	\$ 138.00	
10/27/2016	A.1625 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.1625 410		\$ 138.00
10/28/2016	D.5110 416	Oil & Gas-Heating	Transfer Within Budget Code to D.5110 470		\$ 5,000.00
10/28/2016	D.5110 444	Travel/Education/Conference	Transfer Within Budget Code to D.5110 470		\$ 5,000.00
10/28/2016	D.5110 470	Contract	Transfer Within Budget Code from D.5110 416	\$ 5,000.00	
10/28/2016	D.5110 470	Contract	Transfer Within Budget Code from D.5110 444	\$ 5,000.00	
10/31/2016	A.5610 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.5610 444		\$ 72.00
10/31/2016	A.5610 422	Repair/Maint-Equipment	Transfer Within Budget Code to A.5610 439		\$ 102.00
10/31/2016	A.5610 439	Misc Fees & Expenses	Transfer Within Budget Code from A.5610 422	\$ 102.00	
10/31/2016	A.5610 444	Travel/Education/Conference	Transfer Within Budget Code from A.5610 422	\$ 72.00	
10/31/2016	DM.5140 422	Repair/Maint-Equipment	Transfer Within Budget Code to DM.5140 470		\$ 1,100.00
10/31/2016	DM.5140 470	Contract	Transfer Within Budget Code from DM.5140 422	\$ 1,100.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Human Resources - Human Resources					
10/26/2016	A.1435 427	Memberships & Dues	Budget Transfers within Object Code from A.1435.444	\$ 65.00	
10/26/2016	A.1435 444	Travel/Education/Conference	Budget Transfers within Object Code to A.1435.427		\$ 65.00
Legal Def-Indgnt - Legal Defense - Indigents					
10/14/2016	A.1170 410	Supplies	From Legal Fees to Office Supplies	\$ 24.04	
10/14/2016	A.1170 440	Legal/Transcript Fees	From Legal Fees to Office Supplies		\$ 24.04
10/19/2016	A.1170 410	Supplies	Budget Transfer within Object Code a. 1170 440 to a. 1170 410	\$ 400.00	
10/19/2016	A.1170 440	Legal/Transcript Fees	Budget Transfer within Object Code a.1170 440 to a. 1170 410		\$ 400.00
OFA - Office for the Aging					
10/27/2016	A.6771 413	Repair & Maint.-Bldg/Property	within object code transfers to A6771445		\$ 600.00
10/27/2016	A.6771 416	Oil & Gas-Heating	within object code transfers to A6771445		\$ 800.00
10/27/2016	A.6771 424	Postage	within object code transfers to A6771445		\$ 8.30
10/27/2016	A.6771 444	Travel/Education/Conference	within object code transfers to A6771445		\$ 1,000.00
10/27/2016	A.6771 445	Foods	within object code transfers 6771413,6771416,6771424,6771444	\$ 2,408.30	
10/27/2016	A.6773 413	Repair & Maint.-Bldg/Property	within object code transfers to A6773445		\$ 700.00
10/27/2016	A.6773 416	Oil & Gas-Heating	within object code transfers to A6773445		\$ 200.00
10/27/2016	A.6773 423	Telephone	within object code transfers to A6773445		\$ 160.00
10/27/2016	A.6773 445	Foods	within object code transfers from A6773413, A6773416, A6773423	\$ 1,060.00	
10/28/2016	A.6772 440	Legal/Transcript Fees	within object code transfer from A6772470	\$ 5,000.00	
10/28/2016	A.6772 470	Contract	within object code transfer to A6772440		\$ 5,000.00
Office of EMS - Office of Emergency Services					
10/11/2016	A.3410 428	Data Processing & Internet Fees	Budget transfer within object code from A.3410 442	\$ 234.49	
10/11/2016	A.3410 442	Automotive - Gas & Oil	Budget transfer within object code to A.3410 428		\$ 234.49
10/13/2016	A.4022 444	Travel/Education/Conference	Budget transfer within object code from A.4022 453	\$ 200.00	
10/13/2016	A.4022 453	Uniforms & Clothing	Budget transfer within object code to A.4022 444		\$ 200.00
10/18/2016	A.3410 260	Other Equipment	Out of code transfer to A.3410 455		\$ 446.88

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
10/18/2016	A.3410 455	Safety Equipment	Out of code transfer from A.3410 260	\$ 446.88	
10/18/2016	A.3645.4015 260	Other Equipment	Out of code transfer to A.3645.4015 422		\$ 4,900.00
10/18/2016	A.3645.4015 422	Repair/Maint-Equipment	Out of code transfer from A.3645.4015 260	\$ 4,900.00	
10/21/2016	A.3410 441	Auto-Supplies & Repair	Budget transfer within object code from A.3410 442	\$ 120.00	
10/21/2016	A.3410 442	Automotive - Gas & Oil	Budget transfer within object code to A.3410 441		\$ 120.00
Planning_Planning - Planning,Planning					
10/3/2016	A.8021 436	Advertising Fees	Budget Transfer w/l Object Code from A.8021 442	\$ 123.12	
10/3/2016	A.8021 442	Automotive - Gas & Oil	Budget Transfer w/l Object Code to A.8021 436		\$ 123.12
10/14/2016	A.8021 410	Supplies	Budget Transfer w/l budget code from A.8021 442	\$ 365.00	
10/14/2016	A.8021 442	Automotive - Gas & Oil	Budget Transfer w/l budget code to A.8021 410		\$ 365.00
Probation_Probation - Probation,Probation					
10/17/2016	A.3140 410	Supplies	Budget Transfers Within Object Code from A. 3140.428	\$ 150.00	
10/17/2016	A.3140 418	Ins-General Liability	Budget Transfers Within Object Code to A.3140.444		\$ 420.00
10/17/2016	A.3140 428	Data Processing & Internet Fees	Budget Transfers Within Object Code to A.3140.410		\$ 150.00
10/17/2016	A.3140 444	Travel/Education/Conference	Budget Transfers Within Object Code from A.3140.418	\$ 420.00	
10/19/2016	A.3140 410	Supplies	Budget Transfers within Object Code from A.3140.422	\$ 2,500.00	
10/19/2016	A.3140 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.3140.410		\$ 2,500.00
10/19/2016	A.3140 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.3140.453		\$ 1,000.00
10/19/2016	A.3140 453	Uniforms & Clothing	Budget Transfers within Object Code from A.3140.422	\$ 1,000.00	
10/19/2016	A.3144 410	Supplies	Budget Transfers within Object Code from A.3140.423	\$ 150.00	
10/19/2016	A.3144 423	Telephone	Budget Transfers within Object Code to A.3140.410		\$ 150.00
Public Health_Health Services - Public Health,Health Services					
10/3/2016	A.4013 210	Furniture/Furnishings	Budget transfer WIC from A4013.220	\$ 75.00	
10/3/2016	A.4013 220	Office Equipment	Budget transfer WIC to A4013.210		\$ 75.00
10/3/2016	A.4190 410	Supplies	Budget transfer Ebola Grant from A4190.437	\$ 300.00	
10/3/2016	A.4190 437	Consulting Fees	Budget transfer Ebola Grant to A4190.410		\$ 300.00

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
10/4/2016	A.4190 210	Furniture/Furnishings	Out of Code Trans to A.4190.210 from A.4190.437	\$ 200.00	
10/4/2016	A.4190 437	Consulting Fees	Out of Code Trans to A.4190.210 from A.4190.437		\$ 200.00
10/6/2016	A.4189 260	Other Equipment	BT Out of Code Transfer To A4189.410,423,435 fromA4189.260		\$ 1,300.00
10/6/2016	A.4189 410	Supplies	BT Out of Code Transfer To A4189.410,423,435 fromA4189.260	\$ 505.00	
10/6/2016	A.4189 423	Telephone	BT Out of Code Transfer To A4189.410,423,435 fromA4189.260	\$ 500.00	
10/6/2016	A.4189 435	Medical Fees	BT Out of Code Transfer To A4189.410,423,435 fromA4189.260	\$ 295.00	
10/6/2016	A.4190 210	Furniture/Furnishings	EBOLA out of code transfers to A.4190.220 fm .210 & .437computer		\$ 45.00
10/6/2016	A.4190 220	Office Equipment	EBOLA out of code transfers to A.4190.220 fm .210 & .437computer	\$ 70.00	
10/6/2016	A.4190 437	Consulting Fees	EBOLA out of code transfers to A.4190.220 fm .210 & .437computer		\$ 25.00
10/17/2016	A.4018.0030 410	Supplies	Budget transfer Dis Prog from A4018.0030.423	\$ 116.00	
10/17/2016	A.4018.0030 423	Telephone	Budget transfer Dis Prog to A4018.0030.410		\$ 116.00
10/17/2016	A.4010 422	Repair/Maint-Equipment	Budget transfer Chha from A4010.442	\$ 226.00	
10/17/2016	A.4010 442	Automotive - Gas & Oil	Budget transfer Chha to A4010.422		\$ 226.00
10/17/2016	A.4013 422	Repair/Maint-Equipment	Budget transfer WIC from A4013.442	\$ 228.00	
10/17/2016	A.4013 442	Automotive - Gas & Oil	Budget transfer WIC to A4013.422		\$ 228.00
10/19/2016	A.4010 860	Hospitalization	Out of code trans to 4018.860 from A4010.860 Prev Hosp add Cooke		\$ 11,000.00
10/19/2016	A.4018 860	Hospitalization	Out of code trans to 4018.860 from A4010.860 Prev Hosp add Cooke	\$ 11,000.00	
10/19/2016	A.4018.0030 860	Hospitalization	Out of code Tran to A.4018.0040.810,830,831 fmA4018.0030.860		\$ 62.00
10/19/2016	A.4018.0030 860	Hospitalization	Out of code tran to A.4054.810 fm A.4018.0030.860		\$ 300.00
10/19/2016	A.4018.0030 860	Hospitalization	Out of code Tran to A.4054.0060.810 from A4018.0030.860		\$ 330.00
10/19/2016	A.4018.0040 810	Retirement	Out of code Tran to A.4018.0040.810 fr A4018.0030.860 fringe	\$ 50.00	
10/19/2016	A.4018.0040 830	Social Security	Out of code Tran to A.4018.0040.830 fr A4018.0030.860 fringe	\$ 10.00	
10/19/2016	A.4018.0040 831	Medicare Contribution	Out of code Tran to A.4018.0040.831 fr A4018.0030.860 fringe	\$ 2.00	
10/19/2016	A.4054 810	Retirement	Out of code tran to A.4054.810 fm A.4018.0030.860	\$ 300.00	
10/19/2016	A.4054.0060 810	Retirement	Out of code Tran to A.4054.0060.810 from A.4018.0030.860	\$ 330.00	
10/19/2016	A.4010 860	Hospitalization	Budget trans To A.4010.861 RetHealth fr A.4010.860		\$ 32,000.00
10/19/2016	A.4010 861	Retirees Hospitalization	Budget trans To A.4010.861 RetHealth fr A.4010.860	\$ 32,000.00	
10/19/2016	A.4018 810	Retirement	Budget trans to A.4018.861 RetireeHealth fm A.4018.810		\$ 25.00
10/19/2016	A.4018 861	Retirees Hospitalization	Budget trans to A.4018.861 RetireeHealth fm A.4018.810	\$ 25.00	

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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
10/19/2016	A.4018.0020 860	Hospitalization	Budget transtoA.4018.0020 RetHealth fm A.4018.0020.860		\$ 1,000.00
10/19/2016	A.4018.0020 861	Retirees Hospitalization	Budget transtoA.4018.0020 RetHealth fm A.4018.0020.860	\$ 1,000.00	
10/19/2016	A.4018.0030 860	Hospitalization	Budget Trans Disease Dental to A4018.0030.865 fm A.4018.0030.860		\$ 20.00
10/19/2016	A.4018.0030 865	Dental Insurance	Budget Trans Disease Dental to A4018.0030.865 fm A.4018.0030.860	\$ 20.00	
10/21/2016	A.4018.0030 435	Medical Fees	Budget transfer Dis Prog to A4018.0030.437		\$ 1,583.00
10/21/2016	A.4018.0030 437	Consulting Fees	Budget transfer Dis Prog from A4018.0030.469	\$ 1,000.00	
10/21/2016	A.4018.0030 437	Consulting Fees	Budget transfer Dis Prog from A4018.0030.435	\$ 1,583.00	
10/21/2016	A.4018.0030 469	Other Payments/Contributions	Budget transfer Dis Prog to A4018.0030.437		\$ 1,000.00
Sheriff_Sheriff Law Enf - Sheriff,Sheriff Law Enforcement					
10/24/2016	A.3020 220	Office Equipment	Out of Code Transfer	\$ 1,342.33	
10/24/2016	A.3020 410	Supplies	Out of Code Transfer		\$ 1,342.33
10/24/2016	A.3110 426	Subscriptions	Budget Amendment within Object Code	\$ 899.00	
10/24/2016	A.3110 442	Automotive - Gas & Oil	Budget Amendment within Object Code		\$ 899.00
10/25/2016	A.3020 210	Furniture/Furnishings	Out of Code Transfer - A.3020 410	\$ 204.00	
10/25/2016	A.3020 410	Supplies	Out of Code Transfer - A.3020 210		\$ 204.00
Social Services - Social Services					
10/12/2016	A.6010 427	Memberships & Dues	Budget Transfer within Object Code to A.6010 428		\$ 589.00
10/12/2016	A.6010 428	Data Processing & Internet Fees	Budget Transfer within Object Code from A.6010 427	\$ 589.00	
10/12/2016	A.6010 428	Data Processing & Internet Fees	Budget Transfer within Object Code from A.6010 439	\$ 1,058.00	
10/12/2016	A.6010 439	Misc Fees & Expenses	Budget Transfer within Object Code to A.6010 428		\$ 1,058.00
Tourism - Tourism					
10/17/2016	A.6417 426	Subscriptions	Transfer from A. 6417 481	\$ 2,000.00	
10/17/2016	A.6417 481	Tourism Promotion	Transfer to A.6417 426		\$ 2,000.00

Office of the New York State Comptroller
Thomas P. DiNapoli



New York State and Local Retirement System

110 State Street, Albany, New York 12244-0001

Elizabeth Wicks, Assistant Director
Member & Employer Services

Phone: 518-474-0167
Fax: 518-474-8357
Email: RTempSer@osc.state.ny.us
Web: www.osc.state.ny.us/retire

October 12, 2016
Location Code: 10052

Mr. Kevin B Geraghty
Chairman of the Board
Warren County
Warren County Municipal
1340 State Rte 9
Lake George, NY 12845-9792

Dear Mr. Geraghty,

As part of the examination of the fiscal affairs of Warren County conducted by examiners from the Office of the State Comptroller, the following retirement reporting discrepancies were noted:

Verification that a standard work day has been established for all employees covered under County employment was not available. A standard work day, for Retirement reporting purposes, cannot be less than six nor more than eight hours per day, whether set by Board resolution or by contractual agreement. The standard work day is then used by the County to determine how many days worked should be reported based on the hours worked. The hours so indicated, divided by the standard work day established for the position, results in the number of days worked to be reported.

The audit noted that a standard work day has not been established for ALL employees of the County.

A copy of the board resolution establishing the standard work days or the portion of a contract that addresses the standard work days for these employees is required. A blank Standard Work Day Resolution (RS2418) has been enclosed for convenience. Written confirmation that the days worked reported have been reviewed and are correct, or that adjustment reports are necessary, is also required.

The audit also noted issues regarding compliance with Regulation 315.4 which addresses the reporting of Elected and Appointed officials. These issues will be addressed separately by the Pension Integrity Bureau.

Please review this information and provide this agency with written verification of your results by December 12, 2016.

If you have any questions regarding reporting requirements, whether related to the specific points above or to reporting in general, please contact Alicia Sullivan of my staff at (518) 474-0167 or by writing to the address on this letterhead.

Sincerely,



Elizabeth Wicks
Assistant Director,
Member & Employer Services

EW:AS:vh
Enclosures

cc: Jeff Leonard, Chief Examiner - Audit Area #5
Ms. Heidi Le Clair

Warren County Board of Supervisors

RESOLUTION NO. 438 OF 2010

Resolution introduced by Supervisors Thomas, Kenny, VanNess, Belden, Goodspeed, Sokol, Merlino, Strainer and Conover

AMENDING RESOLUTION NO. 23 OF 2010; ESTABLISHING STANDARD WORKDAY FOR ALL ELECTED AND APPOINTED POSITIONS IN WARREN COUNTY GOVERNMENT UNDER THE RETIREMENT AND SOCIAL SECURITY LAW

WHEREAS, the New York State Retirement System requires that the County establish a standard workday for each elected and appointed position, now, therefore, be it

RESOLVED, that the standard workday for elected Warren County Officials shall be as follows:

<u>POSITION</u>	<u>WORKDAY</u>
County Clerk	7 hours
County Treasurer	7 hours
District Attorney	7 hours
Sheriff	7 hours
Coroner	7 hours
Supervisor	6 hours
Budget Officer	6 hours
Vice-Chairman	6 hours
Chairman of the Board (Including time as Supervisor), and be it further	6 hours

RESOLVED, that the standard workday for all appointed positions shall be seven (7) hours per day, and be it further

RESOLVED, that the above shall become effective as of January 1, 2010, and be it further

RESOLVED, that Resolution No. 23 of 2010 is hereby amended accordingly.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: COUNTY ATTORNEY

DATE: NOVEMBER 29, 2016

- (a) Purpose of Request: **CHARGE OFF UNCOLLECTIBLE DEBT AT WESTMOUNT HEALTH FACILITY**
- (b) Details:
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WESTMOUNT DEBT WRITE-OFF

Patient No. 1006	\$11.40
Patient No. 1220	\$1,745.94
Patient No. 1288	\$180.12
Patient No. 1071	\$382.92
Patient No. 1133	\$2,786.42
Patient No. 1360	\$2,000.00
Patient No. 1224	\$352.48
Patient No. 1315	\$112.50
Patient No. 1278	\$1,951.00
Patient No. 1292	\$.04
Patient No. 1312	\$24.72
Patient No. 1255	\$13.00
Patient No. 1252	\$142.32

TOTAL	\$9,702.86

Warren County Board of Supervisors

RESOLUTION NO. 146 OF 2016

Resolution introduced by Supervisors Conover, Seeber, Sokol, Simpson, Merlino, Dickinson, Girard, Frasier, Beaty, McDevitt, and Braymer

**AMENDING THE WARREN COUNTY, NEW YORK PLANS AND
POLICIES TO ADD A PROVISION CONCERNING A SALARY ADJUSTMENT FOR
DEPUTY DEPARTMENT HEAD SERVICE WHEN DEPARTMENT HEAD POSITION
IS VACANT OR THE DEPARTMENT HEAD IS ABSENT OR UNABLE TO SERVE**

RESOLUTION TABLED

WHEREAS, the Finance, Personnel & Higher Education Committee of the Warren County Board of Supervisors has recommended adding a new subparagraph (D) to Section VI.045 of the Warren County, New York Plans and Policies concerning the payment of a salary adjustment for Deputy Department Head service when a Department Head position is vacant or the Department Head is absent or unable to serve, now, therefore, be it

RESOLVED, that Section VI.045 of the Warren County, New York Plans and Policies is hereby amended to add a new subparagraph (D) concerning the payment of a salary adjustment for Deputy Department Head service when a Department Head position is vacant or the Department Head is absent or unable to serve to read as follows:

- (D) A Deputy Department Head who acts on the part of the Department Head during a time when the position is vacant or when the Department Head is absent or unable to act shall receive the same salary budgeted and set forth in the Salary and Wage Schedule of the County for the Department Head provided that the deputy serves during 1) a time of a vacancy or 2) a time period commencing the 31st consecutive day of a Department Head's absence or inability to act and continuing until Department Head returns to work.

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Public Defender Payroll Dept. No: 6.01 A.1171
Title of Position: 6th Assistant Public Defender Base Salary of Position: \$45,000.00 Grade:
Filling at Step # (If Known): Request to Backfill Due to Promotion: Yes No
Budget code and title: A.1171 110(public defender Salary regular) Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No.: 12835 Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal State Other

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (hiring would be provisional) Non-Competitive Other Exempt
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. 11-16-16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.
The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/16/16

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.
The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety
The committee has no objection to the filling of the vacancy.
The committee objects to the filling of the vacancy.
In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/28/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No.: 30.00

Title of Position: Patrol Officer 12 Base Salary of Position: \$39,214.00 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: [] Yes [X] No

Budget code and title: A.3110 110 Law Enforcement Salaries Union [X] Non-Union []

This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other

Employee No: 7835 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [X] Other Lateral Transfer is anticipated

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/21/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice Public Safety

[X] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/21/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No.: 30.00

Title of Position: Patrol Officer 13 Base Salary of Position: \$39,214.00 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: [] Yes [X] No

Budget code and title: A.3110 110 Law Enforcement Salaries Union [X] Non-Union []

This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other

Employee No: 8476 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [X] Other Lateral Transfer is anticipated

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/21/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice + Public Safety

[X] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/21/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No.: 30.00

Title of Position: Patrol Officer #36 Base Salary of Position: \$39,214.00 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: [] Yes [X] No

Budget code and title: A.3110 Union [X] Non-Union []

This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other

Employee No: 8293 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [X] Other Lateral Transfer is possible

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/21/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety

[X] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/21/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No.: 30.00

Title of Position: Patrol Officer #TBD Base Salary of Position: \$39,214.00 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: Yes No

Budget code and title: A.3110 Union Non-Union

This position is vacated due to: Retirement Resignation Termination Promotion Other

Employee No: TBD Is this position mandated? Yes No Is the position reimbursable? Yes No

Source of reimbursement: Federal % State % Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other Lateral Transfer is possible

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

The Administrator has no objection to the filling of the vacancy.

The Administrator objects to the filling of the vacancy.

Administrator Signature W. B. Hoff Date 11/21/16

BUDGET OFFICER COMPLETES THIS SECTION

The Budget Officer has no objection to the filling of the vacancy.

The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E. Thomas Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety

The committee has no objection to the filling of the vacancy.

The committee objects to the filling of the vacancy.

In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature Wyn M Wood Date 11/21/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No.: 30.00

Title of Position: Investigator #8 Base Salary of Position: \$45,014.00 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: [] Yes [X] No

Budget code and title: A.3110 Union [X] Non-Union []

This position is vacated due to: [X] Retirement [] Resignation [] Termination [] Promotion [] Other

Employee No: 8182 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [X] Other Lateral Transfer is possible

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/21/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety

[X] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/21/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Sheriff Payroll Dept. No.: 30.00

Title of Position: Computer Programmer Base Salary of Position: \$47,332.00 Grade:

Filling at Step # (If Known): Request to Back Due to Promotion: [] Yes [X] No

Budget code and title: A.3110 110 Law Enforcement Salaries Union [X] Non-Union []

This position is vacated due to: [] Retirement [] Resignation [X] Termination [] Promotion [] Other

Employee No: 12489 Is this position mandated? [] Yes [X] No Is the position reimbursable? [] Yes [X] No

Source of reimbursement: [] Federal % [] State % [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [X] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other

Actual Impact to Budget Report will be provided monthly by Human Resources Director.

Candidate's qualifications must be approved by Personnel Officer prior to hiring.

Human Resources Director has approved this form when initialed. _____

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.

[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/21/18

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.

[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/21/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Criminal Justice & Public Safety

[X] The committee has no objection to the filling of the vacancy.

[] The committee objects to the filling of the vacancy.

[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.

[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 11/21/16

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: COUNTRYSIDE ADULT HOME Payroll Dept. No.: 42.00
Title of Position: Institutional Aid #7 Per Diem Base Salary of Position: \$25,823 Grade: 3
Request to Back Due to Promotion: [X] Yes [] No
Union [] Non-Union [X]
Employee No: 12447 Is this position mandated? [] Yes [X] No Is the position reimbursable? [X] Yes [] No

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [X] Other Labor
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 11/18/16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/18/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human + Social Services

[X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date November 21, 2014

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Social Services Payroll Dept. No: 40.01
Title of Position: Caseworker #7 Base Salary of Position: \$39,979 Grade: 16
Filling at Step # (If Known): Request to Backfill Due to Promotion: [X] Yes [] No
Budget code and title: A6010 110 Salaries Regular Union [X] Non-Union []
This position is vacated due to: [] Retirement [X] Resignation [] Termination [] Promotion [] Other
Employee No.: 12508 Is this position mandated? [X] Yes [] No Is the position reimbursable? [X] Yes [] No
Source of reimbursement: [X] Federal 50% [X] State 25% [] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [] Competitive-no list (hiring would be provisional) [] Non-Competitive [] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 11/18/16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/18/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human + Social Services
[X] The committee has no objection to the filling of the vacancy.
[] The committee objects to the filling of the vacancy.
[] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date November 21, 2016