

Information Technology
Support Services Committee Meeting
September , 2016
Information Submitted by: Michael Colvin

Action Agenda/New Business

Request Resolution: Enter into contract with Time Warner to improve public internet access for a three year period and to ratify the actions of the chairman in executing an agreement with Time Warner prior to the September 16 Board meeting.

Rational: Usage of public connection has steadily increase and is now experiencing usage issues. Current cost is \$75/month. New connection is 6 times faster for \$100/month.

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

DEPARTMENT NAME: Information Technology

DATE: August 24, 2016

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Public Internet for Municipal Center**
- (c) Name of Contractor: **Time Warner Cable Enterprises LLC**
- (d) Address of Contractor: **20 Century Hill Dr, Latham, NY 12110**
- (e) Contractor's Contact Person and Telephone Number: **Julie Eldredge
518-640-8572**
- (f) Has or will the Contract be provided, if so, please attach: **Yes**
- (g) Commencement Date of Contract: **Upon Execution**
- (h) Termination Date of Contract: **3 years**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$99.99**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A1680.428 Data Processing & Internet Fees****

**Sample: A.1010 470 Legislative Board – Contract Sxx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx**

*as listed in budget and LOGOS

SERVICE AGREEMENT AND SERVICE ORDER

This Time Warner Cable Business Service Agreement and Service Order ("Service Agreement" and "Service Order") in addition to the Time Warner Cable Business Class Terms and Conditions ("Terms and Conditions") and any additional Service Orders, constitute the Master Agreement by and between the customer identified below ("Customer") and Time Warner Cable Enterprises LLC and is effective as of the date last signed below.

Customer Information						
Business Name (Exact Legal Name): Warren County Municipal Center			Federal Tax ID:		<input checked="" type="checkbox"/> Existing Customer Account # 618156801 <input type="checkbox"/> New Customer Customer Code For BCP Only	
Business Street Address (Service Address):* 1340 State Route 9						
Suite:	City: Lake George	State: NY	Zip Code: 12845			
Customer's Phone: (518) 761-6407		Ext:	Fax No.:			
Customer Authorized Contact Name: Michael Colvin						
Phone: (518) 761-6407		Ext:	E-mail: colvinm@warrencountyny.gov			Time Warner Cable Business Class Information
Billing Contact Name: Michael Colvin						
Billing Phone: (518) 761-6407		Ext:	E-mail: colvinm@warrencountyny.gov			Sales Contact: Julie Eldredge
Billing Address: 1340 State Route 9						
Suite:		City: Lake George	State: NY	Zip Code: 12845		Rep ID: E224010
Telephone: (518) 640-8572						
Email: julie.eldredge@twcable.com						
Primary Billing Phone Number used with current Phone Provider:			Current Phone Provider:		Current Phone Provider Account Number:	

* This address will be used for Emergency 9-1-1 services

Service/Equipment	Term (Months)	Qty	Install / Setup Fee	Monthly Fee	Total Monthly Recurring
50Meg x 5Meg Broadband Internet (New Circuit)	36	1	\$75.00	\$99.99	\$99.99
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
Existing Opportunity Name/Number _____			Total Install Fees*	\$75.00	Total Monthly Fees*
					\$99.99

*Prices do not include taxes and may include additional fees.

AGREEMENT

THIS SERVICE AGREEMENT AND SERVICE ORDER HEREBY INCORPORATE BY REFERENCE THE TERMS AND CONDITIONS (AVAILABLE AT WWW.TWCBC.COM/LEGAL), A COPY OF WHICH WILL BE PROVIDED TO CUSTOMER UPON REQUEST. BY EXECUTING THIS DOCUMENT BELOW, CUSTOMER ACKNOWLEDGES THAT: (1) CUSTOMER ACCEPTS AND AGREES TO BE BOUND BY THE TERMS AND CONDITIONS, INCLUDING SECTION 21 THEREOF, WHICH PROVIDES THAT THE PARTIES DESIRE TO RESOLVE DISPUTES RELATING TO THE TIME WARNER CABLE BUSINESS CLASS MASTER AGREEMENT THROUGH ARBITRATION; AND (2) BY AGREEING TO ARBITRATION, CUSTOMER IS GIVING UP VARIOUS RIGHTS, INCLUDING THE RIGHT TO TRIAL BY JURY. LIST OF PORTED TELEPHONE NUMBERS ATTACHED.

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer
Printed Name and Title
Date Signed

Authorized Signature for Time Warner Cable Enterprises LLC
Printed Name and Title
Date Signed