

Criminal Justice & Public Safety Committee
Warren County Office of Emergency Services
AGENDA
September 18, 2017

Committee Members: MONTESI, Geraghty, Girard, Brock, Simpson, Vanselow,
Braymer, Seeber, MacDonald

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda/New Business
- IV. Referral/Pending Items
- V. Information for Discussion/Review
 1. OES Budget Review
 2. Emergency Vehicle Purchase
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VII. Motion to adjourn

Attachments

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Fire Prevention & Control
 BUDGET ACCOUNT CODE: A.3410

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$103,955.79	\$106,040.00	\$106,040.00	\$106,040.00
200's EQUIPMENT	\$11,240.02	\$16,200.00	\$19,181.67	\$16,000.00
400's CONTRACTUAL	\$33,902.70	\$74,235.00	\$76,086.77	\$73,135.00
800's EMPLOYEE BENEFITS	\$51,163.05	\$44,535.00	\$44,535.00	\$44,447.00
TOTALS	\$200,261.56	\$241,010.00	\$245,843.44	\$239,622.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$0.00	\$0.00	\$0.00	\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Director, OES
 DATE: 9/11/17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 3410 - Fire Prevention & Control						
<i>Personal Services</i>						
110	Salaries - Regular	73,696.75	74,875.00	74,875.00	50,396.50	74,875.00
130	Salaries - Part Time	30,259.04	31,165.00	31,165.00	15,582.50	31,165.00
<i>Personal Services Totals</i>		\$103,955.79	\$106,040.00	\$106,040.00	\$65,979.00	\$106,040.00
<i>Equipment</i>						
210	Furniture/Furnishings	983.02	.00	.00	.00	.00
220	Office Equipment	139.73	200.00	200.00	.00	200.00
250	Technical Equipment	.00	4,000.00	4,000.00	1,812.40	1,300.00
260	Other Equipment	10,117.27	12,000.00	14,981.67	7,156.96	14,500.00
<i>Equipment Totals</i>		\$11,240.02	\$16,200.00	\$19,181.67	\$8,969.36	\$16,000.00
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
220	Departmental Request	Cell phone				
250	Departmental Request	iPad/case for Deputy Fire Coordinators				
260	Departmental Request	Marine Rescue Team/Tech Rescue				
<i>Contractual Expense</i>						
410	Supplies	2,845.90	1,500.00	2,449.86	1,334.27	2,000.00
411	Rent-Building/Property	2,400.00	2,400.00	2,400.00	1,200.00	2,400.00
418	Ins-General Liability	2,074.01	2,800.00	2,250.14	2,250.14	2,500.00
422	Repair/Maint-Equipment	2,411.16	3,700.00	3,950.00	3,247.14	2,500.00
423	Telephone	804.61	960.00	960.00	468.84	960.00
424	Postage	212.36	200.00	200.00	107.16	200.00
427	Memberships & Dues	354.00	375.00	375.00	354.00	375.00
428	Data Processing & Internet Fees	856.49	1,150.00	1,150.00	681.74	1,350.00
435	Medical Fees	4,160.00	6,400.00	6,400.00	.00	6,400.00
441	Auto-Supplies & Repair	2,509.14	3,000.00	3,000.00	778.27	3,000.00
442	Automotive - Gas & Oil	1,871.87	3,000.00	2,850.00	970.49	2,500.00
444	Travel/Education/Conference	5,658.55	7,900.00	7,792.00	1,305.60	7,500.00
445	Foods	187.32	250.00	250.00	.00	250.00
453	Uniforms & Clothing	877.91	2,600.00	4,059.77	1,898.71	3,000.00
455	Safety Equipment	446.88	.00	.00	.00	200.00
470	Contract	6,232.50	38,000.00	38,000.00	3,937.50	38,000.00
<i>Contractual Expense Totals</i>		\$33,902.70	\$74,235.00	\$76,086.77	\$18,533.86	\$73,135.00

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department	3410 - Fire Prevention & Control					
Comments						
Account	Level	Comment				
470	Departmental Request	\$25,000 Hazmat Contract				
		\$13,000 Cause & Origin Investigation Services				
<i>Employee Benefits</i>						
810	Retirement	25,437.17	16,329.00	16,329.00	13,305.68	16,254.00
830	Social Security	6,290.24	6,574.00	6,574.00	3,966.93	6,574.00
831	Medicare Contribution	1,471.04	1,537.00	1,537.00	927.77	1,537.00
860	Hospitalization	12,889.60	14,273.00	14,273.00	10,595.52	13,617.00
865	Dental Insurance	269.62	288.00	288.00	216.00	288.00
	<i>Employee Benefits Totals</i>	\$46,357.67	\$39,001.00	\$39,001.00	\$29,011.90	\$38,270.00
<i>Other Benefits</i>						
840	Workmen's Compensation	605.14	703.00	703.00	702.93	620.00
861	Retirees Hospitalization	4,200.24	4,831.00	4,831.00	3,220.80	5,557.00
	<i>Other Benefits Totals</i>	\$4,805.38	\$5,534.00	\$5,534.00	\$3,923.73	\$6,177.00
Department	3410 - Fire Prevention & Control Totals	\$200,261.56	\$241,010.00	\$245,843.44	\$126,417.85	\$239,622.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Civil Defense

BUDGET ACCOUNT CODE: A.3640

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$65,773.01	\$88,756.00	\$89,485.00	\$90,775.00
200's EQUIPMENT	\$5,175.61	\$5,650.00	\$5,650.00	\$4,750.00
400's CONTRACTUAL	\$60,864.53	\$64,789.00	\$64,789.00	\$70,797.00
800's EMPLOYEE BENEFITS	\$35,577.21	\$42,309.00	\$42,479.00	\$44,619.00
TOTALS	\$167,390.36	\$201,504.00	\$202,403.00	\$210,941.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Director, OES
 DATE: 9/11/17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 3640 - Civil Defense						
Personal Services						
110	Salaries - Regular	65,773.01	68,756.00	69,485.00	39,709.00	70,775.00
130	Salaries - Part Time	.00	20,000.00	20,000.00	3,831.92	20,000.00
<i>Personal Services Totals</i>		\$65,773.01	\$88,756.00	\$89,485.00	\$43,540.92	\$90,775.00
Equipment						
210	Furniture/Furnishings	.00	600.00	600.00	411.81	.00
220	Office Equipment	1,701.08	850.00	850.00	221.68	700.00
230	Automotive Equipment	922.32	1,500.00	1,500.00	338.80	1,500.00
250	Technical Equipment	2,552.21	2,700.00	2,700.00	394.90	2,550.00
<i>Equipment Totals</i>		\$5,175.61	\$5,650.00	\$5,650.00	\$1,367.19	\$4,750.00
Comments:						
Account	Level	Comment				
220	Departmental Request	\$200 Cell phone				
		\$500 Misc. office equipment				
230	Departmental Request	Equipment for Communications Vehicle				
250	Departmental Request	\$1,500 RACES Equipment				
		\$350 Distance range remote measuring device				
		\$700 Emergency Operations Center (EOC) Equipment				
Contractual Expense						
410	Supplies	6,717.12	3,800.00	5,100.09	4,084.85	3,800.00
418	Ins-General Liability	1,123.32	1,600.00	1,833.12	1,833.12	2,400.00
422	Repair/Maint-Equipment	2,517.71	3,800.00	3,800.00	328.99	2,500.00
423	Telephone	784.06	1,960.00	1,960.00	470.57	1,960.00
424	Postage	54.26	75.00	75.00	32.47	75.00
426	Subscriptions	.00	180.00	.00	.00	180.00
427	Memberships & Dues	175.00	200.00	200.00	175.00	200.00
428	Data Processing & Internet Fees	124.00	124.00	124.00	124.00	132.00
436	Advertising Fees	.00	200.00	.00	.00	.00
441	Auto-Supplies & Repair	2,153.32	2,500.00	1,500.00	21.00	2,500.00
442	Automotive - Gas & Oil	291.08	700.00	546.79	51.84	700.00
444	Travel/Education/Conference	1,205.89	1,900.00	1,900.00	1,887.91	2,500.00
445	Foods	131.86	250.00	250.00	54.95	200.00
453	Uniforms & Clothing	500.91	1,300.00	1,300.00	483.30	2,200.00
455	Safety Equipment	.00	.00	.00	.00	250.00
470	Contract	45,086.00	46,200.00	46,200.00	36,373.00	51,200.00

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request																			
Fund A - General																									
EXPENSE																									
Department	3640 - Civil Defense																								
<i>Contractual Expense Totals</i>		\$60,864.53	\$64,789.00	\$64,789.00	\$45,921.00	\$70,797.00																			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">Comments:</td> <td style="width: 15%;"></td> </tr> <tr> <td style="text-align: center;">Account</td> <td style="text-align: center;">Level</td> <td colspan="4" style="text-align: center;">Comment</td> </tr> <tr> <td style="text-align: center;">470</td> <td style="text-align: center;">Departmental Request</td> <td colspan="4" style="text-align: center;">\$6,200 USGS Contract \$45,000 Debris Management Plan (Phase 1)</td> </tr> </table>							Comments:							Account	Level	Comment				470	Departmental Request	\$6,200 USGS Contract \$45,000 Debris Management Plan (Phase 1)			
Comments:																									
Account	Level	Comment																							
470	Departmental Request	\$6,200 USGS Contract \$45,000 Debris Management Plan (Phase 1)																							
<i>Employee Benefits</i>																									
810	Retirement	8,550.86	11,688.00	11,802.00	6,038.89	13,270.00																			
830	Social Security	3,965.24	5,502.00	5,547.00	2,619.51	5,628.00																			
831	Medicare Contribution	927.38	1,287.00	1,298.00	612.64	1,316.00																			
860	Hospitalization	10,608.40	11,136.00	11,136.00	7,699.57	10,615.00																			
865	Dental Insurance	120.00	120.00	120.00	90.00	120.00																			
<i>Employee Benefits Totals</i>		\$24,171.88	\$29,733.00	\$29,903.00	\$17,060.61	\$30,949.00																			
<i>Other Benefits</i>																									
840	Workmen's Compensation	415.49	557.00	557.00	556.88	503.00																			
861	Retirees Hospitalization	10,989.84	12,019.00	12,019.00	8,012.80	13,167.00																			
<i>Other Benefits Totals</i>		\$11,405.33	\$12,576.00	\$12,576.00	\$8,569.68	\$13,670.00																			
Department 3640 - Civil Defense Totals		\$167,390.36	\$201,504.00	\$202,403.00	\$116,459.40	\$210,941.00																			

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Fire Training Center

BUDGET ACCOUNT CODE: A.3642

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$1,666.67	\$5,000.00	\$5,000.00	\$5,000.00
200's EQUIPMENT	\$2,078.78	\$1,500.00	\$1,500.00	\$1,500.00
400's CONTRACTUAL	\$3,470.11	\$6,200.00	\$6,200.00	\$6,525.00
800's EMPLOYEE BENEFITS	\$127.50	\$383.00	\$383.00	\$383.00
TOTALS	\$7,343.06	\$13,083.00	\$13,083.00	\$13,408.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$3,676.52	\$6,541.00	\$6,541.00	\$6,704.00

SIGNED: 
 DEPARTMENT HEAD

TITLE: Director, OES

DATE: 9/11/17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund	A - General					
	REVENUE					
	Department 3642 - Fire Training Center					
	<i>Intergovernmental Charges</i>					
2390	Share of Joint Activity, Govt	3,676.52	6,541.00	6,541.00	2,280.16	6,704.00
	<i>Intergovernmental Charges Totals</i>	<u>\$3,676.52</u>	<u>\$6,541.00</u>	<u>\$6,541.00</u>	<u>\$2,280.16</u>	<u>\$6,704.00</u>
	Department 3642 - Fire Training Center Totals	<u>\$3,676.52</u>	<u>\$6,541.00</u>	<u>\$6,541.00</u>	<u>\$2,280.16</u>	<u>\$6,704.00</u>

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 3642 - Fire Training Center						
Personal Services						
130	Salaries - Part Time	1,666.67	5,000.00	5,000.00	2,500.00	5,000.00
<i>Personal Services Totals</i>		<u>\$1,666.67</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$2,500.00</u>	<u>\$5,000.00</u>
<i>Equipment</i>						
260	Other Equipment	2,078.78	1,500.00	1,500.00	113.05	1,500.00
<i>Equipment Totals</i>		<u>\$2,078.78</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$113.05</u>	<u>\$1,500.00</u>
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
260	Departmental Request	Misc. tools/equipment				
<i>Contractual Expense</i>						
410	Supplies	1,396.01	800.00	747.89	74.45	800.00
416	Oil & Gas-Heating	128.52	2,000.00	1,822.54	135.43	1,600.00
417	Water/Sewer/Taxes	.00	.00	133.46	133.46	600.00
418	Ins-General Liability	419.51	500.00	552.11	552.11	625.00
421	Equipment Rental	1,186.07	2,400.00	2,444.00	1,312.00	2,400.00
422	Repair/Maint-Equipment	230.00	500.00	500.00	.00	500.00
439	Misc Fees & Expenses	110.00	.00	.00	.00	.00
<i>Contractual Expense Totals</i>		<u>\$3,470.11</u>	<u>\$6,200.00</u>	<u>\$6,200.00</u>	<u>\$2,207.45</u>	<u>\$6,525.00</u>
<i>Employee Benefits</i>						
830	Social Security	103.33	310.00	310.00	155.00	310.00
831	Medicare Contribution	24.17	73.00	73.00	36.26	73.00
<i>Employee Benefits Totals</i>		<u>\$127.50</u>	<u>\$383.00</u>	<u>\$383.00</u>	<u>\$191.26</u>	<u>\$383.00</u>
Department 3642 - Fire Training Center Totals		<u>\$7,343.06</u>	<u>\$13,083.00</u>	<u>\$13,083.00</u>	<u>\$5,011.76</u>	<u>\$13,408.00</u>

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 3642 - Fire Training Center						
Personal Services						
130	Salaries - Part Time	1,666.67	5,000.00	5,000.00	2,500.00	5,000.00
<i>Personal Services Totals</i>		<u>\$1,666.67</u>	<u>\$5,000.00</u>	<u>\$5,000.00</u>	<u>\$2,500.00</u>	<u>\$5,000.00</u>
<i>Equipment</i>						
260	Other Equipment	2,078.78	1,500.00	1,500.00	113.05	1,500.00
<i>Equipment Totals</i>		<u>\$2,078.78</u>	<u>\$1,500.00</u>	<u>\$1,500.00</u>	<u>\$113.05</u>	<u>\$1,500.00</u>
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
260	Departmental Request	Misc. tools/equipment				
<i>Contractual Expense</i>						
410	Supplies	1,396.01	800.00	747.89	74.45	800.00
416	Oil & Gas-Heating	128.52	2,000.00	1,822.54	135.43	1,600.00
417	Water/Sewer/Taxes	.00	.00	133.46	133.46	600.00
418	Ins-General Liability	419.51	500.00	552.11	552.11	625.00
421	Equipment Rental	1,186.07	2,400.00	2,444.00	1,312.00	2,400.00
422	Repair/Maint-Equipment	230.00	500.00	500.00	.00	500.00
439	Misc Fees & Expenses	110.00	.00	.00	.00	.00
<i>Contractual Expense Totals</i>		<u>\$3,470.11</u>	<u>\$6,200.00</u>	<u>\$6,200.00</u>	<u>\$2,207.45</u>	<u>\$6,525.00</u>
<i>Employee Benefits</i>						
830	Social Security	103.33	310.00	310.00	155.00	310.00
831	Medicare Contribution	24.17	73.00	73.00	36.26	73.00
<i>Employee Benefits Totals</i>		<u>\$127.50</u>	<u>\$383.00</u>	<u>\$383.00</u>	<u>\$191.26</u>	<u>\$383.00</u>
Department 3642 - Fire Training Center Totals		<u>\$7,343.06</u>	<u>\$13,083.00</u>	<u>\$13,083.00</u>	<u>\$5,011.76</u>	<u>\$13,408.00</u>

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
	REVENUE					
	Department 3645 - Homeland Security					
	Sub Department 4102 - FY17 State HomeInd Sec Program					
	Federal Aid					
4380	State Homeland Security Program	.00	.00	.00	.00	59,983.00
	<i>Federal Aid Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$59,983.00
	Sub Department 4102 - FY17 State HomeInd Sec Program	\$0.00	\$0.00	\$0.00	\$0.00	\$59,983.00
	Totals					

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
	EXPENSE					
	Department 3645 - Homeland Security					
	Sub Department 4102 - FY17 State HomeInd Sec Program					
	Contractual Expense					
470	Contract	.00	.00	.00	.00	59,983.00
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$59,983.00
	Sub Department 4102 - FY17 State HomeInd Sec Program	\$0.00	\$0.00	\$0.00	\$0.00	\$59,983.00
	Totals					

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WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Homeland Security - FY17 LEMPG

BUDGET ACCOUNT CODE: A.3645 4103

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES				\$21,803.00
800's EMPLOYEE BENEFITS				\$7,783.00
TOTALS				\$29,586.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$0.00			\$29,586.00

SIGNED: 
DEPARTMENT HEAD

TITLE: Director, OES

DATE: 9/11/17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
	EXPENSE					
	Department 3645 - Homeland Security					
	Sub Department 4103 - FY17 LEMPG					
	Personal Services					
110	Salaries - Regular	.00	.00	.00	.00	21,803.00
	<i>Personal Services Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$21,803.00
	<i>Employee Benefits</i>					
810	Retirement	.00	.00	.00	.00	3,445.00
830	Social Security	.00	.00	.00	.00	1,352.00
831	Medicare Contribution	.00	.00	.00	.00	316.00
860	Hospitalization	.00	.00	.00	.00	2,670.00
	<i>Employee Benefits Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$7,783.00
	Sub Department 4103 - FY17 LEMPG Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$29,586.00

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WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Homeland Security - FY17 Haz Mat Emerg Preparedness

BUDGET ACCOUNT CODE: A.3645 4104

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
400's CONTRACTUAL				\$36,204.00
TOTALS				\$36,204.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$0.00			\$36,204.00

SIGNED: 
DEPARTMENT HEAD

TITLE: Director, OES

DATE: 9/11/17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
REVENUE						
Department 3645 - Homeland Security						
Sub Department 4104 - FY17 Haz Mat Emerg Preparedness						
<i>Federal Aid</i>						
4382	Hazmat Grant Program	.00	.00	.00	.00	36,204.00
	<i>Federal Aid Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$36,204.00
	Sub Department 4104 - FY17 Haz Mat Emerg Preparedness Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$36,204.00
	Department 3645 - Homeland Security Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$125,773.00
	REVENUE TOTALS	\$3,676.52	\$6,541.00	\$6,541.00	\$2,295.16	\$132,477.00

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 3645 - Homeland Security						
Sub Department 4104 - FY17 Haz Mat Emerg Preparedness						
Contractual Expense						
470	Contract	.00	.00	.00	.00	36,204.00
	<i>Contractual Expense Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$36,204.00
	Sub Department 4104 - FY17 Haz Mat Emerg Preparedness Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$36,204.00
	Department 3645 - Homeland Security Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$125,773.00

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Emergency Medical Service

BUDGET ACCOUNT CODE: A.4022

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$19,764.08	\$25,668.00	\$25,668.00	\$25,668.00
200's EQUIPMENT	\$5,837.48	\$1,700.00	\$1,700.00	\$3,330.00
400's CONTRACTUAL	\$8,768.05	\$15,004.00	\$34,204.00	\$16,962.00
800's EMPLOYEE BENEFITS	\$1,722.74	\$2,093.00	\$2,093.00	\$2,975.00
TOTALS	\$36,092.35	\$44,465.00	\$63,665.00	\$48,935.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$0.00			\$0.00

SIGNED: 
 DEPARTMENT HEAD
 TITLE: Director, OES
 DATE: 9/11/17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 4022 - Emergency Medical Service						
Personal Services						
130	Salaries - Part Time	19,764.08	25,668.00	25,668.00	11,506.75	25,668.00
<i>Personal Services Totals</i>		\$19,764.08	\$25,668.00	\$25,668.00	\$11,506.75	\$25,668.00
<i>Equipment</i>						
220	Office Equipment	237.48	200.00	200.00	87.71	630.00
230	Automotive Equipment	5,600.00	1,500.00	1,500.00	131.23	1,500.00
250	Technical Equipment	.00	.00	.00	.00	1,200.00
<i>Equipment Totals</i>		\$5,837.48	\$1,700.00	\$1,700.00	\$218.94	\$3,330.00
Comments:						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
220	Departmental Request	\$200 Cell phone				
230	Departmental Request	\$430 iPad/case for 3rd Deputy EMS Coordinator				
250	Departmental Request	Equipment for EMS Coordinators vehicles				
		Radio				
<i>Contractual Expense</i>						
410	Supplies	2,565.93	3,000.00	3,000.00	896.95	2,800.00
418	Ins-General Liability	1,453.23	1,900.00	1,800.00	1,523.29	1,800.00
422	Repair/Maint-Equipment	1,065.76	2,200.00	2,300.00	.00	2,500.00
423	Telephone	794.88	800.00	800.00	483.95	850.00
424	Postage	.00	30.00	30.00	.00	30.00
428	Data Processing & Internet Fees	124.00	124.00	124.00	124.00	132.00
441	Auto-Supplies & Repair	1,064.33	1,500.00	1,500.00	21.00	1,500.00
442	Automotive - Gas & Oil	.00	450.00	450.00	.00	450.00
444	Travel/Education/Conference	1,492.42	2,800.00	2,800.00	2,303.04	3,100.00
453	Uniforms & Clothing	207.50	2,200.00	2,200.00	340.24	3,800.00
470	Contract	.00	.00	19,200.00	.00	.00
<i>Contractual Expense Totals</i>		\$8,768.05	\$15,004.00	\$34,204.00	\$5,692.47	\$16,962.00
<i>Employee Benefits</i>						
810	Retirement	95.26	.00	.00	448.08	896.00
830	Social Security	1,225.37	1,591.00	1,591.00	713.43	1,591.00
831	Medicare Contribution	286.58	372.00	372.00	166.87	372.00
<i>Employee Benefits Totals</i>		\$1,607.21	\$1,963.00	\$1,963.00	\$1,328.38	\$2,859.00

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 4022 - Emergency Medical Service						
<i>Other Benefits</i>						
840	Workmen's Compensation	115.53	130.00	130.00	129.71	116.00
	<i>Other Benefits Totals</i>	<u>\$115.53</u>	<u>\$130.00</u>	<u>\$130.00</u>	<u>\$129.71</u>	<u>\$116.00</u>
	Department 4022 - Emergency Medical Service Totals	<u>\$36,092.35</u>	<u>\$44,465.00</u>	<u>\$63,665.00</u>	<u>\$18,876.25</u>	<u>\$48,935.00</u>
	EXPENSE TOTALS	<u>\$411,087.33</u>	<u>\$500,062.00</u>	<u>\$524,994.44</u>	<u>\$266,765.26</u>	<u>\$638,679.00</u>
	Fund A - General Totals					
	REVENUE TOTALS	\$3,676.52	\$6,541.00	\$6,541.00	\$2,295.16	\$132,477.00
	EXPENSE TOTALS	\$411,087.33	\$500,062.00	\$524,994.44	\$266,765.26	\$638,679.00
	Fund A - General Totals	<u>(\$407,410.81)</u>	<u>(\$493,521.00)</u>	<u>(\$518,453.44)</u>	<u>(\$264,470.10)</u>	<u>(\$506,202.00)</u>
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$3,676.52	\$6,541.00	\$6,541.00	\$2,295.16	\$132,477.00
	EXPENSE GRAND TOTALS	<u>\$411,087.33</u>	<u>\$500,062.00</u>	<u>\$524,994.44</u>	<u>\$266,765.26</u>	<u>\$638,679.00</u>
	Net Grand Totals	<u>(\$407,410.81)</u>	<u>(\$493,521.00)</u>	<u>(\$518,453.44)</u>	<u>(\$264,470.10)</u>	<u>(\$506,202.00)</u>

2018 Salary Schedule (Position Budgeting)
Fire Prevention

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan 1 Grade & Rate	Ann. Grade & Rate				
4423	LaFlure, Brian	Fire Coordinator/Director OES	\$74,875.00	Full Time	Appointed F/T	4/21/2003
	N/A / \$41.14	N/A / \$41.14				
9412	Little, Theodore	1st Deputy Fire Coordinator	\$5,467.00	Part Time	Out of UnitPT	11/15/1996
	N/A / \$0.00	N/A / \$0.00				
7229	Mellon, Charles	3rd Deputy Fire Coordinator	\$5,467.00	Part Time	Out of UnitPT	12/22/2008
	N/A / \$0.00	N/A / \$0.00				
12963	Purdy, Scott	Building Maintenance Helper	\$5,000.00	Part Time	Out of UnitPT	9/5/2016
	N/A / \$0.00	N/A / \$0.00				
10862	Schrammel, James	4th Deputy Fire/WMD/Haz	\$14,764.00	Part Time	Out of UnitPT	12/1/2004
	N/A / \$0.01	N/A / \$0.01				
		2nd Deputy Fire Coordinator	\$5,467.00			
	N/A / \$0.00	N/A / \$0.00				
		6	\$111,040.00			

2018 Salary Schedule (Position Budgeting)
Office of Emergency Services.Civil Defense

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan 1 Grade & Rate	Ann. Grade & Rate				
9456	Hirsch, Amelia	Emergency Services Coordinator	\$54,250.00	Full Time	Out of UnitFT	5/27/1997
	N/A / \$26.08	N/A / \$26.08				
11914	Ramsey, Jennifer	Office Specialist	\$38,328.00	Full Time	CSEA/FT	4/19/2011
	07-06 / \$18.43	07-07 / \$18.43				
		Grant Administrator	\$20,000.00			
	N/A / \$0.00	N/A / \$0.00				
		3	\$112,578.00			

2018 Salary Schedule (Position Budgeting)
Office of Emergency Services.EMS

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1 Grade & Rate	Ann. Grade & Rate				
11831	Guy, Micki	EMS Coordinator	\$9,741.00	Part Time	Out of UnitPT	8/6/2010
	N/A / \$0.01	N/A / \$0.01				
12743	Howe, Travis	2nd Deputy EMS Coordinator	\$5,309.00	Part Time	Out of UnitPT	4/1/2015
	N/A / \$0.01	N/A / \$0.01				
12342	Mellon, Patrick	Deputy EMS Coordinator	\$5,309.00	Part Time	Out of UnitPT	6/3/2013
	N/A / \$0.00	N/A / \$0.00				
13025	Tims, John	3rd Deputy EMS Coordinator	\$5,309.00	Part Time	Out of UnitPT	4/3/2017
	N/A / \$0.01	N/A / \$0.01				
		4	\$25,668.00			