

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: MAY 4, 2017

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COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL  
SEEGER  
STROUGH  
FRASIER  
MCDEVITT  
SIMPSON  
GERAGHTY  
VACANT

OTHERS PRESENT:

RONALD CONOVER, CHAIRMAN OF THE BOARD  
BRIAN REICHENBACH, COUNTY ATTORNEY  
AMANDA ALLEN, CLERK OF THE BOARD  
FRANK THOMAS, BUDGET OFFICER  
SUPERVISORS BRAYMER  
BROCK  
MACDONALD  
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR  
MIKE SWAN, COUNTY TREASURER  
TERRY COMEAU, WARREN COUNTY CORONER  
SARAH MCLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBERS ABSENT:

SUPERVISOR DICKINSON  
MERLINO  
BEATY

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Please note, the following contains a summarization of the May 4, 2017 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/finance/>

Mr. Sokol called the meeting of the Finance Committee to order at 12:17 p.m.

Motion was made by Mr. Strough, seconded by Mr. McDevitt and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Commencing the Agenda review, Mr. Sokol offered privilege of the floor to anyone present wishing to address the Committee on any matter. There being no response, he moved on to Agenda Item 2, which pertained to Terry Comeau, *County Corner*, providing a presentation regarding the streamlining of coroner expenses. Mr. Sokol stated that he had met with Mr. Comeau, Mr. Geraghty and Chairman Conover to discuss Coroner expenses. He informed due to time restraints Mr. Comeau would review a brief presentation today and return next month for further discussion and to answer any questions the Committee members may have.

Privilege of the floor was extended to Mr. Comeau who proceeded with a presentation which outlined a payment for services proposal that would reduce the expenses relating to autopsies for the County, a copy of which is on file with the minutes. He encouraged anyone with questions to request his contact information from Mr. Sokol.

Mr. Sokol thanked Mr. Comeau for taking the time to meet with them today and suggest possible ways of saving the County money. He reiterated the matter would be discussed further at the next meeting of the Finance Committee.

Proceeding with the Agenda review, Mr. Sokol apprised Agenda Item 3 concerned a referral from the County Facilities Committee, *Buildings & Grounds*, regarding a request for funding in the amount of \$47,700 to make upgrades to the Lower Warren Street Recycling Center to house Office of Emergency Services vehicles.

A motion was made by Mr. McDevitt and seconded by Mr. Strough to approve the aforementioned request.

Amanda Allen, *Clerk of the Board*, advised it was necessary to identify a source of funding to pay for the upgrades. Mr. Sokol informed the balance of the Contingent Account was around \$191,000 and he asked whether Messrs. McDevitt and Strough would like to amend their motions to transfer the funds from the Contingent Account to cover the cost of the upgrades.

Ms. Seeber inquired whether this would provide storage for all of the OES vehicles and equipment that required it and Mr. Sokol responded in the affirmative.

Mr. McDevitt amended his motion to include the Contingent Fund as the source of funding to pay for the aforementioned upgrades and Mr. Strough amended his second.

Mr. Sokol called the question and the motion carried unanimously to approve the aforementioned request as outlined above and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

Moving along, Mr. Sokol advised that Agenda Item 4 pertained to a referral from the Criminal Justice & Public Safety Committee, *Sheriff*, concerning a request for funding in the amount of \$274,883.31 to replace 100 Motorola portable radios and associated accessories purchased in 2004, with 93 new Harris portable radios and associated accessories.

Motion was made by Mr. Geraghty and seconded by Mrs. Frasier to approve the aforementioned request.

Chairman Conover informed it was necessary to identify a source of funding to pay for the new radio equipment and associated accessories. Mr. Geraghty suggested using the Interoperability Grant, which was for \$523,375, rather than using funds from the Unappropriated Surplus to pay for the new radios.

Mr. Geraghty amended his motion to include using funds from the Interoperability Grant to pay for the radios as outlined above and Mrs. Frasier amended her second.

Mr. Sokol called the question and the motion carried unanimously to approve the request as outlined above. Note: No resolution is required to authorize the expenditure of grant funds for this purchase.

Mr. Geraghty stated that the Sheriff's Office would need to be notified where the funds were coming from.

Moving along, Mr. Sokol informed that Agenda Items 5A-B pertained to the following referrals from the Health, Human & Social Services Committee:

- 5A) *Employment & Training*- Request to amend the County Budget in the amount of \$53,842 to reflect the receipt of Federal Trade Investment Act funding as reimbursement for costs associated with the training of nine dislocated workers.

Motion was made by Mr. Geraghty, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

- 5B) *Health Services*- Request to amend the County Budget in the amount of \$18,020 to reflect the receipt of funds from the Adirondack Health Institute to support the New York State Delivery Systems Reform Incentive Payment Program Project.

Motion was made by Mr. Geraghty, seconded by Mr. McDevitt and carried unanimously to approve the request and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

Continuing with the Agenda review, Mr. Sokol announced Agenda Items 6A-C pertained to the following referrals from the Public Works Committee:

- 6A) Request for authorization to establish new County Road Project D.5112 8269, 2017 Warrensburg Road West (CR3), in the amount of \$180,000.

Motion was made by Mr. McDevitt, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

- 6B) Request to amend the County Budget in the amount of \$230,748.42 to reflect the receipt of 2017 Extreme Winter Recovery funds through the CHIPS Program.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

- 6C) Request to appropriate funding in the amount of \$10,000 from the Unappropriated Road Surplus, *Budget Code D.909.00*, to cover the cost of an insurance deductible relating to a settlement.

Mr. Sokol stated that Brian Reichenbach, *County Attorney*, would like to discuss a correction that related to the aforementioned request. Mr. Reichenbach clarified that this was not a settlement but rather a jury verdict which was modified by Supreme Court Judge Mueller from \$400,000 to \$350,000 in the County's favor and the County's share of the expense was \$10,000 to cover the cost of the insurance deductible.

Motion was made by Mr. Geraghty, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

Proceeding to Agenda Item 7, Mr. Sokol pointed out that the agenda packet included a reporting of the transfers approved by the County Administrator's Office since the last meeting. He noted this was an informational item which required no action.

Concluding the Agenda review, Mr. Sokol advised Item 8 pertained to Finance Committee action which was required on the following items as approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 2C, 3, 4 5 and 6.

Mr. Strough pointed out Item 5 had been modified from five per-diem employees to ten. Ms. Seeber added that the rate was \$40 per bite and not \$40 per hour.

A discussion ensued following which a motion was made by Mr. McDevitt, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the May 19<sup>th</sup> Board Meeting.

Mr. Sokol noted there were no pending items to discuss this month,

*Note: The Committee inadvertently failed to approve Agenda Item 1 pertaining to a transfer of funds. The transfer of funds will still come to the Board Meeting but will include language waiving the Rules of the Board requiring Finance Committee approval.*

There being no further business to come before the Finance Committee, on motion made by Mr. McDevitt and seconded by Mr. Strough, Mr. Sokol adjourned the meeting at 12:28 p.m.

Respectfully submitted,  
Sarah McLenithan, Deputy Clerk of the Board