

Public Works – DPW
Department of Public Works
AGENDA
August 24, 2016 – 11:00 am

Committee Members: *SIMPSON, Conover, Dickinson, Frasier, Merlino, Sokol, Vanselow, Wood, MacDonald*

I. Committee Meeting Call to Order..... Chairman Simpson

II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Simpson

III. Action Agenda/New Business

Page

- 1 Amend S&I Contract Rates for Municipal Road Contracts.....Jeff Tennyson
Rationale: Annual adjustment for recurring contracts with towns
- 6 Amend Contract – Peckham Road (H354-\$65,000)..... Jeff Tennyson
Rationale: Amend for expanded scope. No new funds needed.
- 7 New IMA – T/O Lake George West Brook Rd Sidewalk..... Jeff Tennyson
Rationale: Auth agreement for Town betterment work
- 8 New Grant – WMt. Road CR58 Preservation (H366 - \$736k). Jeff Tennyson
Rationale: Fed and State grant for construction funds
- 15 Increase Cap Project H366 WMt Road Preservation..... Jeff Tennyson
Rationale: Increase Cap Project for new grant
- 16 Transfers to A1628 and D5110 (\$22k total)..... Jeff Tennyson
Rationale: purchase of waste container and salary adjustments
- 17 Create New Position – Motor Equip Operator-Medium..... Jeff Tennyson
Rationale: Delete Auto Mechanic #6 and create MEO-M position
- 18 Intent to Backfill – Automotive Mechanic #4.....Jeff Tennyson
Rationale: Backfill recent vacated position
- 19 Auth Job Related Courses – Conf Asst. to SPW (Accounting). Jeff Tennyson
Rationale: 50% reimbursed by County policy

IV. Referral/Pending Items –

- Pending receipt of NYSDEC grant of up to \$25k for HHW Collection Days

V. Information for Discussion/Review –

22 Request from V/O Lake George to increase Fee for West Brook Lot
- County Paving Projects (photos)

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

Attachments

Page

- 23 DPW OT Report (Thru 7/31/16)
- 24 DPW Fuel Usage Report (Thru 7/31/16)

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: 8/24/16

- (a) Purpose of Request: To amend Snow and Ice Maintenance rates for various municipal contracts.
- (b) Details: Current Municipal Agreements are adjusted each years based on a lagging 3 year average of actual County S&I Operational Cost. The purpose of this request is to set the 2017 S&I Rate to \$8,206.94 per centerline mile.
- (c) Previous Resolution Number: 18 of 2015, 444 of 2015
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: D5142.470 Snow & Ice Contracts

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



2017 MUNICIPAL CONTRACT
HIGHWAY RECOMMENDED PAYMENT RATE " see Schedule A"
8/23/2016

8,206.94 PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.

\$8,000 Lump Sum EQUIPMENT EFFICIENCY IMPROVEMENTS...FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT

\$710.50 each ADDITIONAL FOR WEIGHT RESTRICTED OR BRIDGES THAT REQUIRE SPECIAL EQUIPMENT OTHER THAN TYPICAL ROAD PLOW VEHICLE.

\$ 554/MI. SWEEP ROAD IN SPRING AFTER WINTER OPERATIONS ARE COMPLETED ONE TIME PER YEAR.

\$ 140/MI. MOWING IN MID JUNE TO LATE JULY, ONE TIME PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE.

\$ 280/MI MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE

TOWN	MILES \$8,206.94	EQUIP UPGRADES \$8,000.00	BRIDGES \$710.50	D.5142 TOTAL	MILES \$554.00	MILES \$140.00	D.5110 TOTAL	ESTIMATE OF PAYMENT
BOLTON	17.64	\$8,000.00	0	\$152,770.42	17.64	17.64	\$12,242.16	\$165,012.58
CHESTER	32.87	\$8,000.00	0	\$277,762.12	32.87	32.87	\$22,811.78	\$300,573.90
HAGUE	9.02	\$8,000.00	0	\$82,026.60	9.02	0.00	\$4,997.08	\$87,023.68
HORICON	26.32	\$8,000.00	0	\$224,006.66	26.32	0.00	\$14,581.28	\$238,587.94
LAKE GEORGE	0.95	\$8,000.00	0	\$15,796.59	0.95	0.95	\$659.30	\$16,455.89
LAKE LUZERNE	8.94	\$8,000.00	0	\$81,370.04	8.94	8.94	\$6,204.36	\$87,574.40
STONY CREEK	21.72	\$8,000.00	0	\$186,254.74	21.72	21.72	\$18,114.48	\$204,369.22
THURMAN	26.53	\$8,000.00	0	\$225,730.12	26.53	26.53	\$18,411.82	\$244,141.94
WARRENSBURG	6.82	\$8,000.00	0	\$63,971.33	6.82	6.82	\$5,687.88	\$69,659.21
WASHINGTON CO	0.68	0.00	0	\$5,580.72	0.68	0.00	\$376.72	\$5,957.44
	151.49	MI \$72,000.00	0	\$1,315,269.34	151.49	MI 115.47	MI \$104,086.86	\$1,419,356.20

RESOLUTION No. 444 OF 2015

Schedule "A"
2016 MUNICIPAL CONTRACT
HIGHWAY RECOMMENDED PAYMENT RATE

Prior Year

Prior Year

\$7,647.10/MI. PLOW/ICE CONTROL APPLICATION WITH TYPICAL SNOW/ICE REMOVAL OPERATIONS BETWEEN STORMS, ADJUST MILES APPROPRIATE FOR MULTIPLE LANE HIGHWAYS.

\$8,000 Lump Sum EQUIPMENT EFFICIENCY IMPROVEMENTS..FOR TEMP SENSORS, SPEED CONTROLS AND OTHER EQUIPMENT THAT WILL RESULT IN BETTER EFFICIENCY OF MATERIAL USAGE AND LESS ENVIRONMENTAL IMPACT.

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\$ 280/MI. MOWING IN MID JUNE TO LATE JULY, TWO TIMES PER YEAR. ONE 6' PASS EACH SIDE OF HIGHWAY AND CLEAR FOR INTERSECTION SITE DISTANCE

TOWN	MILES \$7,647.10 UPGRADES	EQUIPMENT BRIDGES	D-5142 TOTAL	MILES \$554.00	MILES \$140.00 \$280.00	D-5110 TOTAL	ESTIMATE OF PAYMENT
BOLTON	17.64	\$8,000	\$ 142,894.84	17.64	17.64	\$ 12,242.16	\$ 155,137.00
CHESTER	32.87	\$8,000	\$ 259,360.18	32.87	32.87	\$ 22,811.78	\$ 282,171.96
HAGUE	9.02	\$8,000	\$ 76,976.84	9.02	0.0	\$ 4,997.08	\$ 81,973.92
HORICON	26.32	\$8,000	\$ 209,271.67	26.32	0.0	\$ 14,581.28	\$ 223,852.95
LAKE GEORGE	0.95	\$8,000	\$ 15,264.75	0.95	0.95	\$ 659.30	\$ 15,924.05
LAKE LUZERNE	8.94	\$8,000	\$ 76,365.07	8.94	8.94	\$ 6,204.36	\$ 82,569.43
STONY CREEK	21.72	\$8,000	\$ 174,095.01	21.72	21.72	\$ 18,114.48	\$ 192,209.49
THURMAN	26.53	\$8,000	\$ 210,877.56	26.53	26.53	\$ 18,411.82	\$ 229,289.38
WARRENSBURG	6.82	\$8,000	\$ 60,153.22	6.82	6.82	\$ 5,687.88	\$ 65,841.10
WASHINGTON CO.	0.68	\$8,000	\$ 4,553.96	0.68	0	\$ 395.76	\$ 4,949.72
	151.49 MI	\$72,000	\$1,229,813.11	151.49 MI	115.47 MI	\$ 104,105.90	\$ 1,333,919.01

DPW analysis: Cost per Mile for Snow Removal

Account Number	Description	2013 Actual Amount	2014 Actual Amount	2015 Actual Amount
Fund <u>D</u>				
Expenses				
Department	5142			
<u>Personal Services</u>				
110	Salaries - Regular	\$61,090.04	\$82,518.03	\$56,615.09
120	Salaries - Overtime	\$111,719.69	\$148,514.68	\$112,648.78
130	Salaries - Part Time	\$0.00	\$634.73	\$601.14
140	Salaries - Sick Leave Incentive	\$0.00	\$0.00	\$0.00
	<u>Total: Personal Services</u>	\$172,809.73	\$231,667.44	\$169,865.01
<u>Contractual Expense</u>				
410	Supplies	\$425,957.04	\$484,073.67	\$372,775.42
413	Repair & Maint.-Bldg/Property	\$0.00	\$0.00	\$0.00
417	Water/Sewer/Taxes	\$64.00	\$63.17	\$61.60
421	Equipment Rental	\$223,000.00	\$244,000.00	\$244,000.00
439	Misc Fees & Expenses	\$0.00	\$0.00	\$0.00
445	Foods	\$7,982.92	\$9,437.78	\$6,697.10
453	Uniforms & Clothing	\$0.00	\$0.00	\$0.00
465	Road/Bridge Materials	\$0.00	\$0.00	\$0.00
	<u>Total: Contractual Expense</u>	\$657,003.96	\$737,574.62	\$623,534.12
<u>Employee Benefits</u>				
810	Retirement	\$59,021.41	\$40,798.19	\$39,614.66
830	Social Security	\$10,614.03	\$14,087.33	\$9,765.85
831	Medicare Contribution	\$2,482.37	\$3,294.69	\$2,284.02
860	Hospitalization	\$41,256.82	\$57,991.65	\$43,719.81
865	Dental Insurance	\$524.83	\$772.05	\$554.56
	<u>Total: Employee Benefits</u>	\$113,899.46	\$116,943.91	\$95,938.90
<u>Other Benefits</u>				
840	Workmen's Compensation	\$0.00	\$0.00	\$3,633.89
850	Unemployment Insurance	\$0.00	\$0.00	\$0.00
855	Disability	\$0.00	\$0.00	\$0.00
	<u>Total: Other Benefits</u>	\$0.00	\$0.00	\$3,633.89
	Department Total: Snow Removal - County	\$943,713.15	\$1,086,185.97	\$892,971.92

Number of Miles Serviced 95.51

Total County Miles 247
 Town Snow Miles 151.49
 County Snow Miles 95.51

SNOW & ICE LANE-MILE COST DETERMINATION

FACILITY	SQ. FT.	COST	NOTE	\$/sf
Municipal Center	555,318	\$ 70,000.00	Plow and salt \$.126/Sf	0.126053901
DPW - Old Shop	158400	\$ 19,966.94	Plow and salt	0.126053901
New Shop	81435	\$ 10,265.20	Plow and salt	0.126053901
North Creek shop/ salt barn	15000	\$ 1,890.81	Plow and salt	0.126053901
South End shop salt/ barn	94,900	\$ 11,962.52	Plow and salt	0.126053901
Toney Pit shop/ salt barn	179127	\$ 22,579.66	Plow and salt	0.126053901
Corinth Road salt barn	22,570	\$ 2,845.04	Plow and salt	0.126053901
Gurney Lane salt barn	14025	\$ 1,767.91	Plow and salt	0.126053901
Hartman Hill turn around	10,000	\$ 1,260.54	Plow and salt	0.126053901
Country Club bike path park lot	16,900	\$ 2,130.31	Plow and salt	0.126053901
Round Pond turn around	15,000	\$ 1,890.81	Plow and salt	0.126053901
West Mtn Rd park lot	68,900	\$ 8,685.11	Plow and salt	0.126053901
Golf Course Rd turn around	7,600	\$ 958.01	Plow and salt	0.126053901
Garnet Lake Rd turn around	2,125	\$ 267.86	Plow and salt	0.126053901
13th Lake Rd turn around	3,750	\$ 472.70	Plow and salt	0.126053901
Rail Road Place	12,870	\$ 1,622.31	Plow and salt	0.126053901
CR10 & 11 Park and Ride	12,075	\$ 1,522.10	Plow and salt	0.126053901
Perkins	92,500	\$ 11,659.99	Plow and salt	0.126053901
Golf Course Rd Nature Trails	21,750	\$ 2,741.67	Plow and salt	0.126053901
Westbrook Parking Lot	10,000	\$ 1,260.54	Plow and salt	0.126053901
Parks & Recreation		\$ -		0.126053901
Up Yonda Farm		\$ -		0.126053901
Countryside Home		\$ -		0.126053901
TOTAL OFF ROAD ANNUAL COST	1,394,245	\$ 174,489.48		0.126

TOTAL ANNUAL COST			
	2013	\$	943,713.15
	2014	\$	1,086,185.97
	2015	\$	892,971.92
3 YR Average		\$	974,290.35
	Deduct Non Road	\$	(174,489.48)
AVG ANNUAL TOTAL ROADS ONLY		\$	799,800.87

MULTI LANE ROADS	Add'l Mi's
Quaker : 2.53 Miles@ 5 lanes	7.59
Bay: 0.39 Miles @ 5 lanes	2.7
Haviland 0.55 Miles @ 3 lanes	0.55
Corinth: 1.3 Miles @ 3 lanes	1.3
TOTAL Add'l Lane Miles	12.14
COUNTY S&I Centerline MILES	95.51
COUNTY S&I LANE MILES	203.16

3 Yr COUNTY COST/ LANE MILE \$ 3,936.80 (excluding building cost)
 3Yr CENTERLINE MILE EQUIVALENT \$ 7,873.61 (excluding building cost)

ADD COST FOR HEATED STORAGE FOR LOCATING COUNTY VEHICLES AWAY FROM COUNTY GARAGES			
- Assumed \$1000/month for heated garage space for one truck (based on market estimates from 3 realtors)			
- Assumed 5 months per year for winter season			
- Assumed one truck per 15 centerline mile plow route			
\$1000/month X 5 months / 15 miles =	\$	333.33	per centerline mi
	\$	166.67	per lane mi

TOTAL ESTIMATED COST		
3 Yr COUNTY COST/ LANE MILE	\$	4,103.47
3Yr CENTERLINE MILE EQUIVALENT	\$	8,206.94

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: DPW

DATE: 8/24/16

- (a) Purpose of Contract Change: Amend contract with Peckham Road Corp. for PIN 1760.03 - CR 17, 52 & 79 Pavement Preservation Project
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: 172 of 2016
- (c) Name of Contractor: Peckham Road Corp.
- (d) Address of Contractor: 375 Bay Road, Suite 100, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: Mark Petramale (518) 792-3157
- (f) Commencement Date of Extension: Upon Execution
- (g) Termination Date of Extension: Until Complete
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$62,974.35
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: H354.9550 280 CR 17, 52 & 79 Pavement Preservation Project

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS****DEPARTMENT NAME: DPW****DATE: 8/24/16**

(a) Purpose of Request: Authorize Intermunicipal Agreement (IMA) with the Town of Lake George relative to the West Brook Sidewalk Project (H343)

(b) Details: The West Brook Sidewalk project consists of installing new granite curbing and concrete sidewalk along the south side of West Brook Road (CR 69) from US Route 9 (Canada Street) to Beach Road in the Town of Lake George. The project has been designed by DPW and will be constructed by contractor forces to allow for the construction of a parallel parking lane on the south side of CR 69. The parking lane, and necessary drainage improvements, is being designed and constructed by the Town of Lake George. Pursuant to the parking lane construction, the Town plans to install and maintain street lighting consistent with the style of lighting used on recent projects in the area (CR Wood Park, Festival Commons, Beach Road, etc.).

In order to avoid duplication of efforts and/or unnecessary conflicts between the County's contractor (TBD) and Town forces, the Town and County have agreed to include subsurface utility work items necessary for the installation of street lighting within the contract to be competitively bid by the County. The subsurface utility costs will be up-fronted by the County under the sidewalk construction contract however the Town will reimburse the County for all contract costs incurred relative to the street lighting utilities. The estimated cost of the lighting work is approximately \$22,300. The final costs will not be determined until after the low bid is received and the work completed. The IMA will include provisions to adjust the cost sharing based on the actual costs of the work completed.

This request is to authorize execution of an Intermunicipal Agreement between the County and the Town of Lake George, in a form approved by the County Attorney, to document the costs of the street lighting work and payment procedures.

(c) Previous Resolution Number: none

RESOLUTION REQUEST FORM NO. 5

Request to Apply for a Grant Application and Grant Agreement

DEPARTMENT NAME: DPW

DATE: 8/24/16

- (a) Purpose of Grant: NYSDOT Grant for the West Mountain Road (CR 58) Preservation Project (H366)
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 50 Wolf Road, Albany, NY 12205
- (d) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: Upon Execution
- (g) Termination Date of Grant: TBD
- (h) Total Dollar Amount Involved (not to exceed): \$735,618.00
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H364.9550 280 West Mountain Road (CR 58) Preservation Project

MUNICIPALITY/SPONSOR: County of Warren

PROJECT ID NUMBER: 1760.18 BIN: _____

CFDA NUMBER: 20.205

PHASE: PER SCHEDULES A

D035355

Federal aid Local Project Agreement

COMPTROLLER'S CONTRACT NO D035355

This Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

the County of Warren (the "Municipality/Sponsor")
acting by and through Superintendent of Public Works
with its office at 4028 Main Street, Warrensburg, NY 12885.

This Agreement covers eligible costs incurred on or after / /.

This Agreement identifies the party responsible for administration and establishes the method or provision for funding of applicable phases of a Federal aid project for the improvement of a street or highway, not on the State highway system, as such project and phases are more fully described by Schedule A annexed to this Agreement or one or more Supplemental Schedule(s) A to this Agreement as duly executed and approved by the parties hereto. The phases that are potentially the subject of this Agreement, as further enumerated below, are: Preliminary Engineering ("PE") and Right-of-Way Incidental ("ROW Incidentals") work; Right-of-Way Acquisition; Construction; and/or Construction Supervision and Inspection. The Federal aid project shall be identified for the purposes of this Agreement as West Mountain Road (CR58) Preservation Project (as more specifically described in such Schedule A, the "Project").

WITNESSETH:

WHEREAS, the United States has provided for the apportionment of Federal aid funds to the State for the purpose of carrying out Federal aid highway projects pursuant to the appropriate sections of Title 23 U.S. Code as administered by the Federal Highway Administration ("FHWA"); and

WHEREAS, the New York State Highway Law authorizes the Commissioner of Transportation (hereinafter referred to as "Commissioner") to use Federal aid available under the Federal aid highway acts and provides for the consent to and approval by the Municipality/Sponsor of any project under the Federal aid highway program which is not on the State highway system before such Project is commenced; and

WHEREAS, pursuant to Highway Law §10(34-a) and section 15 of Chapter 329 of the Laws of 1991 as amended by section 9 of Chapter 330 of the Laws of 1991, as further amended by Chapter 57 of the Laws of New York of 2014, the State has established the "Marchiselli" Program, which provides certain State-aid for Federal aid highway projects not on the State highway system; and

D035355

MUNICIPALITY/SPONSOR: **County of Warren**

PROJECT ID NUMBER: **1760.18** BIN: _____

CFDA NUMBER: 20.205

PHASE: PER SCHEDULES A

WHEREAS, funding of the "State share" of projects under the Marchiselli Program is administered through the New York State Office of the Comptroller ("State Comptroller"); and

WHEREAS, Highway Law §80-b authorizes the funding of eligible costs of Federal aid Municipal/Sponsor streets and highway projects using State-aid and Federal aid; and

WHEREAS, project eligibility for Marchiselli Program funds is determined by NYSDOT; and

WHEREAS, pursuant to authorizations therefore, NYSDOT and the Municipality/Sponsor are desirous of progressing the Project under the Federal aid and, if applicable, Marchiselli-aid Programs; and

WHEREAS, The Legislative Body of the Municipality/Sponsor by Resolution No. _____ adopted at meeting held on _____ approved the Project, the Municipality/Sponsor's entry into this Agreement, has appropriated necessary funds in connection with any applicable Municipal/Sponsor Deposit identified in applicable Schedules A and has further authorized the **Chairman of the Warren County Board of Supervisors** of the Municipality/Sponsor to execute this Agreement and the applicable Schedule A on behalf of the Municipality/Sponsor and a copy of such Resolution is attached to and made a part of this Agreement (where New York City is the Municipality/Sponsor, such resolution is not required).

NOW, THEREFORE, the parties agree as follows:

1. *Documents Forming this Agreement.* The Agreement consists of the following:

- Agreement Form - this document titled "Federal aid Local Project Agreement";
- Schedule "A" - Description of Project Phase, Funding and Deposit Requirements;
- Schedule "B" - Phases, Subphase/Tasks, and Allocation of Responsibility
- Appendix "A" - New York State Required Contract Provisions
- Appendix "A-1"- Supplemental Title VI Provisions (Civil Rights Act)
- Appendix "B" - U.S. Government Required Clauses (Only required for agreements with federal funding)
- Municipal/Sponsor Resolution(s) - duly adopted Municipal/Sponsor resolution authorizing the appropriate Municipal/Sponsor official to execute this Agreement on behalf of the Municipality/Sponsor and appropriating the funding required therefore. (Where New York City is the Municipality/Sponsor, such resolution is not required).

2. *General Description of Work and Responsibility for Administration and Performance.* Subject to the allocations of responsibility for administration and performance thereof as shown in Schedule B (attached), the work of the Project may consist generally of the categories of work marked and described in Schedule B for the scope and phase in effect according to Schedule A or one or more Supplemental Schedule(s) A as may hereafter be executed and approved by the parties hereto as required for a State contract, and any additions or deletions made thereto by NYSDOT subsequent to the development of such Schedule(s) A for the purposes of conforming to New York State or to Federal Highway Administration requirements.

NYSDOT/State-Local Agreement – Schedule A

B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
	Current		\$ 0.00	\$	\$	\$
	Old		\$ 0.00	\$	\$	\$
TOTAL CURRENT COSTS:			\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

C. Total Local Deposit(s) Required for State Administered Projects:	\$ 0.00
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D. Total Project Costs All totals will calculate automatically.

Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$588,494.00	\$110,343.00	\$ 0.00	\$36,781.00	\$735,618.00

E. Point of Contact for Questions Regarding this Schedule A (Must be completed)	Name: <u>Deborah Lolik</u> Phone No: <u>518-485-9410</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.

SAMPLE RESOLUTION BY MUNICIPALITY
(Locally Administered Project)
RESOLUTION NUMBER:

14

A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore

WHEREAS, a Project West Mountain Road (CR58) Preservation Project, Town of Queensbury, Warren County, P.I.N. 1760.18 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Construction

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Construction work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$735,618.00 (Seven Hundred Thirty Five Thousand, Six Hundred Eighteen Dollars and no cents) is hereby appropriated from the _____ and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK }
 } ss.:
COUNTY OF WARREN }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted _____, 20__ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said _____

This ____ day of _____, 20__.

Clerk

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

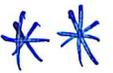
DATE: 8/24/16

- (a) Exact Title and Number of Project*: West Mountain Road (CR 58) Preservation Project Project (H366)
- (b) Is this a Capital Project? Yes
- (c) Is this a Capital Reserve Project? No
- (d) Amount of Increase (if applicable): \$698,118.00
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$588,494.00 Federal Share

\$110,343.00 State Marchiselli Share

-\$ 719.00 Local Match Share (\$37,500 appropriated by Resolution 638 of 2015, return excess local match to original fund source)



- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: To allocate federal and state share funds for the construction phase of the project in accordance with the State - Local Agreement with NYSDOT and return excess local match to the fund source.

16

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 8/29/2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1620 415	Buildings & Grounds, Electricity	A.1628 260	Waste Management Containment, Other Equipment	\$ 8,000.00
D.5110 110	County Road Maintenance Salaries, Regular	D.5110 130	County Road Mainenance Salaries, Part-Time	\$ 14,000.00

Please state reason for transfers requested:

~~To Cover Cost of One 30 yard Recycling Waste Container and Salary - Part time~~

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

RESOLUTION REQUEST FORM NO. 11

Request to Create New Position

DEPARTMENT NAME: Warren County Public Works

DATE: 08/22/2016

- (a) Title of Requested Position: Motor Equipment Operator Medium #26
- (b) Annual **Base** Salary (and Grade if Applicable): \$30,959.00, Grade 7
- (c) Effective Date for New Position:* 09/16/2016
*Please do not backdate unless the purpose is to correct an error.
- (d) List Any Position in the Department=s Table of Organization Being Deleted as a Result of this Request: (Include annual salary and grade if applicable): Automotive Mechanic #6, Grade 9, annual salary \$33,367
- (e) Where are Funds in the Budget for this Position? List Budget Code, Object Code, Full Title and Amount: DM.5130.110 Automotive Mechanic #6 \$33,367
- (f) Has Personnel Officer Reviewed and Approved of the New Position Title? (This is necessary **BEFORE** bringing the request to committees.) Yes
- (g) Is this a mandated position? If so, please explain: no
- (h) Is there expected revenue from this position? If so, please explain: no

RESOLUTION REQUEST FORM NO. 12

Schedule "A"

NOTICE OF INTENT TO FILL VACANT POSITION

This notice of intent is filed whenever a department head plans to fill an *existing* funded position in their budget that is vacated due to a retirement, resignation, termination or promotion. This notice may not be used for requests to create a *new* position. For complete instructions on the procedure to be followed, see the reverse of this form.

DEPARTMENT HEAD COMPLETES THIS SECTION

Department: **Public Works** JET 8/16/16
Payroll Dept. No: **19.70**
Title of Position: **Automotive Mechanic** Base Salary of Position: **\$33,367** Grade: **9**
Filling at Step # (If Known): Request to Backfill Due to Promotion: Yes No
Budget code and title: **DM 5130 Automotive Mechanic #4** Union Non-Union
This position is vacated due to: Retirement Resignation Termination Promotion Other
Employee No.: **11856** Is this position mandated? Yes No Is the position reimbursable? Yes No
Source of reimbursement: Federal % State % Other %

CIVIL SERVICE STATUS AND HUMAN RESOURCES DIRECTOR APPROVAL

Competitive-active eligible list Competitive-no list (*hiring would be provisional*) Non-Competitive Other PCW 8/16/16
Actual Impact to Budget Report will be provided monthly by Human Resources Director.
Candidate's qualifications must be approved by Personnel Officer prior to hiring.
Human Resources Director has approved this form when initialed. AF 8-16-16

COUNTY ADMINISTRATOR COMPLETES THIS SECTION

- The Administrator has no objection to the filling of the vacancy.
 The Administrator objects to the filling of the vacancy.

Administrator Signature B. M. [Signature] Date 8/16/16

BUDGET OFFICER COMPLETES THIS SECTION

- The Budget Officer has no objection to the filling of the vacancy.
 The Budget Officer objects to the filling of the vacancy.

Budget Officer Signature Frank E Thomas Date 8/19/16

SUPERVISORY COMMITTEE COMPLETES THIS SECTION

Name of Committee Public Works Committee

- The committee has no objection to the filling of the vacancy.
 The committee objects to the filling of the vacancy.
 In the case of an emergency, Committee Chair has no objection to the filling of the vacancy.
 In the case of an emergency, Committee Chair objects to the filling of the vacancy.

Ranking Committee Member Signature [Signature] Date 8/24/16

RESOLUTION REQUEST FORM NO. 19

Application for Approval to Enroll in Job-Related Courses by Employee

1. Employee=s Name: Maja Tlokinska-Scroggins

2. Position: Conf. Asst. to the Supr. of Public Works

3. Department: Public Works

4. Course Title: Advanced Bookkeeping Applications, Prin of Economics I, Mathematical Functions, Intro to Public Speaking

5. Institution or School: SUNY Adirondack

6. How Course Relates to Current Position: Improve Accounting Efficiency

7. Starting Date: 9/2016

8. Completion Date: 12/2016

9. Cost: 50% of \$2,346.50

10: Employee=s Signature:  Date: 7/12/16

11. Supervisor=s Comments (Approval/Denial)

Supervisor=s Signature:

Date:

12. Department Head=s Comments (Approval/Denial)

Department Head=s Signature:



Date: 7/12/16

13. Committee=s Recommendation: Approved

Committee Chairman=s Signature:



Date: 7/25/16

Signature:

Date:

20



SUNY ADIRONDACK

www.sunyacc.edu

Accounts Receivable
640 Bay Road
Queensbury, NY 12804
Phone: 518.743.2266

Date: 07/07/2016

Maja A. Tlokinska-Scroggins
4871 State Route 8
Chestertown, NY 12817-3603

Student ID: 500152829
Term: Fall 2016 (201610)

Due Date: 10-AUG-2016

Student Schedule and Bill

GRN	SUBJ	COURSE #	SECTION AND TITLE	CREDITS	DAYS	TIME	ROOM
11970	SPH	111	Intro to Public Spea	3.00	R	0545-0835pm	ELSN 207
12028	MAT	108	Mathematical Functio	3.00	TBA	TBA	ONLINE TBA
12378	BUS	231	Advanced Bookkeeping	3.00	TBA	TBA	ONLINE TBA
12561	ECO	201	Prin of Economics I	3.00	TBA	TBA	ONLINE TBA
TOTAL CREDITS:				12.00			

CURRENT TERM CHARGES	CURRENT TERM PAYMENTS
Accident Insurance 2.00	
Activity Fee 102.50	
ID Card 4.00	
Parking Fee 15.00	
Student Development Fee 15.00	
Technology Replacement Fee 120.00	
Tuition 2088.00	
+ Books	
NO CERT OF RESIDENCE ON FILE - 063Warren	

Current Term Charges Total: 2346.50

Current Term Payments Total: 0.00

Current Term Balance:	2346.50	AMOUNT DUE:	2346.50
Other Term Balance:	0.00		

Please pay by mail or online. Payment or payment arrangements must be made by 8/10 to retain this schedule. Late payment may result in loss of classes. A Certificate of Residence must be submitted by 9/29 for in state tuition rate. After 9/29 the out of state rate will apply.

If mailing payment, include this stub and send payment to:
(please do not send cash)
Adirondack Community College
Business Office
640 Bay Road
Queensbury, NY 12804

Term: Fall 2016 (201610)

Pay this amount: 2346.50

Amount Paid: \$

Date: 07/07/2016

Student ID Number: 500152829

Student Name: Maja A. Tlokinska-Scroggins

Please contact the Registrars Office to update your address.

Requests for clothing should be addressed with the Department Head, reimbursement will only be considered if the County is unable to make the purchase and approval is given, prior to purchase by employee.

Section 14. Out-of-Title Work

Employees performing the duties of a higher rated job classification shall receive the compensation paid to that higher rated position once the employee has worked in this capacity for five (5) or more days. Once eligible to receive this higher rate of compensation the affected employee shall be paid retroactive to the first day of such out of title work.

Section 15. Training Programs

County employees shall be allowed to take job related courses with the prior approval of the County Board of Supervisors. Upon satisfactory completion of the course with a "C" grade or better, the County shall reimburse the employee for 50% of the cost for tuition and fees incidental to taking the course. If an employee does not work for at least eighteen (18) consecutive months after completing a course for which the County has reimbursed the employee for 50% of the cost for tuition and fees, the employee will refund to the County the total amount paid by the County to the employee.

Section 16. Employee Indemnification

The indemnification benefits of Section 18 of the Public Officers Law shall be conferred upon the members of the bargaining unit, provided such employee complies with all of the requirements of Section 18 of the Public Officers Law.

Section 17. Abolition of Positions, Suspension, Demotion, and Preferred Lists

a. Sections 80, 81 and 85 of the Civil Service Law shall cover County employees referred to in those sections for abolition of positions, suspensions, demotions and preferred lists.

b. "Manpower" employees shall have first preference in the filling of permanent vacancies in the job to which that employee was hired under "Manpower."

Section 18. Labor/Management Committee

If either Warren County or CSEA requests a labor-management meeting, such party will provide the other party with a proposed agenda. The receiving party, within seven (7) work days, must either acknowledge that it will meet or advise the other party that it does not desire to discuss the topic on the proposed agenda.

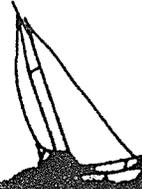


VILLAGE OF LAKE GEORGE, NEW YORK

P.O. BOX 791
12845

ROBERT M. BLAIS
Mayor

DARLENE V. GUNTHER
Clerk-Treasurer



TRUSTEES
John Earl
Ray Perry
John Root

Joseph Mastrodomenico, Jr.

ENFORCEMENT OFFICER
Douglas Frost

518-668-5771
Fax: 518-668-3735
E-mail: lgville@nycap.rr.com

June 27, 2016

Dan Girard, Chairman
Warren County Facilities Committee
97 McDonald Street
Glens Falls, NY 12801

RE: West Brook lot

Dear Dan:

I have wrote previously and now hoping I am directing this request to the proper committee.

We have a contract with Warren County to collect, maintain and count proceeds for the new County lot on West Brook Road.

Since the inception of the contract the County has increased the Pay Stations from four to seven. This requires additional time for our personnel to collect, count and maintain daily.

I am asking that the County consider increasing our fee from 10% to 15%, effective 2016. The percentage only applies to cash and not proceeds from use of credit cards.

Thank you for your consideration to this request.

Sincerely,

Robert M. Blais
Mayor

cc: Kevin Geraghty, Chairman & Admin.
Jeff Tennyson, Super.

RMB/das

DPW OVERTIME ALL DIVISIONS

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	*1071	732	223	612	8897
2016	1176	1245	332	415	390	614	614						4786

Average	2238	1983	824	220	497	628	475	507	1133	432	760	1434	10539
Median	2063	1616	838	205	367	614	469	414	1094	371	389	1528	9424

*incl. 665hrs.
For Balloon
Fest.

updated 8/18/16

Department of Public Works
 Diesel & Unleaded Fuel Expense
 for Period Ending
 July 31, 2016

DM5130 442

Year	January	February	March	April	May	June
2009	\$ 31,901.00	\$ 19,323.00	\$ 14,152.00	\$ 14,041.00	\$ 15,832.00	\$ 20,211.00
2010	\$ 20,251.00	\$ 21,890.00	\$ 18,052.00	\$ 20,409.00	\$ 21,826.00	\$ 24,286.00
2011	\$ 41,395.00	\$ 42,921.00	\$ 40,756.40	\$ 21,979.34	\$ 36,389.79	\$ 43,952.57
2012	\$ 40,027.00	\$ 25,334.00	\$ 31,974.00	\$ 28,001.77	\$ 29,323.87	\$ 33,578.02
2013	\$ 35,917.67	\$ 33,902.19	\$ 29,065.23	\$ 22,110.54	\$ 22,994.76	\$ 27,007.62
2014	\$ 41,102.85	\$ 44,193.73	\$ 34,664.00	\$ 21,869.40	\$ 27,397.04	\$ 31,902.50
2015	\$ 29,575.25	\$ 32,106.08	\$ 18,232.34	\$ 13,287.05	\$ 17,399.03	\$ 19,382.64
Seven Year Ave	\$ 34,309.97	\$ 31,381.43	\$ 26,699.42	\$ 20,242.59	\$ 24,451.78	\$ 28,617.19
Ave. Minus high/low	\$ 35,704.75	\$ 31,230.65	\$ 26,397.51	\$ 19,931.07	\$ 23,788.14	\$ 27,397.03
Actual 2016 Expense To Date	\$ 11,189.37	\$ 12,820.42	\$ 9,689.26	\$ 15,024.30	\$ 14,069.63	\$ 17,328.07

Year	July	August	September	October	November	December	Year Total
2009	\$ 20,694.00	\$ 20,001.00	\$ 20,226.00	\$ 19,534.00	\$ 14,865.00	\$ 35,580.02	\$ 246,360.02
2010	\$ 21,243.00	\$ 22,945.00	\$ 21,119.00	\$ 18,731.00	\$ 18,193.00	\$ 24,298.00	\$ 253,243.00
2011	\$ 25,992.71	\$ 34,175.23	\$ 37,901.04	\$ 29,037.34	\$ 33,796.55	\$ 25,754.67	\$ 414,051.64
2012	\$ 30,915.85	\$ 31,184.24	\$ 30,933.55	\$ 35,501.21	\$ 22,835.91	\$ 37,425.63	\$ 377,035.05
2013	\$ 28,081.00	\$ 29,777.32	\$ 29,089.41	\$ 29,968.97	\$ 25,563.08	\$ 35,684.95	\$ 349,162.74
2014	\$ 32,737.06	\$ 25,894.24	\$ 34,375.73	\$ 29,062.57	\$ 26,566.80	\$ 28,610.78	\$ 378,376.70
2015	\$ 21,708.69	\$ 17,743.00	\$ 17,946.71	\$ 15,216.72	\$ 12,854.80	\$ 14,217.43	\$ 229,669.74
Seven Year Ave.	\$ 25,910.33	\$ 25,960.00	\$ 27,370.21	\$ 25,293.12	\$ 22,096.45	\$ 28,795.93	\$ 321,128.41
Ave. Minus high/low	\$ 27,887.06	\$ 27,754.81	\$ 30,049.29	\$ 27,757.36	\$ 24,323.43	\$ 28,338.69	\$ 320,835.50
Actual 2016 Expense To Date	\$ 13,508.21						\$ 93,629.26
Actual 2016 Budget							\$ 400,000
Budget Balance after July Expense							\$ 306,371
Less: Projected Additional Expense							\$ 116,055
Projected Budget Overage or (Shortage) @ current rates							\$ 190,316

Gas Usage 2016

**Department of Public Works
Diesel Fuel Used (Gallons)
for Period Ending July 31, 2016**

Year	January	February	March	April	May	June
2009	10599	6650	4841	5260	5787	6958
2010	5893	6673	4558	5435	6311	7306
2011	10891	10687	8845	3703	7415	10142
2012	8954	4932	6757	5843	6383	8165
2013	7366	6947	5836	4268	4990	6359
2014	9224	10222	7695	4164	5900	7281
2015	9160	10976	5208	8178	4881	6541

Seven Year Ave.	8870	8155	6249	5264	5952	7536
Ave. Minus high/low	9119	8236	6067	4902	5874	7250

Actual 2016	5029.8	5708.3	4258.3	5250.2	6570	7396
Projected 2016						

Year	Year						Total
	July	August	September	October	November	December	
2009	6756	6580	6297	6382	4344	7906	78360
2010	5241	7121	6401	5031	4576	6062	70608
2011	5480	7377	9046	6592	7705	5256	93139
2012	7420	6833	6799	7548	4470	8035	82139
2013	6213	6478	6465	6513	5681	8175	75291
2014	7732	5910	8767	7460	7240	8258	89853
2015	7417	5941	6515	6015	4772	5877	81480

Seven Year Ave.	6608	6606	7184	6506	5541	7081	81553
Ave. Minus high/low	6657	6591	6989	6592	5348	7211	81425

Actual 2016	5491.3						
Projected 2016		6606	7184	6592	5541	7211	33134
							Current Projected Price & 50% Cost
							\$2,5784 \$85,433

**Department of Public Works
Unleaded Fuel Used (Gallons)
for Period Ending July 31, 2016**

Year	January	February	March	April	May	June
2009	3960	3465	3229	2824	2914	3341
2010	2587	2606	3063	3149	2849	3069
2011	3959	3528	3927	3002	3414	3459
2012	3174	2562	2486	2274	2646	2727
2013	2940	2498	2678	2672	2489	2432
2014	3460	2826	2719	2515	2825	2854
2015	2782	3125	2626	5097	2642	2565
Seven Year Ave	3266	2944	2961	3076	2826	2921
Ave. Minus high/low	3263	2917	2863	2784	2775	2911
Actual 2016	2565.3	2686.4	2551	2582.3	2481	2889.9
Projected 2016						

Year	July	August	September	October	November	December	Year Total
2009	3294	3032	3293	2845	2317	3081	37595
2010	3019	2832	3224	2803	2833	3269	35303
2011	2588	3279	2855	2616	2511	2773	37911
2012	2644	2949	2583	3012	2377	2751	32185
2013	2940	2918	2616	2899	2438	2973	32493
2014	2685	2503	2696	2630	2326	2765	32804
2015	3020	2593	2754	2704	2116	2573	34595
Seven Year Ave	2884	2872	2860	2787	2417	2884	34698
Ave. Minus high/low	2862	2865	2829	2776	2353	2869	34558
Actual 2016	2544.5	2872	2860	2787	2417	2884	13820
Projected 2016							

	Current Price & 50%	Projected Cost
	\$ 2.2158	\$ 30,622