

**Health & Human Services Committee**  
**Warren County Department of Social Services**  
**AGENDA**  
**November 21, 2016**

**Committee Members:** Supervisors Sokol, Simpson, Seeber, Frasier, Strough, Vanselow, McDevitt, MacDonald and Braymer.

I. Committee meeting called to order by Chairman

II. Motion to approve minutes of prior Committee meeting

III. Action Agenda/New Business

**1. Request Resolution:**

Notice of Intent To Fill the Vacant Position of Caseworker #7 in the Child Protective Services Unit, including back-fills, Salary \$39,979, Employee No. 12508, effective December 1, 2016, due to resignation.

**Rationale:** This is a mandated and reimbursed position.

**Please see Attachment #1**

IV. Pending Item

There are no pending items.

V. Information for Discussion/Review

1. Countryside Adult Home

2. Monthly Revenue & Expenditures, Overtime Report and Budget

**Please see Attachment #2**

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

**Attachments:**

1. Notice of Intent to Fill Vacant Position of Caseworker #7
2. Monthly Revenues & Expenditures Report

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an existing funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a new position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: Social Services Payroll Dept. No: 40.01
Title of Position: Caseworker #7 Base Salary of Position: \$39,979 Grade: 16
Filling at Step # (If Known): Request to Backfill Due to Promotion: [X] Yes [ ] No
Budget code and title: A6010 110 Salaries Regular Union [X] Non-Union [ ]
This position is vacated due to: [ ] Retirement [X] Resignation [ ] Termination [ ] Promotion [ ] Other
Employee No.: 12508 Is this position mandated? [X] Yes [ ] No Is the position reimbursable? [X] Yes [ ] No
Source of reimbursement: [X] Federal 50% [X] State 25% [ ] Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

[X] Competitive-active eligible list [ ] Competitive-no list (hiring would be provisional) [ ] Non-Competitive [ ] Other
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. [Signature] 11/18/16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

[X] The Administrator has no objection to the filling of the vacancy.
[ ] The Administrator objects to the filling of the vacancy.

Administrator Signature [Signature] Date 11/18/16

BUDGET OFFICER COMPLETES THIS SECTION

[X] The Budget Officer has no objection to the filling of the vacancy.
[ ] The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature [Signature] Date 11/18/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Health, Human + Social Services
[X] The committee has no objection to the filling of the vacancy.
[ ] The committee objects to the filling of the vacancy.
[ ] In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
[ ] In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date November 21, 2016

# RESOLUTION REQUEST FORM NO. 12

## Schedule "A"

### **AUTHORITY FOR POLICY AND PROCEDURE**

Resolution 155 of 2003, amended by Resolution Nos. 497 of 2006, 719 of 2006, 318 of 2007, 374 of 2011 and 259 of 2014, provides the policy and procedure for the establishment, filling and increasing or decreasing of salaries for positions within Warren County. Copies of the resolutions are available from the Clerk of the Board.

### **WHAT FORM TO USE**

- For giving notice of intent to fill an existing vacant position, use this form.
- For creating a new position, complete Resolution Request Form No. 11.
- For increasing or decreasing salary of non-union position, complete Resolution Request Form No. 13.
- For reclassification of position, complete Resolution Request Form No. 14.

These forms are available from the Clerk of the Board.

### **HOW TO USE THIS FORM**

Department heads must first file this notice of intent with the County Administrator. The County Administrator shall furnish a copy of the notice to the Budget Officer. Once both the County Administrator and the Budget Officer have executed the form, a copy must be submitted by the Department Head to the Supervisory Committee with their regular agenda. Once signed by the Chair of the Supervisory Committee, the Notice of Intent shall be submitted to the Clerk of the Board, who shall report the action on the Personnel Committee agenda and forward the fully executed form to the Department Head.

### **OBJECTIONS**

If either the County Administrator, Budget Officer or Supervisory Committee objects to the position being filled, each should affix their signature to this form indicating they have an objection. In this case, the department head is advised that the position may not be filled unless otherwise determined by the Board of Supervisors. All requests to fill vacant positions must be approved by the County Administrator, Budget Officer and a 2/3 majority vote of the Supervisory Committee or oversight committee Chair approval as provided in the Rules of the Board.

### **NO OBJECTIONS**

If the County Administrator, Budget Officer and Supervisory Committee have no objection to the position being filled, each should affix their signatures to this form indicating they have no objection.

### **PAPERWORK**

To fill the position, complete the 426 Report of Personnel Change, attach the original of this form to the back of the 426, along with the Resolution approving same and submit to the Human Resources and Civil Service Department. Be certain to make a copy of both the 426 and this form for retention in your department files.

*Department Heads are reminded that an oath of office must be filed in the Office of the County Clerk. Oaths of Office forms are available from the County Clerk.*

# ATTACHMENT #2

## BUDGET ANALYSIS

### REVENUE AND EXPENDITURES FOR OCTOBER 2016

FUND(S): A

CODE(S): 6010, 6030, 6050, 6055, 6070, 6100, 6109, 6119, 6140, 6141, 6142, 7311, 7312, 7313

EXPENSES	2016 BUDGETED	OCT 2016 EXP	OCT 2015 EXP	2016 YTD ACTUAL	2015 Prior Year Totals
110 Salaries - Regular	\$5,746,066.00	\$617,901.01	\$391,202.26	\$4,155,047.41	\$5,384,752.81
120 Salaries - Overtime	\$80,222.00	\$10,148.78	\$5,720.98	\$53,895.45	\$67,959.36
130 Salaries - Part Time	\$195,541.00	\$29,458.97	\$13,532.91	\$172,694.85	\$219,908.66
<b>100's PERSONAL SERVICES Total</b>	<b>\$6,021,829.00</b>	<b>\$657,508.76</b>	<b>\$410,456.15</b>	<b>\$4,381,637.71</b>	<b>\$5,672,620.83</b>
200's EQUIPMENT	\$21,600.00	\$35,380.94	\$1,352.90	\$41,053.46	\$68,621.56
400's CONTRACTUAL	\$23,308,081.00	\$1,875,183.11	\$1,793,839.02	\$15,645,435.25	\$22,854,930.56
800's EMPLOYEE BENEFITS	\$3,630,498.00	\$320,719.39	\$247,682.87	\$2,650,387.44	\$3,606,016.20
<b>TOTALS</b>	<b>\$32,982,008.00</b>	<b>\$2,888,792.20</b>	<b>\$2,453,330.94</b>	<b>\$22,718,513.86</b>	<b>\$32,202,189.15</b>

REVENUES	2016 BUDGETED	OCT 2016 REVENUE	OCT 2015 REVENUE	2016 YTD ACTUAL	2015 Prior Year Totals
	\$16,151,956.00	\$383,206.76	\$163,011.81	\$10,980,984.66	\$15,777,219.98

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16

Include Rollup Account and Rollup to Account

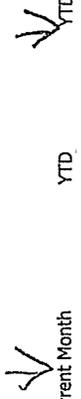


Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
<b>Department 6010 - Social Services</b>										
<b>EXPENSE</b>										
<i>Personal Services</i>										
110	Salaries - Regular	5,071,844.00	(50,000.00)	5,021,844.00	550,375.04	.00	4,059,072.65	962,771.35	81	4,752,816.01
120	Salaries - Overtime	49,222.00	.00	49,222.00	6,259.14	.00	41,135.63	8,086.37	84	45,594.42
130	Salaries - Part Time	26,755.00	50,000.00	76,755.00	8,490.81	.00	44,567.68	32,187.32	58	67,859.79
	<i>Personal Services Totals</i>	\$5,147,821.00	\$0.00	\$5,147,821.00	\$565,124.99	\$0.00	\$4,144,775.96	\$1,003,045.04	81%	\$4,866,270.22
<i>Equipment</i>										
210	Furniture/Furnishings	.00	4,320.00	4,320.00	.00	.00	4,241.00	79.00	98	1,472.64
220	Office Equipment	15,000.00	(1,200.00)	13,800.00	.00	2,280.58	2,654.72	8,864.70	36	39,923.51
220.1	Office Equipment - Reserve	.00	.00	.00	.00	.00	.00	.00	+++	18,369.00
	<i>220 - Office Equipment Totals</i>	\$15,000.00	(\$1,200.00)	\$13,800.00	\$0.00	\$2,280.58	\$2,654.72	\$8,864.70	36%	\$58,292.51
230	Automotive Equipment	.00	.00	.00	.00	.00	.00	.00	+++	229.98
230.1	Automotive Equipment - Reserve	.00	16,200.00	16,200.00	.00	16,125.00	.00	75.00	100	.00
	<i>230 - Automotive Equipment Totals</i>	\$0.00	\$16,200.00	\$16,200.00	\$0.00	\$16,125.00	\$0.00	\$75.00	100%	\$229.98
	<i>Equipment Totals</i>	\$15,000.00	\$19,320.00	\$34,320.00	\$0.00	\$18,405.58	\$6,895.72	\$9,018.70	74%	\$59,995.13
<i>Contractual Expense</i>										
410	Supplies	52,000.00	.00	52,000.00	7,221.85	5,553.49	41,568.97	4,877.54	91	56,658.67
411	Rent-Building/Property	564,547.00	.00	564,547.00	47,045.58	.00	470,455.80	94,091.20	83	564,546.94
418	Ins-General Liability	39,147.00	(2,045.82)	37,101.18	.00	.00	37,101.18	.00	100	37,640.48
422	Repair/Maint-Equipment	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
423	Telephone	20,000.00	.00	20,000.00	1,598.50	.00	15,364.21	4,635.79	77	19,128.31
424	Postage	30,000.00	.00	30,000.00	2,323.53	.00	24,150.47	5,849.53	81	33,414.73
426	Subscriptions	500.00	.00	500.00	.00	.00	448.51	51.49	90	406.64
427	Memberships & Dues	5,000.00	(589.00)	4,411.00	.00	.00	4,411.00	.00	100	4,498.00
428	Data Processing & Internet Fees	3,800.00	4,947.00	8,747.00	770.00	2,310.00	6,437.00	.00	100	3,825.85
432	Special Project Supply	95,000.00	.00	95,000.00	1,816.00	.00	11,701.00	83,299.00	12	95,000.00
435	Medical Fees	.00	2,000.00	2,000.00	(11.49)	.00	(184.86)	2,184.86	-9	(688.10)
436	Advertising Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	387.14
437	Consulting Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00
439	Misc Fees & Expenses	5,000.00	(1,058.00)	3,942.00	169.00	.00	3,378.94	563.06	86	5,044.09
440	Legal/Transcript Fees	7,000.00	18,000.00	25,000.00	.00	.00	1,710.00	23,290.00	7	9,380.85
441	Auto-Supplies & Repair	10,000.00	.00	10,000.00	457.77	.00	4,505.46	5,494.54	45	4,818.38
442	Automotive - Gas & Oil	12,000.00	(5,000.00)	7,000.00	410.27	.00	4,058.62	2,941.38	58	6,567.04
444	Travel/Education/Conference	17,000.00	(2,000.00)	15,000.00	534.57	110.00	9,423.00	5,467.00	64	7,975.99
469	Other Payments/Contributions	5,000.00	.00	5,000.00	.00	.00	1,000.00	4,000.00	20	800.00
470	Contract	355,000.00	(28,363.00)	326,637.00	38,869.12	31,271.02	185,461.62	109,904.36	66	276,451.60
	<i>Contractual Expense Totals</i>	\$1,224,194.00	(\$14,108.82)	\$1,210,085.18	\$101,204.70	\$39,244.51	\$820,990.92	\$349,849.75	71%	\$1,125,856.61

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16

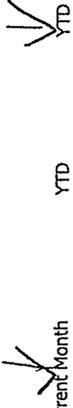
Include Rollup Account and Rollup to Account



Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
<b>Department 6010 - Social Services</b>										
<b>EXPENSE</b>										
<b>Employee Benefits</b>										
810	Retirement	741,451.00	.00	741,451.00	77,238.20	.00	610,686.44	130,764.56	82	785,796.06
830	Social Security	319,157.00	.00	319,157.00	33,578.67	.00	242,357.58	76,799.42	76	284,756.04
831	Medicare Contribution	74,645.00	.00	74,645.00	7,853.01	.00	56,680.43	17,964.57	76	66,595.97
860	Hospitalization	1,426,775.00	.00	1,426,775.00	115,134.57	.00	1,193,844.91	232,930.09	84	1,461,861.90
865	Dental Insurance	22,344.00	.00	22,344.00	1,762.00	.00	18,577.73	3,766.27	83	21,386.00
	<b>Employee Benefits Totals</b>	<b>\$2,584,372.00</b>	<b>\$0.00</b>	<b>\$2,584,372.00</b>	<b>\$235,568.45</b>	<b>\$0.00</b>	<b>\$2,122,147.09</b>	<b>\$462,224.91</b>	<b>82%</b>	<b>\$2,620,395.97</b>
<b>Other Benefits</b>										
840	Workmen's Compensation	52,685.00	.00	52,685.00	.00	.00	52,684.54	.46	100	57,478.01
850	Unemployment Insurance	37,000.00	.00	37,000.00	4,455.54	.00	7,189.29	29,810.71	19	2,248.55
855	Disability	5,000.00	.00	5,000.00	2,132.41	.00	4,088.69	911.31	82	6,853.97
861	Retirees Hospitalization	401,816.00	.00	401,816.00	30,446.76	.00	304,842.75	96,973.25	76	377,594.48
	<b>Other Benefits Totals</b>	<b>\$496,501.00</b>	<b>\$0.00</b>	<b>\$496,501.00</b>	<b>\$37,084.71</b>	<b>\$0.00</b>	<b>\$368,805.27</b>	<b>\$127,695.73</b>	<b>74%</b>	<b>\$444,175.01</b>
	<b>EXPENSE TOTALS</b>	<b>\$9,467,888.00</b>	<b>\$5,211.18</b>	<b>\$9,473,099.18</b>	<b>\$938,930.85</b>	<b>\$57,650.09</b>	<b>\$7,463,614.96</b>	<b>\$1,951,834.13</b>	<b>79%</b>	<b>\$9,116,692.94</b>
	<b>Department 6010 - Social Services Totals</b>	<b>(\$9,467,888.00)</b>	<b>(\$5,211.18)</b>	<b>(\$9,473,099.18)</b>	<b>(\$938,930.85)</b>	<b>(\$57,650.09)</b>	<b>(\$7,463,614.96)</b>	<b>(\$1,951,834.13)</b>	<b>79%</b>	<b>(\$9,116,692.94)</b>
<b>Department 6030 - Countryside Adult Home</b>										
<b>EXPENSE</b>										
<b>Personal Services</b>										
110	Salaries - Regular	674,222.00	.00	674,222.00	67,525.97	.00	516,846.18	157,375.82	77	631,936.80
120	Salaries - Overtime	31,000.00	.00	31,000.00	3,889.64	.00	18,652.75	12,347.25	60	22,364.94
130	Salaries - Part Time	168,786.00	.00	168,786.00	20,968.16	.00	141,729.09	27,056.91	84	152,048.87
	<b>Personal Services Totals</b>	<b>\$874,008.00</b>	<b>\$0.00</b>	<b>\$874,008.00</b>	<b>\$92,383.77</b>	<b>\$0.00</b>	<b>\$677,228.02</b>	<b>\$196,779.98</b>	<b>77%</b>	<b>\$806,350.61</b>
<b>Equipment</b>										
210	Furniture/Furnishings	5,300.00	1,000.00	6,300.00	899.95	.00	1,221.83	5,078.17	19	6,281.11
220	Office Equipment	.00	200.00	200.00	.00	.00	.00	200.00	0	.00
260	Other Equipment	1,100.00	34,191.00	35,291.00	34,480.99	.00	34,707.91	583.09	98	2,345.32
270	Lawn & Landscaping	200.00	.00	200.00	.00	.00	.00	200.00	0	.00
	<b>Equipment Totals</b>	<b>\$6,600.00</b>	<b>\$35,391.00</b>	<b>\$41,991.00</b>	<b>\$35,380.94</b>	<b>\$0.00</b>	<b>\$35,929.74</b>	<b>\$6,061.26</b>	<b>86%</b>	<b>\$8,626.43</b>
<b>Contractual Expense</b>										
410	Supplies	31,000.00	.00	31,000.00	953.98	11,625.73	17,715.75	1,658.52	95	26,723.89
413	Repair & Maint.-Bldg/Property	35,000.00	12,972.00	47,972.00	707.10	6,039.76	36,787.19	5,145.05	89	23,933.51
415	Electricity	28,000.00	.00	28,000.00	2,279.25	.00	18,619.78	9,380.22	66	26,109.15
416	Oil & Gas-Heating	43,000.00	.00	43,000.00	759.53	591.10	13,390.78	29,018.12	33	27,250.95
418	Ins-General Liability	9,427.00	.00	9,427.00	.00	.00	9,138.18	288.82	97	8,637.87
422	Repair/Maint-Equipment	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	1,315.46
423	Telephone	3,000.00	.00	3,000.00	172.26	.00	1,490.72	1,509.28	50	2,550.77
424	Postage	700.00	.00	700.00	4.05	.00	186.87	513.13	27	169.24
426	Subscriptions	270.00	6.00	276.00	.00	.00	275.81	.19	100	265.20

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16  
Include Rollup Account and Rollup to Account



Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund A - General</b>											
<b>Department 6030 - Countryside Adult Home</b>											
<b>EXPENSE</b>											
<i>Contractual Expense</i>											
428	Data Processing & Internet Fees	1,250.00	.00	1,250.00	94.96	210.40	949.60	90.00	93	1,143.81	
432	Special Project Supply	2,000.00	(1,506.00)	494.00	75.00	.00	172.76	321.24	35	337.85	
434	Allowances	21,800.00	(3,000.00)	18,800.00	(100.00)	.00	13,450.00	5,350.00	72	15,850.00	
435	Medical Fees	3,200.00	(1,000.00)	2,200.00	215.00	.00	975.00	1,225.00	44	2,386.00	
436	Advertising Fees	2,000.00	.00	2,000.00	.00	.00	.00	2,000.00	0	.00	
437	Consulting Fees	15,000.00	2,000.00	17,000.00	1,323.71	3,342.90	13,657.10	.00	100	15,768.09	
439	Misc Fees & Expenses	2,000.00	(1,000.00)	1,000.00	50.00	.00	454.00	546.00	45	808.80	
440	Legal/Transcript Fees	1,000.00	.00	1,000.00	.00	.00	.00	1,000.00	0	.00	
441	Auto-Supplies & Repair	3,000.00	.00	3,000.00	.00	.00	977.18	2,022.82	33	2,431.58	
442	Automotive - Gas & Oil	2,600.00	.00	2,600.00	110.33	.00	860.54	1,739.46	33	1,447.94	
444	Travel/Education/Conference	1,500.00	(500.00)	1,000.00	.00	.00	799.00	201.00	80	1,666.39	
445	Foods	119,500.00	.00	119,500.00	9,668.41	26,828.24	76,425.82	16,245.94	86	101,903.93	
451	Medical Supply Expense	6,000.00	.00	6,000.00	95.06	1,429.76	2,174.40	2,395.84	60	2,752.96	
453	Uniforms & Clothing	100.00	.00	100.00	.00	.00	.00	100.00	0	.00	
470	Contract	35,000.00	1,000.00	36,000.00	.00	2,452.15	23,609.60	9,938.25	72	28,404.15	
<b>Contractual Expense Totals</b>		<b>\$367,347.00</b>	<b>\$8,972.00</b>	<b>\$376,319.00</b>	<b>\$16,408.64</b>	<b>\$52,520.04</b>	<b>\$232,110.08</b>	<b>\$91,688.88</b>	<b>76%</b>	<b>\$291,857.54</b>	
<i>Employee Benefits</i>											
810	Retirement	116,072.00	.00	116,072.00	11,214.36	.00	90,514.00	25,558.00	78	118,412.37	
830	Social Security	54,189.00	.00	54,189.00	5,516.20	.00	39,795.32	14,393.68	73	47,141.17	
831	Medicare Contribution	12,675.00	.00	12,675.00	1,290.10	.00	9,306.97	3,368.03	73	11,024.94	
860	Hospitalization	236,231.00	.00	236,231.00	18,080.34	.00	184,798.46	51,432.54	78	248,026.82	
865	Dental Insurance	3,984.00	.00	3,984.00	280.00	.00	2,870.00	1,114.00	72	3,974.00	
<b>Employee Benefits Totals</b>		<b>\$423,151.00</b>	<b>\$0.00</b>	<b>\$423,151.00</b>	<b>\$36,381.00</b>	<b>\$0.00</b>	<b>\$327,284.75</b>	<b>\$95,866.25</b>	<b>77%</b>	<b>\$428,579.30</b>	
<i>Other Benefits</i>											
840	Workmen's Compensation	5,020.00	.00	5,020.00	.00	.00	5,019.93	.07	100	5,040.64	
850	Unemployment Insurance	6,300.00	.00	6,300.00	2,324.00	.00	3,818.00	2,482.00	61	758.00	
855	Disability	3,801.00	.00	3,801.00	308.64	.00	1,183.21	2,617.79	31	1,021.11	
861	Retirees Hospitalization	97,869.00	.00	97,869.00	7,980.89	.00	81,502.76	16,366.24	83	92,753.97	
<b>Other Benefits Totals</b>		<b>\$112,990.00</b>	<b>\$0.00</b>	<b>\$112,990.00</b>	<b>\$10,613.53</b>	<b>\$0.00</b>	<b>\$91,523.90</b>	<b>\$21,466.10</b>	<b>81%</b>	<b>\$99,573.72</b>	
<b>EXPENSE TOTALS</b>		<b>\$1,784,096.00</b>	<b>\$44,363.00</b>	<b>\$1,828,459.00</b>	<b>\$191,167.88</b>	<b>\$52,520.04</b>	<b>\$1,364,076.49</b>	<b>\$411,862.47</b>	<b>77%</b>	<b>\$1,634,987.60</b>	
<b>Department 6030 - Countryside Adult Home Totals</b>		<b>(\$1,784,096.00)</b>	<b>(\$44,363.00)</b>	<b>(\$1,828,459.00)</b>	<b>(\$191,167.88)</b>	<b>(\$52,520.04)</b>	<b>(\$1,364,076.49)</b>	<b>(\$411,862.47)</b>	<b>77%</b>	<b>(\$1,634,987.60)</b>	
<b>Department 6050 - Public Facil. For Children</b>											
<b>EXPENSE</b>											
<i>Contractual Expense</i>											
469	Other Payments/Contributions	20,000.00	6,591.82	26,591.82	.00	.00	26,580.50	11.32	100	6,515.35	
470	Contract	.00	.00	.00	.00	.00	.00	.00	+++	6,372.00	
<b>Contractual Expense Totals</b>		<b>\$20,000.00</b>	<b>\$6,591.82</b>	<b>\$26,591.82</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$26,580.50</b>	<b>\$11.32</b>	<b>100%</b>	<b>\$12,887.35</b>	

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16  
Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund A - General										
	Department 6050 - Public Facil. For Children	\$20,000.00	\$6,591.82	\$26,591.82	\$0.00	\$0.00	\$26,580.50	\$11.32	100%	\$12,887.35
	Department 6055 - Daycare EXPENSE	(\$20,000.00)	(\$6,591.82)	(\$26,591.82)	\$0.00	\$0.00	(\$26,580.50)	(\$11.32)	100%	(\$12,887.35)
	Contractual Expense									
470	Contract	1,515,000.00	.00	1,515,000.00	100,264.85	.00	939,770.87	575,229.13	62%	1,289,591.76
	Contractual Expense Totals	\$1,515,000.00	\$0.00	\$1,515,000.00	\$100,264.85	\$0.00	\$939,770.87	\$575,229.13	62%	\$1,289,591.76
	EXPENSE TOTALS	\$1,515,000.00	\$0.00	\$1,515,000.00	\$100,264.85	\$0.00	\$939,770.87	\$575,229.13	62%	\$1,289,591.76
	Department 6055 - Daycare	(\$1,515,000.00)	\$0.00	(\$1,515,000.00)	(\$100,264.85)	\$0.00	(\$939,770.87)	(\$575,229.13)	62%	(\$1,289,591.76)
	Department 6070 - Services for Recipients EXPENSE									
470	Contract	300,000.00	.00	300,000.00	19,463.01	.00	147,692.05	152,307.95	49%	302,814.01
	Contractual Expense	\$300,000.00	\$0.00	\$300,000.00	\$19,463.01	\$0.00	\$147,692.05	\$152,307.95	49%	\$302,814.01
	EXPENSE TOTALS	\$300,000.00	\$0.00	\$300,000.00	\$19,463.01	\$0.00	\$147,692.05	\$152,307.95	49%	\$302,814.01
	Department 6070 - Services for Recipients	(\$300,000.00)	\$0.00	(\$300,000.00)	(\$19,463.01)	\$0.00	(\$147,692.05)	(\$152,307.95)	49%	(\$302,814.01)
	Department 6100 - Medicaid EXPENSE									
470	Contract	12,782,184.00	.00	12,782,184.00	1,141,405.00	.00	10,116,211.00	2,665,973.00	79%	13,037,400.00
	Contractual Expense	\$12,782,184.00	\$0.00	\$12,782,184.00	\$1,141,405.00	\$0.00	\$10,116,211.00	\$2,665,973.00	79%	\$13,037,400.00
	EXPENSE TOTALS	\$12,782,184.00	\$0.00	\$12,782,184.00	\$1,141,405.00	\$0.00	\$10,116,211.00	\$2,665,973.00	79%	\$13,037,400.00
	Department 6100 - Medicaid	(\$12,782,184.00)	\$0.00	(\$12,782,184.00)	(\$1,141,405.00)	\$0.00	(\$10,116,211.00)	(\$2,665,973.00)	79%	(\$13,037,400.00)
	Department 6101 - Medical Assistance EXPENSE									
470	Contract	50,000.00	.00	50,000.00	.00	.00	1,214.20	48,785.80	2%	4,071.76
	Contractual Expense	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$1,214.20	\$48,785.80	2%	\$4,071.76
	EXPENSE TOTALS	\$50,000.00	\$0.00	\$50,000.00	\$0.00	\$0.00	\$1,214.20	\$48,785.80	2%	\$4,071.76
	Department 6101 - Medical Assistance	(\$50,000.00)	\$0.00	(\$50,000.00)	\$0.00	\$0.00	(\$1,214.20)	(\$48,785.80)	2%	(\$4,071.76)
	Department 6109 - Aid To Dependent Children EXPENSE									
470	Contract	2,050,000.00	.00	2,050,000.00	134,469.49	.00	1,453,910.09	596,089.91	71%	2,015,347.31
	Contractual Expense	\$2,050,000.00	\$0.00	\$2,050,000.00	\$134,469.49	\$0.00	\$1,453,910.09	\$596,089.91	71%	\$2,015,347.31
	EXPENSE TOTALS	\$2,050,000.00	\$0.00	\$2,050,000.00	\$134,469.49	\$0.00	\$1,453,910.09	\$596,089.91	71%	\$2,015,347.31
	Department 6109 - Aid To Dependent Children	(\$2,050,000.00)	\$0.00	(\$2,050,000.00)	(\$134,469.49)	\$0.00	(\$1,453,910.09)	(\$596,089.91)	71%	(\$2,015,347.31)

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16

Include Rollup Account and Rollup to Account

Account Fund	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
470	Department 6119 - Child Care EXPENSE Contract	3,600,000.00	.00	3,600,000.00	282,305.54	.00	2,659,781.42	940,218.58	74%	3,454,892.47
	<i>Contractual Expense Totals</i>	\$3,600,000.00	\$0.00	\$3,600,000.00	\$282,305.54	\$0.00	\$2,659,781.42	\$940,218.58	74%	\$3,454,892.47
	<i>EXPENSE TOTALS</i>	\$3,600,000.00	\$0.00	\$3,600,000.00	\$282,305.54	\$0.00	\$2,659,781.42	\$940,218.58	74%	\$3,454,892.47
	Department 6119 - Child Care Totals	(\$3,600,000.00)	\$0.00	(\$3,600,000.00)	(\$282,305.54)	\$0.00	(\$2,659,781.42)	(\$940,218.58)	74%	(\$3,454,892.47)
	Department 6123 - Juvenile Delinquent Care EXPENSE Contract	.00	7,063.00	7,063.00	133.38	.00	5,850.82	1,212.18	83%	.00
	<i>Contractual Expense Totals</i>	\$0.00	\$7,063.00	\$7,063.00	\$133.38	\$0.00	\$5,850.82	\$1,212.18	83%	\$0.00
	<i>EXPENSE TOTALS</i>	\$0.00	\$7,063.00	\$7,063.00	\$133.38	\$0.00	\$5,850.82	\$1,212.18	83%	\$0.00
	Department 6123 - Juvenile Delinquent Care Totals	\$0.00	(\$7,063.00)	(\$7,063.00)	(\$133.38)	\$0.00	(\$5,850.82)	(\$1,212.18)	83%	\$0.00
	Department 6140 - Home Relief EXPENSE Contract	1,200,000.00	.00	1,200,000.00	74,325.58	.00	750,124.70	449,875.30	63%	1,163,871.47
	<i>Contractual Expense Totals</i>	\$1,200,000.00	\$0.00	\$1,200,000.00	\$74,325.58	\$0.00	\$750,124.70	\$449,875.30	63%	\$1,163,871.47
	<i>EXPENSE TOTALS</i>	\$1,200,000.00	\$0.00	\$1,200,000.00	\$74,325.58	\$0.00	\$750,124.70	\$449,875.30	63%	\$1,163,871.47
	Department 6140 - Home Relief Totals	(\$1,200,000.00)	\$0.00	(\$1,200,000.00)	(\$74,325.58)	\$0.00	(\$750,124.70)	(\$449,875.30)	63%	(\$1,163,871.47)
	Department 6141 - Fuel Crisis Assistance EXPENSE Contract	30,000.00	.00	30,000.00	(.04)	.00	18,147.04	11,852.96	60%	(946.11)
	<i>Contractual Expense Totals</i>	\$30,000.00	\$0.00	\$30,000.00	(\$0.04)	\$0.00	\$18,147.04	\$11,852.96	60%	(\$946.11)
	<i>EXPENSE TOTALS</i>	\$30,000.00	\$0.00	\$30,000.00	(\$0.04)	\$0.00	\$18,147.04	\$11,852.96	60%	(\$946.11)
	Department 6141 - Fuel Crisis Assistance Totals	(\$30,000.00)	\$0.00	(\$30,000.00)	\$0.04	\$0.00	(\$18,147.04)	(\$11,852.96)	60%	\$946.11
	Department 6142 - Emergency Aid For Adults EXPENSE Contract	40,000.00	.00	40,000.00	1,504.98	.00	29,635.96	10,364.04	74%	49,435.97
	<i>Contractual Expense Totals</i>	\$40,000.00	\$0.00	\$40,000.00	\$1,504.98	\$0.00	\$29,635.96	\$10,364.04	74%	\$49,435.97
	<i>EXPENSE TOTALS</i>	\$40,000.00	\$0.00	\$40,000.00	\$1,504.98	\$0.00	\$29,635.96	\$10,364.04	74%	\$49,435.97
	Department 6142 - Emergency Aid For Adults Totals	(\$40,000.00)	\$0.00	(\$40,000.00)	(\$1,504.98)	\$0.00	(\$29,635.96)	(\$10,364.04)	74%	(\$49,435.97)

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16  
 Include Rollup Account and Rollup to Account



Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
<b>Fund A - General</b>										
<b>Department 7310 - Youth Program 4-H Camp</b>										
<b>EXPENSE</b>										
<b>Contractual Expense</b>										
470	Contract	25,000.00	.00	25,000.00	.00	.00	25,000.00	.00	100	25,000.00
<i>Contractual Expense Totals</i>		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	100%	\$25,000.00
<b>EXPENSE TOTALS</b>										
Department 7310 - Youth Program 4-H Camp Totals		\$25,000.00	\$0.00	\$25,000.00	\$0.00	\$0.00	\$25,000.00	\$0.00	100%	\$25,000.00
(\$25,000.00)										
<b>Department 7311 - Youth Bureau</b>										
<b>EXPENSE</b>										
<b>Contractual Expense</b>										
410	Supplies	100.00	.00	100.00	.00	.00	76.89	23.11	77	99.39
423	Telephone	100.00	.00	100.00	.00	.00	.00	100.00	0	.00
424	Postage	266.00	.00	266.00	.00	.00	37.99	228.01	14	143.55
444	Travel/Education/Conference	150.00	.00	150.00	.00	.00	.00	150.00	0	.00
470	Contract	5,520.00	.00	5,520.00	230.00	2,631.00	2,369.00	520.00	91	2,415.00
<i>Contractual Expense Totals</i>		\$6,136.00	\$0.00	\$6,136.00	\$230.00	\$2,631.00	\$2,483.88	\$1,021.12	83%	\$2,657.94
<b>Other Benefits</b>										
861	Retirees Hospitalization	13,484.00	.00	13,484.00	1,123.70	.00	11,237.00	2,247.00	83	13,292.20
<i>Other Benefits Totals</i>		\$13,484.00	\$0.00	\$13,484.00	\$1,123.70	\$0.00	\$11,237.00	\$2,247.00	83%	\$13,292.20
<b>EXPENSE TOTALS</b>										
Department 7311 - Youth Bureau Totals		\$19,620.00	\$0.00	\$19,620.00	\$1,353.70	\$2,631.00	\$13,720.88	\$3,268.12	83%	\$15,950.14
(\$19,620.00)										
(\$1,353.70)										
<b>Department 7312 - Special Delinquency Prev.</b>										
<b>EXPENSE</b>										
<b>Contractual Expense</b>										
410	Supplies	190.00	(1.00)	189.00	.00	.00	.00	189.00	0	191.98
424	Postage	100.00	.00	100.00	.00	.00	5.82	94.18	6	14.50
427	Memberships & Dues	225.00	1.00	226.00	.00	.00	226.00	.00	100	226.00
470	Contract	28,885.00	.00	28,885.00	.00	27,710.00	.00	1,175.00	96	28,885.00
<i>Contractual Expense Totals</i>		\$29,400.00	\$0.00	\$29,400.00	\$0.00	\$27,710.00	\$231.82	\$1,458.18	95%	\$29,317.48
<b>EXPENSE TOTALS</b>										
Department 7312 - Special Delinquency Prev. Totals		\$29,400.00	\$0.00	\$29,400.00	\$0.00	\$27,710.00	\$231.82	\$1,458.18	95%	\$29,317.48
(\$29,400.00)										
(\$27,710.00)										
(\$1,458.18)										
<b>Department 7313 - Youth Court</b>										
<b>EXPENSE</b>										
<b>Contractual Expense</b>										
470	Contract	68,820.00	.00	68,820.00	3,467.98	20,517.58	48,302.42	.00	100	50,875.00
<i>Contractual Expense Totals</i>		\$68,820.00	\$0.00	\$68,820.00	\$3,467.98	\$20,517.58	\$48,302.42	\$0.00	100%	\$50,875.00
<b>EXPENSE TOTALS</b>										
Department 7313 - Youth Court Totals		\$68,820.00	\$0.00	\$68,820.00	\$3,467.98	\$20,517.58	\$48,302.42	\$0.00	100%	\$50,875.00
(\$68,820.00)										
(\$48,302.42)										
Fund A - General Totals		\$32,982,008.00	\$63,229.00	\$33,045,237.00	\$2,888,792.20	\$161,028.71	\$25,063,865.22	\$7,820,343.07		\$32,202,189.15

# Expense Budget Performance Report

Fiscal Year to Date 10/31/16

Include Rollup Account and Rollup to Account

Grand Totals	\$32,982,008.00	\$63,229.00	\$33,045,237.00	\$2,888,792.20	\$161,028.71	\$25,063,865.22	\$7,820,343.07	\$32,202,189.15
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WARREN COUNTY

Receipts by G/L Distribution Report - Detail

From Date: 10/01/2016 - To Date: 10/31/2016

OCT Revenue  
2016

G/L Account Number	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
Fund: A - General					
Account: 400.00 - State&Federal,Social Services					
	10/04/2016		1	\$0.00	\$25,781.41
Receipt Number	Receipt Batch Number	Payment Code	Transaction Description	Received From	Debit Amount
2016-00004729	2016-00000436	A 400.00	4-6/30/16 STS,JP Claim	NYS Comptroller	25,781.41
Receipt Number	Receipt Batch Number	Payment Code	Transaction Description	Received From	Debit Amount
2016-00004909	2016-00000455	A 400.00	RF 2/2A FSE & T FFY15BA021829WARR	NYS Comptroller	8,525.00
Receipt Number	Receipt Batch Number	Payment Code	Transaction Description	Received From	Debit Amount
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0615 FOSTBA021876WARR	NYS Comptroller	35.00
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0715 FOSTBA021933WARR	NYS Comptroller	114.00
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0815 FOSTBA021991WARR	NYS Comptroller	116.00
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0915 FOSTBA022049WARR	NYS Comptroller	47.00
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0516 ADOPEA022107WARR	NYS Comptroller	52,659.00
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0815 FOSTBA022185WARR	NYS Comptroller	30,242.00
2016-00005212	2016-00000482	A 400.00	RF 2/2A F 0915 FOSTBA02242WARR	NYS Comptroller	31,267.00
Account Total: State&Federal,Social Services				\$0.00	\$148,786.41

Fund Total: General \$0.00 \$148,786.41

Grand Total: STATE/FED 9 \$0.00 \$148,786.41  
 LOCAL OCT 2016 Total Rev = 383,206.76  
 234,470.35

WARREN COUNTY

# Receipts by G/L Distribution Report - Summary

From Date: 01/01/2016 - To Date: 10/31/2016

G/L Account Number	G/L Date	Due To/From Fund	Project	Transactions	Debit Amount	Credit Amount
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	07/28/2016			1	\$0.00	\$435,103.00
	07/29/2016			1	\$0.00	\$3,309.15
	08/29/2016			2	\$0.00	\$629,523.00
	09/14/2016			2	\$0.00	\$754,699.00
	09/23/2016			1	\$0.00	\$26,664.00
	09/26/2016			1	\$0.00	\$478.00
	09/30/2016			4	\$0.00	\$1,087,905.00
	10/04/2016			1	\$0.00	\$25,781.41
	10/17/2016			1	\$0.00	\$8,525.00
	10/28/2016			7	\$0.00	\$114,480.00
				70	\$0.00	\$9,410,893.69

Account Total: State&Federal,Social Services

Fund Total: General

Grand Total:

STATE/FED YTD 70 = \$0.00 \$9,410,893.69

Local YTD 1,570,090.97

TOTAL YTD 10,980,984.66

1/16-10/16  
YTD Revenue

Social Services - Overtime Report - Comparison 2015/2016

Week End	2015 OT	2016 OT	Reason	CPS (After Hrs/OnCall)	Foster Care	APS/CASA	Preventive	Chronic Care	TA/ Employ	Training	CPS
01/10/16	57.00	80.71	CPS-Notes, Case review, assess/CC-backlog/FC-transport/Prev-child place	50.36	1.40		1.00	5.00			22.95
01/24/16	32.98	39.18	CPS-Hosp visit, coverage/FC-Parent training	27.52	8.86					1.00	1.80
02/07/16	67.93	58.92	CPS-Removal,Court/FC-Transport,Parent Training,Placement	41.97	11.20					1.00	4.75
02/21/16	47.28	55.29	CPS-NR,HV,backlog,court/FC- Court, transport	38.84	2.70						13.75
03/06/16	78.99	29.72	CPS-NR,Assessment/FC-Court, service planning	26.12	1.40					1.50	0.70
03/20/16	105.28	40.05	CPS-NR,Assessment,Notes/FC-Intake,Court	30.55	1.30						8.20
04/03/16	49.89	55.53	CPS-HV,Assessment, Notes/FC-Emergency,FV,notes/DV training	28.98	6.90					13.10	6.55
04/17/16	47.75	88.76	CPS-NR,HV,Court,Mtgs,Notes/FC-Court, Transport, Notes	54.91	5.80					16.05	12.00
05/01/16	42.37	47.24	CPS-Notes,HV,Assessments,removal/FC-Court,Mtg/Prev-Removal	26.04	1.28		1.17				18.75
05/15/16	57.67	43.23	CPS-NR,Home Visit, Safety Assessments	37.28							5.95
05/29/16	66.32	45.67	CPS-NR,HV,Assessment/FC-Mtg,Court/APS-New Referral/Assess	32.77	7.20	1.00					4.70
06/12/16	59.68	70.46	CPS-NR,Removal,Assessments/FC-New Placements,Notes	43.66	14.05					1.00	11.75
06/26/16	48.45	35.95	CPS-NR,Removal,Assessments/FC-Transport,Court,Notes	19.85	10.85						5.25
07/10/16	28.04	70.84	CPS-NR,Assessment/TA-Client issues/FC-Parent training	42.96	2.00				2.25	21.93	1.70
07/24/16	33.81	77.19	CPS-Coverage,Case notes/FC-Legal Mtg,Case notes	39.92	4.87					22.40	10.00
08/07/16	49.68	84.93	CPS-Calls,Assessment,interview/FC-Court, Transport	47.48	2.80					28.50	6.15
08/21/16	30.34	71.63	CPS-Assessments,notes/FC-Transport	47.46	0.50					21.32	2.35
09/04/16	43.40	27.56	CPS-HV,Assessment, Notes/FC-Court,transport/TA-Client Emerg.	17.52	3.23				2.16		4.65
09/18/16	31.70	71.80	CPS-NR,HV/FC-HV,Court, Emergency placement	53.01	5.54					13.05	0.20
10/02/16	50.92	87.14	CPS-NR,HV/FC-New Placement,transport/APS&TA-paperwork	21.98	5.91	9.00	0.50		33.70	14.65	1.40
10/16/16	37.82	63.47	CPS-NR,HV/FC-Court, Meeting	39.06	2.41					19.75	2.25
10/30/16	21.90	44.12	CPS-NR,Removal/FC-Transport, Visit,Assist w/Removal	14.99	2.43					20.85	5.85
11/13/16	75.57	37.52	FC-Home visit/APS-Backlog,staff shortage	28.02	2.00	7.50					
11/27/16	65.42										
12/11/15	130.82										
12/25/15	81.51										
<b>Totals</b>	<b>1442.52</b>	<b>1326.91</b>		<b>811.25</b>	<b>104.63</b>	<b>17.50</b>	<b>2.67</b>	<b>5.00</b>	<b>38.11</b>	<b>196.10</b>	<b>151.65</b>