

Health, Human, and Social Services Committee

Mental Health Services

AGENDA

10/24/16

Committee Members: Chairman Sokol
Supervisor Simpson
Supervisor Seeber
Supervisor Frasier
Supervisor Strough
Supervisor Vanselow
Supervisor McDevitt
Supervisor MacDonald
Supervisor Braymer

I. Action Agenda/New Business

1. Resolution request: Budget Amendment to accept 2016 COLA funds (100% State Aid – NYS Office of Mental Health)
2. Resolution request: Create temporary Office Specialist position

II. Motion to adjourn

Attachments:

Resolution request forms

RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: Office of Community Services

DATE: 10/24/16

- (a) Purpose of Amendment: To accept funds (100% State Aid - NYS Office of Mental Health) in accordance with attached Schedule A, to allow for pass through of Cost of Living Adjustment (COLA) funds for various contract provider agencies.

- (b) Appropriation Code (with title), Object Code (with title) and Amount: See attached Schedule A.

- (c) Revenue Code (with title), and Amount: See attached Schedule A.

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Mental Health

DATE: 10/24/16

- (a) Title of Requested Position: **Office Specialist #2 (temporary)**
- (b) Annual Base Salary (and Grade if Applicable): **\$30,959/Grade 7**
- (c) Effective Date for New Position:* **12/5/16**
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): **Current Office Specialist, Cynthia Wasson is retiring in January 2017. This request is to allow for a training overlap. The person hired would replace (backfill) Ms. Wasson's position upon retirement.**
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: **A4310.110 Mental Health Administration - Salaries - Regular**
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) **Yes**
- (g) Is this a mandated position? If so, please explain: **No**
- (h) Is there expected revenue from this position? If so, please explain: **Yes, our department is able to apply State Aid revenue toward this position.**

Schedule A - Resolution Request 10/24/16

2016 COLAs - Warren County

Agency	Revenue Code	Appropriation Code
Community, Work and Independence, Inc.	A4320.0070 3490	A4320.0070 470
Glens Falls Hospital Behavioral Health Services	A4320.0080 3490	A4320.0080 470
Liberty House	A4320.0090 3490	A4320.0090 470
Parsons Child and Family Center	A.4320.0165 3490	A4320.0165 470
PEOPLE, Inc	A4320.0065 3490	A4320.0065 470
Warren-Washington Association for Mental Health, Inc.	A4320.0120 3490	A4320.0120 470

Total COLA \$ \$9,365