

CRIMINAL JUSTICE AND PUBLIC SAFETY MEETING

PROBATION AGENDA

11/27/17

- I. Committee Meeting called to order by Chairman
- II. Motion to approve minutes from prior Committee Meeting

III. Action Agenda

REQUEST RESOLUTION – To extend contract with Warren-Hamilton Counties ACEO, Inc. to operate the Alternative Sentencing Program to serve youth and adults pursuant to WC66-15 RFP in the amount of \$60,000 for 1/1/18 to 12/31/18.

RATIONAL – The Alternative Sentencing Program (Community Service) is a needed program that provides viable sentencing options to Courts of Warren County.

REQUEST RESOLUTION – Resolution Request to extend MOU with DSS in the amount \$60,000 for 1/1/18 to 12/31/18.

RATIONAL – Funding is for Preventative Services money that funds one Juvenile Probation Officer Position.

REQUEST RESOLUTION- Resolution Request to extend contract with KMG Monitor Services for electronic monitoring for adult offenders in the amount of \$7,500 for 1/1/18 to 12/31/18.

RATIONAL – Electronic Monitoring in conjunction with our department. Release Under Supervision Program can reduce the cost of housing certain inmates detained in the Warren County Jail. Total funding is \$7,500.

- IV. Pending Items – None
- V. Information and Discussion – Raise the Age
- VI. Attachment – Resolution Requests

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: 11/27/17

- (a) Purpose of Contract Change: **To extend Contract with Warren Hamilton counties Committee for Economics Opportunity Inc.**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R515 -2016; WC66-15**
- (c) Name of Contractor: **Warren Hamilton Counties Committee for Economic Opporunity, Inc.**
- (d) Address of Contractor: **190 Maple Street, Glens Falls, NY 12801**
- (e) Contractor's Contact Person and Telephone Number: **Lynn Acherscheck, (518)793-0636**
- (f) Commencement Date of Extension: **1/1/18**
- (g) Termination Date of Extension: **12/31/18**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$60,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140.470-Probation- Contract- \$60,000**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

WARREN COUNTY PURCHASING DEPARTMENT

1340 State Route 9
Lake George, NY 12845
Telephone: (518) 761-6538
Fax: (518) 761-6395



Julie A. Butler, Purchasing Agent
Jason M. Shpur, Deputy Purchasing Agent
Danielle M. Parker, Purchasing Assistant

September 1, 2017

Warren-Hamilton Counties A.C.E.O., Inc.
Attn: Lynn Ackershoek
PO Box 968
Glens Falls, NY 12801

RE: WC 66-15 - CONTRACT
EXTENSION

Ms. Ackershoek:

The Warren County RFP for Alternative Sentencing Program to Service Youth and Adults (WC 66-15) contains an extension clause which provides an option for the renewal of the contract for an additional year from January 1, 2018 through December 31, 2018.

Please advise whether your company is interested in extending this contract for the above term, upon the same terms and conditions by completing and signing the statement below and returning this page to the address indicated above.

If you have any questions or wish to discuss this matter further, please contact me at this department by e-mail or phone.

Thank you for your attention to this matter.

Regards,

Julie A. Butler
Julie A. Butler
Purchasing Agent

I, Lynn Ackershoek wish do not wish to
extend (Print name) (Circle intent)
the above-referenced bid upon the same terms and conditions for the term indicated above.
Lynn Ackershoek 9/1/17
(Signature) (Date)

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: 11/27/17

- (a) Purpose of Contract Change: **To extend MOU with Warren County DSS Preventative Services**
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: **R-516-2016**
- (c) Name of Contractor: **Warren County Department of Social Services**
- (d) Address of Contractor: **Human Services Building**
- (e) Contractor's Contact Person and Telephone Number: **Maureen Schmidt, (518) 761-6305**
- (f) Commencement Date of Extension: **1/1/18**
- (g) Termination Date of Extension: **12/31/18**
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$60,000**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, and Title, and Amount: A.3140.1582, DSS Reimburse - Probation PINS, \$60,000**

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 4

Request for Extending, Rescinding or Amending Existing Contract

DEPARTMENT NAME: Probation

DATE: 11/21/16

- (a) Purpose of Contract Change: To extend Contract with KMG Monitoring of Adult Offenders
- (b) Resolution Number, or Numbers if Amended, which Authorized the Original Contract: R517-2016
- (c) Name of Contractor: KMG Monitoring Services
- (d) Address of Contractor: 9 Cranberry Lane, Queensbury, NY 12804
- (e) Contractor's Contact Person and Telephone Number: Michael Gray, (518)744-7282
- (f) Commencement Date of Extension: 1/1/18
- (g) Termination Date of Extension: 12/31/18
- (h) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed \$7,500
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (i) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, and Title, and Amount: A.3140.470, Probation Contract

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**