

County Facilities – Buildings and Grounds  
Department of Public Works  
AGENDA  
July 25, 2017 – 10:15 am

*Committee Members: Girard, Strough, Seeber, Beaty, Montesi, Braymer, Simpson,  
Leggett, MacDonald, Geraghty, Vacant*

- I. **Committee Meeting Call to Order**..... Chairman Girard
- II. **Motion to Approve Minutes of Prior Committee Meeting**..... Chairman Girard
- III. **Action Agenda/New Business**  
Page
  - 3 Lease Renewal – D & G Recycling ..... Frank Morehouse
  - 4 Lease Renewal – Cornell Co-Operative Extension ..... Frank Morehouse
- IV. **Referral/Pending Items**  
Page
  - 2 Old Jail Abatement Estimates ..... Frank Morehouse
- V. **Information for Discussion/Review**  
Page
  - Court Project Update ..... Frank Morehouse
- VI. **Privilege of the Floor to discuss any additional items to come before the Committee**
- VII. **Motion to Adjourn**

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Attachments - None

## 7/25/17 – Buildings and Grounds – Referrals

### BUILDING & GROUNDS:

- 1.) Frank Morehouse to provide an update on asbestos removal/renovations on the former jails kitchen. (06.19.17)
- 2.) Frank Morehouse to update abatement report and costs associated with the work for discussion at the next Committee meeting. (06.19.17)

# RESOLUTION REQUEST FORM NO. 3

## Request for New Contract

DEPARTMENT NAME: **Buildings and Grounds**

DATE: **7/25/17**

- (a) Is this a Result of a Bid or Request for Proposal? **Original contract 125 of 2013**
- (b) Purpose of Contract: **Lease Agreement**
- (c) Name of Contractor: **D & G Recycling**
- (d) Address of Contractor: **99 Lower Warren Street**
- (e) Contractor's Contact Person and Telephone Number: **Gary Finger  
(518) 391 - 7788**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **12/1/2017**
- (h) Termination Date of Contract: **10/31/20**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$48,000**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Monthly**
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

# RESOLUTION REQUEST FORM NO. 3

## Request for New Contract

DEPARTMENT NAME: Buildings and Grounds

DATE: 7/25/17

- (a) Is this a Result of a Bid or Request for Proposal? **Original contract 39 of 2015**
- (b) Purpose of Contract: **Lease Agreement**
- (c) Name of Contractor: **Cornell Cooperative Extension**
- (d) Address of Contractor: **377 Schroon River Road**
- (e) Contractor's Contact Person and Telephone Number: **James Seeley**
- (f) Has or will the Contract be provided, if so, please attach:
- (g) Commencement Date of Contract: **1/1/18**
- (h) Termination Date of Contract: **12/31/21**
- (i) Payment Provisions:
  - i) lump sum amount
  - ii) hourly rate amount
  - iii) total amount not to exceed **\$30,000**
  - iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc. **Quarterly**)
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title\* and Amount: **OR** Capital Project **OR** Capital Reserve Project Number, Title, and Amount:

Sample: A.1010 470 Legislative Board – Contract Sxx.xx  
Capital Project No. H289.9550 480 – Old Jail Renovations Sxx.xx

\*as listed in budget and LOGOS

July 21, 2017

Mr. Frank Morehouse  
Superintendent of Buildings  
Warren County Department of Public Works  
1340 State Route 9  
Lake George, NY 12845

**RE: WC 75-14 – ARCHITECTURAL/ENGINEERING CONSULTING SERVICES  
COST ESTIMATE FOR DEMOLITION / ABATEMENT OF FORMER JAIL BUILDING**

Dear Frank:

In accordance with our discussions, we are pleased to submit a proposal for an updated construction cost estimate for demolition of the jail wing or abatement of hazardous materials within the former jail wing of the Warren County Municipal Center.

This work shall be completed per service agreement WC 75-14 Periodic Professional Multidiscipline Engineering Services CPL has with Warren County. The following presents our Scope of Work recommended for this assignment.

**Scope of Work – Review of Feasibility Study and Updated Cost Estimating**

Clark Patterson Lee (CPL) will review the previous study, which was completed in 2008 for the purpose of evaluating options to locate the County's Board of Elections offices. The 2008 study included the following alternatives:

- Option A – Improvements and Rehabilitation of the existing basement and first floor of the former jail wing.
- Option B – Demolition of the former jail wing and construction of a new building.
- Option C – Demolition of the former jail wing and outfitting the basement level of the Human Services Building.

It is our understanding that the County would like to review construction cost estimates for two new alternatives:

- Option 1 – Demolition of the former jail wing and restoration of the site.
- Option 2 – Abatement of hazardous materials (lead paint and asbestos containing materials) within the former jail wing.

CPL will review the 2008 study, meet with the County to discuss the specifics of each of the two options, and prepare cost estimates that are consistent with the County's needs for each of the two new alternatives.

**Estimated Cost and Schedule**

Clark Patterson Lee's estimated Time and Materials Cost (hourly billing rates plus direct expenses) for the Scope of Services described above is **\$4,000**. We are prepared to begin the project as soon as authorized to proceed.



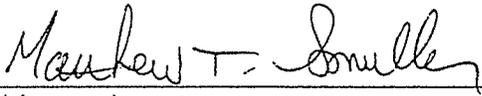
We greatly appreciate the opportunity to submit our proposal and look forward to assisting you in this endeavor. If you have any questions or require additional information, please contact me at (518) 915-7444.

**Acceptance**

Agreed to the foregoing scope and fee to be completed in accordance with the terms and conditions of service agreement WC 75-14, Periodic Professional Multidiscipline Engineering Services:

CONSULTANT:  
CLARK PATTERSON LEE  
30 Century Hill Drive, Suite 104  
Latham, NY 12110

OWNER:  
WARREN COUNTY  
Department of Public Works  
4028 Main Street  
Warrensburg, NY 12885

  
\_\_\_\_\_  
(signature)

Matthew T. Smullen, P.E.  
Principal

Date: July 21, 2017

\_\_\_\_\_  
(signature)

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_