

County Facilities Committee - Airport
Department of Public Works
AGENDA
August 21, 2017 – 9:45am

Committee Members: *GIRARD, Strough, Seeber, Beaty, Montesi, Braymer, Simpson, Leggett, MacDonald, Geraghty, Vacant*

I. Committee Meeting Call To Order..... Chairman Girard

II. Motion to Approve Minutes of Prior Committee Meeting..... Chairman Girard

III. Action Agenda/New Business

Page

- 2 Inc. Capital Project – H325 – Avigation Easement-Runway 30..... Ross Dubarry
Rationale – Cover real estate closing costs that exceeded grant amount
- 3 Amend Grant – Auth Chairman to sign grant amendment..... Ross Dubarry
Rationale – Increase grant to cover closing costs that exceeded anticipated amounts.

IV. Referral/Pending Items

- 1) Mr. Dubarry to develop spreadsheet of Airport revenues vs. expenditures and provide suggestions for how revenues could be increased and expenditures decreased. (10.27.15) Update: Item to remain a referral pending review of an updated review of revenues and expenditures. (05.01.17) Update: Mr. Dubarry will distribute an updates listing of Airport revenues versus expenditures prior to the next Committee meeting for review. (05.23.17) Update: Mr. Dubarry to review the updated listing at the next Committee meeting. (06.19.17) Update: Upon the request of Ms. Seeber, Mr. Dubarry to provide a spreadsheet of County-based Airport revenue and expenses at the next Committee meeting. (07.25.17)
- 2) Committee to revisit Proposal from Rich Air for construction of additional T-hangars. (02.28.17) Update: The Committee authorized the County Attorney to commence negotiations with Rich Air relative to the ground lease rate and terms for the T-Hangars proposed. (05.01.17) Update: Discussions between the County Attorney and Rich Air are on-going regarding ground lease rate for additional t-hangar construction. (05.23.17) Mr. Dubarry informed he was waiting to hear from the State regarding the grant for the T-hangers, as the grant application had been sent to the Aviation Bureau following which it would be sent to the Governor for awardment but he was unsure of when an answer would be given. (06.19.17)

V. Information for Discussion/Review

Request received from Schermerhorn Aviation to amend lease for new office building to change structure from a single story building to a two story building. There will not be any changes to building foundation size, location, or leased premises.

Airport Advisory Group – Report and Referrals

VI. Privilege of the Floor to discuss any additional items to come before the Committee

VII. Motion to Adjourn

Attachments

Schermerhorn Aviation new office building elevation drawing

RESOLUTION REQUEST FORM NO. 9

Request to Increase or Decrease or Amend Existing Capital Project or Capital Reserve Project*

****If this is the result of a grant award, also complete and submit Form No. 5 or 6***

DEPARTMENT NAME: DPW-Airport

DATE: 8/21/2017

- (a) Exact Title and Number of Project*: **H325 - Avigation Easement - Runway 30**
- (b) Is this a Capital Project? **Yes**
- (c) Is this a Capital Reserve Project? **No**
- (d) Amount of Increase (if applicable): **\$9,974**
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.): **A.9950
910 Transfer Capital Projects - \$499: NYSDOT Aviation Bureau - \$499:
FAA \$8,976**
- (g) Changes in Funding (if Amendment):
- (h) Purpose of Increase or Decrease or Amendment: **Cover real estate closing costs
that exceeded anticipated amount.**

RESOLUTION REQUEST FORM NO. 6

Request to Amend or Extend Existing Grant

DEPARTMENT NAME: DPW - Airport

DATE: 8/21/2017

- (a) Purpose of Grant Amendment: **To cover real estate closing costs in excess of estimated amounts included in grant**
- (b) Resolution No. which Authorized Original Application and Grant: **205 of 2015**
- (c) Name of Grantor: **FAA/NYS DOT**
- (d) Address of Grantor: **159-30 Rockaway Blvd, NYADO
Jamaica, New York 11434**
- (e) Grantor's Contact Person and Telephone Number: **Ms. Evelyn Martinez,
NYADO Manager (718) 995- 5771**
- (f) Has or Will the Grant Amendment or Grant Extension be provided, if so, Please Attach? **Yes, attached**
- (g) Effective Date of Amendment or Extension: **When executed**
- (h) Termination Date of Amendment or Extension: **When project is closed**
- (i) Total Dollar Amount Involved (not to exceed): **\$9,974**
- (j) Is a Budget amendment required? **No** If yes, please complete and submit Form No. 7.
- (k) Are the funds to go into a Capital Project or Capital Reserve Project? **Yes**
If yes, also complete and submit Form No. 8 or Form No. 9, as applicable.
- (l) Is a Local Share Required? **Yes** If Yes, Where are the Funds? List Budget Code, Object Code, Full Title* and Amount **OR** Capital Project **OR** Capital Reserve Project Number and Title and Amount: **A.9950 910 Transfers Capital Projects - \$499**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS

**OUTLAY REPORT AND REQUEST FOR
REIMBURSEMENT FOR
CONSTRUCTION PROGRAMS**

1. TYPE OF REQUEST

FINAL
 PARTIAL

2. BASIS OF REQUEST

CASH
 ACCRUAL

3. FEDERAL SPONSORING AGENCY AND ORGANIZATIONAL
ELEMENT TO WHICH THIS REPORT IS SUBMITTED

Federal Aviation Administration - NYADO

4. FEDERAL GRANT OR OTHER IDENTIFYING NUMBER
ASSIGNED BY FEDERAL AGENCY

3-36-0033-055-2015

5. PARTIAL PAYMENT REQUEST
NUMBER FOR THIS REQUEST

AMENDMENT

6. EMPLOYER IDENTIFICATION
NUMBER

14-6002576

7. FINANCIAL ASSISTANCE
IDENTIFICATION NUMBER

N/A

8. PERIOD COVERED BY THIS REQUEST

From: 05/18/2017 To: 05/18/2017

9. RECIPIENT ORGANIZATION

Name: Warren County
Street1: Board of Supervisors
Street2: Municipal Center Office
City: Lake George
County: Warren
State: NY: New York
Province:
Country: USA: UNITED STATES
ZIP / Postal Code: 12845-6134

10. PAYEE (Where check is to be sent if different than item 9)

Name:
Street1:
Street2:
City:
County:
State:
Province:
Country:
ZIP / Postal Code:

11.

STATUS OF FUNDS

CLASSIFICATION	PROGRAMS	FUNCTIONS	ACTIVITIES	TOTAL
	(a) Land Easement Acquisition RW 30 Approach- Ph II	(b)	(c)	
a. Administrative expense	\$ 4,598.70	\$	\$	\$ 4,598.70
b. Preliminary expense	0.00			0.00
c. Land, structures, right-of-way	1,048,419.12			1,048,419.12
d. Architectural engineering basic fees	76,955.75			76,955.75
e. Other architectural engineering fees	0.00			0.00
f. Project inspection fees	0.00			0.00
g. Land development	0.00			0.00
h. Relocation expense	0.00			0.00
i. Relocation payments to individuals and businesses	0.00			0.00
j. Demolition and removal	0.00			0.00
k. Construction and project improvement cost	0.00			0.00
l. Equipment	0.00			0.00
m. Miscellaneous cost	0.00			0.00
n. Total cumulative to date (<i>sum of lines a thru m</i>)	1,129,973.57			1,129,973.57
o. Deductions for program income	0.00			0.00
p. Net cumulative to date (<i>line n minus line o</i>)	1,129,973.57			1,129,973.57
q. Federal share to date	1,016,976.00			1,016,976.00
r. Rehabilitation grants (100% reimbursement)	0.00			0.00
s. Total Federal share (<i>sum of lines q and r</i>)	1,016,976.00			1,016,976.00
t. Federal payments previously requested	1,008,000.00			1,008,000.00
u. Amount requested for reimbursement	\$ 8,976.00	\$	\$	\$ 8,976.00
v. Percentage of physical completion of project	100.00 %	%	%	100.00 %

12. CERTIFICATION

I certify that to the best of my knowledge and belief the billed costs or disbursements are in accordance with the terms of the project and that the reimbursement represents the Federal share due which has not been previously requested and that an inspection has been performed and all work is in accordance with the terms of the award.

a. RECIPIENT

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

DATE REPORT SUBMITTED

[Redacted Signature]

[Redacted Date]

TYPED OR PRINTED NAME AND TITLE

Prefix: Mr. First Name: Michael Middle Name: [Redacted]
Last Name: Swan Suffix: [Redacted]
Title: County Treasurer

TELEPHONE (Area code, number, and extension)

518-761-6375

b. REPRESENTATIVE CERTIFYING TO LINE 11V

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL

DATE SIGNED

Tracey L Marks

7-21-17

TYPED OR PRINTED NAME AND TITLE

Prefix: [Redacted] First Name: Tracey Middle Name: [Redacted]
Last Name: Marks Suffix: [Redacted]
Title: Grants Administrator

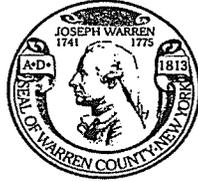
TELEPHONE (Area code, number, and extension)

315-455-2000

WARREN COUNTY DEPARTMENT OF PUBLIC WORKS

MAIN OFFICES

4028 Main Street
Warrensburg, N.Y. 12885
Tel (518) 623-4141
(518) 761-6556
Fax (518) 623-2772



JEFFERY E. TENNYSON, P.E.
Superintendent of Public Works

KEVIN J. HAJOS, P.E.
Deputy Superintendent of Public Works

DIVISIONS

Airport
Sewer Administration
Parks & Recreation
Recycling
Highway & Traffic
Engineering
Buildings & Grounds

August 18, 2017

Ms. Evelyn Martinez
Manager
Federal Aviation Administration
N.Y. Airports District Office
1 Aviation Plaza, Room 111
Jamaica, NY 11434

Re: Floyd Bennett Memorial Airport
Land Easement Acquisition (R/W 30 Approach) – Phase II
FAA AIP No. 3-36-0033-055-2015
NYS PIN 1903.09

File: 107

Dear Ms. Martinez:

Warren County respectfully requests closure of the grant for the above-referenced project at the full grant award amount of \$1,120,000. Attached is the proposed Grant Final Close-Out submission, including cost summary and supporting documentation. Upon your review and approval, the attachment will be made part of the Final Delphi Pay Request.

Further, Warren County respectfully requests consideration of an amendment to the grant award in the amount of \$8,976.21 (Federal Share) \$498.68 (State Share) to cover land, legal and administrative costs exceeding those originally anticipated. Specifically, the requested amendment is necessary to cover additional real estate closing costs and legal fees. The original estimate provided with the grant application was underestimated and the exact amount was determined by the legal consul during the real estate closing process. Attached is the proposed Grant Amendment Delphi Payment Request attachment, including a cost summary and supporting documentation. Upon your review and approval the Amendment will be included as part of the Final Delphi Pay Request.

As discussed, we anticipate other claims expense to be forthcoming at a later date and request consideration of all such eligible project expenses be reimbursed in a future grant.

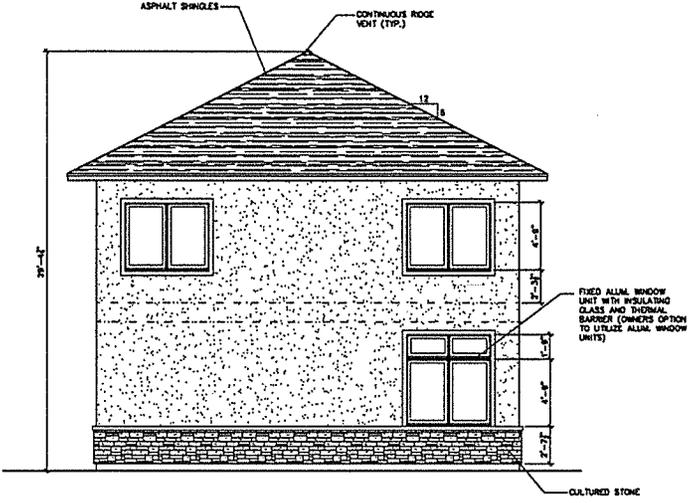
By copy of this letter, we are also providing the New York State Department of Transportation with their copy. If you have any questions, please do not hesitate to contact us.

Very truly yours,

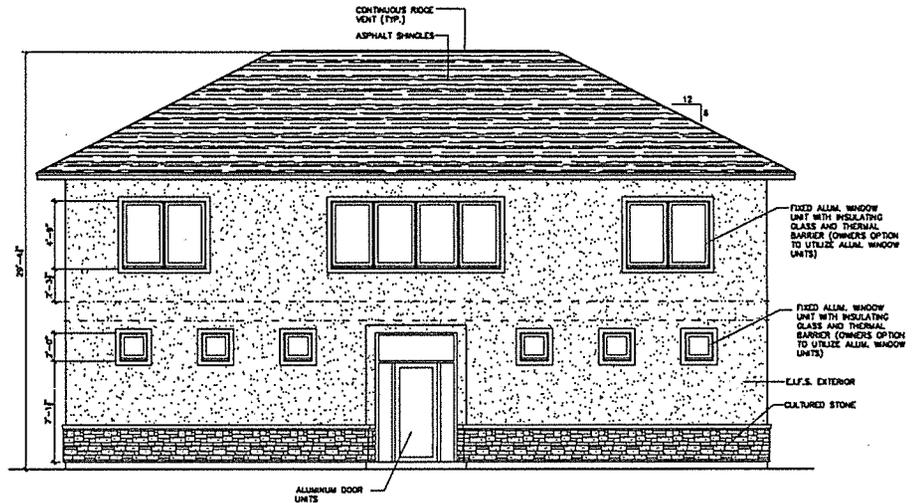
Warren County

Ross Dubarry
Airport Manager

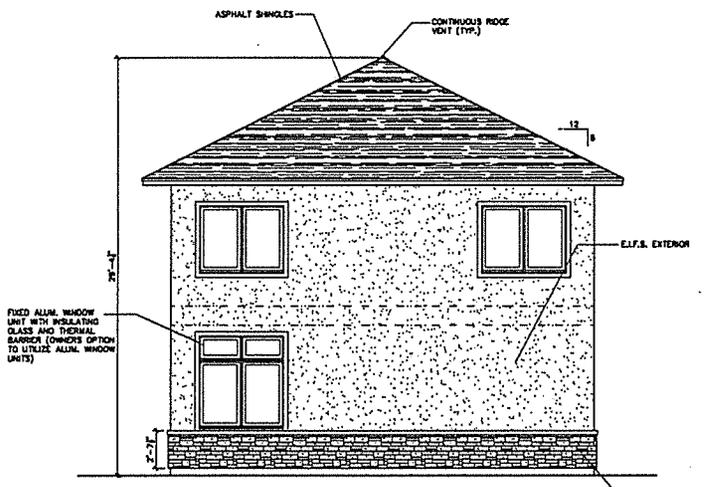
cc: Ms. Tracey Marks, C&S Engineers, Inc.
Mr. Gerardo Mendoza, NYSDOT, Aviation Division
Mr. Sam Zhou, NYSDOT, Region 1



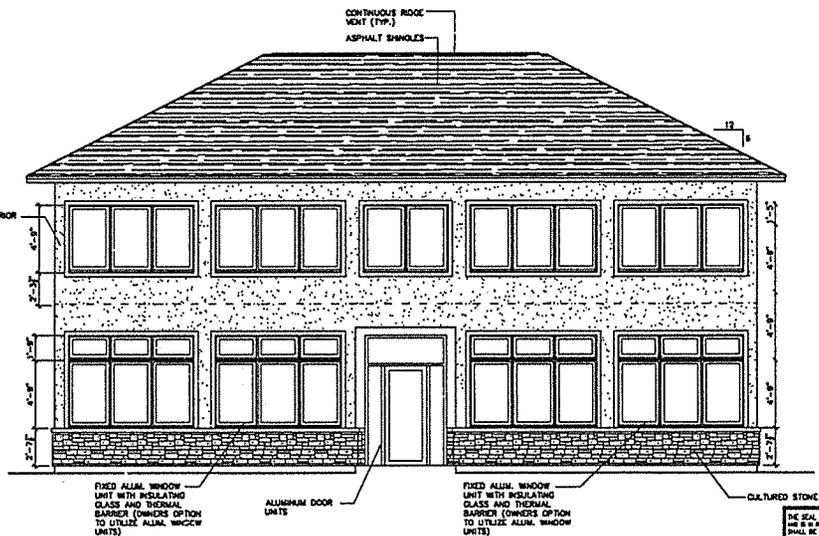
NORTH END ELEVATION
1/4" = 1'-0"



EAST SIDE ELEVATION FACING PARKING AREA
1/4" = 1'-0"



SOUTH END ELEVATION FACING FIREHOUSE
1/4" = 1'-0"



WEST SIDE ELEVATION FACING AIR FIELD
1/4" = 1'-0"

No.	DESCRIPTION	DATE
REVISIONS		

RUCINSKI HALL ARCHITECTURE
 1234 5th Avenue, Suite 1000
 New York, NY 10001
 Phone: 212 211 2000
 Fax: 212 211 2001
 www.rucinskihall.com

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WORK IS TO BE AS SHOWN & NOTED AND IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS, TRADE ASSOCIATION PUBLISHED RECOMMENDATIONS AND GENERALLY ACCEPTED LOCAL CONSTRUCTION INDUSTRY PRACTICES.

New Office Space
 Richard Schermethorn
 Warren County Airport, Queensbury Ave., Queensbury, New York



END FILE NAME: 240425RUCINSKI_HALL_CONSTRV-1
 SCALE: AS NOTED
 DRAWN BY:
 DRAWING TITLE:

THE SEAL BELOW IS AN ORIGINAL SEAL AND IS TO BE USED ON ALL SETS OF SETS AND SHALL BE CONSIDERED THE ORIGINAL

BUILDING ELEVATIONS

DRAWING No. **A-4**

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