

CRIMINAL JUSTICE & PUBLIC SAFETY COMMITTEE
PUBLIC DEFENDER
AGENDA
September 18, 2017

Committee Members: Supervisors Montesi, Geraghty, Brock, Simpson, Vanselow, Braymer, Seeber, MacDonald

- I. Committee meeting called to order by Chairman
- II. Motion to approve the minutes of the prior meeting
- III. Action Agenda/New Business Items:
 1. Update/ Discussion on After Hours Arraignment Courtroom
 2. Review of 2018 Budget Request
 3. Request to travel Out-Of-State
- IV. Referrals/Pending Items:

None
- V. Discussion Items:

None
- VI. Privilege of the floor to discuss any additional item to come before the Committee

- VII. Motion to adjourn

Attachments:
2018 Budget Request
Request to Amend County Budget
Requesting Approval for Out-Of- State Travel

*no attachment for arraignment discussion

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Public Defender

BUDGET ACCOUNT CODE: A.1171

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$567,972.36	\$642,059.00	\$676,928.24	\$680,539.00
200's EQUIPMENT	\$76.00	\$279.00	\$2,960.62	\$279.00
400's CONTRACTUAL	\$27,634.15	\$51,511.00	\$51,511.00	\$38,561.00
800's EMPLOYEE BENEFITS	\$222,584.41	\$267,848.00	\$271,485.61	\$244,510.00
TOTALS	\$818,266.92	\$961,697.00	\$1,002,885.47	\$963,889.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$125,240.84	\$185,529.00	\$213,789.00	\$182,826.00

SIGNED:

Mary D. Jones
DEPARTMENT HEAD

TITLE:

Warren County Public Defender

DATE:

9-15-17

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
REVENUE						
Department 1171 - Public Defender						
<i>State Aid</i>						
3018	Parole Hearings - Pub Defender	25,539.68	.00	.00	2,597.79	.00
3045	Office of Indigent Legal Services Distribution	99,701.16	185,529.00	213,789.00	91,799.76	182,826.00
	<i>State Aid Totals</i>	\$125,240.84	\$185,529.00	\$213,789.00	\$94,397.55	\$182,826.00
Department 1171 - Public Defender Totals		\$125,240.84	\$185,529.00	\$213,789.00	\$94,397.55	\$182,826.00
REVENUE TOTALS		\$125,240.84	\$185,529.00	\$213,789.00	\$94,397.55	\$182,826.00

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 1171 - Public Defender						
<i>Personal Services</i>						
110	Salaries - Regular	548,003.31	619,878.00	645,978.00	403,948.36	658,358.00
130	Salaries - Part Time	19,969.05	22,181.00	30,950.24	17,035.66	22,181.00
<i>Personal Services Totals</i>		\$567,972.36	\$642,059.00	\$676,928.24	\$420,984.02	\$680,539.00
<i>Equipment</i>						
210	Furniture/Furnishings	.00	.00	2,681.62	2,833.62	.00
220	Office Equipment	76.00	279.00	279.00	912.96	279.00
<i>Equipment Totals</i>		\$76.00	\$279.00	\$2,960.62	\$3,746.58	\$279.00
<i>Contractual Expense</i>						
410	Supplies	6,249.07	12,323.00	12,323.00	2,973.51	10,742.00
423	Telephone	4,611.31	5,754.00	5,754.00	908.09	1,800.00
424	Postage	2,287.69	2,350.00	2,350.00	1,496.99	2,350.00
426	Subscriptions	3,387.00	4,500.00	4,500.00	2,023.00	4,500.00
427	Memberships & Dues	1,280.00	3,020.00	3,020.00	1,430.00	3,020.00
428	Data Processing & Internet Fees	3,550.08	4,744.00	4,744.00	2,325.36	744.00
437	Consulting Fees	.00	2,375.00	2,375.00	.00	2,375.00
439	Misc Fees & Expenses	.00	2,176.00	2,176.00	.05	2,176.00
440	Legal/Transcript Fees	630.00	2,500.00	2,500.00	697.75	2,500.00
444	Travel/Education/Conference	3,014.00	9,144.00	9,144.00	4,408.00	5,729.00
470	Contract	2,625.00	2,625.00	2,625.00	2,625.00	2,625.00
<i>Contractual Expense Totals</i>		\$27,634.15	\$51,511.00	\$51,511.00	\$18,887.75	\$38,561.00
<i>Employee Benefits</i>						
810	Retirement	66,715.31	80,578.00	81,384.77	50,718.86	79,727.00
830	Social Security	34,087.70	39,807.00	42,050.69	25,172.48	42,193.00
831	Medicare Contribution	7,972.10	9,312.00	9,899.15	5,887.13	9,871.00
860	Hospitalization	77,644.17	99,511.00	99,511.00	60,595.68	86,431.00
865	Dental Insurance	1,456.00	1,752.00	1,752.00	1,078.00	1,416.00
<i>Employee Benefits Totals</i>		\$187,875.28	\$230,960.00	\$234,597.61	\$143,452.15	\$219,638.00
<i>Other Benefits</i>						
840	Workmen's Compensation	3,028.26	3,918.00	3,918.00	3,917.71	.00
861	Retirees Hospitalization	31,680.87	32,970.00	32,970.00	16,910.57	24,872.00
862	Health Insurance Cost Reimbursement	.00	.00	.00	750.00	.00

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
	<i>Other Benefits Totals</i>	\$34,709.13	\$36,888.00	\$36,888.00	\$21,578.28	\$24,872.00
Department	1171 - Public Defender Totals	\$818,266.92	\$961,697.00	\$1,002,885.47	\$608,648.78	\$963,889.00
	EXPENSE TOTALS	\$818,266.92	\$961,697.00	\$1,002,885.47	\$608,648.78	\$963,889.00
Fund	A - General Totals	\$125,240.84	\$185,529.00	\$213,789.00	\$94,397.55	\$182,826.00
	REVENUE TOTALS	\$125,240.84	\$185,529.00	\$213,789.00	\$94,397.55	\$182,826.00
	EXPENSE TOTALS	\$818,266.92	\$961,697.00	\$1,002,885.47	\$608,648.78	\$963,889.00
Fund	A - General Totals	(\$693,026.08)	(\$776,168.00)	(\$789,096.47)	(\$514,251.23)	(\$781,063.00)
	Net Grand Totals	(\$693,026.08)	(\$776,168.00)	(\$789,096.47)	(\$514,251.23)	(\$781,063.00)
	REVENUE GRAND TOTALS	\$125,240.84	\$185,529.00	\$213,789.00	\$94,397.55	\$182,826.00
	EXPENSE GRAND TOTALS	\$818,266.92	\$961,697.00	\$1,002,885.47	\$608,648.78	\$963,889.00
	Net Grand Totals	(\$693,026.08)	(\$776,168.00)	(\$789,096.47)	(\$514,251.23)	(\$781,063.00)

2018 Salary Schedule (Position Budgeting)
Public Defender

Empl. #	Name	Position	Annual Earnings	Empl. Type	Benefit Group	Hire Date
	Jan1. Grade & Rate	Ann. Grade & Rate				
12835	Besson, Anna	3rd Assistant Public Defender	\$57,000.00	Full Time	Appointed F/T	11/2/2015
	N/A / \$31.32	N/A / \$31.32				
13104	Brothers, Erin	Conf. Sec. to 1st Asst. Pub. Def	\$36,069.00	Full Time	Out of UnitFT	8/21/2017
	N/A / \$17.34	N/A / \$17.34				
10810	Caruso, James	Investigator	\$22,181.00	Less than Half	Less than P/T	3/24/2009
	N/A / \$26.66	N/A / \$26.66				
9249	Flores, Marcy	Public Defender	\$108,882.00	Full Time	Appointed F/T	1/2/2004
	N/A / \$59.83	N/A / \$59.83				
11254	Halloran, Nellie	2nd Assistant Public Defender	\$62,247.00	Full Time	Appointed F/T	2/8/2007
	N/A / \$34.20	N/A / \$34.20				
12993	Leahy, Mary Kate	6th Assistant Public Defender	\$47,500.00	Full Time	Appointed F/T	12/19/2016
	N/A / \$26.10	N/A / \$26.10				
11517	Liebert, Glenn	4th Assistant Public Defender	\$57,433.00	Full Time	Appointed F/T	7/1/2008
	N/A / \$31.56	N/A / \$31.56				
12982	Pilatzke, Brian	1st Assistant Public Defender	\$72,600.00	Full Time	Appointed F/T	10/24/2016
	N/A / \$39.89	N/A / \$39.89				
12980	Pucciarelli, Lynn	7th Assistant Public Defender	\$52,405.00	Full Time	Appointed F/T	10/18/2016
	N/A / \$28.79	N/A / \$28.79				
10692	Ringler, Susan	Confidential Secretary	\$43,722.00	Full Time	Out of UnitFT	1/1/2004
	N/A / \$21.02	N/A / \$21.02				
13108	Williams, Ryan	5th Assistant Public Defender	\$55,000.00	Full Time	Appointed F/T	9/4/2017
	N/A / \$30.22	N/A / \$30.22				
		8th Assistant Public Defender	\$47,500.00			
	N/A / \$26.10	N/A / \$26.10				
		Retention Salary Stipend	\$18,000.00			

	N/A / \$0.00	N/A / \$0.00				
			13	\$680,539.00		

RESOLUTION REQUEST FORM NO. 15

Requesting Approval for Out-Of-State Travel*

*If the conference announcement or details are available in writing,
please attach.

DEPARTMENT NAME: Public Defender

DATE: 9/15/2017

(a) Dates of Travel: 11/15/2017 – 11/18/2017

(b) Purpose (include complete name of any conference, school, etc.):
National Association of Criminal Defense Lawyers
8th Annual Zealous Advocacy in Sexual Assault &
Child Victims Cases

(c) City/Town & State: Las Vegas, NV

(d) Employee(s) Traveling (include title(s)): Lynn Pucciarelli, Esq.
Assistant Public Defender

(e) Is County paying the costs or is another Agency?

SCHEDULE "A"
AUTHORIZATION TO ATTEND MEETING OR CONVENTION

Check one:

- In-State (needs Supervisory Committee authorization)
- Out-Of State (needs Board resolution)

The Criminal Justice Committee hereby authorizes Lynn Pucciarelli
(Supervisory Committee) (Employee Name)

to attend Zealous Advocacy in Sexual Assault & Child Victim Cases
(Name of meeting or organization)

at Planet Hollywood, Las Vegas, NV
(Address)

on November 15-18, 2017. Mode of transportation to be used mass transportation
(Dates) (County Vehicle or Mass Transportation)

If the mode of transportation is not a county vehicle or mass transportation, please explain:

air and ground transportation to and from Planet Hollywood

Proper documentation must be attached when submitting for approval.
(Please check documents attached)

- Notice of meeting or convention including cost.

For Overnight Travel

- Room rate \$ 110 & \$ 25 resort fee + tax . GSA* Rate \$ 106
- Meal costs - GSA*per diem rate \$ 64/ day (\$48 first and last day)

*www.gsa.gov

Date: 9-15-17



Department Head Signature

Date: _____

Committee Chairman Signature

Please refer to the Warren County Travel Policy and County Vehicle Use Regulations for general policy guidelines.

Please check to request a fleet vehicle.

REQUEST FOR USE OF FLEET VEHICLE

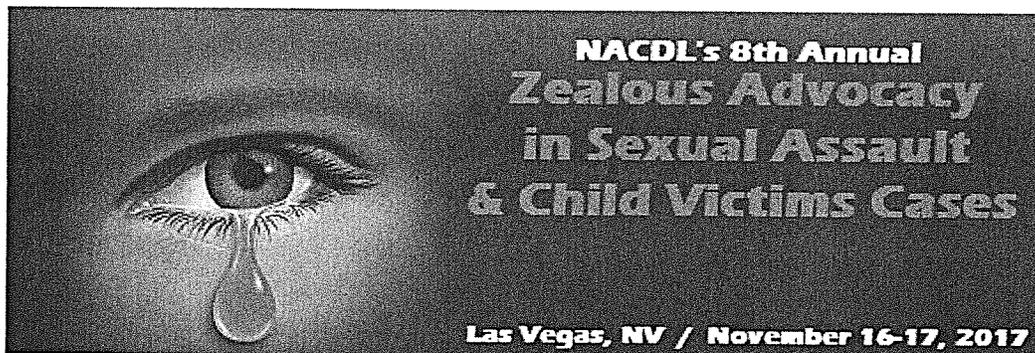
Filing Instructions:

1. Original with voucher to Auditor.
2. Copy to Frank Morehouse if fleet vehicle is needed.
3. Copy to Clerk of the Board with Resolution Request form if out-of-state travel.
4. Copy to Purchasing with Purchase Order, If required.
5. Copy to County Administrator if credit card will be used.

NACDL

National Association of Criminal Defense Lawyers®
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2017 Defending Sex Cases Conference

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Defending charges of sexual assault and child abuse can be daunting — but with the right tools, it doesn't have to be.

Every year, NACDL identifies the hottest topics and most pressing issues when defending these cases, and brings-in nationally-renowned lawyers and experts to help you prepare for battle. This year's 8th Annual Defending Sex Cases training seminar will most-assuredly be our best yet; packed with topics and speakers you won't want to miss!

You will learn the best strategies for dealing with sex trafficking allegations, cases involving alcohol and memory, DNA mixtures, child witnesses, forensic exams, cell phone evidence, and much more. For the first time, this year we will also offer an optional breakout lunch presentation focused on defending sexual assault cases in military courts.

Much like all NACDL programs, this event also presents the unique opportunity to develop both professional and personal contacts where you can experience the camaraderie of being with criminal defense lawyers from all around the world. Don't miss this exciting educational opportunity. Attend this highly-rated one-of-a-kind NACDL seminar and leave with a better understanding of defending sex crimes cases in order to effectively represent your clients before, during, and after trial.

Make your plans to join us at Planet Hollywood Hotel in Las Vegas, **November 16-17, 2017** — register today!

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Program Agenda

Wednesday, November 15, 2017

3:30 pm Early Registration & Exhibits

Thursday, November 16, 2017

7:00 am Registration, Exhibits & Continental Breakfast

8:00 am **Welcoming Remarks** - NACDL President Rick Jones, CLE Program Co-Chairs Jacqueline Goodman (Fullerton, CA), Missy Owen (Charlotte, NC) & Kathleen Stilling (Brookfield, WI)

8:10 am **Empowering a Jury to Say "Not Guilty" in a Sexual Assault Case** – Dyke Huish (Mission Viejo, CA)

9:40 am **Using Sun Tzu's The Art of War to Win Sexual Assault Cases** – Michael Waddington (San Juan, PR)

10:40 am Exhibits, Networking & Refreshment Break

11:00 am **Trace Evidence and Mixtures - Deconstructing the DNA Findings** – Dan E. Krane (Fairborn, OH)

12:00 pm Lunch on Your Own

12:30-1:30 pm **Special Lunchtime Workshop: Defending a Military Client Charged With Sexual Assault** – Alexandra González-Waddington (San Juan, PR) & Michael Waddington (San Juan, PR)

2:00 pm **Forensic Child Interviews: Suggestiveness and Taint** – Elizabeth J. Griffin (St. Louis Park, MN)

3:00 pm **False Confessions in Child Sexual Assault Cases** – Laura Nirider (Chicago, IL)

4:00 pm Exhibits, Networking, & Refreshment Break

4:20 pm **Date Rape – Drugs, Alcohol and Memory** – Lisa M. Wayne (Denver, CO)

5:20 pm *Adjourn for the day*

6:30 pm Cocktail Reception

Friday, November 17, 2017

7:00 am Registration, Exhibits & Continental Breakfast

8:00 am **Morning Announcements** - CLE Program Co-Chairs Jacqueline Goodman (Fullerton, CA), Missy Owen (Charlotte, NC) & Kathleen Stilling (Brookfield, WI)

- 8:10 am ***Answering the Million Dollar Question – Why Would She Lie?*** – Colette Tvedt (Denver, CO)
- 9:10 am ***Stop the Insanity: Effective Cross-Examination of the SANE Witness*** – Cathleen Bennett (Boston, MA)
- 10:10 am Exhibits, Networking & Refreshment Break
- 10:30 am ***Autism Spectrum Disorder and Online Sexual Offenses: Surviving the "Perfect Storm"*** – Mark J. Mahoney (Buffalo, NY)
- 11:30 am ***Investigating the Investigation: A Reporter's Approach to Uncovering the Failures of Law Enforcement*** – Madeleine Baran (Minneapolis, MN)
- 12:30 pm *Lunch on Your Own*
- 2:00 pm ***Cell Phone Forensics in Sex Cases*** – Peyton Engel (Madison, WI)
- 3:00 pm ***Sex Trafficking*** - Dustin Johnson (Sacramento, CA) & David I. Komisar (Nashville, TN)
- 4:00 pm *Exhibits, Networking, & Refreshment Break*
- 4:20 pm ***Culturally Centered Mitigation Investigation for Sentencing*** – Michelle Simpson Tuegel (Waco, TX)
- 5:20 pm *Seminar Adjourns- See you in 2018!*

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Seminar Faculty

Madeleine Baran (Minneapolis, MN)
Cathleen Bennett (Boston, MA)
Peyton Engel (Madison, WI)
Elizabeth J. Griffin (St. Louis Park, MN)
Dyke Huish (Mission Viejo, CA)
Dustin Johnson (Sacramento, CA)
David I. Komisar (Nashville, TN)
Dan E. Krane (Fairborn, OH)
Mark J. Mahoney (Buffalo, NY)
Laura Nirider (Chicago, IL)
Michelle Simpson Tuegel (Waco, TX)
Colette Tvedt (Denver, CO)
Alexandra González-Waddington (San Juan, PR)
Michael Waddington (San Juan, PR)
Lisa M. Wayne (Denver, CO)

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CLE Credits

NACDL is an accredited provider of CLE in all states requiring mandatory CLE Training. NACDL will apply for at least 12 general credit hours in every state requiring pre-approval. Approved hours for

each state will be identified at the seminar. Some states, IL, GA, NC, NE, PA, TX and UT require additional fees by the attendee in order to receive credit.

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Hotel & Lodging Accommodations

Planet Hollywood Resort & Casino

3667 Las Vegas Blvd South

Las Vegas, NV 89109

Web: <http://www.planethollywoodresort.com/casinos/planet-hollywood/hotel-casino/property-home.shtml>

Reservations: (866)-317-1829

Online Reservations: <https://aws.passkey.com/go/SMNAT7>

Group rate: S/D \$110+ tax +\$25 resort fee (**Expires Wednesday, October 25, 2017**)

Please mention "NACDL 2017 Sex Cases Seminar" to receive the applicable discount rate.

Rooms/discounted group rates are not guaranteed if the block has been sold-out prior to the cut-off date.

Rental Car: AVIS is NACDL's official Member Benefit rental car company. Avis will offer specially discounted rates to NACDL Members. Call 800-331-1084 for reservations or [>>click here](#) and use code #T184899 to receive the applicable discount.

Questions? Contact Director of Events Tamara Kalacevic at tkalacevic@nacdl.org or call (202) 872-8600 x641.

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Sponsorships & Exhibits

For information on exhibiting or sponsorships, please contact NACDL's Sales & Marketing Director James Bergmann at jbergmann@nacdl.org or call (202) 465-7629.

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Advantage Car Rental

Complete Equity Markets- Insurance

Westlaw

FedEx

GEICO Auto Insurance

AVIS / Budget Car Rentals

MyCase

Application Deadline: Applications are reviewed about three months before the start of the program and are awarded on a rolling basis. Applications received less than three weeks before the program will not be considered.

To Apply: Please download the application provided and submit the requested information via email to pdt scholarship@nacdl.org with "Scholarship Application" in the e-mail subject line, or fax the application to the Public Defense Department at (202) 872-8690, Attn: Public Defense Training Scholarship. Click [here](#) for answers to frequently asked questions about the scholarship program.



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Pricing

Member Rates

NACDL Members	\$399
Associate, New Lawyers, Prof. NACDL Members	\$279
All Public Defenders	\$279
All Nevada Lawyers (Residents Only)	\$279
Non Members (Includes 1 year membership)	\$699
Groups of 4 or more PDs (must register at the same time; 1 payment; no changes or cancellations allowed)	\$239

Non Attendee Materials / Audio Recordings

Written Materials Only	\$150
Audio CD Only	\$200
Both Written Materials & Audio	\$300
Video DVD (pre order)	\$299

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