

**Public Safety Committee  
Sheriff's Committee Agenda  
February 28, 2017**

**Committee Members: Montesi, Geraghty, Girard, Brock, Seeber, Simpson, Vanselow, Braymer and MacDonald**

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
  - A. Request Resolution to amend county budget to reflect insurance recoveries from a motor vehicle accidents (\$9,670.22)
  - B. Request permission for Sgt. William Girard to attend Civil Supervisors Training Conference, Saratoga, NY. May 15-17, 2017. (Cost \$300)
  - C. Request permission for Lt. P. DiFiore, Sgt. R. Smith, PO. J. Wittenberg, PO K. Ordway, PO Terry Combs, PO K. Yandon and PO B. Kommer to attend the 2017 New York Tactical Training Conference, Verona, NY. April 25-27, 2017. (Cost \$3,372.00)
  - D. Request permission for new contract with Taser International to acquire Tasers for Law Enforcement Division.
  - E. Request to Increase Non-Union part-time salaries Commissary Clerk and Security Officers.
- IV. Referral / Pending Items
- V. Topics for Discussion
- VI. Motion to adjourn

Attachments:

- #1.** Resolution Request Form #7 (Insurance Recoveries)
- #2.** Authorization to Attend Meeting or Convention (Civil Supervisors Conference)
- #3.** Authorization to Attend Meeting or Convention (NYTOA 2017)
- #4.** Resolution Request Form #3 (Taser International)
- #5.** Resolution Request Form #13 (Increase salaries Commissary Clerk and Security Officers)

# ***RESOLUTION REQUEST FORM NO. 7***

## ***Request to Amend County Budget\****

***\*If this is the result of a grant award, also complete and submit Form No. 5 or 6***

**DEPARTMENT NAME: Sheriff**

**DATE: August 24, 2016**

- (a) **Purpose of Amendment:** Amend the County Budget to increase revenue to reflect money from insurance recoveries.
- (b) **Appropriation Code, Object Code, Full Title and Amount:**
- |            |            |
|------------|------------|
| A.3110 441 | \$2,486.75 |
| A.3110 441 | \$7,183.47 |
- (c) **Revenue Code (with title), and Amount:**
- |             |            |
|-------------|------------|
| A.3110 2680 | \$2,486.75 |
| A.3110 2680 | \$7,183.47 |

\*Please note all amount must be in whole dollars – no cents.

**PAYMENT DATE**  
 02/21/2017  
**COLLECTION STATION**  
 Monica's Desk  
**RECEIVED FROM**  
 NY Municipal Ins Reciprocal  
**DESCRIPTION**

**Warren County Treasurer**  
 1340 State Route 9  
 Lake George, NY 12845

**BATCH NO.**  
 2017-00000065  
**RECEIPT NO.**  
 2017-00000670  
**CASHIER**  
 Monica Stark - FO

PAYMENT CODE	RECEIPT DESCRIPTION	TRANSACTION AMOUNT						
A.3110 2680	Insurance Recoveries insurance recoveries A 200.01 Cash - General \$2,486.75 A.3110 2680 Insurance Recoveries \$2,486.75	\$2,486.75						
<b>Payments:</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Type</th> <th style="text-align: left;">Detail</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Check</td> <td>85808</td> <td style="text-align: right;">\$2,486.75</td> </tr> </tbody> </table>	Type	Detail	Amount	Check	85808	\$2,486.75	
	Type	Detail	Amount					
	Check	85808	\$2,486.75					
	<b>Total Cash</b>		\$0.00					
	<b>Total Check</b>		\$2,486.75					
	<b>Total Charge</b>		\$0.00					
	<b>Total Wire</b>		\$0.00					
<b>Total Other</b>		\$0.00						
<b>Total Remitted</b>		\$2,486.75						
<b>Change</b>		\$0.00						
<b>Total Received</b>		\$2,486.75						
<b>Total Amount:</b>		<b>\$2,486.75</b>						

Customer Copy



P O Box 3199  
Winston-Salem, NC 27102-3199

2655300  
12/30/2016  
2001908791

REMITTANCE ADVICE

CHECK NUMBER	ACCOUNT	ID	ISSUE DATE	CHECK AMOUNT
0405254534	EPIC CLAIMS	21	01/27/2017	\$444.18
4354525040				DO NOT CASH

WARREN COUNTY SHERIFF  
1340 STATE ROUTE 9  
LAKE GEORGE NY 12845-3435

\*\* DESCRIPTION \*\*

Supplement  
Property Damage, WARREN COUNTY SHERIFF

DETACH CAREFULLY AND RETAIN THIS PORTION FOR YOUR RECORDS PRIOR TO CASHING OR DEPOSITING



JPMorgan Chase Bank N.A.  
NEW YORK, NY

P O Box 3199  
Winston-Salem, NC 27102-3199

CHECK NO. 0405254534  
50-937/213

POLICY/VENDOR/CLAIM/DATE OF LOSS  
2655300 12/30/2016

AMOUNT: *Four Hundred And Forty Four And 18/100 US Dollars*

VOID AFTER SIX MONTHS ISSUE DATE	AMOUNT
01/27/2017	*****\$444.18

New South Insurance Company

PAY TO THE  
ORDER OF: WARREN COUNTY SHERIFF

Countersignature

Property Damage, WARREN COUNTY SHERIFF

⑈0405254534⑈ ⑆026309379⑆

508072762⑈



P O Box 3199  
Winston-Salem, NC 27102-3199

2655300  
12/30/2016  
2001908791

REMITTANCE ADVICE

CHECK NUMBER	ACCOUNT	ID	ISSUE DATE	CHECK AMOUNT
0405239876	EPIC CLAIMS	21	01/19/2017	\$6,739.29
6789325040				DO NOT CASH

WARREN COUNTY SHERIFF  
1340 STATE ROUTE 9  
LAKE GEORGE NY 12845-3435

\*\* DESCRIPTION \*\*

Attn: Laney  
Property Damage, WARREN COUNTY SHERIFF

DETACH CAREFULLY AND RETAIN THIS PORTION FOR YOUR RECORDS PRIOR TO CASHING OR DEPOSITING



JPMorgan Chase Bank N.A.  
NEW YORK, NY

P O Box 3199  
Winston-Salem, NC 27102-3199

CHECK NO. 0405239876  
50-937/213

POLICY/VENDOR/CLAIM/DATE OF LOSS  
2655300 12/30/2016

AMOUNT: Six Thousand Seven Hundred And Thirty Nine And 29/100 US Dollars

VOID AFTER SIX MONTHS ISSUE DATE	AMOUNT
01/19/2017	*****\$6,739.29

New South Insurance Company

PAY TO THE  
ORDER OF: WARREN COUNTY SHERIFF

Countersignature

Property Damage, WARREN COUNTY SHERIFF

⑈0405239876⑈ ⑆026309379⑆

508072712⑈

## Authorization To Attend Meeting or Convention

Check One:

- In-State (needs Supervisory Committee authorization)  
 Out Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Sgt. William Girard  
(committee) (name)

To attend Civil Supervisors Training Conference (\$300)  
(name of meeting or organization)

At Saratoga Springs NY  
(address)

On May 15-17, 2017. Mode of Transportation to be used Sheriff's Office Vehicle  
(dates) (county vehicle or mass transportation)

If the mode of transportation is not a county vehicle or mass transportation please explain: \_\_\_\_\_

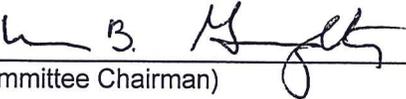
**Proper documentation must be attached when submitting for approval.**  
(Please check documents attached)

Notice of meeting or convention including cost.

### For Overnight Travel

- Room rate \$ \_\_\_\_\_ GSA Rate \$ \_\_\_\_\_  
 Meal costs – GSA per diem rate \$ \_\_\_\_\_  
(see [www.gsa.gov](http://www.gsa.gov))

Date: 2/9/2017 Signature   
(department head)

Date: 2/28/17 Signature   
(Committee Chairman)

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*

Please check to request a fleet vehicle.

**Request For Use Of A Fleet Vehicle**

\*\*\*\*\*

### Filing Instructions:

1. Original with voucher to Auditor
2. Copy to Frank Morehouse if fleet vehicle is requested
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, if required.
5. Copy to commissioner of Administrative and Fiscal Services if credit card will be used.

[Request edit access](#)

# 2017 Civil Supervisors' Training Program

New York State Sheriffs' Association: May 15-17, 2017

\* Required

**Name \***

**Email address \***

**County \***

**Please choose one:**

I will make lodging reservations with the Gideon Putnam on the form provided and enclose my check or voucher for \$150.00 to NYSSA for conference registration. This includes NYSSA costs for conference and hospitality rooms, presenter expenses, IT services, and one dinner. I also understand that hotel costs for continental breakfasts, coffee breaks, service fees and lunches will be included in my hotel registration fee.

I do not need lodging, and enclose my check in the sum of \$300.00 to NYSSA. This includes NYSSA costs for conference and hospitality rooms, presenter expenses, IT services, and one dinner; also hotel costs billed to NYSSA for continental breakfasts, coffee breaks, service fees and lunches

**Suggested agenda topics or speakers**

**Agenda committee participation:**

yes, I would like to participate on the agenda committee

no, I do not want to participate on the agenda committee at this time

**Submit**

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## Authorization To Attend Meeting or Convention

Check One:

- In-State (needs Supervisory Committee authorization)  
 Out Of State (needs Board resolution)

The Public Safety Committee hereby authorizes Lt. DiFiore, Sgt. Smith, PO Wittenberg, PO Ordway, PO Combs, PO Yandon and PO Kommer  
(committee) (name)

To attend NYTOA Tactical Conference 2017 (total costs \$3,372.00 + meals) to be paid by Asset Forfeiture Money  
(name of meeting or organization)

At Turning Stone Resort, Verona NY  
(address)

On 04/25/2017 - 04/27/2016. Mode of Transportation to be used Sheriff's Office vehicles  
(dates) (county vehicle or mass transportation)

If the mode of transportation is not a county vehicle or mass transportation please explain: \_\_\_\_\_

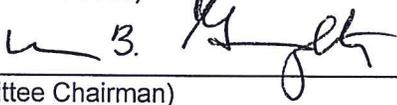
**Proper documentation must be attached when submitting for approval.**  
(Please check documents attached)

Notice of meeting or convention including cost.

### For Overnight Travel

- Room rate \$159 GSA Rate \$ \_\_\_\_\_  
 Meal costs – GSA per diem rate \$45  
(see [www.gsa.gov](http://www.gsa.gov))

Date: 2/01/2017 Signature   
(department head)

Date: 2/28/17 Signature   
(Committee Chairman)

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

\*\*\*\*\*

Please check to request a fleet vehicle.

**Request For Use Of A Fleet Vehicle**

\*\*\*\*\*

### Filing Instructions:

1. Original with voucher to Auditor
2. Copy to Frank Morehouse if fleet vehicle is requested
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.

HOME ATTENDEE EXHIBIT VENDOR SHOW PHOTOS CONTACT



**2017 Sponsors**  
Please support our sponsoring companies.

**Questions?**  
Click here to chat with us online.

Last Updated on Wednesday, 08 February 2017 04:43

### CONFERENCE NEWS UPDATES

February 7, 2017

#### COMPLIMENTARY THIN BLUE LINE BRACELET

The NYTOA and [SymbolArts](#) partner to bring each attendee a complimentary thin blue line paracord bracelet that honors our fallen officers and the sacrifices of their families and friends.



January 16, 2017

ATTENDEE REGISTRATION IS NOW OPEN

#### Registration Dates to Know

Register by March 18th:

- **Members \$299.99**
- **Non-Members \$349.99**

Register on or after March 19th:

- **Members \$349.99**
- **Non-Members \$399.99**

*\* Registration fee includes early reception, dinner/dninks on Tuesday and Lunch on Wednesday.*

#### Future Conference Dates

- April 24-26, 2018
- April 16-18, 2019

at the Turning Stone Resort & Casino

Attendee registration is [now open!](#) We will be updating the negotiator and sniper training tracks by the end of the week. If you register for one of these classes your record will automatically update with the class titles.

Course descriptions coming shortly.

January 13, 2017

### REMINGTON ARMS AR-15 ARMORER CERTIFICATION

We just added a two-day Remington Arms AR-15 platform armorers certification to the 2017 Tactical Conference agenda.

Janury 12, 2017

### 2017 CONFERENCE AGENDA

The 2017 tentative conference agenda is now [available](#). We are currently finalizing 6-8 other courses, including Sniper & Negotiator blocks. Attendee registration will start Monday, January 16th. We look forward to seeing you at the conference.

<https://www.regonline.com/nytoa2017>

### Contact Information

New York Tactical Officers Assoc.  
680 Route 211E Suite 3B-289 • Middletown, NY 10941  
V: 800-269-7326 • F: 800-257-1978  
[www.nytoa.org](http://www.nytoa.org) • [info@nytoa.org](mailto:info@nytoa.org)  
 [Facebook](#)  [Twitter](#)

### Join our Mailing List

Register your email and be the first to receive event updates.

Email:

# ***RESOLUTION REQUEST FORM NO. 3***

## ***Request for New Contract***

**DEPARTMENT NAME:** Sheriff's Office

**DATE:** February 23, 2017

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Obtain Tasers for Law Enforcement Division**
- (c) Name of Contractor: **Taser International.**
- (d) Address of Contractor: **17800 N. 85<sup>th</sup> Street, Scottsdale, Arizona 85255**
- (e) Contractor's Contact Person and Telephone Number: **Zach Gallagher,  
(480) 463-2202**
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney has  
Contract**
- (g) Commencement Date of Contract: **April 2017**
- (h) Termination Date of Contract: **March 2022**
- (i) Payment Provisions:
  - i) lump sum amount **\$26,315.49**
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$39,727.38**
  - iv) how will payments be made (i.e. monthly, quarterly,  
upon completion of the project, etc. **Annually  
\$3,278.10 (2018-2021)**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\*  
and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and  
Amount: A.3110 470 Law Enforcement Contracts**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

\*as listed in budget and LOGOS

# TASER International

Protect Life. Protect Truth.

17800 N 85th St.  
Scottsdale, Arizona 85255  
United States  
Phone: (800) 978-2737  
Fax:



**Jason Palmer**  
(518) 743-2500  
jason.palmer@sheriff.co.warren.ny.us

**Quotation**  
**Quote:** Q-71069-4  
**Date:** 2/23/2017 10:39 AM  
**Quote Expiration:** 04/31/2017  
**Contract Start Date\*:** April 2017  
**Contract Term:** 5 years

**AX Account Number:**  
302773

**Bill To:**  
Warren County Sheriff's Dept. - NY  
1400 STATE RTE. 9  
LAKE GEORGE, NY 12845  
US

**Ship To:**  
Jason Palmer  
Warren County Sheriff's Dept. - NY  
1400 STATE RTE. 9  
LAKE GEORGE, NY 12845  
US

SALESPERSON	PHONE	EMAIL	DELIVERY METHOD	PAYMENT METHOD
Zachary Gallagher		zgallagher@taser.com	Fedex - Ground	Net 30

\*Note this will vary based on the shipment date of the product.

Hardware & TAP Year 1 Duc Net 30

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
1	22013	KIT, DATAPORT DOWNLOAD, USB, X2/ X26P	USD 176.49	USD 176.49	USD 176.49	USD 0.00
15	22003	HANDLE, YELLOW, CLASS III, X2	USD 1,103.31	USD 16,549.65	USD 0.00	USD 16,549.65
15	85047	TASER ASSURANCE PLAN CEW, X2	USD 0.00	USD 0.00	USD 0.00	USD 0.00
15	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 3,278.10	USD 0.00	USD 3,278.10
15	22011	APPM, BATTERY PACK, AUTO SHUT OFF, X2/X26P	USD 70.54	USD 1,058.10	USD 0.00	USD 1,058.10
128	22150	CARTRIDGE, PERFORMANCE, SMART, 15'	USD 31.60	USD 4,044.80	USD 0.00	USD 4,044.80
40	22151	CARTRIDGE, PERFORMANCE, SMART, 25'	USD 33.74	USD 1,349.60	USD 0.00	USD 1,349.60

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
1	33112	CARTRIDGE, SMART, INERT, W/ ALLIGATOR CLIP	USD 35.24	USD 35.24	USD 0.00	USD 35.24
<b>Hardware &amp; TAP Year 1 Due Net 30 Total Before Discounts:</b>						USD 26,491.98
<b>Hardware &amp; TAP Year 1 Due Net 30 Discount:</b>						USD 176.49
<b>Hardware &amp; TAP Year 1 Due Net 30 Net Amount Due:</b>						USD 26,315.49

TAP Year 2 Due 2018

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
15	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 3,278.10	USD 0.00	USD 3,278.10
<b>TAP Year 2 Due 2017 Total Before Discounts:</b>						USD 3,278.10
<b>TAP Year 2 Due 2017 Net Amount Due:</b>						USD 3,278.10

TAP Year 3 Due 2019

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
15	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 3,278.10	USD 0.00	USD 3,278.10
<b>TAP Year 3 Due 2018 Total Before Discounts:</b>						USD 3,278.10
<b>TAP Year 3 Due 2018 Net Amount Due:</b>						USD 3,278.10

TAP Year 4 Due 2020

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
15	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 3,278.10	USD 0.00	USD 3,278.10
<b>TAP Year 4 Due 2019 Total Before Discounts:</b>						USD 3,278.10
<b>TAP Year 4 Due 2019 Net Amount Due:</b>						USD 3,278.10

TAP Year 5 Due 2021

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL BEFORE DISCOUNT	DISCOUNT (\$)	NET TOTAL
15	85049	TASER ASSURANCE PLAN CEW ANNUAL PAYMENT, X2	USD 218.54	USD 3,278.10	USD 0.00	USD 3,278.10
<b>TAP Year 5 Due 2020 Total Before Discounts:</b>						USD 3,278.10
<b>TAP Year 5 Due 2020 Net Amount Due:</b>						USD 3,278.10

<b>Subtotal</b>	USD 39,427.89
<b>Estimated Shipping &amp; Handling Cost</b>	USD 299.49
<b>Grand Total</b>	USD 39,727.38

**TASER International, Inc.'s Sales Terms and Conditions  
for Direct Sales to End User Purchasers**

By signing this Quote, you are entering into a contract and you certify that you have read and agree to the provisions set forth in this Quote and TASER's Master Services and Purchasing Agreement posted at [www.taser.com/legal](http://www.taser.com/legal). You represent that you are lawfully able to enter into contracts and if you are entering into this agreement for an entity, such as the company, municipality, or government agency you work for, you represent to TASER that you have legal authority to bind that entity. If you do not have this authority, do not sign this Quote.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_  
PO# (if needed): \_\_\_\_\_

Quote: Q-71069-4

Please sign and email to Zachary Gallagher at [zgallagher@taser.com](mailto:zgallagher@taser.com) or fax to

THANK YOU FOR YOUR BUSINESS!

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***RESOLUTION REQUEST FORM NO. 13***

***Request to Increase or Decrease Salary of Non-Union Position***

**DEPARTMENT NAME: Warren County Sheriff's Office**

**DATE: 02-23-20107**

- (a) Employee Name, Title and Employee No.: **Commissary Clerk**
  
- (b) Current Annual **Base** Salary (and Grade if Applicable): **\$17.46**
  
- (c) Former Annual **Base** Salary (and Grade if Applicable): **\$17.12**
  
- (d) Effective Date for Salary Change:\* **01-01-2017**  
\*Please do not backdate request unless the purpose is to correct an error.
  
- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:  
**A.3150 130 Corrections Part-Time Salaries**
  
- (f) Justification of Request:  
**To clarify 2% salary increase for part-time Commissary Clerk that was approved in 2017 Adopted Budget.**

***RESOLUTION REQUEST FORM NO. 13***

***Request to Increase or Decrease Salary of Non-Union Position***

**DEPARTMENT NAME:** Warren County Sheriff's Office

**DATE:** 02-23-20107

- (a) Employee Name, Title and Employee No.: **Security Officers**
  
- (b) Current Annual **Base** Salary (and Grade if Applicable): **\$17.76**
  
- (c) Former Annual **Base** Salary (and Grade if Applicable): **\$17.41**
  
- (d) Effective Date for Salary Change:\* **01-01-2017**  
\*Please do not backdate request unless the purpose is to correct an error.
  
- (e) If This is a Request for a Salary Increase, Where are Funds in the Budget for this Position? List Budget Code (with title), Object Code (with title), and Amount:  
**A.3110 130 Sheriff Law Enforcement Part-Time Salaries**
  
- (f) Justification of Request:  
**To clarify 2% salary increase for part-time Security Officer that was approved in 2017 Adopted Budget.**