

**Joint Park O & M Committee**  
**Department of Public Works**  
**AGENDA**  
**June 27, 2016, 10:00 am**

Committee Members: *MERLINO, Dickinson, Wood, Frasier, Blais, Harrington*

**I. Committee Meeting Call to Order..... Chairman Merlino**

**II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Merlino**

**III. Action Agenda/New Business**

Page

1 Auth Payment to V/O LG for Park Expenses..... Jeff Tennyson  
Rationale: reimbursement for park expenses

9 Amend Budget – Ins. Recovery for Lamp Post (\$3,500.10)..... Jeff Tennyson  
Rationale: to receive insurance recovery payment

**IV. Referral/Pending Items –**

1. Committee authorized Mayor Blais to work with County DPW Engineering staff to develop specifications for a temporary stage to be used at the Festival Commons, which could also be transported for use in other areas of the County; update to be provided at a future Committee meeting. (03.23.16)
2. Committee to revisit the idea of introducing wifi at the Festival Commons when cost estimates are made available. (03.23.16)

**V. Information for Discussion/Review**

- Discussion: Conservation Easement Termination Clause... Mayor Blais
- Discussion: Bronze plaque..... Mayor Blais
- Discussion: Festival Space Bookings and New Events..... Mayor Blais  
ESTRA Tow Truck – June  
Law Enforcement Week – July  
Clydesdales – August 18, 2016
- Discussion: Student Tour Program – Fall 2016..... Mayor Blais
- Discussion: Park Grand Opening – October 2016..... Mayor Blais
- Discussion: Skate Park Rules..... Mayor Blais
- Discussion: Banners and picnic tables..... David Harrington

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

Attachments – None

**RESOLUTION REQUEST FORM NO. 20**

**MISCELLANEOUS**

*\*Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.  
Please attach any backup information available and be as detailed as possible.*

**DEPARTMENT NAME: Department of Public Works, Park O & M**

**DATE: June 27, 2016**

- (a) Purpose of Request: To Reimburse Village of Lake George for Property Maintenance costs on Gaslight Village Property
  
- (b) Details: Appropriation Code is A.691.07 Deferred Revenue Gaslight Village to A.1625 413 Gaslight Village Property, Repair and Maintenance, \$757.94 ProPet Distributors and \$ \$1,884.27 for Various Maintenance Work 4/28/16 through 6/11/16 provided by the Village of LG & Mini Light Bar for Golf Cart.
  
- (c) Previous Resolution Number:
  
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title\* and Amount:

**Sample: A.8021 470 Planning & Community Development – Contract**

\* as listed in budget and LOGOS

2

No 2307

Statement  
VILLAGE OF LAKE GEORGE  
P.O. Box 791  
Lake George, New York 12845  
518-668-5771

TO: JEFF TENNYSON  
SUPT  
WARREN CO DEPT OF PUBLIC WORKS  
4028 MAIN ST  
WARRENSBURG NY 12885

APRIL 21, 2016  
DATE

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FOR: TWO COMPLETE DOGGY STATIONS FOR WOOD PARK WITH LINERS

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Total Amount Due \$757.94

Very truly yours,  
DAVE HARRINGTON, SUPT.

161892(3)

VILLAGE OF LAKE GEORGE

26 OLD POST ROAD  
PO BOX 791  
LAKE GEORGE, NY 12845-0791  
PHONE # (518) 668-5771 FAX # (518) 668-3735

PO Number : 161637  
Date : 03/21/2016  
Page: 1 of 1

Purchase Order

Vendor : 0000160040  
PROPET DISTRIBUTORS  
2100 PRINCIPAL ROW  
SUITE 405  
ORLANDO, FL 32837

Ship To:  
VILLAGE OF LAKE GEORGE  
26 OLD POST ROAD  
LAKE GEORGE, NY 12845

Bill To:  
VILLAGE OF LAKE GEORGE  
PO BOX 791  
LAKE GEORGE, NY 12845

PHONE # (866) 364-4768 FAX #

Description: DOGI POT

Qty	Unit	Description	Unit Price	Amount
5.0000		SMALL DOGGY BAGS 30 RLS OF 200 EA	189.0000	945.00
		A.5110.0400		
2.0000	CASES	LARGE TRASH CAN LINERS 4 PKG PER CASE	70.0000	140.00
		A.5110.0400		
6.0000		DOGGY STATIONS POLY @ 225.00 ea.	225.0000	1,350.00
		A.5110.0400		
1.0000		SHIPPING	139.83	134.0000
		A.5110.0400		

Total:

~~\$2,569.00~~

\$2574.83

VOUCHERS MUST BE RECEIVED BY 10TH OF MONTH  
FOR PAYMENT TO BE MADE AT MONTHLY AUDIT  
TAX EXEMPT 14-6002271

For Wood Park Ino# 111928

2 complete doggy stations = \$450.00  
 1 case small doggy bags = 189.00  
 1 case large can liners = 70.00  
 Shipping costs @ 35% = 48.94  
 Warren Co. owes = 757.94

APPROVED

D J MCKINNEY  
PURCHASING AGENT

APR 18 2016

Ordered By: KL Approved By:

Authorized Official

Date

Authorized Official

Date

Authorized Official

Date

Authorized Official

Date

4

**ProPet Distributors, Inc.**  
**D/B/A ProPet Distributors**

**2100 Principal Row**  
**Suite # 405**  
**Orlando, Fl 32837**  
**Tel. 407-240-0953**



DATE	INVOICE #
3/22/2016	111928

BILL TO
Village of Lake George Deb McKinney P.O. Box 791 Lake George, NY 12845

SHIP TO
Village of Lake George Deb McKinney 26 Old Post Road Lake George, NY 12845 518-668-5771 x24

P.O. NUMBER	TERMS	DUE DATE	REP	SHIP	VIA	FOB
161637	Net 30	4/21/2016	SV	3/22/2016	UPS	Orlando, FL

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
6	1010	Poly DOGIPOT Pet Station, including Poly DOGIPOT Junior Bag Dispenser, 10 Gallon Poly DOGIPOT Trash Receptacle w/attached Lid, DOGIPOT Pet Sign, two (2) rolls DOGIPOT SMART Litter Pick Up Bags - installed, 200 count, one (1) box DOGIPOT SMART Liner Trash Bags - 50 count, and mounting hardware	165.05	990.30
6	1304	4' x 8' Poly Composite Square Telescopic DOGIPOT Post - Forest Green	59.95	359.70
5	1402-30	DOGIPOT SMART Litter Pick Up Bags, 200 Opaque Green, 8" x 13" bags per boxed roll - 30 Roll Case	189.00	945.00
8	1404	DOGIPOT SMART Liner Trash Bags, 50 Count, heavy duty 1/5 Mil., drawtape, individually dispensed bags	17.50	140.00
	S & H	Shipping & Handling	139.83	139.83

TERMS: A late charge of 1.5% per month will be added on all overdue amounts. Fed TID# 20-4635153	<b>Subtotal</b>	\$2,574.83
	<b>Sales Tax (0.0%)</b>	\$0.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$2,574.83

5

mowing south parcel/ festival space					
Employee	Date	Location	per hour cost	hours	cost
Ron Goodspeed	4/28/2016	Wood Park	\$ 18.77	5	\$ 93.85
Ron Goodspeed	5/18/2016	festival space	\$ 18.77	6.5	\$ 122.01
Ron Goodspeed	5/19/2016	south parcel	\$ 18.77	7	\$ 131.39
dale perry	5/27/2016	festival space	\$ 18.25	3	\$ 54.75
jeff shaduck	5/27/2016	festival space	\$ 15.00	3	\$ 45.00
Ron Goodspeed	6/1/2016	south parcel	\$ 18.77	6	\$ 112.62
gas					\$ 50.00
<b>Total</b>					<b>\$ 609.62</b>
Wood Park festival workers			Roots & Rock Festival		
date	attendent	cost per hour	hours worked	cost	
5/20/2016	Al Turcot	\$ 11.25	8	\$ 90.00	
5/21/2016	Al Turcot	\$ 11.25	8	\$ 90.00	
<b>Total Due</b>				<b>\$ 180.00</b>	

No 2318

**Statement**  
**VILLAGE OF LAKE GEORGE**  
P.O. Box 791  
Lake George, New York 12845  
518-668-5771

**TO:** ATTN JEFF TENNYSON  
DPW SUPT.  
WARREN COUNTY DPW  
4028 MAIN ST  
WARRENSBURG NY 12885

6-15-2016  
**DATE**

<b>FOR:</b>	<b>MOWING SOUTH PARCEL AND FESTIVAL SPACE: 4/28-6/1/2016 PLUS GAS</b>	<b>\$609.62</b>
	<b>FESTIVAL WORKER FOR 5/21-5/21/2016 ROOTS &amp; ROCK FESTIVAL</b>	<b>\$180.00</b>
	<b>WOOD PARK ATTENDENTS: 5/27-6/6/2016</b>	<b>\$654.75</b>
	<b>FESTIVAL WORKER FOR 6/10-6/11/2016 AMERICADE EVENT</b>	<b>\$180.00</b>
	<b>MINI LIGHT BAR FOR GOLF CART</b>	<b>\$259.90</b>

**Total Amount Due** \$1,884.27

Very truly yours,  
**DAVID HARRINGTON, VILLAGE SUPT**



162195 (7)

VILLAGE OF LAKE GEORGE

26 OLD POST ROAD  
PO BOX 791  
LAKE GEORGE, NY 12845-0791  
PHONE # (518) 668-5771 FAX # (518) 668-3735

PO Number : 161759  
Date : 05/18/2016  
Page: 1 of 1

Purchase Order

Vendor : 0000120008  
LAKE GEORGE AUTO/MARINE  
1827 STATE RTE 9  
LAKE GEORGE, NY 12845

Ship To:  
VILLAGE OF LAKE GEORGE  
26 OLD POST ROAD  
LAKE GEORGE, NY 12845

Bill To:  
VILLAGE OF LAKE GEORGE  
PO BOX 791  
LAKE GEORGE, NY 12845

COPY

PHONE # (518) 668-3800 FAX #

Description: FOR THE WOOD PARK GATOR

Qty	Unit	Description	Unit Price	Amount
2.0000		MINI LIGHT BAR A.7110.0420	129.9500	259.90
			Total:	\$259.90

for golf cart

VOUCHERS MUST BE RECEIVED BY 10TH OF MONTH  
FOR PAYMENT TO BE MADE AT MONTHLY AUDIT  
TAX EXEMPT 14-6002271

Inv # 83692

APPROVED  
D J MCKINNEY  
PURCHASING AGENT

MAY 25 2016

Ordered By: DH Approved By:

Authorized Official \_\_\_\_\_ Date \_\_\_\_\_



**RESOLUTION REQUEST FORM NO. 7**

***Request to Amend County Budget\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: Department of Public Works, Joint Park O & M**

**DATE: June 27, 2016**

- (a) Purpose of Amendment: To Amend 2016 budget \$3,500.10 dollars to reflect Insurance Recovery payment received June 20, 2016, for repairs of CR Wood Park Light Post Damage June 9, 2016.
  
- (b) Appropriation Code, Object Code, Full Title and Amount: A.1625 422 General, Gaslight Village Park, Repair/Maint – Equipment.
  
- (c) Revenue Code (with title), and Amount: A.1625 2680 General, Gaslight Village Park, Insurance Recovery \$3,500.10.

THE TRAVELERS - UPSTATE NEW YORK BI  
TRAVELERS  
P.O. BOX 4614  
BUFFALO NY 14240-4614

891A 87404168

10

SA08066

TRAVELERS 

DATE: 06/16/16  
LOSS DATE: 06/09/16  
FILE NUMBER: 015 AD E5N5678 P

WARREN COUNTY ATTORNEY  
1340 STATE ROUTE 9  
LAKE GEORGE NY 12845

CLAIMANT:  
/WARREN COUNTY TREASURER

ACCOUNT NAME:  
BOULEVARD PRODUCTIONS

THE TRAVELERS INDEMNITY COMPANY

EXPLANATION OF PAYMENT

Property Damage Liability \$3500.10  
TOTAL PAID \$3500.10

PD CLAIM FOR POLE FROM 6/9/16 LOSS

FOR ADDITIONAL INFORMATION, CONTACT: RYAN MCDONALD AT (518)454-4720

168008084

DETACH CHECK

UNSUMMs-12123

DETACH CHECK

THIS DOCUMENT HAS A RED BACKGROUND - BORDER CONTAINS MICRO PRINTING AND AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW

Citibank, N.A.  
One Penns Way  
New Castle DE 19720

TRAVELERS 

891A 87404168

P.O. BOX 4614  
BUFFALO NY 14240-4614  
(518)454-4720

DATE: 06/16/16  
ACCOUNT NUMBER: J99  
FILE NUMBER: 015 AD E5N5678 P

VOID IF NOT PRESENTED WITHIN  
ONE YEAR AFTER DATE OF ISSUE

THREE THOUSAND FIVE HUNDRED AND 10/100

PAY: \$\*\*\*3,500.10

PAY TO THE ORDER OF WARREN COUNTY TREASURER  
1340 STATE ROUTE 9  
LAKE GEORGE NY 12845

*Maria Olive*  
AUTHORIZED SIGNATURE

016150  
SA08066

87404168 031100209 38621267