

**Public Works – DPW**  
**Department of Public Works**  
**AGENDA**  
**November 21, 2016 – 12:30 pm**

Committee Members: *SIMPSON, Conover, Dickinson, Frasier, Merlino, Sokol, Vanselow, Wood, MacDonald*

**I. Committee Meeting Call to Order.....** Chairman Simpson

**II. Motion to Approve Minutes of Prior Committee Meeting.....** Chairman Simpson

**III. Action Agenda/New Business**

Page

- 1 Amend Grant – H353 Co. Bridge Asbestos Ab. And Painting..Jeff Tennyson  
Rationale: New federal aid grant.
- 7 Increase Capital Project – H353 (\$94,600).....Jeff Tennyson  
Rationale: Increase for new grant agreement.
- 8 New Contract – CDM Smith (\$106,000)..... Jeff Tennyson  
Rationale: New contract for design phase of project.
- 15 Transfers – Various Salary/Benefit Codes and Road Projects.. Jeff Tennyson  
Rationale: Transfers to adjust salaries to actual usage.
- 19 Auth to Attend Conf – NYSCHSA Winter Conf.....Jeff Tennyson  
Rationale: Attend conference and NYSCHSA business meetings.

**IV. Referral/Pending Items –**

- Pending receipt of NYSDEC grant of up to \$25k for HHW Collection Days
- Additional transfer requests are likely prior to December BOS Meeting

**V. Information for Discussion/Review –**

- Paving Projects (photos)
- Market Street Bridge (photo)
- Reduce the Use Salt Initiative – Baseline Usage Study Data Collection
- Meeting with Governor’s Transportation Advisors – NY PAVE Roll-over

**VI. Privilege of the Floor to discuss any additional items to come before the Committee**

**VII. Motion to Adjourn**

Attachments

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22 DPW OT Report (Thru 10/31/16)

①

## ***RESOLUTION REQUEST FORM NO. 5***

### ***Request to Apply for a Grant Application and Grant Agreement***

**DEPARTMENT NAME: DPW**

**DATE: 11/21/16**

- (a) Purpose of Grant: NYSDOT Grant for County Bridge Asbestos Abatement & Painting Project (H353)
- (b) Name of Grantor: NYSDOT
- (c) Address of Contractor: 50 Wolf Road, Albany, NY 12205
- (d) Grantor's Contact Person and Telephone Number: Karen Hulihan, 485-7734
- (e) Has or Will the Grant Application or Grant Agreement be provided, if so, Please Attach? Yes, Grant Agreement attached
- (f) Effective Date of Grant: Upon Execution
- (g) Termination Date of Grant: 11/4/2026
- (h) Total Dollar Amount Involved (not to exceed): \$106,000.00
- (i) Deadline to Submit Grant Application and/or Grant Agreement: NA
- (j) Is a Budget amendment required? No If yes, also complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? Yes  
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (i) Is a Local Share Required? Yes If Yes, Where are the Funds? List Budget Code (with title), Object Code (with title), and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: H353.9550 280 County Bridge Asbestos Abatement & Painting Project

D035401

Federal Aid Local Project Agreement (06/14)  
MUNICIPALITY/SPONSOR: Warren County  
PROJECT ID NUMBER: 1760.02 BIN: 3305640,  
3360330,3305430  
CFDA NUMBER: 20.205  
PHASE: PER SCHEDULES A

## Federal aid Local Project Agreement

COMPTROLLER'S CONTRACT NO D035401

This Agreement is by and between:

the New York State Department of Transportation ("NYSDOT"), having its principal office at 50 Wolf Road, Albany, NY 12232, on behalf of New York State ("State");

and

the County of Warren (the "Municipality/Sponsor")  
acting by and through Superintendent of Public Works  
with its office at 4028 Main Street, Warrensburg, NY 12885.

This Agreement covers eligible costs incurred on or after  / /.

This Agreement identifies the party responsible for administration and establishes the method or provision for funding of applicable phases of a Federal aid project for the improvement of a street or highway, not on the State highway system, as such project and phases are more fully described by Schedule A annexed to this Agreement or one or more Supplemental Schedule(s) A to this Agreement as duly executed and approved by the parties hereto. The phases that are potentially the subject of this Agreement, as further enumerated below, are: Preliminary Engineering ("PE") and Right-of-Way Incidental ("ROW Incidentals") work; Right-of-Way Acquisition; Construction; and/or Construction Supervision and Inspection. The Federal aid project shall be identified for the purposes of this Agreement as County Bridge Asbestos Abatement & Painting Project (as more specifically described in such Schedule A, the "Project").

### WITNESSETH:

WHEREAS, the United States has provided for the apportionment of Federal aid funds to the State for the purpose of carrying out Federal aid highway projects pursuant to the appropriate sections of Title 23 U.S. Code as administered by the Federal Highway Administration ("FHWA"); and

WHEREAS, the New York State Highway Law authorizes the Commissioner of Transportation (hereinafter referred to as "Commissioner") to use Federal aid available under the Federal aid highway acts and provides for the consent to and approval by the Municipality/Sponsor of any project under the Federal aid highway program which is not on the State highway system before such Project is commenced; and

WHEREAS, pursuant to Highway Law §10(34-a) and section 15 of Chapter 329 of the Laws of 1991 as amended by section 9 of Chapter 330 of the Laws of 1991, as further amended by Chapter 57 of the Laws of New York of 2014, the State has established the "Marchiselli" Program, which provides certain State-aid for Federal aid highway projects not on the State highway system; and



**NYSDOT/State-Local Agreement – Schedule A**

**B. Summary of Other (including Non-allocated MARCHISELLI) Participating Costs FOR ALL PHASES** For each PIN Fiscal Share, show current costs on the rows indicated as "Current.". Show the old costs from the previous Schedule A on the row indicated as "Old." All totals will calculate automatically.

Other PIN Fiscal Shares	'Current' or 'Old' entry indicator	Funding Source	TOTAL	Other FEDERAL	Other STATE	Other LOCAL
1760.02.121	Current	STP	\$106,000.00	\$84,800.00	\$0.00	\$21,200.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
.	Current		\$ 0.00	\$0.00	\$0.00	\$0.00
	Old		\$ 0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL CURRENT COSTS:</b>			\$106,000.00	\$84,800.00	\$ 0.00	\$21,200.00

<b>C. Local Deposit(s) from Section A:</b>	\$ 0.00
<b>Additional Local Deposit(s)</b>	\$
<b>Total Local Deposit(s)</b>	\$ 0.00

<b>D. Total Project Costs</b> All totals will calculate automatically.				
Total FEDERAL Cost	Total STATE MARCHISELLI Cost	Total OTHER STATE Cost	Total LOCAL Cost	Total ALL SOURCES Cost
\$84,800.00	\$ 0.00	\$ 0.00	\$21,200.00	\$106,000.00

<b>E. Point of Contact for Questions Regarding this Schedule A (Must be completed)</b>	Name: <u>Deborah Lolik</u> Phone No: <u>518-485-9410</u>
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See Agreement (or Supplemental Agreement Cover) for required contract signatures.



SAMPLE RESOLUTION BY MUNICIPALITY  
(Locally Administered Project)  
RESOLUTION NUMBER:

(6)

**A Resolution authorizing the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds therefore**

WHEREAS, a Project BINS 3305640, 3360330, 3305430, County Bridge Asbestos Abatement & Painting Project, Towns: Johnsburg & Stony Creek, Warren County, P.I.N. 1760.02 (the Project") is eligible for funding under Title 23 U.S. Code, as amended that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

WHEREAS, the County of Warren desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design

NOW, THEREFORE, the County of Warren duly convened does hereby

RESOLVE, that the Warren County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Warren County Board of Supervisors hereby authorizes the County of Warren to pay in the first instance 100% of the federal and non-federal share of the cost of Design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$106,000.00 (One Hundred Six Thousand Dollars and no cents) is hereby appropriated from the \_\_\_\_\_ and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, the Warren County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Chairman of the Board of Supervisors of Warren County be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Warren with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

STATE OF NEW YORK            }  
  } ss.:  
COUNTY OF WARREN         }

I, the undersigned,

DO HEREBY CERTIFY that I have compared the above copy of a resolution adopted \_\_\_\_\_, 20\_\_ with the original record in this office and that the same is a correct transcript thereof and of the whole of said original record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the official seal of said \_\_\_\_\_

This \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Clerk

**RESOLUTION REQUEST FORM NO. 9**

***Request to Increase or Decrease or Amend Existing Capital Project or  
Capital Reserve Project\****

*\*If this is the result of a grant award, also complete and submit Form No. 5 or 6*

**DEPARTMENT NAME: DPW**

**DATE: 11/21/16**

(a) Exact Title and Number of Project\*: H353 County Bridge Asbestos Abatement & Painting Project

(b) Is this a Capital Project? Yes

(c) Is this a Capital Reserve Project? No

(d) Amount of Increase (if applicable): \$94,600.00

(e) Amount of Decrease (if applicable):

(f) Source of Funding (if Increase) (including name & title of codes, etc.):

\$84,800.00 Federal Share  
\$ 0.00 State Marchiselli Share (Actual Available)  
\$15,900.00 State Marchiselli Share (Assumed Available) Per Treasurer  
-\$ 6,100.00 Local Match Share (\$11,400 already appropriated by Resolution 541 of 2014; return surplus funds to fund source)

(g) Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment: To allocate federal, state and local share funds for the preliminary engineering phase of the project in accordance with the State - Local Agreement with NYSDOT

**RESOLUTION REQUEST FORM NO. 3**

***Request for New Contract***

**DEPARTMENT NAME: DPW**

**DATE: 11/21/16**

- (a) Is this a Result of a Bid or Request for Proposal? RFP
- (b) Purpose of Contract: Preliminary Engineering services for County Bridge Asbestos Abatement & Painting Project (H353)
- (c) Name of Contractor: CDM Smith.
- (d) Address of Contractor: 11 British American Boulevard, Suite 200 Latham, NY 12110
- (e) Contractor's Contact Person and Telephone Number: Eric LeClair, P.E. Project Manager (518) 782-4573
- (f) Has or will the Contract be provided, if so, please attach: Consultant Agreement
- (g) Commencement Date of Contract: Upon Execution
- (h) Termination Date of Contract: Until Complete
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed \$106,000.00
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, (with title), Object Code (with title), and Amount: OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: H353.9550.280 County Bridge Asbestos Abatement & Painting Project

PIN 1760.02 – County Bridge Asbestos Abatement & Painting Project  
BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsburg,  
and BIN 3360330 Town of Johnsburg, Warren County

**Architectural/Engineering  
Consultant Contract**

PIN (s) 1760.02 Municipal Contract No. \_\_\_\_\_

Agreement made this 31st day of October, 2016 by and between

Warren County  
(municipal corporation)

having its principal office at 4028 Main Street in Warrensburg, NY (the "Sponsor")

and

Camp, Dresser, McKee & Smith (CDM Smith) with its office  
at 11 British American Blvd., Latham, NY 12110 (the "Consultant")

**WITNESSETH:**

WHEREAS, in connection with a federal-aid project funded through the New York State Department of Transportation ("NYSDOT") identified for the purposes of this contract as County Bridge Asbestos Abatement & Painting Project, BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsburg, and BIN 3360330 Town of Johnsburg, Warren County (as described in detail in Attachment A annexed hereto, the "Project") the Sponsor has sought to engage the services of a Consultant Engineer) to perform the scope of services described in Attachment B annexed hereto; and

WHEREAS, in accordance with required consultant selection procedures, including applicable requirements of NYSDOT and/or the Federal Highway Administration ("FHWA"), the Sponsor has selected the Consultant to perform such services in accordance with the requirements of this Contract; and

WHEREAS, the **Chairman of the Board of Supervisors of Warren County**, is authorized to enter this Contract on behalf of the Sponsor,

NOW, THEREFORE, the parties hereto agree as follows:

**PIN 1760.02 – County Bridge Asbestos Abatement & Painting Project  
BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsburg,  
and BIN 3360330 Town of Johnsburg, Warren County**

**ARTICLE 31. MISCELLANEOUS**

31.1 *Executory Contract.* This Contract shall be deemed only executory to the extent of the monies available, and no liability shall be incurred by the Sponsor beyond the monies legally available for the purposes hereof.

**IN WITNESS WHEREOF**, the parties have duly executed this Contract effective the day and year first above written.

Reference: Sponsor Contract # \_\_\_\_\_

Sponsor	Consultant
by: _____	by: <i>Amolukh Jamin</i>
Date: _____	Date: <i>10/31/2016</i>

PIN 1760.02 – County Bridge Asbestos Abatement & Painting Project  
BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsburg,  
and BIN 3360330 Town of Johnsburg, Warren County

**Attachment A**  
**Architectural/ Engineering Consultant Contract**  
**Project Description and Funding**

PIN: 1760.02 *Term of Agreement Ends: December 31, 2018*  
BIN: 3305640; 3305340; 3360330

Main Agreement  Amendment to Contract  Supplement to Contract

***Phase of Project Consultant to work on:***

P.E./Design  ROW Incidentals  ROW Acquisition  
 Construction, C/I, & C/S

Dates or term of Consultant Performance:

Start Date: October 31, 2016

Finish Date: December 31, 2018

***PROJECT DESCRIPTION:***

Preliminary and Final Design Services for an Asbestos Abatement and Painting Project for BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsburg, and BIN 3360330 Town of Johnsburg, Warren County. Proposed work includes design of element specific paint repairs for three bridges and evaluation of the effects of this work on the environment. Services include preliminary design studies; survey and mapping; evaluation of construction costs; evaluation of social, economic and environmental factors; coordination with agencies to obtain permits and approvals; and preparation of Plans, Specifications and Estimate (PS&E). Right of way incidentals & acquisition, if necessary, will be added by supplemental agreement.

Project Location:

Towns of Stony Creek and Johnsburg, Warren County, NY

Consultant Work Type(s): See Attachment B for more detailed Scope of Services.

**MAXIMUM AMOUNT OF FUNDS FOR ALL COMPENSATION PAYABLE UNDER THIS AGREEMENT FOR THE SCOPE OF WORK DESCRIBED IN ATTACHMENT B FOR THE PROJECT DESCRIBED IN THIS ATTACHMENT A, OTHERWISE IN ACCORDANCE WITH THE CHOSEN METHOD OF COMPENSATION AND OTHER TERMS OF THIS AGREEMENT:**

**\$106,000**

Footnotes: Construction Inspection to be added by supplemental agreement.

Exhibit A  
Salary Schedule

Camp Dresser McKee and Smith (CDM Smith)  
Preliminary and Final Bridge Design for the Bridge Asbestos Abatement & Painting  
BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsbury, and  
BIN 3360330 Town of Johnsbury, Warren County  
PIN 1760.02

JOB TITLE	ASCE (A) OR NICET (N) GRADE	AVERAGE HOURLY RATES			MAX. HOURLY RATES			OVERTIME CATEGORY
		PRESENT Oct/2016	PROJECTED March/2017		2016	2017	2018	
Project Director	VII (A)	81.16	83.75		81.16	83.59	86.10	A
Senior Project Manager	VI (A)	65.50	67.59		66.46	68.45	70.51	A
Project Manager	V (A)	62.80	64.80		62.80	64.68	66.62	A
Sr. Structural Engineer	V (A)	48.51	50.06		55.40	57.06	58.77	A
Structural Engineer	IV (A)	41.50	42.82		46.57	47.97	49.41	B
Highway Engineer	IV (A)	41.00	42.31		46.50	47.90	49.33	B
Hydraulic Engineer	IV (A)	41.29	42.61		45.88	47.26	48.67	B
Geotechnical Engineer	IV (A)	40.16	41.44		42.17	43.43	44.74	B
Environmental Engineer	IV (A)	41.25	42.57		43.31	44.61	45.95	B
Staff Engineer	III (A)	36.80	37.97		36.80	37.90	39.04	B
Cultural Resources PI	III (A)	34.72	35.83		36.46	37.55	38.68	B
Archaeologist	III (A)	30.33	31.30		31.85	32.80	33.79	B
GIS Technician	III (A)	30.33	31.30		31.85	32.80	33.79	B
Engineer Designer	II (A)	28.63	29.54		31.25	32.19	33.15	B
Transportation Planner	II (A)	30.06	31.02		31.56	32.51	33.48	B
Construction Inspector, RE	IV (N)	47.00	48.50		49.35	50.83	52.36	C
Sr. Inspector	III (N)	37.00	38.18		38.85	40.02	41.22	C
Sr. Technician III / II	III (N)	40.37	41.66		42.39	43.66	44.97	C
CADD Tech. II	II (N)	27.89	28.78		29.00	29.87	30.77	C
CADD Tech. I	I (N)	21.00	21.67		21.00	21.63	22.28	C
Administrative Assistant	NA	24.95	25.75		32.00	32.96	33.95	C

Hourly rates shall not exceed those shown above or the current NYSDOT Maximum Allowable, as described in Exhibit E of the original agreement.

OVERTIME POLICY

- Category A - No overtime compensation.
  - Category B - overtime compensated at straight time rate.
  - Category C - overtime compensated at straight time rate x 1.5C
- Overtime applies to hours worked in excess of the normal working hours of 40 hours per week

\*Prevailing Wage Rates - The difference between the required prevailing wage rate and the normal hourly rate is considered a direct cost:

Hourly rates are limited to the current NYSDOT maximum allowable. Overtime compensation will be paid by the NYSDOT only when approved in writing by the NYSDOT.

Exhibit B - PRELIMINARY DESIGN  
Staffing Table

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Camp Dresser McKee and Smith (CDM Smith)  
Preliminary and Final Bridge Design for the Bridge Asbestos Abatement & Painting  
BIN 3305640 Town of Stony Creek, BIN 3305340 Town of Johnsburg, and  
BIN 3360330 Town of Johnsburg, Warren County  
PIN 1760.02

JOB TITLE	ASCE (A) OR NICET (N) GRADE	T A S K S									TOTAL HOURS	PROJECTED HOURLY RATE	DIRECT TECHNICAL LABOR
		1	2	3	4	5	6	7	8	9			
Project Director	VII (A)	1	0	0	0	0	2	1	0	0	4	\$83.75	\$335.00
Senior Project Manager	VI (A)	0	0	0	0	0	0	0	0	0	0	\$67.59	0.00
Project Manager	V (A)	20	0	4	2	0	8	8	0	0	42	\$64.80	2,721.80
Sr. Structural Engineer	V (A)	32	15	15	16	0	20	4	0	0	102	\$50.06	5,105.98
Structural Engineer	IV (A)	4	14	34	8	0	12	0	0	0	72	\$42.82	3,083.39
Highway Engineer	IV (A)	2	7	28	4	0	4	0	0	0	45	\$42.31	1,903.90
Hydraulic Engineer	IV (A)	0	0	0	0	0	0	0	0	0	0	\$42.61	0.00
Geotechnical Engineer	IV (A)	0	4	0	0	0	0	0	0	0	4	\$41.44	165.77
Environmental Engineer	IV (A)	0	0	0	28	0	6	0	0	0	34	\$42.57	1,447.27
Staff Engineer	III (A)	2	64	24	40	0	74	30	0	0	234	\$37.97	8,886.10
Cultural Resources PI	III (A)	0	0	0	16	0	0	0	0	0	16	\$35.83	573.25
Archaeologist	III (A)	0	0	0	8	0	0	0	0	0	8	\$31.30	250.39
GIS Technician	III (A)	0	0	0	0	0	0	0	0	0	0	\$31.30	0.00
Engineer Designer	II (A)	0	24	36	0	0	12	0	0	0	72	\$29.54	2,127.17
Transportation Planner	II (A)	0	0	0	0	0	0	0	0	0	0	\$31.02	0.00
Construction Inspector , RE	IV (N)	0	0	0	0	0	0	0	0	0	0	\$48.50	0.00
Sr. Inspector	III (N)	0	0	0	0	0	0	0	0	0	0	\$38.18	0.00
Sr. Technician III / II	III (N)	0	0	0	0	0	0	0	0	0	0	\$41.66	0.00
CADD Tech. II	II (N)	0	5	16	6	0	38	0	0	0	65	\$28.78	1,870.72
CADD Tech. I	I (N)	0	0	0	0	0	0	0	0	0	0	\$21.67	0.00
Administrative Assistant	NA	9	0	7	6	0	10	5	0	0	37	\$25.75	952.62

TOTAL 70 133 164 134 0 186 48 0 0 735 \$29,423  
=====

TASKS

- 1 General
- 2 Data Collection & Analysis
- 3 Preliminary Design
- 4 Environmental
- 5 Right-of-way
- 6 Detailed Design
- 7 Advertising, Bid Opening and Award
- 8 Construction Support
- 9 Construction Inspection

Rev. Date 10/31/2016

(W)



RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:

*Jeffery E. Tompkins*

DATE: November 21, 2016

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.7113 110	Rail Road, Salaries - Regular	A.1628 120	Waste Management Contain, Salaries - OT	551.45
D.5110 110	Maintenance of Roads, Salaries - Regular	D.3310 120	Traffic Control, Salaries - Over Time	3,365.00
D.5142 120	Snow Removal - County - Salaries - Over Time	D.5110 120	Maintenance of Roads, Salaries - Over Time	30,000.00
D.5142 110	Snow Removal - County, Salaries - Regular	D.5110 130	Maintenance of Roads, Salaries - Part Time	10,000.00
D.5020 130	Engineering, Salaries - Part Time	D.5142 130	Snow Removal - County, Salaries - Part Time	4,000.00
D.5148 110	Services to Other Govts, Salaries - Regular	D.5148 120	Services to Other Govts, Salaries - Over Time	4,000.00
D.5148 110	Services to Other Govts, Salaries - Regular	D.5148 130	Services to Other Govts, Salaries - Part Time	2,000.00

Please state reason for transfers requested:

Adjust Salaries to Actual

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED: *Jeffrey E. Thompson* Name of Department DATE: 11/21/2016

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8242 110 County Roads, CR#36 Valley Road	Salaries-Reg \$ 9,756.70
D5112.8242	280 County Roads, CR#36 Valley Road	Projects	120 County Roads, CR#36 Valley Road	Salaries-OT \$ 4,468.27
D5112.8242	280 County Roads, CR#36 Valley Road	Projects	130 County Roads, CR#36 Valley Road	Salaries-PT \$ 1,880.16
D5110	421 County Roads, Maint of Roads	Equipment Rental	421 County Roads, CR#36 Valley Road	Equip Rental \$ 17,809.66
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#36 Valley Road	Retirement \$ 1,694.07
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#36 Valley Road	Fica \$ 972.31
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#36 Valley Road	Medicare \$ 227.39
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#36 Valley Road	Hospitalizatio \$ 4,415.50
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#36 Valley Road	Dental Ins \$ 64.88
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8246 110 County Roads, CR#8 Friends Lake Rd	Salaries- Reg \$ 3,960.43
D5112.8246	280 County Roads, CR#8 Friends Lake Rd	Projects	120 County Roads, CR#8 Friends Lake Rd	Salaries-OT \$ 300.65
D5112.8246	280 County Roads, CR#8 Friends Lake Rd	Projects	130 County Roads, CR#8 Friends Lake Rd	Salaries-PT \$ 1,373.95
D5110	421 County Roads, Maint of Roads	Equipment Rental	421 County Roads, CR#8 Friends Lake Rd	Equip Rental \$ 8,148.96
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#8 Friends Lake Rd	Retirement \$ 561.92
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#8 Friends Lake Rd	Fica \$ 337.47
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#8 Friends Lake Rd	Medicare \$ 78.93
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8247 110 County Roads, CR#21 West Hague Rd	Salaries-Reg \$ 16,985.93
D5112.8247	280 County Roads, CR#21 West Hague Rd	Projects	120 County Roads, CR#21 West Hague Rd	Salaries-OT \$ 2,010.84
D5112.8247	280 County Roads, CR#21 West Hague Rd	Projects	130 County Roads, CR#21 West Hague Rd	Salaries-PT \$ 2,358.71
D5112.8247	280 County Roads, CR#21 West Hague Rd	Projects	421 County Roads, CR#21 West Hague Rd	Equip Rental \$ 28,998.74
D5110	421 County Roads, Maint of Roads	Equipment Rental	421 County Roads, CR#21 West Hague Rd	Equip Rental \$ 217.56
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#21 West Hague Rd	Retirement \$ 2,719.63
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#21 West Hague Rd	Fica \$ 1,254.57
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#21 West Hague Rd	Medicare \$ 293.43
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#21 West Hague Rd	Hospitalizatio \$ 3,750.96
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#21 West Hague Rd	Dental Ins \$ 56.77
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8250 110 County Roads, CR#16 Bay Road	Salaries-Reg \$ 5,149.56
D5112.8250	280 County Roads, CR#16 Bay Road	Projects	120 County Roads, CR#16 Bay Road	Salaries-OT \$ 4,709.11
D5112.8250	280 County Roads, CR#16 Bay Road	Projects	130 County Roads, CR#16 Bay Road	Salaries-PT \$ 724.33
D5110	421 County Roads, Maint of Roads	Equipment Rental	421 County Roads, CR#16 Bay Road	Equip Rental \$ 13,448.83
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#16 Bay Road	Retirement \$ 1,238.41
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#16 Bay Road	Fica \$ 632.88
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#16 Bay Road	Medicare \$ 148.05
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#16 Bay Road	Hospitalizatio \$ 3,353.69
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#16 Bay Road	Dental Ins \$ 62.75

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:  
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

17

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED: *Stephen E. Lemmon* Name of Department DATE: 11/21/2016

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8241 110 County Roads, CR#72 Garnet Lake Rd	Salaries-Reg \$ 8,856.19
D5112.8241	280 County Roads, CR#72 Garnet Lake Rd	Projects	120 County Roads, CR#72 Garnet Lake Rd	Salaries-OT \$ 749.97
D5112.8241	280 County Roads, CR#72 Garnet Lake Rd	Projects	130 County Roads, CR#72 Garnet Lake Rd	Salaries-PT \$ 2,281.15
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#72 Garnet Lake Rd	Retirement \$ 1,249.20
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#72 Garnet Lake Rd	Fica \$ 715.43
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#72 Garnet Lake Rd	Medicare \$ 167.33
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#72 Garnet Lake Rd	Hospitalizatio \$ 1,390.83
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#72 Garnet Lake Rd	Dental Ins \$ 21.60
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8245 110 County Roads, CR#73 Gore Mountain	Salaries- Reg \$ 4,016.13
D5112.8245	280 County Roads, CR#55 Valentine Pond	Projects	120 County Roads, CR#73 Gore Mountain	Salaries-OT \$ 970.45
D5112.8245	280 County Roads, CR#55 Valentine Pond	Projects	130 County Roads, CR#73 Gore Mountain	Salaries-PT \$ 1,276.15
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#73 Gore Mountain	Retirement \$ 705.06
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#73 Gore Mountain	Fica \$ 388.30
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#73 Gore Mountain	Medicare \$ 90.81
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8251 110 County Roads, CR#35 Diamond Point Rd	Salaries-Reg \$ 7,493.63
D5112.8251	280 County Roads, CR#35 Diamond Point R	Projects	120 County Roads, CR#35 Diamond Point Rd	Salaries-OT \$ 1,977.41
D5112.8251	280 County Roads, CR#35 Diamond Point R	Projects	130 County Roads, CR#35 Diamond Point Rd	Salaries-PT \$ 1,258.02
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#35 Diamond Point Rd	Retirement \$ 1,263.57
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#35 Diamond Point Rd	Fica \$ 642.91
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#35 Diamond Point Rd	Medicare \$ 150.36
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#35 Diamond Point Rd	Hospitalizatio \$ 2,586.17
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#35 Diamond Point Rd	Dental Ins \$ 38.90
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8252 110 County Roads, CR#11 Bolton Landing/Riv	Salaries- Reg \$ 3,996.71
D5112.8252	280 County Roads, CR#11 Bolton Landing/F	Projects	120 County Roads, CR#11 Bolton Landing/Riv	Salaries-OT \$ 2,038.18
D5112.8252	280 County Roads, CR#11 Bolton Landing/F	Projects	130 County Roads, CR#11 Bolton Landing/Riv	Salaries-PT \$ 872.91
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#11 Bolton Landing/Riv	Retirement \$ 795.21
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#11 Bolton Landing/Riv	Fica \$ 427.84
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#11 Bolton Landing/Riv	Medicare \$ 100.04
D5110	110 County Roads, Maint of Roads	Salaries-Reg	D5112.8253 110 County Roads, CR#45 Water Street	Salaries-Reg \$ 7,851.34
D5112.8253	280 County Roads, CR#45 Water Street	Projects	120 County Roads, CR#45 Water Street	Salaries-OT \$ 145.36
D5112.8253	280 County Roads, CR#45 Water Street	Projects	130 County Roads, CR#45 Water Street	Salaries-PT \$ 910.74
D5110	810 County Roads, Maint of Roads	Retirement	810 County Roads, CR#45 Water Street	Retirement \$ 1,112.85
D5110	830 County Roads, Maint of Roads	Fica	830 County Roads, CR#45 Water Street	Fica \$ 530.35
D5110	831 County Roads, Maint of Roads	Medicare	831 County Roads, CR#45 Water Street	Medicare \$ 124.00
D5110	860 County Roads, Maint of Roads	Hospitalization	860 County Roads, CR#45 Water Street	Hospitalizatio \$ 502.17
D5110	865 County Roads, Maint of Roads	Dental Ins	865 County Roads, CR#45 Water Street	Dental Ins \$ 7.31

FROM CODE	TITLE	TO CODE	TITLE	AMOUNT
A.1990 439	Contingent Fund			

Please state reason for transfer request:  
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FROM: DEPARTMENT OF PUBLIC WORKS

SIGNED: [Signature] Name of Department DATE: 11/21/2016

Table with columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Contains multiple rows of fund transfer details for various road maintenance and equipment rental items.

Table with columns: FROM CODE, TITLE, TO CODE, TITLE, AMOUNT. Contains one row: A.1990 439 Contingent Fund.

Please state reason for transfer request: Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- [X] In-State (needs Supervisory Committee authorization)
[ ] Out-Of State (needs Board resolution)

The Department of Public Works hereby authorizes Jeff Tennyson and Kevin Hajos
(Supervisory Committee) (Employee Name)

to attend NYS County Highway superintendents Association - The Winter Conference
(Name of meeting or organization)

at Radisson Hotel, Albany
(Address)

On January 17 - 19th, 2017 Mode of transportation to be used County Vehicle
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:
Conference Cost Includes Registration and Commuter Meals, total of \$208.00 each.

Proper documentation must be attached when submitting for approval.

(Please check documents attached)

- [X] Notice of meeting or convention including cost.

For Overnight Travel

[ ] Room rate \$ \_\_\_\_\_ GSA\* Rate \$ \_\_\_\_\_

[ ] Meal costs - GSA\*per diem rate \$ \_\_\_\_\_

\*www.gsa.gov

Date: November 21, 2016

Department Head Signature

Date: 11/21/16

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for
general policy guidelines.

\*\*\*\*\*

Please check to request a fleet vehicle.

[ ] REQUEST FOR USE OF FLEET VEHICLE

\*\*\*\*\*

Filing Instructions:

- 1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, If required.
5. Copy to County Administrator if credit card will be used.

# THE WINTER CONFERENCE

JANUARY 17-19, 2017 | RADISSON HOTEL | ALBANY, NY



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## ATTENDEE REGISTRATION FORM

Early Conference Registration Deadline: December 16, 2016

Hotel Registration Deadline: December 30, 2016

Please complete one registration form per additional participant. To register, complete this form and return with payment to NYSCHSA Headquarters at 136 Everett Road, Albany, NY 12205; info@countyhwys.org; fax: 518.465.1942. Please feel free to make copies of this form. Additional forms are available at www.countyhwys.org.

REGISTER ONLINE TODAY AT WWW.COUNTYHWYS.ORG

### Attendee Information

NAME (AS YOU WOULD LIKE IT LISTED ON YOUR NAME BADGE) Jeff Tennyson TITLE Superintendent  
 COMPANY NAME Warren County Department of Public Works  
 ADDRESS 4028 Main Street  
 CITY Warrensburg STATE NY ZIP 12885  
 PHONE 518 232-4277 EMAIL J.Tennyson@warrencountypw.com

Please check all that apply:

- Licensed NYS Engineer
- Licensed NY Land Surveyor

### Registration Rates

- Member Registration Rates before 12/16 ..... \$175
- Member Registration Rates after 12/16 ..... \$225
- Non-Member Registration Rates before 12/16 ..... \$375
- Non-Member Registration Rates after 12/16 ..... \$425
- NYSCHSA Retired Superintendents/Commissioners ..... \$50  
*Limited to fully retired Superintendents/Commissioners ONLY*

NAME/TITLE

### CEC Training Program

Please check below if applicable.

- I am a professional engineer/land surveyor participating in the CEC training program for PDH credits. All conference attendees that are members in good standing can audit and conference session for no additional cost.

### Commuter Meals

Those who do NOT reserve a hotel package at Radisson Hotel or plan to attend day sessions only, will need to pay the applicable program registration rate plus the cost of any meals they plan to attend.

### Conference Totals

Conference Registration .....	\$ 175.00
Commuter Meals .....	\$ 33.00
<b>GRAND TOTAL .....</b>	<b>\$ 208.00</b>

### Payment Information

Payment in full due before the exhibit show.

- Check (payable to NYSCHSA)
- Credit Card:  Visa  MasterCard  AMEX  Discover

CREDIT CARD NUMBER

EXPIRATION DATE

SECURITY CODE

NAME ON CARD

BILLING ADDRESS

CITY

STATE

ZIP

SIGNATURE

Please return this completed form and payment to NYSCHSA by mail, fax, or email. The early bird discount deadline is December 16, 2016. Hotel reservations must be made directly with Radisson Hotel. Use the enclosed reservation form.

# THE WINTER CONFERENCE

JANUARY 17-19, 2017 | RADISSON HOTEL | ALBANY, NY



## ATTENDEE REGISTRATION FORM

**Early Conference Registration Deadline: December 16, 2016**

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Please complete one registration form per additional participant. To register, complete this form and return with payment to NYSCHSA Headquarters at 136 Everett Road, Albany, NY 12205; info@countyhwys.org; fax: 518.465.1942. Please feel free to make copies of this form. Additional forms are available at www.countyhwys.org.

REGISTER ONLINE TODAY AT WWW.COUNTYHWYS.ORG

### Attendee Information

NAME (AS YOU WOULD LIKE IT LISTED ON YOUR NAME BADGE) KEVIN HAJOS TITLE DEPUTY SUPERINTENDENT  
 COMPANY NAME WARREN COUNTY DEPARTMENT OF PUBLIC WORKS  
 ADDRESS 4028 MAIN STREET  
 CITY WARRENSBURG STATE NY ZIP 12885  
 PHONE (518) 260-1071 EMAIL khajosa@warrencountydpw.com

Please check all that apply:

- Licensed NYS Engineer
- Licensed NY Land Surveyor

### Registration Rates

- Member Registration Rates before 12/16 ..... \$175
- Member Registration Rates after 12/16..... \$225
- Non-Member Registration Rates before 12/16..... \$375
- Non-Member Registration Rates after 12/16..... \$425
- NYSCHSA Retired Superintendents/Commissioners..... \$50  
*Limited to fully retired Superintendents/Commissioners ONLY*

### Conference Totals

Conference Registration .....	\$ <u>175</u>
Commuter Meals .....	\$ <u>33</u>
<b>GRAND TOTAL .....</b>	<b>\$ <u>208</u></b>

### Payment Information

Payment in full due before the exhibit show.

- Check (payable to NYSCHSA)
- Credit Card:  Visa  MasterCard  AMEX  Discover

NAME/TITLE \_\_\_\_\_

### CEC Training Program

Please check below if applicable.

- I am a professional engineer/land surveyor participating in the CEC training program for PDH credits. All conference attendees that are members in good standing can audit and conference session for no additional cost.

### Commuter Meals

Those who do NOT reserve a hotel package at Radisson Hotel or plan to attend day sessions only, will need to pay the applicable program registration rate plus the cost of any meals they plan to attend.

CREDIT CARD NUMBER \_\_\_\_\_

EXPIRATION DATE \_\_\_\_\_ SECURITY CODE \_\_\_\_\_

NAME ON CARD \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Please return this completed form and payment to NYSCHSA by mail, fax or email. The Early Bird Discount deadline is December 16, 2016. Hotel reservations must be made directly with Radisson Hotel using the enclosed reservation form.

## DPW OVERTIME ALL DIVISIONS

(hours)

	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
2008	4180	4743	1796	301	940	889	707	343	1443	416	2919	1261	19938
2009	3155	1311	36	123	659	619	317	325	930	215	381	1813	9884
2010	1668	1462	89	205	120	489	390	251	1094	196	299	1147	7410
2011	2481	2238	1459	270	1464	1072	304	990	1482	866	396	577	13599
2012	1950	881	722	108	245	543	514	454	1073	356	366	2212	9424
2013	1279	1616	838	164	109	357	346	431	840	386	519	2054	8939
2014	2194	2042	1262	154	367	433	469	863	1131	289	973	1794	11971
2015	2063	2313	880	238	183	639	617	397	1071	732	223	612	9968
2016	1176	1245	332	415	390	614	614	806	* 845	732			6324

<b>Average</b>	2238	1983	824	220	497	628	475	540	1007	465	760	1434	10829
<b>Median</b>	2063	1616	838	205	367	614	469	431	1084	386	389	1528	9884

updated 11/09/16

\*incl. 496 for