

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: CRIMINAL JUSTICE & PUBLIC SAFETY

DATE: AUGUST 22, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: MONTESI
GERAGHTY
GIRARD
BROCK
SIMPSON
BRAYMER
SEEBER
MACDONALD

OTHERS PRESENT:

SHAWN LAMOUREE, WARREN COUNTY UNDERSHERIFF
MARCY FLORES, PUBLIC DEFENDER
CHARLES WALLACE, ADMINISTRATOR, FIRE PREVENTION & BUILDING
CODE ENFORCEMENT
BRIAN LAFLURE, FIRE COORDINATOR/DIRECTOR, OFFICE OF EMERGENCY
SERVICES
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS FRASIER
LEGETT
MCDEVITT
SOKOL
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR: VANSELOW

Please note, the following contains a summarization of the August 22, 2017 meeting of the Criminal Justice & Public Safety Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2017/criminal/>

Mr. Montesi called the meeting of the Criminal Justice & Public Safety Committee to order at 10:23 a.m.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Shawn Lamouree, Undersheriff, who distributed copies of the Sheriff's agenda to the Committee; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review, Undersheriff Lamouree presented the following Action Agenda items, as follows:

- A) Request to fill the vacant position of Patrol Officer #39, Annual Base Salary \$40,390, due to retirement.

Motion was made by Mr. Girard, seconded by Mr. Simpson and carried unanimously to approve the request and refer same to the Personnel & Higher Education Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- B) Request to fill the vacant position of Cook Manager, Annual Base Salary \$38,635.70, due to resignation.

Motion was made by Mr. Girard, seconded by Mr. MacDonald and carried unanimously to approve the request and refer same to the Personnel Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- C) Request to fill the vacant position of Cook #2, Annual Base Salary \$33,666.49, due to promotion.

Motion was made by Mr. Simpson, seconded by Mr. MacDonald and carried unanimously to approve the request and refer same to the Personnel Committee for reporting purposes. *A copy of the Notice of Intent to Fill Vacant Position form is on file with the minutes.*

- D) Request for Patrol Officers Yandon and DeCristofaro to attend Instructor Development School in Plattsburgh, NY on August 21 - September 1, 2017. Undersheriff Lamouree noted that in keeping with the County's current Travel Policy, this travel had already been approved and was now being reported to the Committee.
- E) Request for a new contract with Powerphone in an amount not to exceed \$79,372, to provide Total Response Protocol software and training for the Sheriff's Communication Center for the term commencing upon execution by both parties and continuing until terminated by either party.

Motion was made by Mr. Girard, seconded by Ms. Braymer and carried unanimously to approve the request as presented and the necessary resolution was authorized for the September 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Proceeding to the Topics for Discussion portion of the agenda, Mr. Lamouree apprised there were currently four vacant Corrections Officer positions and two vacant Corrections Sergeant positions which they were continuing to try and fill; he noted they had successfully filled five Corrections Officers positions since July 25th. He also advised that as of August 17th, overtime expenses in the Corrections division totaled \$423,328. He said there was currently about \$51,000 remaining of the \$125,000 they had transferred to the Corrections, Overtime budget code from the Corrections, Salaries-Regular budget code last month. He indicated at a future meeting they would likely be requesting to move funds from the Corrections, Part-Time Salaries budget code to the Corrections, Overtime code to help cover this expense; he estimated there should be about \$140,000 available for transfer in the Corrections, Part-Time budget code.

In relation to discussion held at a meeting of the Health, Human & Social Services Committee held earlier that morning concerning laundry services for Countryside Adult Home, Ms. Seeber questioned who provided for the laundry services at the Corrections Facility and Undersheriff Lamouree replied that the inmates washed the laundry. Ms. Seeber questioned whether it may be a possibility for laundry services to be provided to Countryside Adult Home through the Warren County Correctional Facility, and if so at what cost. Undersheriff Lamouree responded that he was unable to provide such information, but could discuss the matter with Sheriff York and provide a response at a future meeting.

There being no further Sheriff's business to discuss, privilege of the floor was extended to Marcy Flores, Public Defender, who distributed copies of her agenda to the Committee; *a copy of the agenda is on file with the minutes.*

Commencing her agenda review, Mrs. Flores presented a request for authorization to submit a grant proposal to the New York State Office of Indigent Legal Services for Second Upstate Quality Improvement and Caseload Reduction grant funds in an amount not to exceed \$300,000 for the term commencing January 1, 2017 and terminating December 31, 2019. Ms. Flores explained the funds would be used to expand staffing within her Office and she confirmed that if the grant funds ceased, the positions created would be eliminated.

Motion was made by Mr. Girard, seconded by Ms. Braymer and carried unanimously to approve the request as presented and the necessary resolution was authorized for the September 15th Board meeting. *A copy of the resolution request form is on file with the minutes.*

Mr. Montesi noted a meeting involving various County and Court staff was scheduled to be held on September 1st in the Committee Room to discuss night arraignments and he invited any interested Committee members to attend, as well.

Ms. Braymer asked for an update on vacant Assistant Public Defender positions; Ms. Flores replied she intended to hire for the 8th Assistant Public Defender in September and she noted this position was fully grant funded.

There being no further Public Defender business to discuss, privilege of the floor was extended to Charles Wallace, Administrator, Fire Prevention & Building Code Enforcement, who distributed copies of his agenda to the Committee; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Wallace reported on travel approved for attendance at the 2017 Fire Marshal's Educational Conference to be held in Liverpool, NY on September 5-8, 2017, and at the 2017 New York State Building Officials Education Conference to be held in Albany, NY on October 16-18, 2017.

Although he noted that authorization had already been received for both travel requests in accordance with the County's current Travel Policy, a motion was made by Mr. MacDonald, seconded by Mr. Simpson and carried unanimously to provide Committee approval.

Mr. Wallace advised the agenda included a copy of the Year-to-Date Budget Performance Report, as well as the Fire Prevention & Building Code Enforcement Monthly Activity Report. A brief discussion ensued with respect to these materials.

As there was no further business to come before the Criminal Justice & Public Safety Committee, on motion made by Mr. MacDonald and seconded by Ms. Braymer, Mr. Montesi adjourned the meeting at 10:43 a.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist