

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: ENVIRONMENTAL CONCERNS & REAL PROPERTY TAX SERVICES

DATE: MARCH 22, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: BROCK
BRAYMER
MERLINO
STROUGH
DICKINSON
MCDEVITT
SIMPSON

OTHERS PRESENT:

LEXIE DELUREY, DIRECTOR OF REAL PROPERTY TAX SERVICES
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
KEVIN B. GERAGHTY, ACTING COUNTY ADMINISTRATOR
MARY ELIZABETH KISSANE, ASSISTANT COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, BUDGET OFFICER
SUPERVISORS SEEBER
SOKOL
MICHAEL SWAN, COUNTY TREASURER
LESLIE LOVELACE, SECRETARY TO THE CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: LEGGETT
VANSELOW

Please note, the following contains a summarization of the March 22, 2017 meeting of the Environmental Concerns & Real Property Tax Services Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:

<http://www.warrencountyny.gov/gov/comm/Archive/2017/environmental/>

Mr. Brock called the meeting of the Environmental Concerns & Real Property Tax Services Committee to order at 11:22 a.m.

Motion was made by Mr. Simpson, seconded by Ms. Braymer and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Lexie Delurey, Director of Real Property Tax Services, who distributed copies of the agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing the agenda review Ms. Delurey presented the following requests:

- 1) To authorize a new contract with Northco Products in an amount not to exceed \$1,800 to provide bulk printing of Town and County tax maps, for the term commencing April 21, 2017 and terminating December 31, 2017.

Motion was made by Mr. McDevitt, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the April 21st Board meeting. *A copy of the resolution request form is on file with the minutes.*

Moving on to the Information for Discussion/Review portion of the agenda, Ms. Delurey presented a copy of the Last Chance meeting request form she had created for the Committee's review. *A copy of the form is on file with the minutes.*

Finally, Ms. Delurey apprised the Committee that she had been in contact with those residents who had received extensions until the end of the year to pay their taxes and hoped they would pay by July 14, 2017.

A discussion ensued relative to Last Chance meeting procedures.

There being no further business to come before the Environmental Concerns & Real Property Tax Services Committee, on motion made by Mr. Dickinson and seconded by Mr. Simpson, Mr. Brock adjourned the meeting at 11:30 a.m.

Respectfully submitted,
Leslie Lovelace, Secretary to the Clerk of the Board