

Real Property Tax Services

AGENDA

March 22, 2017

Committee Members: Brock, Braymer, Merlino, Strough, Dickinson, McDevitt, Leggett, Simpson & Vanselow

- I. Committee meeting called to order by Chairman
- II. Motion to approve minutes of prior Committee meeting
- III. Action Agenda/New Business
 1. Request to... Enter into a New Contract with Northco Products
Rationale: For the bulk plotting of the County & Town tax maps.
 2. Request to...
Rationale:
- IV. Referral/Pending Items
 - 1.
 2. ...
 3. ...
- V. Information for Discussion/Review
 1. Review of Last Chance meeting request form.
 - 2.
 - 3.
 - 4.
- VI. Privilege of the Floor to discuss any additional items to come before the Committee
- VI. Motion to adjourn

Attachments: Resolution request

RESOLUTION REQUEST FORM NO. 3

Request for New Contract

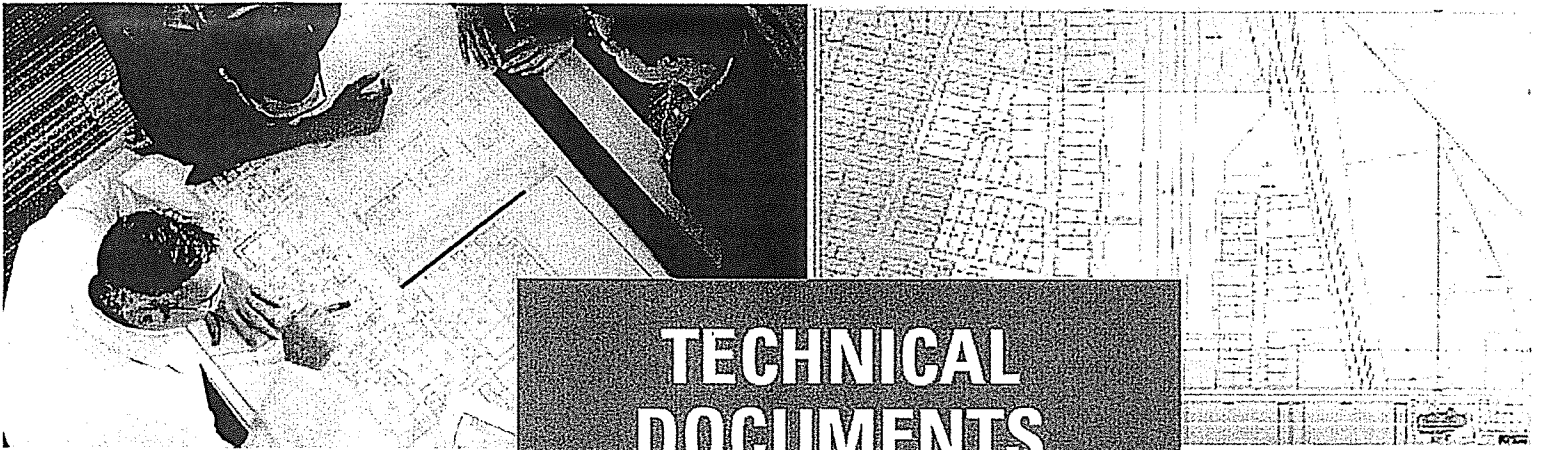
DEPARTMENT NAME: Real Property Tax Services

DATE: March 22, 2017

- (a) Is this a Result of a Bid or Request for Proposal? **Yes**
- (b) Purpose of Contract: **Bulk printing of Town & County tax maps**
- (c) Name of Contractor: **Northco Products**
- (d) Address of Contractor: **12 Walker Way, Albany NY 12205**
- (e) Contractor's Contact Person and Telephone Number: **Ron Howe 518-669-5191**
- (f) Has or will the Contract be provided, if so, please attach: **No**
- (g) Commencement Date of Contract: **April 21, 2017**
- (h) Termination Date of Contract: **December 31, 2017**
- (i) Payment Provisions:
 - i) lump sum amount
 - ii) hourly rate amount
 - iii) total amount not to exceed **\$1800.00**
 - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: **A.1970 410****

**Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx**

*as listed in budget and LOGOS



**TECHNICAL
DOCUMENTS
LARGE-FORMAT PRINTING**

2017

Warren County Real Property Tax Services

Lake George, NY (518) 761-6464

Lexie Delurey, RPTS Director

I appreciate the opportunity to provide B&W/grayscale tax map printing services this year for Warren County. Each year we look forward to producing full scale and half-scale maps in a timely manner.

Cost per sheet for full scale maps 30x42" **\$0.48 per sheet**
Cost per sheet for half size maps 15x22" **\$0.21 per sheet**

956 sheets 15x22" \$200.76
1,854 sheets 30x42" \$889.92

total \$1,090.68

No added cost for processing, files are expected to be formatted to print properly
Estimated turnaround for printing **7-9 business days**
Please contact me for any further assistance

Prepared by: Ron Howe

518-669-5191

rhowe@northcoproducts.com





03/15/17

Lexie A Delurey
Director, Real Property Tax Services
Warren County

Lexie,

Thank you for the opportunity to quote this job for you. Based on your specifications, your quote is as follows:

1854 tax maps @ 8.75 sq.ft. each = 16,222.5 sq.ft. x \$0.065/sq.ft. = \$1054.46

956 tax maps @ 2.2 sq.ft. each = 2103.2 sq.ft. x \$0.065/sq.ft. = \$136.71

Project total \$1191.17

I look forward to hearing from you.

Regards,

Harry S. Cohn
Operations Director

Delurey, Lexie

From: Matt <matt@mandmdigitalprinting.com>
Sent: Wednesday, March 15, 2017 2:50 PM
To: Delurey, Lexie
Subject: RE: Price quote for printing of tax maps

Follow Up Flag: Follow up
Flag Status: Flagged

Good afternoon and thank you for the opportunity on this project.

1854 prints 30 x 42" (16,223 sq ft) .59 per print

956 prints 15 x 22" (3,222 sq ft) .41 per print

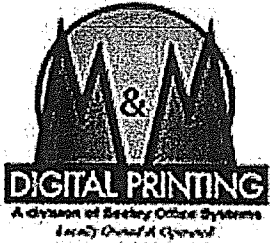
These would print on a KIP 3100

1093.86
391.96

1485.82

Matthew Flint

M & M Digital Printing
95 Broad Street
Glens Falls, NY 12801
518-793-5168 ext 251
Cell: 518-932-9705
www.mandmdigitalprinting.com



From: Delurey, Lexie [mailto:delureyl@warrencountyny.gov]
Sent: Wednesday, March 15, 2017 10:41 AM
To: matt@mandmdigitalprinting.com
Subject: Price quote for printing of tax maps
Importance: High

Matt-

Good morning, I am writing today to ask for a price quote on a bulk printing job of Warren County Tax Maps. I would need a price quote for the cost of a full sheet map size of 30" X 42" and also the cost of a half sheet map size 15" X 22".

I will be needing 1,854 full size sheets and I will need 956 half size sheets. These will need to be done in a high quality greyscale on 20lb weight paper.

Thank you for your time and I look forward to hearing from you!

