

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: JULY 13, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS MONTESI
GERAGHTY
BROCK
SIMPSON
BRAYMER
SEEBER

COMMITTEE MEMBER ABSENT:

SUPERVISOR GIRARD
VANSELOW
MACDONALD

OTHERS PRESENT:

REPRESENTING THE DISTRICT ATTORNEY'S OFFICE:
JASON M. CARUSONE, DISTRICT ATTORNEY
PAULETTE HAYES, ADMINISTRATIVE ASSISTANT
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
MARY ELIZABETH KISSANE, ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS BEATY
FRASIER
LEGGETT
MCDEVITT
STROUGH
PATRICIA NENINGER, PERSONNEL OFFICER
MICHAEL SWAN, COUNTY TREASURER
JACKIE FIGUEROA, COUNTY HUMAN RESOURCES DIRECTOR
DON LEHMAN, *THE POST STAR*
THOM RANDALL, *ADIRONDACK JOURNAL*
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

Please note, the following contains a summarization of the July 13, 2017 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/criminal/>

Mr. Montesi called the meeting of the Criminal Justice & Public Safety Committee to order at 10:01 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Brock, and carried unanimously to approve the minutes from the previous Criminal Justice & Public Safety Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jason Carusone, District Attorney, who distributed copies of his agenda to the Committee; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Mr. Carusone explained that subsequent to the recent resignation of Kate Hogan, former District Attorney, upon her appointment as State Court of Claims Judge, both Emilee Davenport, 3rd Assistant District Attorney, and Deborah Smith, Secretary to District Attorney, had also resigned to accept positions within Judge Hogan's administration. He advised these vacancies had provided an opportunity to review the structure of the District Attorney's Office and to consider changes in positions and salaries.

Ms. Braymer entered at 10:03 a.m.

Mr. Carusone proceeded to review agenda items pertaining to salary and organizational changes within the District Attorney's Office, as follows:

- 1) To authorize the reorganization of salary schedules (as listed below) due to resignations and promotions.
 - ◆ Request to amend the Table of Organization and Salary Schedule to decrease the Salary of the 2nd Assistant District Attorney from \$82,048 to \$75,000 effective July 31, 2017, as well as for authorization to fill the same
 - ◆ Request to amend the Table of Organization and Salary Schedule to decrease the Salary of the

- 3rd Assistant District Attorney from \$80,981 to \$73,000 effective August 3, 2017, as well as for authorization to fill the same
- ◆ Request to amend the Table of Organization and Salary Schedule to decrease the Salary of the 4th Assistant District Attorney from \$68,250 to \$64,500 effective August 3, 2017, as well as for authorization to fill the same
 - ◆ Request to amend the Table of Organization and Salary Schedule to decrease the Salary of the 5th Assistant District Attorney from \$58,256 to \$57,000 effective August 3, 2017, as well as for authorization to fill the same
 - ◆ Request to amend the Table of Organization and Salary Schedule to decrease the Salary of the 6th Assistant District Attorney from \$54,910 to \$51,500 effective August 3, 2017, as well as for authorization to fill the same
 - ◆ Request to amend the Table of Organization and Salary Schedule to decrease the salary of the Secretary to the District Attorney from \$52,089 to \$49,000 effective August 3, 2017, as well as for authorization to fill the same

Following a discussion on evening/night time arraignments, Ms. Seeber commended Mr. Carusone on reducing salaries commensurate with experience for vacant positions and being fiscally conservative. She added she felt this was a good restructuring vision.

Motion was made by Ms. Seeber, seconded by Mr. Simpson, and carried unanimously to approve the requests listed under Agenda Item 1 and forward same to the Finance Committee. *Copies of the resolution request forms are on file with the minutes.*

- 2) To fill the vacant position of 7th Assistant District Attorney, Base Salary \$49,500, due to promotion.

Motion was made by Mr. Simpson, seconded by Mr. Geraghty, and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Position form is on file with the minutes.*

- 3) To reclassify the Senior Typist position, Grade 4, Base Salary \$34,270, to an Office Specialist position, Grade 7, Base Salary \$39,875.

Following a brief discussion which included confirmation from Patricia Neninger, Personnel Officer, that this position change had been reviewed and approved by the Civil Service Office, a motion was made by Mr. Geraghty, seconded by Ms. Braymer, and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

- 4) To establish an allowance of \$250 per day for on-call (weekend/holiday) arraignments.

Motion was made by Ms. Seeber, seconded by Ms. Braymer, and carried unanimously to approve the request and forward same to the Personnel & Higher Education Committee. *A copy of the resolution request form is on file with the minutes.*

There being no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Ms. Braymer and seconded by Mr. Simpson, Mr. Montesi adjourned the meeting at 10:21 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board