

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: COUNTY FACILITIES

DATE: FEBRUARY 28, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS: GIRARD
STROUGH
SIMPSON
LEGGETT
MACDONALD
GERAGHTY
VACANT

OTHERS PRESENT:

JEFFERY TENNYSON, SUPERINTENDENT OF THE DEPARTMENT OF
PUBLIC WORKS
ROSS DUBARRY, AIRPORT MANAGER
RONALD F. CONOVER, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK E. THOMAS, WARREN COUNTY BUDGET OFFICER
SUPERVISORS BROCK
DICKINSON
SOKOL
MIKE SWAN, COUNTY TREASURER
JON LAPPER, LEGAL COUNSELOR FOR SCHERMERHORN AVIATION, LLC
STEVE ABBOTT, REPRESENTING RICH AIR, LLC
RICH WATERS, REPRESENTING RICH AIR, LLC
TRAVIS WHITEHEAD, TOWN OF QUEENSBURY RESIDENT
DON LEHMAN, *THE POST STAR*
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBERS ABSENT:

SUPERVISORS: SEEBER
BEATY
MONTESI
BRAYMER

Please note, the following contains a summarization of the February 28, 2017 meeting of the County Facilities Committee; the meeting in its entirety can be viewed on the Warren County website using the following link:
<http://www.warrencountyny.gov/gov/comm/Archive/2017/facilities/>

Mr. Girard called the meeting of the County Facilities Committee to order at 1:30 p.m.

Motion was made by Simpson, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Privilege of the floor was extended to Jeffery Tennyson, Superintendent of the Department of Public Works, who distributed copies of the Buildings & Grounds agenda to the Committee members; *a copy of same is on file with the meeting minutes.*

Commencing the Buildings & Grounds agenda review, Mr. Tennyson presented a request to authorize contracts with County Waste & Recycling, Casella Waste Management and Stericycle, Inc. for waste management and recycling services at various locations as listed in the bid tabulation sheet. A brief discussion ensued during which it was noted that the bid tabulation sheet included in the agenda packet reflected locations 1A and 1B as being Westmount Health Facility. Mr. Tennyson advised the Committee that this was an error in the bid documents as Westmount Health Facility was no longer owned or operated by the County and he assured the Committee that no costs would be incurred in relation to that location.

Motion was made by Mr. Leggett, seconded by Mr. Simpson and carried unanimously to approve the request for new contracts with County Waste & Recycling, Casella Waste Management and Stericycle, Inc. for waste management and recycling services at various locations as listed in the bid tabulation sheet, exclusive of locations 1A and 1B and the necessary resolution was authorized for the March 17th Board Meeting; *a copy of the resolution request form is on file with the minutes. Note: subsequent to the meeting revised bid tabulation sheets were submitted which eliminated locations 1A and 1B. A copy of the revised bid tabulation sheets are on file with the meeting minutes.*

Next, Mr. Tennyson introduced a request for transfer of funds from Budget Code A.1620 470, General, Buildings, Contracts, to Budget Code A.7111 410, General, Up Yonda Farm, Supplies, in the amount of \$9,000, for the construction of a butterfly garden.

Motion was made by Mr. Simpson, seconded by Mr. MacDonald and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to Finance Committee. *A copy of the request to Transfer Funds form is on file with the minutes.*

Following, Mr. Tennyson provided an update on the Court Expansion Project. He informed the construction on the temporary court entrance was complete and magnetometers would be moved by the end of the week. He notified the ring road would continue to be closed for two more weeks in order for work to commence on waterlines and the foundation. Mr. Geraghty inquired if the ring road would be moved outward and Mr. Tennyson replied affirmatively.

Mr. Sokol apprised the Committee on the work that was completed in the Department of Motor Vehicle, indicating that staff had done an excellent job with minimal interruption.

Privilege of the floor was extended to Ross Dubarry, Airport Manager, who distributed copies of the Airport agenda to the Committee members; *a copy of the agenda is on file with the minutes.*

Commencing his agenda review, Mr. Dubarry re-introduced a request to authorize the Chairman of the Board of Supervisors to sign SEQR Parts 2 & 3 for the Runway 1 Extension Project and he briefly described the intent of the SEQR process.

Motion was made by Mr. Leggett and seconded by Mr. Simpson to approve the request.

Mr. Girard noted this resolution was previously presented at the February 17th Board Meeting, but had failed due to a lack of information on the public scoping portion of the SEQR process; he asked Mr. Dubarry to outline the public scoping process and a discussion ensued.

Mr. Girard called the question and the aforementioned motion was carried by unanimous vote, thereby authorizing the necessary resolution for the March 17th Board Meeting. *A copy of the request is on file with the meeting minutes.*

Continuing, Mr. Dubarry introduced a request for himself and Brian Gereau to attend the Specialized Aircraft Rescue Firefighting (ARFF) training in Rochester NY, April 20, 2017.

Motion was made by Mr. Strough, seconded by Mr. Simpson and carried unanimously to approve the travel request. *A copy of the Authorization to Attend meeting or Convention is on file with the minutes.*

Next, Mr. Dubarry presented a request for a transfer of funds from Budget Code A.1990 469, Contingent Account-Other Payments/Contributions, to Budget Code A.9950 910, Capital Projects, in the amount of \$15,000 for legal fees and closing costs for multiple parcels in relation to the Runway 30 land/easement acquisition.

Motion was made by Mr. Strough, seconded by Mr. Simpson and carried unanimously to approve the request for a transfer of funds as outlined above and to forward same to the Finance Committee. *A copy of the Request for Transfer of Funds form is on file with the minutes.*

Mr. Dubarry introduced a request to increase Capital Project, H325 Avigation Easement-Runway 30, in the amount of \$15,000, to cover additional legal fees, recording fees and tax proration.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the request as outlined above and to forward same to the Finance Committee. *A copy of the request form is on file with the minutes.*

Concluding, Mr. Dubarry announced the Federal Environment Assessment was complete for the Runway 1-19 Extension Project and a Public Hearing was scheduled for April 5, 2017 at 6:30 p.m. at Heritage Hall in the Glens Falls Civic Center.

Privilege of the floor was extended to Steve Abbott, representing Rich Air, LLC, who spoke of a gate that was in need of modification because it hit the restaurant awning which prevented the gate from fully closing. He informed the cost associated with removing thirty inches from the gate would be reimbursed by Richard Schermerhorn, Rich Air.

Following, Mr. Abbott provided a Power Point Presentation regarding a rental increase at the Floyd Bennett Memorial Airport.

A discussion ensued, following which a motion was made by Mr. MacDonald, seconded by Mr. Strough and carried unanimously to approve the increase in rental rates at the Airport as instituted by the FBO (Fixed Base Operator) and the necessary resolution was authorized for the March 17th Board Meeting.

Next, Mr. Abbott presented a Power Point Presentation regarding the proposed parking plan at the Airport. The Committee held some discussion on this matter, following which they decided to table the matter pending the receipt of additional information and County engineering approval of the plan.

Mr. Dubarry informed an amendment to the FBO contract was requested to adjust the hours of operation for the Aviator restaurant as the current agreement required breakfast hours which were not being offered. A discussion ensued at the conclusion of which the Committee requested that the County Attorney would meet with legal counsel for Rich Air to determine appropriate adjustments to the FBO contract to address discrepancy in hours of operation for the Aviator Restaurant.

Finally, Mr. Abbott presented a Power Point Presentation regarding the proposed addition of six new corporate hangers at a cost of \$4 million which would be funded by Mr. Schermerhorn. Conservation ensued. *Copies of all presentations made by Mr. Abbott are on file with the meeting minutes.*

Concluding the agenda review, Mr. Girard offered privilege of the floor to anyone wishing to address the Committee.

Travis Whitehead, Town of Queensbury resident, informed it was important to follow the guidelines of contracts and he mentioned he was a member of the Airport Advisory Group and he was hopeful moving forward this would occur. He notified the present FBO contract required a restaurant maintain operating hours from 8:00 a.m. to 2:00 p.m., five days a week, (Wednesday through Sunday) October 1st through April 30th. He apprised if the County was going to give leniency to the FBO contract, it should not be restrictive. He spoke regarding Agenda Action Item #5, indicating he looked at documents which included a map dated March 20, 2016 and he informed there was a reference to a clearing line that was referenced by a different map from 1944. He indicated the map from 1944 was missing and he voiced the County would not have to spend \$1 million if they had that map. He indicated easements were available that provided permission for clearing that was determined by the markings on the map. He said that clearing line was still on the papers today and he stated that was a problem that needed to be addressed prior to the March 17th Board Meeting when the resolution was presented.

There being no further business to come before the County Facilities Committee, on motion made by Mr. Simpson and seconded by Mr. MacDonald, Mr. Girard adjourned the meeting at 2:59 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist