

Warren County Health Services

Health Services Committee

AGENDA FOR

February 22, 2016

(as of February 17, 2016)

Information Submitted By: Patricia Auer, DPH/DPS

Health Services Committee Members: Sokol, Simpson, Seeber, Frasier, Strough, Vanselow, McDevitt, MacDonald, Braymer

- I. **Committee meeting called to order by Chairman**
- II. **Motion to approve minutes of January 22, 2016 Health Services Committee meeting**
- III. **Action Agenda/New Business**

Request Resolution:

To amend the contract with North Country Home Services to reflect a rate increase from \$26.52 per hour to \$27.04 for Home Health Aide Services effective March 21, 2016, and to delete Personal Care Aide services as we no longer use them.

Rationale:

We have very few clients served by this agency (currently only 2), but they do have ability to sometimes serve clients in the very northern parts of the county so we would recommend that the increase be approved.

Request Resolution:

To amend the contract with Shoreland Inc. to reflect an increase in the annual amount from \$895.00 per year to \$975.00 per year and to allow automatic renewals without board approval as long as the rate does not change and remains 100% reimbursed, as has always been the case, by the Immunization Action Plan Grant.

Rationale:

This is a licensing agreement with Travax Encompass, a web-based product that offers a wide variety of travel medicine resources that we utilize in our Travel Clinic. We have had the agreement since 2009, and the price has not been raised until this year.

- IV. **Referral/Pending Items**
Follow up to last month's meeting discussion regarding issues with the Health Services Fleet 2013 Fiesta vehicles:
We have been working with the DPW Shop Supervisor and the County Administrator and further information will be presented at the meeting.

V. Information for Discussion/Review

Emergency Response and Preparedness Activities: Please see **Attachment #1** for the monthly report.

Status of Referrals: Please see **Attachment #4** for the detailed report. Sharon Schaldone, Assistant Director of Patient Services, will provide comment on the report at the meeting.

Update on Personnel Issues

Report of New York State Department of Health Survey for the Division of Public Health: On February 2, 2016, 2 surveyors from New York State Department of Health arrived unannounced to audit the Division of Public Health. After lots of questions, a tour of our facilities, and an extensive review of policies and procedures, we were told they were much impressed, and although we have not yet received the official report, we expect no deficiencies. Ginelle Jones, Assistant Director of Public Health, deserves many kudos for her exemplary upkeep of many policies and procedures, and excellent organizational skills. This area of the agency was last surveyed in 2011.

Rabies Program Report:

Please see **Attachment #5** for a summary of the reported animal bites for 2015, and the number of animals receiving rabies vaccinations at our Rabies Clinics. Also, our Rabies Clinic Schedule for 2016 is posted on the county website, and the schedule has been sent to all towns and the City of Glens Falls.

Report of Expenditures, Revenues, Overtime and Per Diem Use for 2015 and Revenue and Expense Comparison Report for 2014 vs 2015: Please see **Attachments #2 and 2a**.

Report of Expenditures, Revenues, Overtime and Per Diem Use for 2016 and Revenue and Expense Comparison Report for 2015 vs 2016: Please see **Attachments #3 and #3a**. Tawn Driscoll, Fiscal Manager, will be present at the meeting to review the reports and answer any questions.

VI. Privilege of the Floor to discuss any additional items to come before Committee

VII. Motion to adjourn the Health Services Meeting

Attachments:

#1 Emergency Response and Preparedness Activities Report

#2 and #2a Reports of Expenditures, Revenues, Overtime and Per Diem Use for 2015 and Revenue and Expense Comparison Report for 2014 vs 2015

#3 and #3a Reports of Expenditures, Revenues, Overtime and Per Diem Use for 2016 and Revenue and Expense Comparison Report for 2015 vs 2016

#4 Report of Referral Status

#5 Rabies Program Report

ATTACHMENT #1

BT ACTIVITY SHEET
BP4 - 7/1/15 - 6/30/16

Page 6

Topic Color Codes

Red/Chempack; Green/SNS; Blue/Mass Fatality; Black/Training;
Purple/Special Needs; Orange/Drill; Black/Pan Flu

3rd QUARTER ACTIVITIES (January 1, 2016 – March 31, 2016) ▶ To be recorded on NYSDOH Deliverable template

Date	Type	Subject/Comments	Attendees	Topic (i.e. Chempack, Drill, Mass Fatality, SNS, Training, Pan Flu, Special Needs)
2/3		Non- Pharmaceutical Interventions Webinar (L-11)	DD	Training
2/5		Zika Update Commissioner Call	DD; GJ; Pat B; Pat A	
2/5		SNR Mail and Email Merge	KW	Special Needs
2/4		School Nurse List Updated	Dan Durkee	
2/8		Zika Provider Mailings Completed	KW	
2/9		Respiratory Procedures and Fit Testing Training	GJ; KW	Training
2/9		Zika Virus Response Webinar	GJ; Pat B; Pat A	Training
2/9		Capital District Region BT Coordinators Meeting	DD; Pat B	
2/9		Zika Deliverables Webinar	Pat B; DD	Training
2/10		CDC Conference Call- Zika Update	GJ; Pat B	
2/10		Zika Call NYSDOH	Pat A; Pat B; GJ	
2/10		Zika for LHD Webinar	Pat A; Pat B; GJ	Training
2/11		Reviewed Mass Fatality Plan	GJ	Mass Fatality
2/11		Zika for Providers Webinar	GJ; Pat A; Pat B	Training
2/11		Zika for LHD- Patient Registration for testing	GJ; Pat A; Pat B; DD	Training
2/12		Zika Lab Procedures Webinar	Pat A; Pat B; GJ?	Training
In progress		Update Respiratory Protection Program	GJ	
2/16- ASAP		Mass Fatality Plan Update	AH; GJ; KW	Mass Fatality
2/17		GFH Table Top- Active Shooter at place of worship	KW	
2/26		Email Blast to Nursing Homes	KW	
2/29		Start State Surveys for 3 rd Quarter Deliverable	DD	

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2015 AS OF 2/16/2016 9:58:51 AM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V

CODE(S): 4010, 4013, 4016, 4054, 4190, 4018, 4189

EXPENSES	2015 BUDGETED	2015 YTD ACTUAL	2014 Prior Year Totals
Salaries - Regular	\$2,836,379.00	\$2,751,420.25	\$2,814,172.31
Salaries - Overtime	\$139,500.00	\$129,253.40	\$130,843.90
Salaries - Part Time	\$339,321.00	\$293,525.04	\$262,705.45
100's PERSONAL SERVICES	\$3,315,200.00	\$3,174,198.69	\$3,207,721.66
200's EQUIPMENT	\$33,440.00	\$18,161.90	\$130,183.64
400's CONTRACTUAL	\$6,844,481.20	\$4,973,306.06	\$5,844,841.39
800's EMPLOYEE BENEFITS	\$1,802,319.00	\$1,715,217.23	\$1,801,449.36
TOTALS	\$11,995,440.20	\$9,880,883.88	\$10,984,196.05

REVENUES	2015 BUDGETED	2015 YTD ACTUAL	2014 Prior Year Totals
	\$9,785,124.00	\$6,940,498.36	\$8,776,039.68

Note: Revenues for December 2015 have been accrued for our CHHA, LTC and MCH programs at a total of \$227,745.36.

Warren County Health Services

Salaries Comparison

2014 vs 2015

as of 12/31/15 Payroll

	YTD	YTD	YTD 14v15	% Change	Total Budget	Total Actual
	2015	2014			2015	2014
Total of All Depts	\$2,751,420.25	\$2,814,172.31	-\$62,752.06	-2.23%	\$2,836,379.00	\$2,814,172.31
Regular Salaries	\$129,253.40	\$130,843.90	-\$1,590.50	-1.22%	\$139,500.00	\$130,843.90
Overtime Salaries	\$293,525.04	\$262,705.45	\$30,819.59	11.73%	\$339,321.00	\$262,705.45
Part Time Salaries	\$3,174,198.69	\$3,207,721.66	-\$33,522.97	-1.05%	\$3,315,200.00	\$3,207,721.66
TOTALS	\$3,174,198.69	\$3,207,721.66	-\$33,522.97	-1.05%	\$3,315,200.00	\$3,207,721.66
% current YTD Salary to Total Budget	95.75%	100.00%				

*Source: Detail G/L report for all Salary Category from 1/1/XX-12/31/XX

Note: Total Salaries YTD are 95.75% of 2015 budget, which is below salaries at this time last year. Regular FT salaries are (\$62,752.06 or 2.23% under FT salaries in 2014). Overall, total salaries by year end are \$33,522.97 less than total 2014 Salaries and \$141,001.31 less than budgeted. Due to staffing shortages in nursing, per diem nurses were utilized to cover referrals, therefore increasing the Part time salary category and reducing the Full time and Overtime salary categories.

ATTACHMENT #2

**Revenue and Expense Comparison 2015 vs 2014
as of 2/22/16 meeting**

EXPENSES	2/22/16 Meeting		Variance
	2015 YTD	FINAL 2014 YTD	
	Actual as of 2/16/16 G/L		
Salaries - Regular	\$2,751,420.25	\$2,814,172.31	(\$62,752.06)
Salaries - Overtime	\$129,253.40	\$130,843.90	(\$1,590.50)
Salaries - Part Time	\$293,525.04	\$262,705.45	\$30,819.59
100's PERSONAL SERVICES	\$3,174,198.69	\$3,207,721.66	(\$33,522.97)
200's EQUIPMENT	\$18,161.90	\$130,183.64	(\$112,021.74)
400's CONTRACTUAL	\$4,973,306.06	\$5,844,841.39	(\$871,535.33)
800's EMPLOYEE BENEFITS	\$1,715,217.23	\$1,801,449.36	(\$86,232.13)
TOTALS	\$9,880,883.88	\$10,984,196.05	(\$1,103,312.17)

REVENUES	2015 YTD	2014 Prior Year	
	ACTUAL	Totals	
	\$6,940,498.36	\$8,776,039.68	(\$1,835,541.32)

Notes:

It should be noted, reflected above for comparison are FINAL totals for 2014. Both expenses and revenues have been updated as of today, 2/16/16, however 2015 Year to date has yet to be finalized.

Salaries: (please see previous page) Overall are \$33,522.97 below 2014. Full time and overtime salaries are below 2014 YTD salaries while Part time salaries are 11.73% above 2014. This correlates with the per dlem staff that continue to be utilized to assist in nursing shortage coverage. Overall, 2015 salaries were 95.75% of budget.

Employee Benefits:

Employee benefits are below last year and correlates with the nursing position shortages that we experienced.

Revenues:

Revenues are not closed year to date. Most grants will be finalized for the last quarter of 2015, and once completed will reflect in revenues. Revenues and expenses will also reflect the value of our WIC food vouchers for 2015, once we receive totals from the state in April. The Preschool revenues are not recongnized until we receive from the state reports to complete, which is usually around March 2016. Also to note , our Long Term Care program is being eliminated by the state, therefore revenues are down this year within that program. We anticipate that some LTC patients will be transitioning to our CHHA.

WARREN COUNTY HEALTH SERVICES BUDGET ANALYSIS

REVENUE AND EXPENDITURES FOR 2016 AS OF 2/16/2016 1:00:11 PM

FUND(S): A, CL, D, DM, EF, GI, MS, SD, V

CODE(S): 4010, 4013, 4016, 4054, 4190, 4018, 4189

EXPENSES	2016 BUDGETED	2016 YTD ACTUAL	2015 Prior Year Totals
Salaries - Regular	\$2,785,683.00	\$273,345.90	\$2,751,420.25
Salaries - Overtime	\$133,500.00	\$13,187.82	\$129,253.40
Salaries - Part Time	\$339,033.00	\$31,795.38	\$293,525.04
100's PERSONAL SERVICES	\$3,258,216.00	\$318,329.10	\$3,174,198.69
200's EQUIPMENT	\$13,424.00	\$0.00	\$18,161.90
400's CONTRACTUAL	\$5,992,476.00	\$138,315.15	\$4,973,306.06
800's EMPLOYEE BENEFITS	\$1,631,009.00	\$227,730.07	\$1,715,217.23
TOTALS	\$10,895,125.00	\$684,374.32	\$9,880,883.88

REVENUES	2016 BUDGETED	2016 YTD ACTUAL	2015 Prior Year Totals
	\$8,839,079.00	\$4,271.80	\$6,712,753.00

Note: Accrued for revenues in 2016 is the Rabies COLA of \$1,352. We are currently working on January 2016 revenues for CHHA, LTC and MCH.

**Warren County Health Services
Salaries Comparison
2015 vs 2016
as of 2/7/16 Payroll**

	YTD 2016	YTD 2015	YTD 15v16	% Change	Total Budget 2016	Total Actual 2015
Total of All Depts						
Regular Salaries	\$273,345.90	\$295,396.03	-\$22,050.13	-7.46%	\$2,785,683.00	\$2,751,420.25
Overtime Salaries	\$13,187.82	\$14,582.57	-\$1,394.75	-9.56%	\$133,500.00	\$129,253.40
Part Time Salaries	\$31,795.38	\$29,159.86	\$2,635.52	9.04%	\$339,033.00	\$293,525.04
TOTALS	\$318,329.10	\$339,138.46	-\$20,809.36	-6.14%	\$3,258,216.00	\$3,174,198.69
% current YTD Salary to Total Budget	9.77%	10.68%				

*Source: Detail G/L report for all Salary Category from 1/1/XX-2/7/XX

Note: Total Salaries YTD are 9.77% of 2016 budget, which is below salaries at this time last year. Regular FT salaries are (\$22,050.13 or 7.46% under FT salaries in 2015).

Overall, total salaries are \$20,809.36 less than total 2015 Salaries. Due to staffing shortages in nursing, per diem nurses were utilized to cover referrals, therefore increasing the Part time salary category and reducing the Full time and Overtime salary categories.

**Revenue and Expense Comparison 2016 vs 2015
as of 2/22/16 meeting**

EXPENSES	2/22/16 Meeting		Variance
	2016 YTD Actual as of 2/16/16 G/L	2015 YTD as of 2/16/15 G/L	
Salaries - Regular	\$273,345.90	\$295,396.03	(\$22,050.13)
Salaries - Overtime	\$13,187.82	\$14,582.57	(\$1,394.75)
Salaries - Part Time	\$31,795.38	\$29,159.86	\$2,635.52
100's PERSONAL SERVICES	\$318,329.10	\$339,138.46	(\$20,809.36)
200's EQUIPMENT	\$0.00	\$0.00	\$0.00
400's CONTRACTUAL	\$138,315.15	\$205,058.86	(\$66,743.71)
800's EMPLOYEE BENEFITS	\$227,730.07	\$270,706.75	(\$42,976.68)
TOTALS	\$684,374.32	\$814,904.07	(\$130,529.75)

REVENUES	2015 Prior Year	
	2016 YTD ACTUAL	to Date Totals
	\$4,271.80	\$5,307.65
		(\$1,035.85)

Notes:

It should be noted, reflected above for comparison are financials as of 2/16/15 to compare to our current of 2/16/16. Expenses were up in 2015 compared to this year primarily due to timing of invoices and that our Long Term Care program is ending in 2016, therefore very little expenses are reflected year to date for that program.

Salaries: (please see previous page) Overall are \$20,809.36 below 2015. Full time and overtime salaries are below 2015 YTD salaries while Part time salaries are 9.04% above 2015. This correlates with the per diem staff that continue to be utilized to assist in nursing shortage coverage. Overall, 2016 salaries are 9.77% of budget while this time last year we were at 10.68% of budget for total salaries.

Employee Benefits:

Employee benefits are below last year and correlates with the nursing position shortages that we have experienced.

Revenues:

Revenues at this time do not yet reflect January Revenues for either year.

**Warren County Health Services
Patient Evaluations
CHHA Division**

Attachment 4

CATEGORY	01/2014	02/2014	03/2014	04/2014	05/2014	06/2014	07/2014	08/2014	09/2014	10/2014	11/2014	12/2014
SN eval	127	110	132	114	139	85	116	122	106	103	109	116
SN IV eval	7	4	6	2	5	7	5	5	6	15	4	7
CDPAP	7	2	0	0	0	0	0	0	0	0	0	0
PRI	3	2	3	4	0	5	3	3	6	3	5	5
UASNY	15	11	18	14	12	23	26	21	19	16	15	26
SN Evals per month	159	125	159	134	156	120	150	151	137	137	133	154
PT evals	88	82	78	69	84	61	75	76	67	74	70	70
PT only	33	32	35	25	25	27	27	21	18	21	24	21
PT only evals per mo	33	32	35	25	25	27	27	21	18	21	24	21
Total Evals per month	192	157	194	159	181	147	177	172	155	158	154	175
	-9%	12%	13%	-11%	-17%	-1%	-17%	-11%	-8%	-19%	-2%	-4%

TOTAL EVALS DOWN 7% FROM 2013 TOTAL EVALS=2021

CATEGORY	01/2015	02/2015	03/2015	04/2015	05/2015	06/2015	07/2015	08/2015	09/2015	10/2015	11/2015	12/2015
SN eval	122	110	114	109	122	109	122	111	99	104	106	102
SN IV eval	9	6	8	13	5	7	8	3	9	5	1	8
CDPAP	1	0	0	0	0	0	0	0	0	0	0	0
PRI	5	5	5	6	5	2	2	7	1	1	1	5
UASNY	18	15	23	16	10	13	23	10	14	15	14	17
SN Evals per month	155	136	150	144	142	131	155	131	123	125	122	132
PT evals	80	75	94	80	71	82	80	70	73	75	65	67
PT only	25	26	34	30	31	24	26	31	34	29	24	17
PT only evals per mo	25	26	34	30	31	24	26	31	34	29	24	17
Total Evals per month	180	162	184	174	173	155	181	162	167	154	146	149
	-7%	3%	-5%	8%	-4%	1%	1%	-6%	1%	-3%	-5%	-15%

TOTAL EVALS -3% FROM 2014 TOTAL EVALS=1957

TOTAL EVALS DOWN 10% FROM 2013

CATEGORY	01/2016	02/2016	03/2016	04/2016	05/2016	06/2016	07/2016	08/2016	09/2016	10/2016	11/2016	12/2016
SN eval	102											
SN IV eval	9											
PRI	4											
UASNY	19											
SN Evals per month	134											
PT evals	76											
PT only	25											
PT only evals per mo	25											
Total Evals per month	159											
	-9%											

Warren County Public Health

Rabies Program

October-December 2015

Town	Not Vaccinated			Vaccinated			Out of Town			Stray		
	Cats	Dogs	Ferrets	Cats	Dogs	Ferrets	Cats	Dogs	Ferrets	Cats	Dogs	Ferrets
Bolton					2							
Chester		1			2					1	1	
Glens Falls	1	3		1	6			3				
Hague		1										
Horicon		1										
Johnsburg					2			1				
Lake George												
Lake Luzerne							1					
Queensbury	2	4		1	13		1	4		3		
Stony Creek												
Thurman												
Warrensburg					1			1				
Totals	3	10		2	26		2	9		4	1	

Bites Reported by Month

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
2015	15	15	19	22	24	20	24	26	24	26	13	18	246

Animals Vaccinated at Rabies Clinics

JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Totals
0	32	138	148	119	59	158	151	58	54	41	0	958

***There were no rabies clinics scheduled in January and December.

There were 9 specimens sent this quarter for rabies testing. None were positive.

WCPH approved 2 residents to receive rabies PEP (one was bit by a stray cat and one bit by a skunk).

We did not give any rabies pre-exposure vaccine.

Attachment #5

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: 02/26/2016

- (a) Purpose of Contract Change: To amend the contract with North Country Home Services Inc. to reflect a rate increase from \$26.52 per hour to \$27.04 per hour for Home Health Aide Services.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 237/2015 (please see attached)
- (c) Name of Contractor: North Country Home Services Inc.
- (d) Address of Contractor: 25 Church Street, Saranac Lake, New York 12983
- (e) Contractor's Contact Person and Telephone Number: D. Scott Tooker, Financial Director, (518) 891-2641
- (f) Commencement Date of Amendment: 03/21/2016
- (g) Termination Date of Extension: Per terms of current agreement
- (h) Payment Provisions: Paid upon receipt of documentation for each individual patient visit
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:

A.4010.470 Health Services Contract

ADMINISTRATIVE OFFICE

Rebecca Leahy, R.N., Executive Director
 D. Scott Tooker, Financial Director
 25 Church Street, Saranac Lake, NY 12983
 Phone (518) 891-5611
 Fax (518) 891-2055

SERVICE OFFICES

Malone (518) 483-4502
 Plattsburgh (518) 566-0183
 Saranac Lake (518) 891-2641
 Ticonderoga (518) 585-9820
 Tupper Lake (518) 359-3336

NORTH COUNTRY



Home Health Care

HOME SERVICES

25 Church Street • Saranac Lake, NY 12983 • (518) 891-2641 • Fax (518) 891-2055

January 5, 2016

Martin D. Auffredou
 Warren County Attorney
 Warren County Municipal Center
 1340 State Route 9
 Lake George, NY 12845

Dear Mr. Auffredou:

Listed below are our 2016 North Country Home Service rates for Warren County. We would appreciate it if you could send us an Amended Agreement reflecting these rates.

CHHA ~ Home Health Aide - \$27.04/hr.
 LTHHCP – Personal Care Aide - \$22.00/hr. (Homemaker Tasks)
 LTHHCP – Personal Care Aide - \$22.37/hr. (Personal Care Aide Tasks)

If you have any questions, please feel free to contact me.

Sincerely,

D. Scott Tooker
 Financial Director

DST/sb

Warren County Board of Supervisors

RESOLUTION NO. 237 OF 2015

Resolution introduced by Supervisors Sokol, Conover, Frasier, McDevitt and Westcott

AUTHORIZING AMENDMENT AGREEMENT WITH NORTH COUNTRY HOME SERVICES, INC. FOR PARAPROFESSIONAL CARE SERVICES UNDER THE ~~LONG TERM HOME HEALTH CARE (LTHHC) AND CERTIFIED HOME HEALTH AGENCY (CHHA) PROGRAMS~~

WHEREAS, Resolution No. 711 of 2012 authorized, among other things, the continuation of the contractual relationship with North Country Home Services, Inc. (the "Agency") for paraprofessional care services under the LTHHC and CHHA Programs, and

WHEREAS, the Director of Public Health/Patient Services has been advised by North Country Home Services, Inc. that the Home Health Aide rate for ²⁰¹⁶ 2015 is ~~Twenty-Six Dollars and Fifty-Two (\$26.52)~~ per hour, now, therefore, be it ^{twenty-seven dollars (27.04) and four cents}

RESOLVED, that the rates for the services for 2015 described be and hereby are, amended as follows:

<u>CONTRACTOR/ AGENCY</u>	<u>PURPOSE</u>	<u>ESTIMATED CONTRACT AMOUNTS/RATES</u>
North Country Home Services, Inc.	Paraprofessional Care Services - CHHA	Home Health Aide \$26.52/hr 27.04

and be it further

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an amendment agreement with North Country Home Services, Inc. showing the above rate change, effective ~~retroactive~~

^{March 27, 2016}
~~to January 1, 2015~~, in the form approved by the County Attorney, and be it further

RESOLVED, that all other terms and conditions of the agreement with North Country Home Services, Inc. remain in full force and effect, and be it further

RESOLVED, that unless there should be a material change in contract terms, a change in rates/costs, a further Board resolution will not be necessary for the Chairman of the Board of Supervisors to execute new contracts and continue the contracts in future years for one year terms, provided appropriations for such contracts are made in the Health Services budget and the Department Head recommends continuation of the contracts, and be it further

RESOLUTION NO. 237 OF 2015

PAGE 2 OF 2

RESOLVED, that the Chairman of the Board be, and hereby is, authorized to execute agreements, and from time to time as may be necessary, further contracts consistent with the term set forth herein, with said contractor in the form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from Budget Code A.4010 470 Health Services, Contract and ~~Budget Code A.4016 470 Long Term Home Health Care, Contract.~~

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Resolution

DEPARTMENT NAME: Health Services

DATE: 02/26/2016

- (a) Purpose of Contract Change: To amend the contract with Shoreland, Inc. to reflect a rate increase from \$895 per year to \$975 per year and that the agreement automatically renews for successive 1 year terms as long as price for the resource does not change and remains fully funded by the Immunization Action Plan grant.
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R 206/2009 (please see attached)
- (c) Name of Contractor: Shoreline, Inc.
- (d) Address of Contractor: 933 N. Mayfair Road, Suite 208, Milwaukee, Wisconsin 53226
- (e) Contractor's Contact Person and Telephone Number: John Liefert, 1-800-433-5256 ext. 3
- (f) Commencement Date of Amendment: 03/21/2016
- (g) Termination Date of Extension: automatic renewal annually as long as amount does not change and remains fully funded by Immunization Action Plan grant.
- (h) Payment Provisions: Paid one time annually
- i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract ? List Budget Code, (with title), Object Code (with title), and Amount OR Capital Project OR Capital Reserve Project Number and Title and Amount:

A.4018.0030 428 Preventive Program Disease Control Data

Warren County Board of Supervisors

RESOLUTION NO. 206 OF 2009

Resolution introduced by Supervisors Sokol, Sheehan, Thomas, Champagne, O'Connor, Strainer and Pitkin

AUTHORIZING AN AGREEMENT WITH SHORELAND, INC. TO OBTAIN A SINGLE LICENSING AGREEMENT WITH TRAVAX ENCOMPASS, A WEB-BASED TRAVEL MEDICINE RESOURCE - HEALTH SERVICES DEPARTMENT

WHEREAS, the Director of Public Health/Patient Services is requesting an agreement with Shoreland, Inc. to obtain a single licensing agreement with Travax Encompass, a web-based travel medicine resource which offers a wide variety of publications and services to meet all travel medicine resource needs, in an amount not to exceed Eight Hundred Ninety-Five Dollars (\$895) per year with said amount being one hundred percent (100%) covered under the Immunization Action Plan Grant, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Shoreland, Inc., 933 N. Mayfair Road, Suite 208, Milwaukee, Wisconsin 53226 to obtain a single licensing agreement with Travax Encompass, a web-based travel medicine resource which offers a wide variety of publications and services to meet all travel medicine resource needs, for a term commencing ~~March 23, 2009~~ ^{March 21, 2016} and terminating ~~March 21, 2010~~ ^{3/15/16 - 3/15/17} in an amount not to exceed ~~Eight Hundred Ninety-Five Dollars (\$895)~~ ^{\$995} per year with said amount being one hundred percent (100%) covered under the Immunization Action Plan Grant in a form approved by the County Attorney, and be it further

automatic successive renewal as long as amt doesn't change

RESOLVED, that the funds shall be expended from Code A.4018.0030 ⁴²⁸ ~~410~~ Preventive Program - Disease Control - ~~Supplies.~~ *Data* should we make

*the new res
renewable as long as
price doesn't change?*

RESOLUTION NO. 205 OF 2009

**Resolution Introduced by Supervisors Sokol, Sheehan, Thomas, Champagne,
O'Connor, Strainer and Pitkin**

**AUTHORIZING SUBSCRIBER AGREEMENT WITH ZIRMED, INC.
FOR THE PURPOSE OF VERIFYING INSURANCES BEFORE
BILLING TO EXPEDITE CLAIMS WITHOUT DENIALS
- HEALTH SERVICES DEPARTMENT**

WHEREAS, the Director of Public Health/Patient Services is requesting that the County enter into a subscriber agreement with ZirMed, Inc., as part of the Point of Care Initiative, for the purpose of verifying insurances before billing to expedite claims without denials, which is compatible with the Encore Billing System, Inc. for a term to commence March 23, 2009 and terminate upon thirty (30) days written notice at the following cost:

- | | |
|--------------------------------|----------|
| 1. One-time implementation fee | \$395.00 |
| 2. One-time training fee | \$195.00 |
| 3. Monthly subscriber fee | \$149.00 |

now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute a subscriber agreement with ZirMed, Inc., 626 West Main Street, 6th Floor, Louisville, Kentucky 40202 for the purpose of verifying insurances before billing to expedite claims without denials, which is compatible with the Encore Billing System, Inc., for a term to commence March 23, 2009 and terminate upon thirty (30) days written notice at the cost described in the preambles of this Resolution in a form approved by the County Attorney, and be it further

RESOLVED, that the funds shall be expended from A.4018 428 Preventive Program - Data Processing & Internet Fees.

Adopted by unanimous vote.

RESOLUTION NO. 206 OF 2009

**Resolution Introduced by Supervisors Sokol, Sheehan, Thomas, Champagne,
O'Connor, Strainer and Pitkin**

**AUTHORIZING AN AGREEMENT WITH SHORELAND, INC.
TO OBTAIN A SINGLE LICENSING AGREEMENT WITH
TRAVAX ENCOMPASS, A WEB-BASED TRAVEL MEDICINE
RESOURCE - HEALTH SERVICES DEPARTMENT**

WHEREAS, the Director of Public Health/Patient Services is requesting an agreement with Shoreland, Inc. to obtain a single licensing agreement with Travax Encompass, a web based travel medicine resource which offers a wide variety of publications and services to meet all travel medicine resource needs, in an amount not to exceed Eight Hundred Ninety-Five Dollars (\$895) per year with said amount being one hundred percent (100%) covered under the Immunization Action Plan Grant, now, therefore, be it

RESOLVED, that the Chairman of the Board of Supervisors be, and hereby is, authorized to execute an agreement with Shoreland, Inc., 933 N. Mayfair Road, Suite 208, Milwaukee, Wisconsin 53226 to obtain a single licensing agreement with Travax Encompass, a web-based travel medicine resource which offers a wide variety of publications and services to meet all travel medicine resource needs, for a term commencing March 23, 2009 and terminating March 22, 2010, in an amount not to exceed Eight Hundred Ninety-Five Dollars (\$895) per year with said amount being one hundred percent (100%) covered under the