

**Public Safety Committee
Sheriff's Committee Agenda
September 18, 2017**

Committee Members: Montesi, Geraghty, Girard, Brock, Seeber, Simpson, Vanselow, Braymer and MacDonald

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior committee meeting
- III. Action Agenda
 - A. Resolution Request for new contract with Tyler Technologies to provide software and training for the Civil Division.
 - B. Resolution Request to delete (1) Computer Programmer and (1) Computer Support Technician positions within the Sheriff's Office. These positions were brought under County I.T. earlier in 2017.
 - C. Resolution Request for Transfer of Funds.
- IV. Referral / Pending Items
- V. Topics for Discussion
 - A. We currently have (2) vacancies for Correction Sergeant. We have hired (4) Correction Officers since August.
 - B. Corrections Overtime expenses as of 9/15/2017, we have expended \$453,954.36.
- VI. Motion to adjourn

Attachments:

- #1. Resolution Request Form #3, New Contract Tyler Technologies
- #2. Resolution Request Form #20, Miscellaneous Delete Positions
- #3. Resolution Request Form #10, Transfer of Funds

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

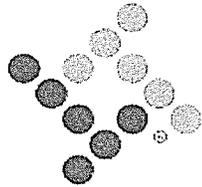
DEPARTMENT NAME: Sheriff's Office

DATE:

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Tyler Technologies to provide Softcode Software for the Civil Division.**
- (c) Name of Contractor: **Tyler Technologies, Inc.**
- (d) Address of Contractor: **33 Boston Post Road West Suite 360, Marlborough, MA 01752**
- (e) Contractor's Contact Person and Telephone Number: **Kevin Kennedy (778) 348-3005**
- (f) Has or will the Contract be provided, if so, please attach: **County Attorney has Contract**
- (g) Commencement Date of Contract: **Upon execution by both parties**
- (h) Termination Date of Contract: **To continue unless terminated by either party with or without cause.**
- (i) Payment Provisions:
 - i) lump sum amount **\$68,708 + Maintenance per quote**
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$80,611**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.3110 250 Technical Equipment****

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



softcode™

a tyler courts & justice solution

Proposal

COURTS AND JUSTICE SOLUTIONS

Presented to: **Warren County Sheriff's Office**
Warren County, NY
Quote # 091517v1

Proposal Date: September 15, 2017

Submitted by: Kevin M. Kennedy
TYLER TECHNOLOGIES, INC.
COURTS & JUSTICE SOLUTIONS
62 Forest Street
Suite 130
Marlborough, MA 01752
774-348-3005
kkennedy@tylertech.com

Investment Summary

Warren County Sheriff's Office Proposal



Cost Breakdown

Proposal Valid for 180 Days

Software License Fees	Cost	Annual M&S	
		Initial Year	2nd Year
CivilServe, includes:	\$29,910	\$3,141	\$6,281
CivilView (Attorney Portal)			
SalesWeb (Sheriff's Sales Portal)			
CivilMobile Server			
CivilMobile Client License	\$7,875	\$827	\$1,654
License Fees	\$37,785	\$3,968	\$7,935

Services	Hours	Cost
Project Services	24.00	\$4,896
Technical Services	40.00	\$7,280
Implementation Services (includes Travel)	36.00	\$18,747
Services	100.00	\$30,923

Project Total **\$68,708**

Software Licenses

Warren County Sheriff's Office Proposal



Product Centers

Proposal Valid for 180 Days

Modules/Options Included in Proposal	Qty	Base License		License Fee	Annual M&S
			Fee		
CivilServe, includes:	3		9,970	29,910	6,281
CivilView (Attorney Portal)					
SalesWeb (Sheriff's Sales Portal)					
CivilMobile Server					
CivilMobile Client License	3		2,625	7,875	1,654

Product Center Licenses

37,785 7,935

Total Product Center Licenses

Total License Fee

37,785

Professional Services

Warren County Sheriff's Office Proposal



Project Services by Activity

Proposal Valid for 180 Days

Project Services	Months	PM Dedication	Hours	Rate/Hour	Cost
Project Management	1.5	10%	24.00	204.00	\$4,896.00
Subtotal - Project Services			24.00		\$4,896.00

Technical Services	Days	Hours	Rate	Cost
Data Conversion	n/a	n/a	n/a	n/a
Personalization & Report Customization	5.00	40.00	182.00	\$7,280.00
County specific Modifications	0.00	0.00	182.00	\$0.00
Interfaces	0.00	0.00	182.00	\$0.00
Subtotal - Technical Services		40.00		\$7,280.00

Implementation Services	Days	Hours	Rate	Cost
Site Visit (includes Travel Expenses)	1.00	n/a	2,380.00	\$2,380.00
Business Analysis and Process Planning	2.50	20.00	204.00	\$4,080.00
Configuration & Deployment	2.00	16.00	182.00	\$2,912.00
Training (includes Travel Expenses)	5.00	n/a	1,875.00	\$9,375.00
Follow-up Training	0.00	n/a	1,875.00	\$0.00
Subtotal - Implementation Services		36.00		\$18,747.00

	Hours	Services Cost
Total Services	100.00	\$30,923.00

Assumptions and Notes

Warren County Sheriff's Office Proposal



Project Assumptions

Proposal Valid for 180 Days

Project Management, Schedule, etc.

The project management services included in this proposal assume the project duration and project manager dedication listed on the Professional Services cost summary.

Data Conversion

Data conversion is not included as part of this quote.

Equipment

The Client will provide all servers, hardware, workstations, and peripheral equipment including scanners, barcode readers and printers. Server operating system, database licenses, and other Third Party Software required to run applications will be provided by the County

Client is responsible for ensuring that all hardware meets minimum hardware and software requirements provided by Tyler.

Implementation Assumptions

Configuration, Training, and Go-Live Assistance

This proposal includes a specific amount of training time. Training will be performed in a classroom setting using facilities and equipment provided by client such that each participant can have hands-on access to a computer workstation during training. Training classes will have no more than 10 participants per instructor. Training is conducted during normal business hours.

This proposal includes a specific amount of time for on-site go-live assistance. Additional on-site training and assistance can be purchased at Tyler's then current rate.

Travel & living expenses are included.

Terms

- License Payment terms: 100% of licensed software invoiced upon availability to download.

- Professional Services will be invoiced based on the following milestones:

Site Visit	10%
Installation of Software	10%
Delivery of Training Database	40%
Completion of Training	30%
Commencement of Operational Use	10%

- Initial Maintenance & Support invoiced at contract execution.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Sheriff's Office

DATE: 09/15/2017

- (a) Purpose of Request:
Request to delete Computer Programmer and Computer Support Technician positions at the Sheriff's Office.

- (b) Details:
The Computer Programmer and Computer Support Technician positions were brought under County IT earlier in the year.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

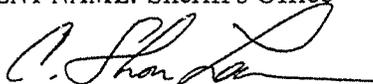
* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Sheriff's Office

SIGNED:  **UNDERSHERIFF** DATE: 09-15-2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3150 130	Correction Salaries Part Time	A.3150 120	Correction Salaries Overtime	\$70,000.00
A.3110 110	Law Enforcement Salaries Regular	A.3110 130	Law Enforcement Salaries Part Time	\$50,000.00
A.3110 110	Law Enforcement Salaries Regular	A.3110 250	Law Enforcement Technical Equipment	\$68,708.00

Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

WARREN COUNTY BUDGET SUMMARY SHEET

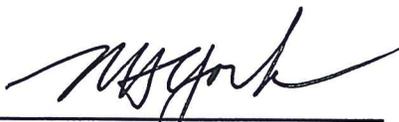
PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Control of Animals
BUDGET ACCOUNT CODE: A.3510

COPY

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
400's CONTRACTUAL	\$85,000.00	\$100,000.00	\$100,000.00	\$100,000.00
TOTALS	\$85,000.00	\$100,000.00	\$100,000.00	\$100,000.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Sheriff
DATE: 9/5/17

Account	Account-Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
	EXPENSE:					
	Department 3510 - Control of Animals					
	<i>Contractual Expense</i>					
470	Contract	85,000.00	100,000.00	100,000.00	50,000.00	100,000.00
	<i>Contractual Expense Totals</i>	\$85,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00
	Comments					
	<i>Account</i>					
	470					
	<i>Level</i>					
	Departmental Request					
	<i>Comment</i>					
	On August 28th, we spoke with Darlene Hayes from the Warren County SPCA and she said their request would be for \$120,000 for 2018.					
	Department 3510 - Control of Animals Totals	\$85,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00
	EXPENSE TOTALS	\$85,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00
	Fund A - General Totals	\$85,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00
	EXPENSE TOTALS	\$85,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00
	Fund A - General Totals	(\$85,000.00)	(\$100,000.00)	(\$100,000.00)	(\$50,000.00)	(\$100,000.00)
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	EXPENSE GRAND TOTALS	\$85,000.00	\$100,000.00	\$100,000.00	\$50,000.00	\$100,000.00
	Net Grand Totals	(\$85,000.00)	(\$100,000.00)	(\$100,000.00)	(\$50,000.00)	(\$100,000.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

COPY

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Sheriff's 911 Center
BUDGET ACCOUNT CODE: A.3020

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$1,183,633.48	\$1,161,488.00	\$1,161,488.00	\$1,226,110.00
200's EQUIPMENT	\$5,851.47	\$11,600.00	\$11,600.00	\$21,900.00
400's CONTRACTUAL	\$298,304.43	\$366,250.00	\$367,830.88	\$413,300.00
800's EMPLOYEE BENEFITS	\$540,497.86	\$575,866.00	\$575,866.00	\$562,696.00
TOTALS	\$2,028,287.24	\$2,115,204.00	\$2,116,784.88	\$2,224,006.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$423,162.94	\$401,684.00	\$401,684.00	\$421,684.00

SIGNED: 
DEPARTMENT HEAD
TITLE: Sheriff
DATE: 09/14/2017

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund 6 - General						
REVENUE						
Department 3020 - Sheriff's 911 Center						
<i>Non-Property Tax Items</i>						
1140	Emergency Tele. Surcharge - General	128,664.73	120,000.00	120,000.00	82,168.13	125,000.00
1142	Emergency Tele. Surcharge - Wireless	151,340.94	135,000.00	135,000.00	82,007.12	150,000.00
	<i>Non-Property Tax Items Totals</i>	\$280,005.67	\$255,000.00	\$255,000.00	\$164,175.25	\$275,000.00
Comments						
Account	Level	Comment				
1142	Departmental Request	We believe with the new 30 cent wireless surcharge on pre paid wireless devices, we should achieve the \$135,000.				
<i>Miscellaneous & Local Source</i>						
2797	Other Local Government	143,157.27	146,684.00	146,684.00	146,684.45	146,684.00
	<i>Miscellaneous & Local Source Totals</i>	\$143,157.27	\$146,684.00	\$146,684.00	\$146,684.45	\$146,684.00
Comments						
Account	Level	Comment				
2797	Departmental Request	Contract with City of Glens Falls for Dispatch consolidation.				
Department 3020 - Sheriff's 911 Center Totals		\$423,162.94	\$401,684.00	\$401,684.00	\$310,859.70	\$421,684.00
	REVENUE TOTALS	\$423,162.94	\$401,684.00	\$401,684.00	\$310,859.70	\$421,684.00

Budget Worksheet Report

Budget Year 2018

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund # - General						
EXPENSE						
Department 30.20 - Sheriff's 91.1 Center						
<i>Personal Services</i>						
110	Salaries - Regular	1,126,387.82	1,106,188.00	1,106,188.00	749,179.34	1,170,810.00
120	Salaries - Overtime	37,833.50	40,500.00	40,500.00	25,084.46	40,500.00
130	Salaries - Part Time	19,412.16	14,800.00	14,800.00	10,925.68	14,800.00
	<i>Personal Services Totals</i>	\$1,183,633.48	\$1,161,488.00	\$1,161,488.00	\$785,189.48	\$1,226,110.00
<i>Equipment</i>						
210	Furniture/Furnishings	3,133.48	2,800.00	2,800.00	79.96	2,800.00
220	Office Equipment	1,342.33	.00	.00	.00	16,600.00
250	Technical Equipment	.00	800.00	800.00	.00	.00
260	Other Equipment	1,375.66	8,000.00	8,000.00	410.25	2,500.00
	<i>Equipment Totals</i>	\$5,851.47	\$11,600.00	\$11,600.00	\$490.21	\$21,900.00
Comments						
	<i>Account</i>	<i>Level</i>	<i>Comment</i>			
	210	Departmental Request	Purchase (2) high intensity use chairs for the Communications Center.			
	220	Departmental Request	\$15,100 Total for UPS upgrades for Communications consoles in Comm and radio room, server room and main switch. Of the total \$1,600 for battery packs for existing UPS units in Server and Phone rooms. \$13,500 for new UPS Units for Communications. Equipment expenses as needed.			
	260	Departmental Request				
<i>Contractual Expense</i>						
410	Supplies	5,000.27	5,000.00	5,000.00	1,249.27	4,000.00
422	Repair/Maint-Equipment	3,573.22	5,000.00	5,000.00	3,974.93	5,000.00
423	Telephone	54,547.74	64,000.00	64,000.00	46,294.95	64,000.00
428	Data Processing & Internet Fees	90,873.31	85,000.00	86,580.88	63,373.67	116,200.00
439	Misc Fees & Expenses	34.42	250.00	250.00	47.91	.00
444	Travel/Education/Conference	906.00	2,500.00	2,500.00	836.00	.00
453	Uniforms & Clothing	4,193.80	4,500.00	4,500.00	1,761.10	4,500.00
470	Contract	139,175.67	200,000.00	200,000.00	135,218.24	219,600.00
	<i>Contractual Expense Totals</i>	\$298,304.43	\$366,250.00	\$367,830.88	\$252,756.07	\$413,300.00
Comments						
	<i>Account</i>	<i>Level</i>	<i>Comment</i>			
	428	Departmental Request	Increase due to data links for Stony Creek and Route 149 Radio Towers. Stony Creek is \$1,800 per month (estimated installation June 2018 and Route 149 is \$1,300 per month. Causes a total increase of \$26,400 in this code.			
	470	Departmental Request	We anticipate the maintenance contract costs for additional tower sites to increase. In addition new Powerphone software will be an additional \$7,080.00 per year. Additionally "I am Responding Software" contract at a cost of \$19,600			

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
	EXPENSE					
	Department 3020 - Sheriff's 911 Center					
	<i>Employee Benefits</i>					
810	Retirement	161,662.98	179,228.00	179,228.00	121,760.45	186,239.00
830	Social Security	71,571.34	72,016.00	72,016.00	46,524.38	76,021.00
831	Medicare Contribution	16,738.52	16,841.00	16,841.00	10,880.70	17,781.00
860	Hospitalization	253,863.83	265,358.00	265,358.00	194,097.48	245,366.00
865	Dental Insurance	4,270.00	4,224.00	4,224.00	3,216.00	4,224.00
	<i>Employee Benefits Totals</i>	<u>\$508,106.67</u>	<u>\$537,667.00</u>	<u>\$537,667.00</u>	<u>\$376,479.01</u>	<u>\$529,631.00</u>
	<i>Other Benefits</i>					
861	Retirees Hospitalization	32,391.19	38,199.00	38,199.00	21,924.26	33,065.00
	<i>Other Benefits Totals</i>	<u>\$32,391.19</u>	<u>\$38,199.00</u>	<u>\$38,199.00</u>	<u>\$21,924.26</u>	<u>\$33,065.00</u>
	Department 3020 - Sheriff's 911 Center Totals	<u>\$2,028,287.24</u>	<u>\$2,115,204.00</u>	<u>\$2,116,784.88</u>	<u>\$1,436,839.03</u>	<u>\$2,224,006.00</u>
	EXPENSE TOTALS	<u>\$2,028,287.24</u>	<u>\$2,115,204.00</u>	<u>\$2,116,784.88</u>	<u>\$1,436,839.03</u>	<u>\$2,224,006.00</u>
Fund A - General Totals						
	REVENUE TOTALS	\$423,162.94	\$401,684.00	\$401,684.00	\$310,859.70	\$421,684.00
	EXPENSE TOTALS	<u>\$2,028,287.24</u>	<u>\$2,115,204.00</u>	<u>\$2,116,784.88</u>	<u>\$1,436,839.03</u>	<u>\$2,224,006.00</u>
Fund A - General Totals						
	Net Grand Totals	<u>(\$1,605,124.30)</u>	<u>(\$1,713,520.00)</u>	<u>(\$1,715,100.88)</u>	<u>(\$1,125,979.33)</u>	<u>(\$1,802,322.00)</u>
	REVENUE GRAND TOTALS	\$423,162.94	\$401,684.00	\$401,684.00	\$310,859.70	\$421,684.00
	EXPENSE GRAND TOTALS	<u>\$2,028,287.24</u>	<u>\$2,115,204.00</u>	<u>\$2,116,784.88</u>	<u>\$1,436,839.03</u>	<u>\$2,224,006.00</u>
	Net Grand Totals	<u>(\$1,605,124.30)</u>	<u>(\$1,713,520.00)</u>	<u>(\$1,715,100.88)</u>	<u>(\$1,125,979.33)</u>	<u>(\$1,802,322.00)</u>

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

COPY

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT:

Sheriff's Law Enforcement

BUDGET ACCOUNT CODE:

A.3110

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$6,492,651.15	\$6,455,060.00	\$6,491,004.30	\$6,446,351.00
200's EQUIPMENT	\$419,543.40	\$39,486.00	\$685,570.37	\$10,500.00
400's CONTRACTUAL	\$1,155,559.45	\$1,258,490.00	\$1,290,316.44	\$1,277,194.00
800's EMPLOYEE BENEFITS	\$3,936,483.88	\$4,010,777.00	\$4,010,777.00	\$4,205,352.00
TOTALS	\$12,004,237.88	\$11,763,813.00	\$12,477,668.11	\$11,939,397.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$533,352.80	\$368,675.00	\$468,624.52	\$415,375.00

SIGNED:



DEPARTMENT HEAD

TITLE:

Sheriff

DATE:

09/14/2017

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
REVENUE						
Department 3110 - Sheriff's Law Enforcement						
<i>Departmental Income</i>						
1510	Sheriff Fees	119,099.89	140,000.00	140,000.00	63,146.72	140,000.00
1511	Sheriff Misc Dep't Income	13,406.19	10,000.00	10,000.00	4,249.10	10,000.00
1512	Background Check Fees	400.00	500.00	500.00	450.00	500.00
1514	Accident Reports	6,120.00	6,300.00	6,300.00	3,390.00	6,300.00
1589	Other - Public Safety	82,652.77	85,000.00	85,000.00	43,795.77	86,700.00
2263	Public Safety, Private Entities	48,698.65	.00	5,744.30	35,592.80	45,000.00
<i>Departmental Income Totals</i>		\$270,377.50	\$241,800.00	\$247,544.30	\$150,624.39	\$288,500.00
Comments						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
2263	Departmental Request	Reflects Law Enforcement services provided to Six Flags.				
<i>Intergovernmental Charges</i>						
2264	Jail Services, Other Govt	.00	.00	.00	2,725.05	.00
2265	Schroon Lake Enforcement	6,500.00	6,500.00	6,500.00	2,500.00	6,500.00
2268	Sheriff-DSS Fraud Investigations	30,000.00	33,500.00	33,500.00	15,000.00	33,500.00
<i>Intergovernmental Charges Totals</i>		\$36,500.00	\$40,000.00	\$40,000.00	\$20,225.05	\$40,000.00
<i>Miscellaneous & Local Source</i>						
2701	Refund of Prior Year Expense	5.23	.00	.00	11.63	.00
<i>Miscellaneous & Local Source Totals</i>		\$5.23	\$0.00	\$0.00	\$11.63	\$0.00
<i>State Aid</i>						
3315	Navigation Law Enforcement	55,213.72	30,000.00	30,000.00	(27,606.86)	30,000.00
3384	Other Sheriff's State Aid	28,160.81	.00	78,748.00	28,604.82	.00
<i>State Aid Totals</i>		\$83,374.53	\$30,000.00	\$108,748.00	\$997.96	\$30,000.00
<i>Federal Aid</i>						
4384	Other Sheriff Aid	10,343.53	17,500.00	17,500.00	6,537.96	17,500.00
<i>Federal Aid Totals</i>		\$10,343.53	\$17,500.00	\$17,500.00	\$6,537.96	\$17,500.00

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
REVENUE						
Department 3110 - Sheriff's Law Enforcement						
<i>Fines & Forfeitures</i>						
2612	Stop DWI Fines - Sheriff	41,017.70	39,375.00	39,375.00	.00	39,375.00
2626	Forf. Crime Proc. Restricted	60,358.38	.00	.00	10,417.50	.00
	<i>Fines & Forfeitures Totals</i>	<u>\$101,376.08</u>	<u>\$39,375.00</u>	<u>\$39,375.00</u>	<u>\$10,417.50</u>	<u>\$39,375.00</u>
<i>Sale of Property And Compensation for Loss</i>						
2680	Insurance Recoveries	31,375.93	.00	15,457.22	15,457.22	.00
	<i>Sale of Property And Compensation for Loss Totals</i>	<u>\$31,375.93</u>	<u>\$0.00</u>	<u>\$15,457.22</u>	<u>\$15,457.22</u>	<u>\$0.00</u>
Department 3110 - Sheriff's Law Enforcement Totals		<u>\$533,352.80</u>	<u>\$368,675.00</u>	<u>\$468,624.52</u>	<u>\$204,271.71</u>	<u>\$415,375.00</u>
	REVENUE TOTALS	<u>\$533,352.80</u>	<u>\$368,675.00</u>	<u>\$468,624.52</u>	<u>\$204,271.71</u>	<u>\$415,375.00</u>

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request												
Fund A - General																		
EXPENSE																		
Department 3110	Sheriff's Law Enforcement																	
<i>Personal Services</i>																		
110	Salaries - Regular	5,778,736.17	5,986,195.00	5,986,195.00	3,955,837.81	5,977,486.00												
120	Salaries - Overtime	390,254.61	257,500.00	293,444.30	285,234.47	257,500.00												
130	Salaries - Part Time	323,660.37	211,365.00	211,365.00	228,669.99	211,365.00												
<i>Personal Services Totals</i>		<u>\$6,492,651.15</u>	<u>\$6,455,060.00</u>	<u>\$6,491,004.30</u>	<u>\$4,469,742.27</u>	<u>\$6,446,351.00</u>												
<i>Equipment</i>																		
210	Furniture/Furnishings	2,620.61	1,600.00	3,600.00	2,908.25	1,500.00												
220	Office Equipment	3,384.58	3,000.00	3,650.00	3,626.30	3,000.00												
220.1	Office Equipment - Reserve	14,011.89	.00	23,000.00	21,090.71	.00												
230	Automotive Equipment	67,892.22	6,000.00	62,924.06	82,022.82	6,000.00												
230.1	Automotive Equipment - Reserve	225,000.00	.00	240,850.00	239,097.27	.00												
250	Technical Equipment	28,259.15	25,536.00	30,530.00	23,336.88	.00												
260	Other Equipment	78,374.95	3,350.00	321,016.31	291,274.89	.00												
<i>Equipment Totals</i>		<u>\$419,543.40</u>	<u>\$39,486.00</u>	<u>\$685,570.37</u>	<u>\$663,357.12</u>	<u>\$10,500.00</u>												
<table border="1"> <thead> <tr> <th>Account</th> <th>Level</th> <th>Comment</th> </tr> </thead> <tbody> <tr> <td>210</td> <td>Departmental Request</td> <td>Replace chairs in Law Enforcement Division.</td> </tr> <tr> <td>220</td> <td>Departmental Request</td> <td>Repair or replacement of computers, computer hardware as needed throughout the year.</td> </tr> <tr> <td>230</td> <td>Departmental Request</td> <td>Purchase and replace emergency equipment for fleet throughout the year.</td> </tr> </tbody> </table>							Account	Level	Comment	210	Departmental Request	Replace chairs in Law Enforcement Division.	220	Departmental Request	Repair or replacement of computers, computer hardware as needed throughout the year.	230	Departmental Request	Purchase and replace emergency equipment for fleet throughout the year.
Account	Level	Comment																
210	Departmental Request	Replace chairs in Law Enforcement Division.																
220	Departmental Request	Repair or replacement of computers, computer hardware as needed throughout the year.																
230	Departmental Request	Purchase and replace emergency equipment for fleet throughout the year.																
<i>Contractual Expense</i>																		
410	Supplies	49,676.06	45,000.00	49,336.22	37,135.68	45,000.00												
413	Repair & Maint.-Bldg/Property	45,252.79	29,200.00	29,539.00	17,049.93	35,000.00												
414	Gas-Natural	50,279.58	75,000.00	75,000.00	38,657.41	65,000.00												
415	Electricity	228,004.57	220,000.00	219,517.00	125,064.64	220,000.00												
416	Oil & Gas-Heating	.00	5,000.00	5,000.00	746.18	5,000.00												
417	Water/Sewer/Taxes	29,628.20	30,000.00	30,000.00	12,420.50	30,000.00												
418	Ins-General Liability	270,626.56	281,990.00	282,473.00	282,472.70	293,894.00												
421	Equipment Rental	3,882.12	7,000.00	7,000.00	143.00	1,000.00												
422	Repair/Maint-Equipment	8,506.43	15,000.00	15,000.00	5,011.60	12,500.00												
424	Postage	3,694.91	4,000.00	4,000.00	2,101.22	4,000.00												
426	Subscriptions	5,416.19	4,500.00	4,500.00	4,425.08	6,000.00												
427	Memberships & Dues	683.00	800.00	1,152.00	904.00	800.00												
428	Data Processing & Internet Fees	12,906.33	14,000.00	14,400.00	7,607.50	14,000.00												
439	Misc Fees & Expenses	17,706.15	10,000.00	20,422.00	16,032.39	10,000.00												

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
	EXPENSE					
	Department 311.0 - Sheriff's Law Enforcement					
	<i>Contractual Expense</i>					
440	Legal/Transcript Fees	.00	2,500.00	2,500.00	.00	2,500.00
441	Auto-Supplies & Repair	142,693.59	138,500.00	154,207.22	103,400.00	143,500.00
442	Automotive - Gas & Oil	130,573.49	220,000.00	217,350.00	93,117.48	200,000.00
444	Travel/Education/Conference	13,248.06	18,000.00	19,700.00	11,261.01	18,000.00
453	Uniforms & Clothing	59,965.60	53,000.00	53,000.00	38,654.49	56,000.00
455	Safety Equipment	58,856.48	55,000.00	55,000.00	6,674.31	85,000.00
470	Contract	23,959.34	30,000.00	31,220.00	18,192.84	30,000.00
	<i>Contractual Expense Totals</i>	\$1,155,559.45	\$1,258,490.00	\$1,290,316.44	\$821,071.96	\$1,277,194.00
	Comments					
	<i>Account</i>	<i>Level</i>	<i>Comment</i>			
	413	Departmental Request	Upon reviewing known scheduled maintenance items for 2018, we already anticipate \$22,000 prior to anything breaking or failing in the facility. As you are aware the facilities are 13 years old and run 24 / 7.			
	455	Departmental Request	Purchase (48) ballistic vest for Law Enforcement Division, at a cost of \$42,000. Ballistic vest are on a 5 year replacement cycle. This will replace vest purchased in 2012. We will be seeking 50% reimbursement through the BVP program. Purchase \$40,000 ammunition and purchase \$3,000 in flares.			
	<i>Employee Benefits</i>					
810	Retirement	1,431,445.23	1,436,298.00	1,436,298.00	1,030,855.33	1,511,211.00
830	Social Security	388,701.68	383,590.00	383,590.00	268,104.49	382,676.00
831	Medicare Contribution	90,906.30	93,600.00	93,600.00	62,701.83	93,474.00
860	Hospitalization	1,161,912.06	1,192,546.00	1,192,546.00	879,760.87	1,204,187.00
865	Dental Insurance	17,191.38	16,512.00	16,512.00	13,204.00	18,528.00
	<i>Employee Benefits Totals</i>	\$3,090,156.65	\$3,122,546.00	\$3,122,546.00	\$2,254,626.52	\$3,210,076.00
	<i>Other Benefits</i>					
840	Workmen's Compensation	93,363.77	92,255.00	92,255.00	92,254.77	88,481.00
861	Retirees Hospitalization	752,963.46	795,976.00	795,976.00	578,369.63	906,795.00
862	Health Insurance Cost Reimbursement	.00	.00	.00	172.00	.00
	<i>Other Benefits Totals</i>	\$846,327.23	\$888,231.00	\$888,231.00	\$670,796.40	\$995,276.00
	Department 311.0 - Sheriff's Law Enforcement Totals	\$12,004,237.88	\$11,763,813.00	\$12,477,668.11	\$8,879,594.27	\$11,939,397.00
	EXPENSE TOTALS	\$12,004,237.88	\$11,763,813.00	\$12,477,668.11	\$8,879,594.27	\$11,939,397.00
	Fund A - General Totals					
	REVENUE TOTALS	\$533,352.80	\$368,675.00	\$468,624.52	\$204,271.71	\$415,375.00
	EXPENSE TOTALS	\$12,004,237.88	\$11,763,813.00	\$12,477,668.11	\$8,879,594.27	\$11,939,397.00
	Fund A - General Totals	(\$11,470,885.08)	(\$11,395,138.00)	(\$12,009,043.59)	(\$8,675,322.56)	(\$11,524,022.00)
	Net Grand Totals					

Budget Worksheet Report

Budget Year 2018

REVENUE GRAND TOTALS	\$533,352.80	\$368,675.00	\$468,624.52	\$204,271.71	\$415,375.00
EXPENSE GRAND TOTALS	\$12,004,237.88	\$11,763,813.00	\$12,477,668.11	\$8,879,594.27	\$11,939,397.00
Net Grand Totals	(\$11,470,885.08)	(\$11,395,138.00)	(\$12,009,043.59)	(\$8,675,322.56)	(\$11,524,022.00)

PLEASE NOTE: THIS FORM MUST BE ACCOMPANIED BY ALL DETAILED BUDGET SHEETS

COPY

WARREN COUNTY BUDGET SUMMARY SHEET

PRIOR YEAR EXPENDITURES AND REQUEST FOR 2018 APPROPRIATIONS

REQUEST SUBMISSION TO THE CLERK OF THE BOARD OF SUPERVISORS

NAME OF DEPARTMENT: Sheriff's Correction Division

BUDGET ACCOUNT CODE: A.3150

OBJECT CODES	2016 EXPENDITURES	2017 ADOPTED	2017 AMENDED	2018 DEPARTMENT REQUESTS
100's PERSONAL SERVICES	\$5,251,350.96	\$5,311,642.00	\$5,311,642.00	\$5,289,078.00
200's EQUIPMENT	\$13,854.90	\$28,850.00	\$33,115.00	\$20,150.00
400's CONTRACTUAL	\$1,713,130.15	\$1,796,469.00	\$1,796,469.00	\$1,817,750.00
800's EMPLOYEE BENEFITS	\$2,367,570.22	\$2,501,774.00	\$2,501,774.00	\$2,571,887.00
TOTALS	\$9,345,906.23	\$9,638,735.00	\$9,643,000.00	\$9,698,865.00

2016 REVENUES	2017 ADOPTED REVENUES	2017 ESTIMATED REVENUES	2018 DEPARTMENT REQUESTS
\$526,345.10	\$441,750.00	\$441,750.00	\$241,750.00

SIGNED: 
 DEPARTMENT HEAD

TITLE: Sheriff

DATE: 9/5/17

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
REVENUE:						
Department 3150 - Sheriff's Correction Division						
<i>Departmental Income</i>						
1513	Inmate Calling Program	71,896.61	40,000.00	40,000.00	29,291.39	40,000.00
1515	Alter Incarceration Prog.	1,495.55	1,750.00	1,750.00	1,149.20	1,750.00
<i>Departmental Income Totals</i>		\$73,392.16	\$41,750.00	\$41,750.00	\$30,440.59	\$41,750.00
<i>Intergovernmental Charges</i>						
2264	Jail Services, Other Govt	450,608.74	400,000.00	400,000.00	68,893.62	200,000.00
<i>Intergovernmental Charges Totals</i>		\$450,608.74	\$400,000.00	\$400,000.00	\$68,893.62	\$200,000.00
<i>Comments</i>						
<i>Account</i>	<i>Level</i>	<i>Comment</i>				
2264	Departmental Request	The Federal Government has stopped boarding inmates at Warren County, due to a reduction in Federal Inmates. We are currently seeking inmates to board.				
<i>Federal Aid</i>						
4379	Criminal Alien Assistance Prog	2,344.20	.00	.00	.00	.00
<i>Federal Aid Totals</i>		\$2,344.20	\$0.00	\$0.00	\$0.00	\$0.00
Department 3150 - Sheriff's Correction Division Totals		\$526,345.10	\$441,750.00	\$441,750.00	\$99,334.21	\$241,750.00
REVENUE TOTALS		\$526,345.10	\$441,750.00	\$441,750.00	\$99,334.21	\$241,750.00

Account:	Account-Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department 3150 - Sheriff's Correction Division						
<i>Personal Services</i>						
110	Salaries - Regular	4,550,831.37	4,685,098.00	4,560,098.00	2,758,859.82	4,683,696.00
120	Salaries - Overtime	565,295.03	350,000.00	475,000.00	435,328.43	350,000.00
130	Salaries - Part Time	135,224.56	276,544.00	276,544.00	84,608.70	255,382.00
<i>Personal Services Totals</i>		\$5,251,350.96	\$5,311,642.00	\$5,311,642.00	\$3,278,796.95	\$5,289,078.00
<i>Equipment</i>						
210	Furniture/Furnishings	3,891.78	4,200.00	4,200.00	147.38	4,200.00
220	Office Equipment	1,401.12	.00	.00	.00	1,500.00
250	Technical Equipment	962.40	6,375.00	10,640.00	4,265.00	3,650.00
260	Other Equipment	7,599.60	18,275.00	18,275.00	7,525.97	10,800.00
<i>Equipment Totals</i>		\$13,854.90	\$28,850.00	\$33,115.00	\$11,938.35	\$20,150.00
Comments						
	<i>Account</i>	<i>Level</i>	<i>Comment</i>			
	210	Departmental Request	Purchase and replace chairs in the facility at a cost of \$4,200.			
	.220	Departmental Request	Purchase (3) monitors and associated equipment to enable live viewing of camera system in Captain's and Lieutenant's Offices.			
	.250	Departmental Request	Purchase (10) Duress Alarms for staff in the facility at a cost of \$3,300. Purchase additional software license for computer in Sergeant's Office to view and burn video from surveillance system, at a cost of \$350.			
	260	Departmental Request	Purchase (15) portable radios, at a cost of \$5000. Purchase additional mechanical restraints, at a cost of \$1,000. Purchase (3) PTZ cameras, at a cost of \$4,800.			
<i>Contractual Expense</i>						
410	Supplies	73,362.31	73,000.00	72,350.00	29,763.38	73,000.00
413	Repair & Maint.-Bldg/Property	14,857.18	15,750.00	15,750.00	6,849.58	17,000.00
419	Settlements	25,000.00	.00	.00	.00	.00
422	Repair/Maint-Equipment	5,452.59	7,800.00	7,800.00	7,693.53	9,000.00
424	Postage	773.09	500.00	1,150.00	691.22	1,500.00
439	Misc Fees & Expenses	5,359.20	2,000.00	2,000.00	675.00	2,000.00
444	Travel/Education/Conference	1,118.60	2,500.00	2,500.00	44.80	2,000.00
445	Foods	210,421.62	220,000.00	220,000.00	109,823.30	220,000.00
453	Uniforms & Clothing	43,161.26	35,000.00	35,000.00	11,819.31	35,000.00
469	Other Payments/Contributions	.00	10,000.00	10,000.00	.00	10,000.00
470	Contract	1,333,624.30	1,429,919.00	1,429,919.00	836,960.97	1,448,250.00
<i>Contractual Expense Totals</i>		\$1,713,130.15	\$1,796,469.00	\$1,796,469.00	\$1,004,321.09	\$1,817,750.00

Account	Account Description	2016 Actual Amount	2017 Adopted Budget	2017 Amended Budget	2017 Actual Amount	2018 Departmental Request
Fund A - General						
EXPENSE						
Department	3150 - Sheriff's Correction Division					
	Comments					
	Account					
	Level					
	424					
	Departmental Request					
	Comment					
	Increase in Postage is due to having to pay for indigent inmate male.					
<i>Employee Benefits</i>						
810	Retirement	735,378.30	797,807.00	797,807.00	478,583.86	813,234.00
830	Social Security	307,906.91	305,026.00	305,026.00	189,143.37	303,397.00
831	Medicare Contribution	72,010.47	76,991.00	76,991.00	44,235.18	76,663.00
860	Hospitalization	988,920.83	1,032,174.00	1,032,174.00	647,988.57	1,044,056.00
865	Dental Insurance	16,850.29	17,616.00	17,616.00	10,338.00	17,688.00
	<i>Employee Benefits Totals</i>	<u>\$2,121,066.80</u>	<u>\$2,229,614.00</u>	<u>\$2,229,614.00</u>	<u>\$1,370,288.98</u>	<u>\$2,255,038.00</u>
<i>Other Benefits</i>						
840	Workmen's Compensation	77,583.38	87,157.00	87,157.00	87,156.33	98,270.00
861	Retirees Hospitalization	168,920.04	185,003.00	185,003.00	138,680.60	218,579.00
	<i>Other Benefits Totals</i>	<u>\$246,503.42</u>	<u>\$272,160.00</u>	<u>\$272,160.00</u>	<u>\$225,836.93</u>	<u>\$316,849.00</u>
Department	3150 - Sheriff's Correction Division Totals	<u>\$9,345,906.23</u>	<u>\$9,638,735.00</u>	<u>\$9,643,000.00</u>	<u>\$5,891,182.30</u>	<u>\$9,698,865.00</u>
	EXPENSE TOTALS	<u>\$9,345,906.23</u>	<u>\$9,638,735.00</u>	<u>\$9,643,000.00</u>	<u>\$5,891,182.30</u>	<u>\$9,698,865.00</u>
Fund A - General Totals	REVENUE TOTALS	\$526,345.10	\$441,750.00	\$441,750.00	\$99,334.21	\$241,750.00
	EXPENSE TOTALS	\$9,345,906.23	\$9,638,735.00	\$9,643,000.00	\$5,891,182.30	\$9,698,865.00
Fund A - General Totals		<u>(\$8,819,561.13)</u>	<u>(\$9,196,985.00)</u>	<u>(\$9,201,250.00)</u>	<u>(\$5,791,848.09)</u>	<u>(\$9,457,115.00)</u>
	Net Grand Totals					
	REVENUE GRAND TOTALS	\$526,345.10	\$441,750.00	\$441,750.00	\$99,334.21	\$241,750.00
	EXPENSE GRAND TOTALS	\$9,345,906.23	\$9,638,735.00	\$9,643,000.00	\$5,891,182.30	\$9,698,865.00
	Net Grand Totals	<u>(\$8,819,561.13)</u>	<u>(\$9,196,985.00)</u>	<u>(\$9,201,250.00)</u>	<u>(\$5,791,848.09)</u>	<u>(\$9,457,115.00)</u>