Information Technology

Support Services Committee Meeting

April 2016

Information Submitted by: Michael Colvin

Action Agenda/New Business

Request Resolution: Transfer $14,955 from Computer Reserve Fund to:

A1680.220.1	PC's for IT Department	$6,610
A1680.428	SQL Server License	$4,445 (need updated quote)
A.3110.220	PC's for Sheriff's Office	$3,900

Rationale: Funds were set aside for these anticipated purchases.

Pending Items

Update on Jeremy Scrime to attend the AlphaSoftware conference in Burlington, MA.   Lodging cost for three nights is $417 for lodging.   Additional expenses for some meals will also be required.

Tablet recommendations.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE:

    (a)   Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and related equipment and software.**

    (b)   Details: **A.1680.220.1 Office Eqipment Reserve $6,610, A1680.428 DataProcessing Fees $4,445, A3110.220.1 Office Equipment $3,900**

    (c)   Previous Resolution Number: **N/A**

    (d)   Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Rund**

        Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

Chairman Ron Vanselow, Johnsburg
Supervisor Edna Frasier, Hague
Supervisor Peter McDevitt, Glens Falls
Supervisor Evelyn Wood, Thurman
Supervisor James Brock, Glens Falls
Supervisor Rachel Seeber, Queensbury
Supervisor Ron Montesi, Queensbury
Supervisor Craig Leggett, Chestertown

In-House Training

It started out small but has grown in popularity. Dave Kenyon from IT and Tammie Delorenzo from Public Health have teamed up for several years to offer basic and advanced training in the use of everyday applications such as Microsoft Word, Excel and Outlook. A recent announcement was so popular, additional dates had to be added.

Security Cameras Effective

Security cameras were very limited in the Municipal Center due to them being cost prohibitive. After some research, IT found and installed 28 cameras in early 2015. It wasn't long before their use helped narrow down details after a flooding incident. They have since been used to clarify several events and allow the Department of Motor Vehicles to be progressive with assuring integrity with exams given. Knowledge and experience gained from this process made it possible to install a system at the Sheriff's office and will allow IT to update the Human Services system at a significant savings. We have also eliminated service call charges when issues arise in the HSB.

A larger impact being addressed now is giving one-click access to 911 dispatchers to be able to view cameras across the campus, allowing them to advise responding personnel when needed.

Purpose of Newsletter

Things are always moving and lots of small details from day to day are not shared with the Support Services committee or the Board of Supervisors. Although these details are mainly informational, it has been pointed out that these details are of importance to the Supervisors. As such, I have created a newsletter to capture such items and to keep Supervisors abreast of what is happening in IT.

Always Looking for Savings

The County provides Pubic internet access to both the Municipal Center and HSB buildings for employees and the general public. Previously, this was accomplished by two separate internet connections. For a one time purchase of $75, IT was able to tie both Public internet connections into a single internet connection, saving the monthly fee of $75.

As technology keeps changing, we are always reviewing what is good and what could be better. This constant review revealed we could change how the DPW office in Warrensburg is connected to the main campus here. It resulted in a saving of $200 per month and a significant performance increase. This performance increase will contribute to more savings in the future as it will eliminate the need for additional servers being located in Warrensburg.

Works in Progress.....
Creating County tax collection system
Adding Security Cameras to Fish Hatchery property
Upgrading Network wiring for Probation Department
Hiring new programmer

Recent Improvements.....
Problematic Meal site internet access resolved
Extend internet access at UpYonda

Prior Meeting Summaries	Most recent meetings first

January 25, 2016	
Transfer from Reserve fund for backup hardware and software	Equipment and software installed 3/25/16
Transfer from Salaries for programming software license and training.	Training completed week of 3/7/16. New applications being developed with goal of creating one integrated system instead of several separate systems.
Request permission for IT Director to attend NYSLGITDA conference in Saratoga May 17-19.	Registered.
Request permission for Programmer to attend developer conference out of state in September 2016.	Was given permission to register early to receive discount. Need to return to committee to finalize lodging expenses.

September 2, 2015	
Amend contract with Time Warner to reduce monthly cost and increase speed.	Completed in October 2015
Replace DPW connection to increase speed and reduce cost.	Completed in November 2015
Back pay employee who was incorrectly paid in 2014	Resolved in September 2015
Change title and increase salary for Computer Programmer	Salary has been adjusted, awaiting promotional exam.

July 1, 2015	
Request permission for IT Director to attend NYSLGITDA conference in Syracuse October 7-9.	Attended.
Request transfer of funds to purchase Microsoft licenses and computers per replacement plan.	Purchased in August 2015. PC's installed during remainder of year. Complete.

April 1, 2015	
Request permission to authorize licensing assessment by Microsoft.	Completed June 2015

March 4, 2015	
Enter into contract with Reverus for consulting services as needed	Contract executed April 2015.

January 28, 2015	
Request transfer of funds for network upgrades and sever virtualization.	Completed in stages throughout 2015.