

County Facilities Committee - Airport
Department of Public Works
AGENDA
June 19, 2017 – 9:30am

Committee Members: *GIRARD, Strough, Seeber, Beaty, Montesi, Braymer, Simpson, Leggett, MacDonald, Geraghty, Vacant*

I. Committee Meeting Call To Order..... Chairman Girard

II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Girard

III. Action Agenda/New Business

Page

- 2 Misc – Auth Chairman to sign updated airport DBE Program..... Ross Dubarry
Rationale – Modified to collect required info and updated goals
- 3 Misc – Auth payment to Balloon Festival balance of donations..... Ross Dubarry
Rationale – Parking fees and donations exceeded DPW OT and food expense

IV. Referral/Pending Items

- 1) Mr. Dubarry to develop spreadsheet of Airport revenues vs. expenditures and provide suggestions for how revenues could be increased and expenditures decreased. (10.27.15) Update: Item to remain a referral pending review of an updated review of revenues and expenditures. (05.01.17) Update: Mr. Dubarry will distribute an updates listing of Airport revenues versus expenditures prior to the next Committee meeting for review. (05.23.17)
- 2) Referral from the Airport Advisory Group: Rich Schermerhorn has committed to absorbing all costs and work associated with the alternative parking plan presented for the Warren County Airport. (02.02.17) Update: Parking Plan proposed by Rich Air to be updated to provide more information and reviewed by the County Engineer. (02.28.17) Update: Engineering has completed their preliminary review and suggested the addition of some signage and directional information to the plan and a meeting would be scheduled with the FBO to review these additions. (05.23.17)
- 3) Committee to revisit Proposal from Rich Air for construction of additional T-hangars. (02.28.17) Update: The Committee authorized the County Attorney to commence negotiations with Rich Air relative to the ground lease rate and terms for the T-Hangars proposed. (05.01.17) Update: Discussions between the County Attorney and Rich Air are on-going regarding ground lease rate for additional t-hangar construction. (05.23.17)
- 4) Committee to review questions posed at the April 5th Public Hearing for the Runway 1-19 Extension Project and any answers available; County Attorney to provide overview of FAA procedures related to response process. (03.27.17) Update: C&S Engineers requires two weeks to review and answer the questions in writing for submission to the Federal Aviation Administration for approval. Mr Dubarry to report whether the questions and answers could be reviewed at the same time as the FAA. (05.01.17)

V. Information for Discussion/Review

Airport Advisory Group – Report and Referrals

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

Attachments

- Disadvantaged Business Enterprise (DBE) Program
- Response to Comments from RWY Extension Public Hearings

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW - Airport

DATE: 6/19/2017

- (a) Purpose of Request: **To authorize the Chairman of the Board of Supervisors to sign updated DBE program.**
- (b) Details: **In order to maintain compliance with 49 CFR Part 26, the airport has updated its federal Disadvantaged Business Enterprise (DBE) Program. This update includes changes in the collection of required information on federally assisted airport projects, as well as updated participation goals based on our current Airport Capital Improvement Program.**
- (c) Previous Resolution Number: **424 of 2015**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **N/A**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: County Facilities - F B Airport (DPW)

DATE: June 19, 2017

- (a) Purpose of Request: To provide any additional revenue beyond that which is required to reimburse County DPW overtime labor costs and food expenses to the Contractor as noted in the agreement between County of Warren and Adirondack Hot Air Balloon Festival, Inc., in the amount of \$2,843.37 dollars.

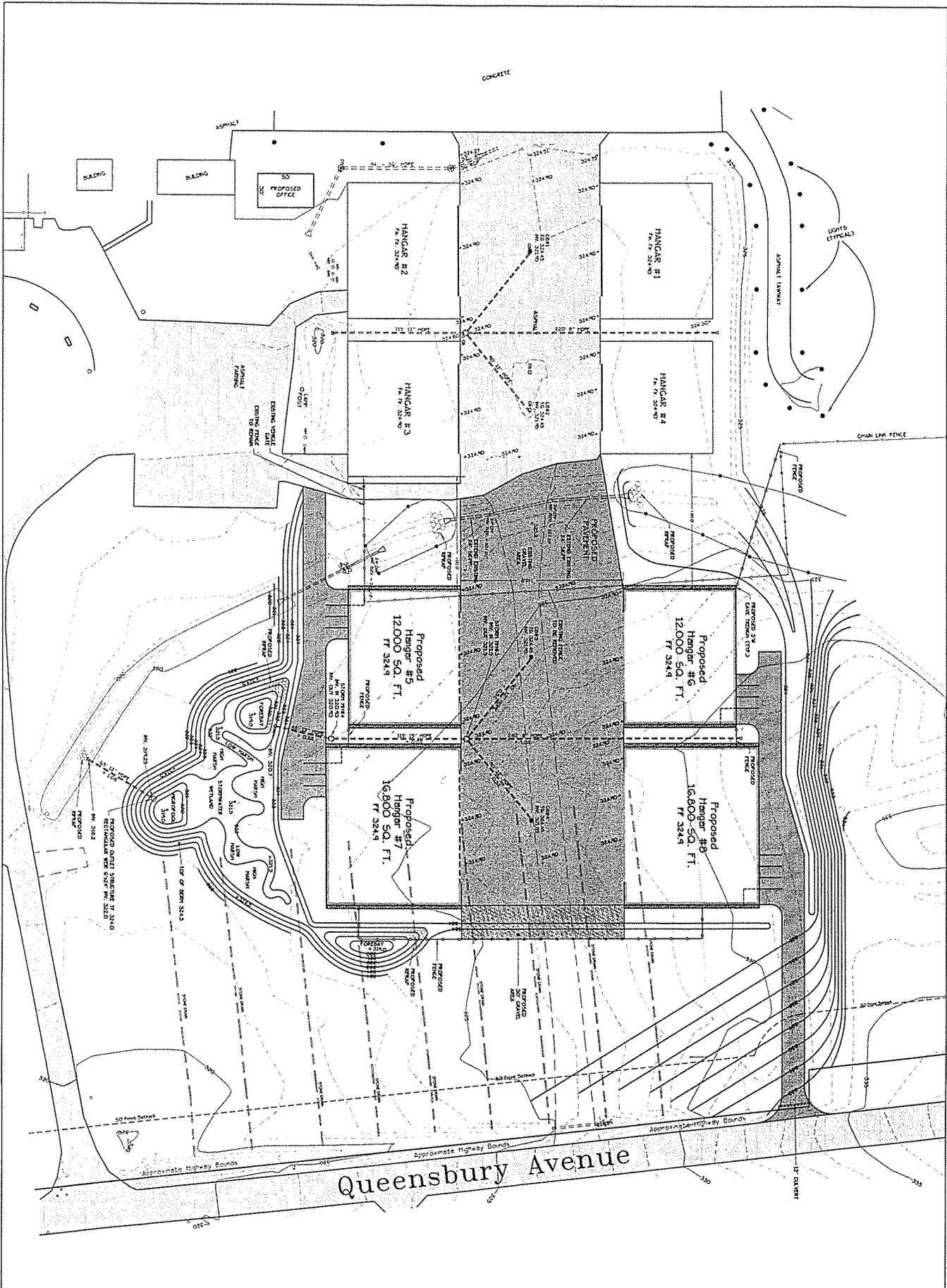
- (b) Details: To provide any additional revenue beyond that which is required to reimburse County DPW overtime labor costs and food expenses to the Contractor as noted in the Agreement for use of Floyd Bennett Memorial Airport - Warren County, New York for Hot Air Balloon Festival on September 23, 24 and 25th, 2016, in the amount of \$2,843.37 dollars, with the exact amount to be determined by the Treasurer's Office.

- (c) Previous Resolution Number: 250 of 2016

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: A.5610 470 General, Airport (DPW), Contracts

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS



VANDUSEN & STEVES LAND SURVEYORS
 168 Bayland Road
 Queensbury, New York 12066

NACE ENGINEERING P.C. ENGINEERS
 168 Bayland Road
 Queensbury, New York 12066

**WARREN COUNTY AIRPORT
 JET HANGAR #5-8
 GRADING & DRAINAGE PLAN**

Town of Queensbury, Warren County, New York

NO.	DATE	DESCRIPTION
2	5/31/17	ADDED TOPOGRAPHY & GRADING
1	5/29/17	HANGAR # 5 & 8 SIZE



SCALE: 1" = 20'