

SOCIAL SERVICES COMMITTEE
COUNTRYSIDE ADULT HOME
AGENDA
6/1/16

Committee Members: Sokol, Simpson, Seeber, Frasier, Strough, Vanselow, McDevitt, MacDonald, Braymer

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
 1. Request to: Renew contract with Mahoney Notify-Plus, Inc., for maintenance and inspection of the fire alarm system in the amount of \$1,545.50. Increase of \$31 from last year.
Rationale: This will continue to allow us to meet DOH regulations as they pertain to maintaining a fire alarm system and regular inspections of such.
 2. Request to: Permission to transfer \$28,391.00 from the Contingency Fund for the purchase and installation of a new boiler for Countryside Adult Home.
Rationale: The facility does not have the funds in our current budget to cover this expense. We were not aware we needed a new boiler when the 2016 budget was completed.
 3. Request to: Permission to enter into a contract with Madden Mechanical for the installation of a new boiler for Countryside Adult Home, in the amount of \$28,391.00.
Rationale: Countryside currently has two boilers which heat the building. The current boilers are over 30 years old (Peerless) and 15 years old (Triad). The Triad requires replacement at this time.
 4. Request to: Permission to enter into an agreement with BPI Mechanical in the amount of \$5,123.00, for the replacement of one of the condenser units and evaporators on the walk-in-freezer.
Rationale: The walk-in-freezer must be maintained at a temperature of 0 degrees per DOH regulations. Replacement of the non-working unit will allow us to continue to meet this regulation.
- IV. Referral/Pending Items
 - 1) Discussion on possibility of admitting out-of-County residents into Countryside to continue when the County Attorney is present (09.25.15) Update: Committee authorized a resolution allowing for up to five out-of-County residents; Ms. Park to report back on status at a future meeting. (10.23.15)
- V. Information for Discussion/Review
 1. Overtime Report for 2016
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VI. Motion to adjourn

Attachments

Overtime Report for 2016

(List attachments by number relating to the above cited regular items)

Countryside Adult Home - Overtime Report

Week Endin	2016 OT Hours	2015 OT Hours	2014 OT Hours	2013 OT Hours	2012 OT Hours	2011 OT Hours	2010 OT Hours	Includes Holiday	Net Difference from 2015	Difference to Date from 2015	1st Shift Hours [OT]	2nd Shift Hours [OT]	3rd Shift Hours [OT]
01/04/16	83	86	99.5	97.5	75.5	91.5	102	New Years	↓3	↓3	1202[34]	332.4[31]	255[18]
01/24/16	86	78.8	95.0	87	4.5	12.5	10.9		↑7.2	↑4.2	1254.5[36.5]	272.5[19.5]	269[30]
02/08/16	0	21	17.0	6	81.4	84.6	127	Martin Luther King	↓21	↓16.8	1226.1	297	256
02/22/16	78.5	92.5	92.8	113	0	3	27.8	Presidents Day	↓14	↓30.8	1198.5[32.5]	288[23]	289[23]
03/07/16	3	0	0.0	15.5	80.5	89	169		↑3	↓27.8	1165.6[3]	322.8	280
03/21/16	10	5	12.0	0	0	8	4.5		↑5	↓22.8	1159[2]	286.9	329[8]
04/04/16	1	18	7.0	14.2	12.5	7	34.3		↓17	↓39.8	1207.5[1]	269.5	289
04/18/16	3	10.5	15.5	0	0	0.9	11.5		↓7.5	↓47.3	1201.5[3]	275.3	329
05/02/16	28	13	0.0	8	14	13	23		↑15	↓32.3	1208.9[8]	281[12]	250[8]
05/16/16	16.5	16	0.0	4	16	10.4	9.5		↑0.5	↓31.8	1186.7	323.9[8.5]	301[8]
05/30/16	8	71	79.0	82	5.5	0.4	13		↓63	↓94.8	1227.5[8]	335.5	249
06/13/16		8	1.5	4	97	95	118	Memorial Day					
		0	0.0	3	0	3.5	55						
		99.5	76.5	81.5	8.5	9.5	95.5	Independence Day					
		2	0.0	8	93	114	56						
		15	0.0	2	29.4	8	4.9						
		0	0.0	3.5	8	12.5	13.5						
		2	82.0	86.5	0	41.9	39.5						
		75.5	4.0	8.5	93.5	114	103	Labor Day					
		0	0.0	0	0	0	10.5						
		92.5	82.0	82.5	8	0	22	Columbus Day					
		0	0.0	0	80.5	89.9	89.5						
		72.2	78.0	85	26	23.5	15	Veteran's Day					
		78.5	86.0	81	93	88.2	122	Thanksgiving					
		1	0.0	3	107	101	130						
		88.5	85.0	79	2	0	70.3	Christmas					
		83	86.0	95.5	99.5	99.5	129						
TOTAL	317	1030	998.8	1050	1035	1121	1605						

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

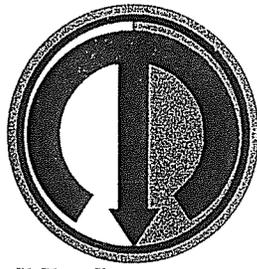
DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 6/16/2016

- (a) Purpose of Contract Change: **RENEW CONTRACT WITH MAHONEY NOTIFY FOR FIRE ALARM SYSTEM**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **347 of 2015**
- (c) Name of Contractor: **MAHONEY NOTIFY-PLUS, INC.**
- (d) Address of Contractor: **PO BOX 767/15 COOPER STREET, GLENS FALLS, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **KEVIN MAHONEY, PH#793-7788**
- (f) Commencement Date of Extension: **AUGUST 1, 2016**
- (g) Termination Date of Extension: **JULY 31, 2017**
- (h) Payment Provisions:
 - i) lump sum amount **\$1,545.50**
 - ii) hourly rate amount
 - iii) total amount not to exceed
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **SEE CONTRACT**)
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A6030.413 BUILDING MAINTENANCE & REPAIRS**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



P.O. Box 767 - 15 Cooper St.
Glens Falls, NY 12801
518/793-7788
Fax 518/793-0602
www.mahoneyalarms.com

Mahoney
Notify-Plus Inc.
Alarms

Lake Placid, NY 12946
518/523-1600
Fax 518/793-0602

Plattsburgh, NY 12901
518/566-9147
Fax 518/793-0602

May 4, 2016

Ms. Deanna Park
Director
Countryside Adult Home
353 Schroon River Road
Warrensburg, NY 12885

Effective **August 1, 2016** Fire alarm system inspections will be conducted **Semi-Annually** with 100% device inspection as per NFPA 72 each semi-annual period and will include the following devices when applicable for the period August 1, 2016 thru July 31, 2017:

CONTROL PANEL
ANNUNCIATOR PANEL
SMOKE & HEAT DETECTORS
MANUAL PULL STATIONS
HORN STROBE UNITS
POWER SUPPLY/BATTERIES
SIREN/BELLS
PANIC/HOLDUP
TRANSMISSION TO AUTHORITIES
SPRINKLER MONITORING DEVICES
KITCHEN K TYPE FIRE EXTINGUISHER

This quotation is based on Countryside Adult Home providing experienced personnel to assist with the inspection. The inspection will include the kitchen "K" type fire extinguisher visual inspection. In the event the "K" extinguisher requires a six year inspection or recharge Countryside Adult Home will be invoiced at an additional fee of \$137.50.

This inspection contract will be billed at a rate of \$1,066.00 PER YEAR. Technical service shall be invoiced at the prevailing wage rate of \$112.50 per man hour between the hours of 8:00am and 4:30pm, Monday thru Friday. After hours, weekends and holiday service will be provided at the prevailing wage rate of \$168.75 per man hour. Travel charges and services provided which do not fall within the prevailing wage rates will be invoiced at \$82.50 per man hour, portal to portal for the first hour and \$75.00 per man hour thereafter between the hours of 8:00am and 4:30pm, Monday thru Friday. After hours, weekends and holiday non prevail wage services will be provided at the rate of \$123.75 per man hour, portal to portal, for the first hour and \$112.50 per man hour, portal to portal thereafter.

Fire alarm monitoring fees are invoiced at a rate of \$85.50 per quarter; \$342.00 per year.

Charges for additional work over and above the semi-annual inspection will be in accordance with the labor rates as specified above plus any material which is necessary.

This Inspection Agreement is also subject to the following conditions:

- A. All agreements are made contingent upon strikes, fires accidents or causes beyond our control.
- B. This proposal shall be valid if acceptance is made within 30 days from the date written and upon our receipt of your Purchase Order.
- C. It is further agreed that this contract shall be in effect for a minimum period of one year.
- D. Mahoney Notify-Plus Inc. shall be deemed the exclusive authorized service company and will not be responsible for any repairs or tampering made by third parties.
- E. Mahoney Notify-Plus Inc., will not be held responsible for any damages that occur to the system as a result of fires, strikes, floods, lightning or other acts of God.

The undersigned parties have read and understand the terms referred to in this contract and are in complete agreement with same.

AGREED & UNDERSTOOD: COUNTRYSIDE ADULT HOME

Accepted by: _____
Date: _____

AGREED AND UNDERSTOOD: MAHONEY NOTIFY-PLUS INC.

Accepted by Kevin Mahoney
Date: 5/14/16

THE FOLLOWING PERSON(S) HAVE THE AUTHORIZATION TO ALLOW ACCESS TO THE ABOVE PROPERTY AND ARE AUTHORIZED TO APPROVE SERVICES RELATED TO THE AFOREMENTIONED ALARM SYSTEM.

_____ CONTACT NUMBER: _____

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

SIGNED:

DATE: 5/31/16

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.6030.413	REPAIR/MAINTENANCE TO BUILDING	\$28,391.00

Please state reason for transfer request: TO PURCHASE A REPLACEMENT BOILER FOR COUNTRYSIDE ADULT HOME, WHICH HEATS THE BUILDING.

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 05/26/2016

- (a) Is this a Result of a Bid or Request for Proposal?
YES
- (b) Purpose of Contract:
REPLACEMENT OF ONE OF THE BOILERS WITH A NEW PROPANE UNIT, TO ENSURE THE FACILITY MAINTAINS THE NECESSARY TEMPERATURE.
- (c) Name of Contractor:
MADDEN MECHANICAL
- (d) Address of Contractor: **274 HORICON AVE BRANT LAKE, NY 12815**
- (e) Contractor's Contact Person and Telephone Number:
JEFFREY MADDEN, PH#(518)361-0550
- (f) Has or will the Contract be provided, if so, please attach:
PURCHASING HAS
- (g) Commencement Date of Contract:
COMPLETION OF PROJECT
- (h) Termination Date of Contract:
COMPLETION OF PROJECT
- (i) Payment Provisions: i) lump sum amount **\$28,391.00**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
UPON COMPLETION OF PROJECT
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.4030.413 - Countryside Adult Home Repair/Maintenance to Building

Sample: A.1010 470 Legislative Board – Contract \$xx.xx

Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

Warren County
 WC 36-16 Countryside Boiler
 Best Value Method Analysis

Criteria for Rating	BPI Piping	Colonie Mechanical Contractors	D&E Technologies
Cost-40%	\$ 28,510.00	\$ 33,750.00	\$ 32,240.00
Equipment and Material-20%	37%	35%	36%
Quality of Work/Staff-20%	20%	20%	20%
Efficiency-20%	20%	20%	20%
Total Rating	82%	95%	96%
	BPI was disqualified, provided no narrative of the work to be done.		D&E was disqualified, never received sign-off from site visit

Madden Mechanical	Mr. Comfort Heating & Cooling	TFR Industries	T. McElligott
\$ 28,391.00	\$ 39,650.00	\$ 28,200.00	\$ 33,750.00
38%	30%	40%	35%
20%	20%	20%	20%
20%	10%	10%	10%
20%	10%	10%	10%
98%	70%	80%	75%
	Mr. Comfort disqualified, provided np personnel list	TFR disqualified, provided np personnel list	T. McElligott disqualified, provided no references.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: COUNTRYSIDE ADULT HOME

DATE: 05/19/2016

- (a) Is this a Result of a Bid or Request for Proposal?
YES
- (b) Purpose of Contract:
REPLACEMENT OF ONE OF THE FREEZER EVAPORATOR AND CONDENSING UNITS, ALLOWING FACILITY TO MAINTAIN TEMPERATURE OF 0 DEGREES OR LOWER.
- (c) Name of Contractor:
BPI MECHANICAL SERVICE
- (d) Address of Contractor: **95 HUDSON RIVER ROAD
WATERFORD, NY 12188**
- (e) Contractor's Contact Person and Telephone Number:
DANIEL KEATING, PH#238-2383
- (f) Has or will the Contract be provided, if so, please attach:
Attached
- (g) Commencement Date of Contract:
COMPLETION OF PROJECT
- (h) Termination Date of Contract:
COMPLETION OF PROJECT
- (i) Payment Provisions: i) lump sum amount **\$5,123.00**
ii) hourly rate amount
iii) total amount not to exceed
iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
UPON COMPLETION OF PROJECT
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

A.4030.413 - Countryside Adult Home Repair/Maintenance to Building

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



95 Hudson River Rd.
Waterford, NY 12188
(518) 238-2383 Ph. (518) 233-0123 Fax

Warren County
Countryside Nursing Home

Re: Walk In Cooler

Dear Scott,

Thank you for this opportunity to quote on the walk in freezer evaporator and condensing unit replacement.

Our base bid proposal is based on the following:

1. Recover refrigerant from (1) system and dispose of off site
2. Remove (1) failed evaporator coil section from inside cooler
3. Remove (1) failed condensing unit from atop freezer
4. Furnish and install (1) new evaporator
5. Furnish and install (1) new condensing unit
6. Hook up piping, pressure test, evacuate and charge
7. Includes all wiring modifications
8. Re-use existing piping

Our proposal excludes the following:

1. Overtime hours of any kind.
2. Parts and/or materials not listed.
3. Performance and/or operation of related systems and/or equipment.
4. Labor to install equipment, parts, and/or materials of any kind not listed
5. Labor to replace parts and components not listed.
6. Any permits, inspections and/or fees if required.
7. Any and/or all cutting, masonry, painting, patching, carpentry, roofing, asbestos abatement, drop ceiling work labor and/or materials of any kind.

The above base bid to be completed for \$5,123. Plus any applicable tax. This proposal to be in effect for thirty (30) days.

I trust you will find this proposal meets your requirements and standards. It is our company's goal to meet your needs and provide you with the best possible service. If you should have any questions or require additional information on the above, please do not hesitate to contact us.

Very truly yours,

Daniel A. Keating
BPI Mechanical Service, Inc.