

FINANCE COMMITTEE

AGENDA

JUNE 1, 2017

Committee Members: *Sokol, Seeber, Dickinson, Merlino, Strough, Beaty, Frasier, McDevitt, Simpson, Geraghty and Vacant*

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor

- IV. Action Agenda
 - 1) Terry Comeau, County Coroner, to discuss streamlining of coroner expenses.
 - 2) Kara Lais, of Fitzgerald, Morris, Baker & Firth, to speak regarding a bond issue for a Warren-Washington Counties Civic Development Corporation Project.
 - 3) Request for transfer of funds as attached for Committee approval.

 - 4) **Request/Item to be discussed by the County Treasurer:**
 - A) Request for a transfer of funds in the amount of \$800.00 from the Contingent Account to cover the cost of the contract with Tyler Technologies to customize paycheck stub to include hourly pay rate.
 - B) Request for a contract with Tyler Technologies to customize paycheck stub to include hourly pay rate in an amount not to exceed \$800.00 commencing upon execution by both parties and terminating upon completion of the work.
 - C) Request to either authorize the Treasurer's Office to write off uncollected Medicaid receivables carried over on December 31, 2015 from Westmount or find someone to take over the re-billing and renew the billing software contract.

 - 5) **Referral from the County Facilities Committee:**
Airport-
Request for transfer of funds in the amount of \$35,000 from the Contingent Account for culvert and pipe repairs to Airport Taxiway.

 - 6) **Referral from the Criminal Justice & Public Safety Committee:**
Sheriff -
 - A) Request to amend the County Budget in the amount of \$173,608 to reflect the receipt of funding from the Public Safety Answering Point Grant.*Office of Emergency Services-*
 - B) Referral from the Criminal Justice & Public Safety Committee for funding for an amount up to \$20,000 to pay for I am Responding Software.
 - C) Request for a transfer of funds in the amount of \$2,220 from the Contingent Account to pay for insurance invoice from Rose & Kiernan for inland marine insurance on the 2004 Spartan (Mobile Communications Vehicle) which was not anticipated.

 - 7) **Referral from the Economic Growth & Development Committee:**
Planning-
Request to increase Capital Project H.292, *FWHC- Making the Connection*, in the amount of \$305,751.61 to reflect local match/In Kind Contributions.

 - 8) **Referral from the Health, Human & Social Services Committee:**
Employment & Training-
Request to amend the County Budget in the amount of \$99,704 to reflect the receipt of State TANF (*Temporary Assistance for Needy Families*) funding for the Summer Youth Program.

9) **Referral from the Occupancy Tax Coordination Committee:**

Request to appropriate \$15,000 from Budget Code A.881, *Reserve-Occupancy Tax*, to Budget Code A.6417 480, *Tourism-Special Events*, to cover the additional funding awarded to the Adirondack Balloon Festival.

10) **Referral from the Park Operations & Management Committee:**

Request from Mayor Blais to authorize refund to Law Enforcement Officers Weekend Committee the \$500 deposit submitted for an event that did not take place at the Festival Commons.

11) **Referrals from the Public Works Committee:**

DPW-

- A) Request for authorization to establish the following new County Road Projects: 2017 CR 11 Horicon Avenue; 2017 CR 15 East Shore Road; and 2017 CR 10 Schroon River Road.
- B) Request to appropriate funds in the amount of \$577,254.80 from the General Fund Unappropriated Surplus to Budget Code A.9950 910, *Transfers-Capital Projects, Interfund Transfer*.
- C) Request to amend the County Budget to appropriate funds provided from the Unappropriated Surplus to certain Road Projects.

12) **Referrals from the Support Services Committee:**

County Auditor-

- A) Request for transfer of funds in the amount of \$810 from the Contingent Account to cover Audit Clerk's raise and step increase which was not included in the County Budget.

Information Technology-

- B) Request to appropriate funds in the amount of \$25,000 from the Computer Reserve Fund, *Budget Code A.895*, for the purchase of computers and related equipment and software for various departments.

13) **Referral from the Traffic Safety Board:**

Request to appropriate \$1,074 from Budget Code A.889.00, *Stop DWI Reserve*, to Budget Code A.3315 810, *Stop DWI Program, Retirement*, to fund retirement system contributions.

14) **Requests/Items to be Discussed by the County Administrator:**

- A) Journal Report of transfers approved by County Administrator staff since the last meeting.
- B) Request for transfer of funds in the amount of \$320,630 to cover CSEA raises pursuant to executed Union Contract.
- C) Request to amend the County Budget in the amount of \$9,755 to allocate funds to cover CSEA raises pursuant to executed Union Contract.
- D) Request to amend the County Budget in the amount of \$40,948 to allocate funds to cover CSEA raises pursuant to executed Union Contract.

15) Finance Committee action is required on the following items approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 3A-B.

V. **Pending Items:** No items this month.

WARREN COUNTY CORONER

PAYMENT FOR SERVICES PROPOSAL

County Law Article 17a Section 673: *"Notwithstanding any general, special or local law, the coroner, or coroner and coroner's physician, or the medical examiner, shall have authority to the extent required for the investigation to remove and transport the body upon taking charge of it".*

As a rule, the Warren County Coroner's have designated funeral homes to assist them in the removal and transport of remains to a designated location for further investigation. Although we are not aware of any past issues, we would like to recommend that funeral homes providing these services become "contracted providers" for the county. This action would require funeral firms to provide proof of worker's compensation insurance to Warren County, essentially covering their own employees, and anybody designated for assistance in the removal of the deceased by the funeral firm.

PAYMENT FOR SERVICES PROPOSAL:

In 2016, there were approximately 36 Coroner's cases that required removal of the deceased and transportation to Albany Medical Center for furthering the investigation into the cause of death.

The average removal cost in 2016 was \$636.11, per case. The vouchers presented to the county ranged from \$1244 to \$375 for this service.

The average 2015 removal cost, approximately \$320.00. Transport to Glens Falls Hospital.

In 2017, the average to date is approximately \$825.00.

Vouchers included reimbursement for mileage to and from Albany Medical Center at various rates, extra personnel, vehicle usage, heavy duty/light duty body bags, and equipment usage.

To control the county's cost for removal and transport to Albany. Proposed:

REMOVAL: \$500.00 – (Includes Vehicle, and any related removal equipment; staff; personal protective equipment; treatment, transport, and disposal of hazardous materials, mileage) With exigent removals stipend, approved by the Coroner, up to \$1000 total. (\$75.00 per person for extra personnel)

MILEAGE: From Warren County line to Albany Medical, approx. 50 miles @ \$1.50 per mile. \$75.00.

INFECTIOUS DISEASE TRANSPORT BODY BAG: Black, heavy duty \$75.00. White, light/med duty \$50.00.

ALBANY MEDICAL CENTER: Attachment 1, Morgue and Laboratory Fee Schedule.

FORENSIC MEDICAL SERVICES, PC: \$1000 Autopsy fee and Death Certificate.

RESOURCE RECOVERY: Research the ability to recover some/all funds for autopsies conducted as a result of a motor vehicle accident or industrial accident.

Albany Medical Center
Morgue and Laboratory Fee Schedule

Effective January 1, 2017

Morgue Facility Use (includes onsite toxicology, histology and microbiology)	\$884.00
Histology Services Only (without morgue facility use)	\$198.00
Forensic Toxicology Services Only (without morgue facility use)	\$355.00
Forensic Toxicology Services Requested but not performed at AMC	Billed at AMC's cost plus a \$25 handling fee

In an effort to decrease cost to the counties current Forensic Toxicology provided by NMS may become available at AMC. The availability and price of these tests will be communicated to the County as they become available.

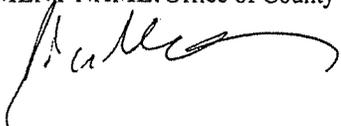
Microbiology Only (Without morgue facility use)	50% discount of AMC's specific charge schedule in effect at the time of service
Histology or Laboratory Services Requested but not Performed at AMC (this will include any return sample fees and drug confirmation charges)	Billed at AMC's cost plus a \$25 handling fee
Other Laboratory Testing performed on site at AMC (e.g. HIV serology, molecular testing, electron microscopy, chemistry procedures)	50% discount of AMC's specific charge schedule in effect at the time of the service
Radiology Fee - Global	50% discount of AMC's specific charge schedule in effect at the time of the service

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of County Administrator

SIGNED: 

DATE:

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1011 110	Cty Admin. Salaries - Reg	A.1011 130	Cty Admin. Salaries - PT	\$16,000

Please state reason for transfers requested: To cover wages for Acting County Administrator.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Auditor

SIGNED: *Carla D. Sherman*

DATE: 5/23/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1320 130	County Auditor - Salaries Part Time	A.1320 110	County Auditor - Salaries Full Time	\$27,540

Please state reason for transfers requested:

Funds were budgeted in the Part Time Salary code pending approval on Audit Clerk moving to Full Time status as of January 1, 2017.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FRO DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 5/23/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8252	280 Cty Roads, Bolton Landing & River Bank CR# 11	D.5112.8270	280 Cty Roads, 2017 CR#11 Horricon Avenue	\$ 35,929.16
D.5112.8265	280 Cty Roads, Friends Lake Road CR# 8	D.5112.8270	280 Cty Roads, 2017 CR#11 Horricon Avenue	\$ 19,070.84
D.5112.8256	280 Cty Roads, Schroon River Road CR#10	D.5112.8271	280 Cty Roads, 2017 CR#15 East Shore Rd	\$ 185,783.60
D.5112.8265	280 Cty Roads, Friends Lake Road CR# 8	D.5112.8271	280 Cty Roads, 2017 CR#15 East Shore Rd	\$ 11,216.40
D.5112.8265	280 Cty Roads, Friends Lake Road CR# 8	D.5112.8272	280 Cty Roads, 2017 CR#10 Schroon River Rd	\$ 171,562.76

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Expenditures Relating to New Established Roads

REQUEST FOR TRANSFER OF FUNDS

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

FRO DEPARTMENT OF PUBLIC WORKS

Name of Department

SIGNED: _____ DATE: 5/24/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
D.5112.8250	280 Cty Roads, 2016 CR#16 Bay Road Projects	D.5112.8236 865	Cty Roads, 2016 CR#22 Harrisburg Road Dental Ins	\$ 2.00
D.5112.8238	110 Cty Roads, 2016 CR#10 Schroon River Sal- Reg	D.5112.8238 120	Cty Roads, 2016 CR#10 Schroon River Rd Salary-OT	\$ 2,568.26
D.5112.8248	280 Cty Roads, 2016 CR#11BValley Wood Projects	D.5112.8248 110	Cty Roads, 2016 CR#11B Valley Woods Salary-Reg	\$ 0.28

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 439	Contingent Fund			

Please state reason for transfer request:
Please file original request with Clerk of the Board and retain copy for your records.

To Cover Salary & Benefit Expenditures Relating to Roads

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Traffic Safety/STOP DWI

SIGNED:

DATE: May 24, 2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.3311 410	Supplies	A.3311 810	Retirement	\$584.00
_____	_____	_____	_____	_____

Please state reason for transfers requested:

Joined retirement system after budget had been set for the year due to increase in cumulative hours from all 3 positions

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

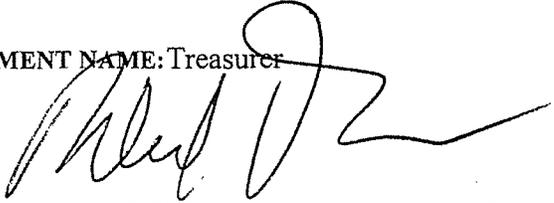
RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Treasurer

SIGNED:



DATE: May 17, 2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1325 470	Treasurer - Contract	\$800.00

Please state reason for transfer request: Customize the paychecks to allow for hourly pay rate to be printed on stub

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 3***Request for New Contract*****DEPARTMENT NAME: Treasurer****DATE: May 17, 2017**

- (a) Is this a Result of a Bid or Request for Proposal? **No**
- (b) Purpose of Contract: **Customize paycheck stub to include hourly pay rate**
- (c) Name of Contractor: **Tyler Technologies**
- (d) Address of Contractor: **888 West Big Beaver Road, Suite 600, Troy, Michigan 48084**
- (e) Contractor's Contact Person and Telephone Number: **John Kazmin, 248-269-1000, ext 1188**
- (f) Has or will the Contract be provided, if so, please attach: **Attached**
- (g) Commencement Date of Contract: **Effective immediately**
- (h) Termination Date of Contract: **Upon completion**
- (i) Payment Provisions: i) lump sum amount **\$800.00**
 ii) hourly rate amount
 iii) total amount not to exceed
 iv) how will payments be made (i.e. monthly, quarterly, upon completion of the project, etc.
- (j) Where are the Funds for this Contract? List Budget Code, Object Code, Full Title* and Amount: **OR Capital Project OR Capital Reserve Project Number, Title, and Amount: A.1325 470 Treasurer - Contract \$800.00**

Sample: A.1010 470 Legislative Board – Contract \$xx.xx
 Capital Project No. H289.9550 480 – Old Jail Renovations \$xx.xx

*as listed in budget and LOGOS



RFS Authorization Form

Please return this completed Request For Service form with authorized signature to Tyler Technologies. You may fax or email the form to your Tyler Technologies Contact or Relationship Manager. Unless otherwise specified, this project will be scheduled on the first available date following receipt of a signed copy of this form.

Case Number 2266067
Relationship Manager John Kazmin

RFS Date 05/16/2017
Department Interfaces

CLIENT INFORMATION

Name Warren County, NY
Address 1340 State Rt. 9
Lake George, NY 12845
Phone (518) 761-6380

COSTS

Project Cost	\$800.00
Invoiced Upon Delivery	\$800.00
Total Amount to be Invoiced	\$800.00

CONTACT INFORMATION

Name	Title/Role	Phone	Email
Rob Lynch	Deputy Treasurer	(518) 761-6380	lynchr@co.warren.ny.us

SERVICE DESCRIPTION

Custom Payroll Check Forms

- Customize the existing standard XSL form to print the Pay Rate column in the earnings section.
- Customize the standard 9.5 SP1 eSuite Employee Print Paycheck .RDL program to print the Pay Rate.

General Requirements/Assumptions:

1. Review of required features with Client.
2. Programming and programming test.
3. Form installation services as required.

Tyler Technologies Responsibilities:

1. Tyler Technologies will provide the Client requested Form as discussed below to address the Client's requirements.

Client Responsibilities:

1. Client agrees to cooperate in not making modifications and enhancements too extensive.
2. All Client requested changes after RFS sign-off must be documented by Client and authorized in writing including potential costs, if any. Additional changes will most likely delay the schedule and may increase the cost.

Tyler Technologies provides warranty and maintenance on this project for 30 days after initial delivery. The cost for this project includes programming, quality testing, electronic delivery, and set up assistance. This project is considered custom software. Required upgrades to the custom software as a result of Tyler Technologies release changes, third party vendor changes, or changes in client requirements are subject to additional fees.

Authorized Signature _____ Date _____
Name (Printed) _____ Title _____

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Treasurer

DATE: May 24, 2017

- (a) Purpose of Request: **Write off uncollected Medicaid receivables carried over on December 31, 2015 from Westmount or find someone to take over the re-billing and then renew the billing software contract.**
- (b) Details: **The County has not had anyone since the end of 2016 handling the re-billing of Medicaid claims. The County Attorney's office has made numerous attempts to find someone to take this over but has been unsuccessful. The County does not have an extension from Medicaid to file the older claims so these will not be able to be re-billed. The County has not renewed the software contract so we no longer have access to the billing program for reports and to re-bill claims. The last Accounts Receivable Aging report that was printed was dated 7/26/16 so we do not have current information on the age of the receivables. The following Medicaid accounts are currently outstanding:**
- A 384.00 Medicaid Receivable - \$475,495.24**
A 384.03 Medicaid Assessment Receivable - \$43,213.13
A 384.05 Medicaid Managed Receivable - \$33,975.00
- (c) Previous Resolution Number: **N/A**
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A 389.01 Allowance for Receivables - Nursing Home**

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Department of Public Works

SIGNED:

DATE: May 23, 2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account-	A.5610 465	General, Airport, Road/Bridge Materials	\$30,000.00
	Other Payments/Contributions	A.5610 470	General, Airport, Contracts	\$5,000.00

Please state reason for transfer request: Culver & Pipe Repair to Airport Taxiway

Please file original request with Clerk of the Board and retain copy for your records.

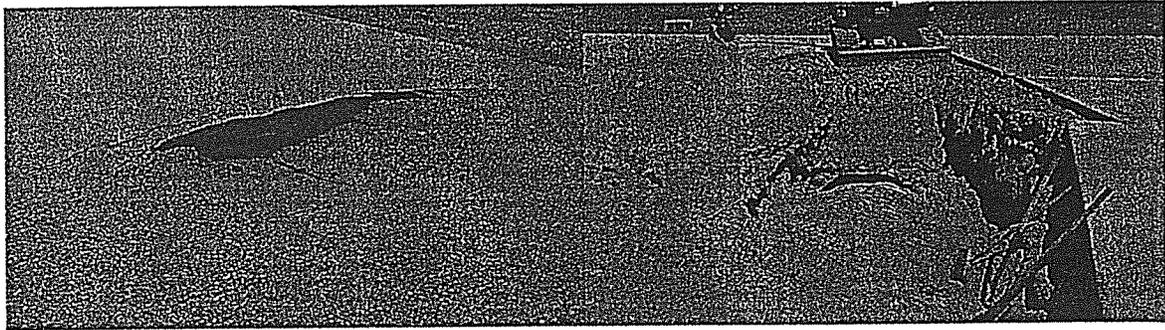
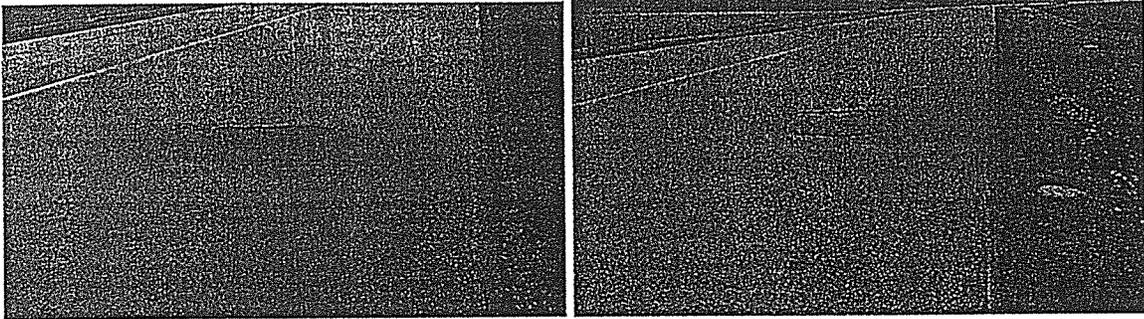
Taxiway D Culvert Repair

On Monday, May 1, 2017 Senior Airport Facilities Maintenance Mechanic Brian Gereau reported a sinkhole on Taxiway D. Brian observed the sinkhole during his morning airfield safety inspection. The sinkhole developed sometime between Friday, April 28th and Monday, May 1st. The FBO did not report any safety issues to the County over the weekend.

The sinkhole quickly progressed into a major safety concern and the taxiway was closed to all vehicles. A NOTAM was issued closing the taxiway and the FBO was notified of the closure and informed that the repair would be extensive and take some time to address properly.

I have checked my project files for any recent wetland delineations to assist DPW engineering and NYS DEC with evaluating environmental impacts for the needed repair. I was not able to locate any wetland delineations. The taxiway is the main access route for all aircraft using both runways (1-19 & 12-30). Currently, aircraft are now required to 'back taxi' on either runway for arrivals and departures. Our airport is an uncontrolled airport, meaning there is no Air Traffic Control Services provided for taxiing aircraft. Aircraft are therefore required to use a see-and-avoid technique while transmitting their aircraft position over the aircraft radio. The longer an aircraft spends on a runway at an uncontrolled airport, the greater the risk for an incursion, or worse, having an incident or accident. This taxiway repair is extremely important to the safe and efficient use of our airport and the repair should happen as soon as practical. I have prepared a map showing the location of the culvert on the airport and some photos of the sinkhole and the culvert failure.





RESOLUTION REQUEST FORM NO. 7

Request to Amend County Budget*

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Sheriff

DATE: May 19, 2017

(a) Purpose of Amendment:

**Amend the County Budget to increase revenues -
Public Safety Answering Point Grant**

(b) Appropriation Code, Object Code, Full Title and Amount:

**A.3020.4031 120 Sheriffs 911 Center, 2015-16 PSAP Grant, Salaries-Overtime
\$6,084.00**

**A.3020.4031 250 Sheriffs 911 Center, 2015-16 PSAP Grant, Technical
Equipment \$167,524**

(c) Revenue Code (with title), and Amount:

**A.3020.4031 4380 Sheriff's 911 Center, 2015-16 PSAP Grant, State Homeland
Security Program \$173,608**

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of Emergency Services

SIGNED:

DATE: May 24, 2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
FUNDING SOURCE TBD		A.3640 418	Civil Defense - Insurance Gen. Liability	\$2,220.00

Please state reason for transfers requested:

Funds needed to pay insurance invoice to Rose & Kiernan in the amount of \$2,200.00. This bill is for inland marine insurance on the 2004 Spartan (Mobile Communications Vehicle). This expense was not anticipated was not included in the 2017 budget.

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions			

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 9

***Request to Increase or Decrease or Amend Existing Capital Project or
Capital Reserve Project****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME:

DATE:

- (a) Exact Title and Number of Project*:
- (b) Is this a Capital Project?
- (c) Is this a Capital Reserve Project?
- (d) Amount of Increase (if applicable):
- (e) Amount of Decrease (if applicable):
- (f) Source of Funding (if Increase) (including name & title of codes, etc.):

"

"

*******(g)** Changes in Funding (if Amendment):

(h) Purpose of Increase or Decrease or Amendment:

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Employment & Training

DATE: May 24, 2017

(a) Purpose of Amendment:

add state grant funds to county budget to administer Summer Youth Employment Program (these are estimated amounts, adjustments may be made with final allocation)

(b) Appropriation Code, Object Code, Full Title and Amount:

**40.6326 110 - TANF Summer, Salaries-Regular - \$13,530;
40.6326 130 - Salaries Part-time - \$59,500; 40.6326 410 - Supplies - \$350;
40.6326 470 - Contract - \$14,531; 40.6326 810 - Retirement - \$2,517;
40.6326 830 - Social Security - \$4,528; 40.6326 831 - Medicare - \$1,060
40.6326 860 - Hospitalization - \$3,688**

(c) Revenue Code (with title), and Amount:

40.6236 4786 - TANF Summer - \$99,704

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: TOURISM

DATE: 5/22/17

- (a) Purpose of Request:
To appropriate \$15,000 from A.881, Reserve-Occupancy Tax to A.6417 480, Special Events for Adirondack Hot Air Balloon Festival, Inc.

- (b) Details:
\$25,000 awarded at 12/15/16 Occupancy Tax Workshop; \$40,000 needed to put on quality event as in past

- (c) Previous Resolution Number:
Res# 555 of 2016

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.881, Reserve-Occupancy Tax \$15,000

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Department of Public Works, Park O & M

DATE: May 23, 2017

- (a) Purpose of Request: To Refund Security Deposit of \$500.00 dollar to Law Enforcement Officers Weekend Committee.

- (b) Details: To Refund Security Deposit of \$500.00 dollar to Law Enforcement Officers Weekend Committee. The event did not take place at the Festival Commons.

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: T030.00 Trust & Agency, Security Deposits \$500.00

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: DPW

DATE: 5/23/17

- (a) Purpose of Request:
Establish Road Project numbers for additional road paving projects for the 2017 construction season

- (b) Details:
Warren County bid the 2017 road projects, one existing 2016 project and two existing 2017 projects will be funded with Unappropriated Surplus funds. The previously funded amounts in these project will be used to establish three new road projects: D.5112 8270 - 2017 CR11 Horicon Avenue; D.5112 8271 2017 CR15 East Shore Road; D.5112 8272 - CR10 Schroon River Road

- (c) Previous Resolution Number:

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: DPW

DATE: May 23, 2017

- (a) Purpose of Request:
To appropriate \$577,254.80 from the General Fund Unappropriated Surplus to Budget Code A.9950 910, Transfers-Capital Projects, Interfund Transfers
- (b) Details:
Appropriate from the General Fund Unappropriated Surplus to cover the costs relating to the awarding of road projects to contractors in association with bid WC 32-17 (Bolton Landing Riverbank Road; Schroon River Road; Friends Lake Road)
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.909.00 General Fund Unappropriated Surplus \$577,254.80

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: DPW

DATE: May 23, 2017

(a) Purpose of Amendment:

To appropriate funds provided from General Fund Unappropriated Surplus to Road Projects (total of \$577,254.80)

(b) Appropriation Code, Object Code, Full Title and Amount:

D.5112.8252 280, County Road, County Roads, 2016 CR#11 Bolton Landing/Riverb, Projects - \$116,060.00

D.5112.8256 280, County Road, County Roads, 2017 CR#10 Schroon River Road, Projects - \$248,051.00

D.5112.8265 280, County Road, County Roads, 2017 CR#8 Friends Lake Road, Projects - \$213,143.80

(c) Revenue Code (with title), and Amount:

D.5010 5031, County Road, Highway Administration, Interfund Transfers \$577,254.80

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: County Auditor

SIGNED: *Carla D Sherman*

DATE: 5/23/2017

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions	A.1320 110	County Auditor - Salaries Full Time	\$810

Please state reason for transfer request:

The Audit Clerk's salary was not budgeted with her raise and step increases.

Please file original request with Clerk of the Board and retain copy for your records.

RESOLUTION REQUEST FORM NO. 20

MISCELLANEOUS

**Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.*

DEPARTMENT NAME: Information Technology

DATE: May 24, 2017

- (a) Purpose of Request: **To appropriate funds from the Computer Reserve Fund to departmental budgets to purchase computers and realted equipment and software.**

- (b) Details:
 - A.6010.220.1 Social Services, \$16,000**
 - A.3110.220.1 Sheriff, \$8,000**
 - A1345.220.1 Purchasing, \$1,000**

- (c) Previous Resolution Number: **N/A**

- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount: **A.895.00 Computer Reserve Fund**

Sample: A.8021 470 Planning & Community Development – Contract

*** as listed in budget and LOGOS**

RESOLUTION REQUEST FORM NO. 20**MISCELLANEOUS**

****Please List All Other Requests Not Covered by Previous Resolution Request Forms Here.
Please attach any backup information available and be as detailed as possible.***

DEPARTMENT NAME: Traffic Safety Board/STOP DWI

DATE: 05/24/2017

- (a) Purpose of Request:
To appropriate funds from the STOP DWI Reserve to the STOP DWI Budget to fund retirement system contributions.
- (b) Details:
Appropriate \$1,074 from A.889.00, Reserve, STOP DWI, to Budget Code A.3315 810, Stop DWI Program, Retirement
- (c) Previous Resolution Number:
- (d) Where are the Funds (if required)? List Budget Code, Object Code, Full Title* and Amount:
A.889.00, Reserve, STOP DWI

Sample: A.8021 470 Planning & Community Development – Contract

* as listed in budget and LOGOS

WARREN COUNTY
Journal Report - April 2017

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
Building & Fire - Building & Fire Code					
4/17/2017	A.3620 426	Subscriptions	Budget Transfer Within Object Code from A.3620 442	\$ 40.00	
4/17/2017	A.3620 442	Automotive - Gas & Oil	Budget Transfer Within Object Code to A.3620 426		\$ 40.00
Clk of Legislati - Clerk of the Legislative Board					
5/3/2017	A.1010 444	Travel/Education/Conference	Budget Transfer within Object to A.1010 445		\$ 109.57
5/3/2017	A.1010 445	Foods	Budget Transfer from Object A.1010 444	\$ 109.57	
5/12/2017	A.1010 220	Office Equipment	Budget Transfer out of Object Code A.1010 410	\$ 63.20	
5/12/2017	A.1010 410	Supplies	Budget Transfer out of Object Code to A.1010 220		\$ 63.20
DPW_DPW Admin - DPW,DPW Administration					
4/7/2017	A.7110 410	Supplies	Transfer Within Budget Code to A.7110 417		\$ 200.00
4/7/2017	A.7110 417	Water/Sewer/Taxes	Transfer Within Budget Code from A.7110 410	\$ 200.00	
4/13/2017	DM.5130 436	Advertising Fees	Transfer Within Budget Code from DM.5130 441	\$ 400.00	
4/13/2017	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code to DM.5130 436		\$ 400.00
4/17/2017	A.1624 455	Safety Equipment	Transfer Within Budget Code from A.1624 470	\$ 200.00	
4/17/2017	A.1624 470	Contract	Transfer Within Budget Code to A.1624 455		\$ 200.00
4/17/2017	A.7110 220	Office Equipment	Transfer Within Budget Code from A.7110 260	\$ 202.00	
4/17/2017	A.7110 260	Other Equipment	Transfer Within Budget Code to A.7110 220		\$ 202.00
4/21/2017	A.1610 418	Ins-General Liability	Transfer Within Budget Code from A.1610 441	\$ 1,315.00	
4/21/2017	A.1610 441	Auto-Supplies & Repair	Transfer Within Budget Code to A.1610 418		\$ 1,315.00
4/21/2017	A.5610 415	Electricity	Transfer Within Budget Code to A.5610 416		\$ 1,800.00
4/21/2017	A.5610 416	Oil & Gas-Heating	Transfer Within Budget Code from A.5610 415	\$ 1,800.00	
4/21/2017	A.7111 410	Supplies	Transfer Within Budget Code to A.7111 424		\$ 20.00
4/21/2017	A.7111 424	Postage	Transfer Within Budget Code from A.7111 410	\$ 20.00	
4/25/2017	D.5110 419	Settlements	Transfer Within Budget Code from D.5110 470	\$ 10,000.00	
4/25/2017	D.5110 470	Contract	Transfer Within Budget Code to D.5110 419		\$ 10,000.00
4/25/2017	A.1620 418	Ins-General Liability	Transfer Within Budget Code from A.1620 470	\$ 1,314.75	

WARREN COUNTY
Journal Report - April 2017

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/25/2017	A.1620 470	Contract	Transfer Within Budget Code to A.1620 418		\$ 1,314.75
5/2/2017	A.5610 415	Electricity	Transfer Within Budget Code to A.5610 444		\$ 1,000.00
5/2/2017	A.5610 444	Travel/Education/Conference	Transfer Within Budget Code from A.5610 415	\$ 1,000.00	
5/9/2017	A.1490 426	Subscriptions	Transfer Within Budget Code from A.1490 436	\$ 9.00	
5/9/2017	A.1490 436	Advertising Fees	Transfer Within Budget Code to A.1490 426		\$ 9.00
5/9/2017	A.1628 436	Advertising Fees	Transfer Within Budget Code from A.1628 470	\$ 142.00	
5/9/2017	A.1628 470	Contract	Transfer Within Budget Code to A.1628 436		\$ 142.00
5/9/2017	A.5610 250	Technical Equipment	Transfer Within Budget Code from A.5610 260	\$ 63.00	
5/9/2017	A.5610 260	Other Equipment	Transfer Within Budget Code to A.5610 250		\$ 63.00
5/11/2017	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code to DM.5130 444		\$ 350.00
5/11/2017	DM.5130 444	Travel/Education/Conference	Transfer Within Budget Code from DM.5130 441	\$ 350.00	
5/15/2017	DM.5130 441	Auto-Supplies & Repair	Transfer Within Budget Code to DM.5130 465		\$ 381.13
5/15/2017	DM.5130 465	Road/Bridge Materials	Transfer Within Budget Code from DM.5130 441	\$ 381.13	
5/18/2017	A.7111 410	Supplies	Transfer Within Code to A.7111 453		\$ 250.00
5/18/2017	A.7111 453	Uniforms & Clothing	Transfer Within Code from A.7111 410	\$ 250.00	
Infotech - Information Technology					
5/15/2017	A.1680 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.1680.470		\$ 2,000.00
5/15/2017	A.1680 470	Contract	Budget Transfers within Object Code from A.1680.422	\$ 2,000.00	
OFA - Office for the Aging					
4/27/2017	A.6772 410	Supplies	Within object code transfer transfer to A6772470		\$ 850.00
4/27/2017	A.6772 470	Contract	Within object code transfer from A6772410	\$ 850.00	
5/17/2017	A.6772 410	Supplies	Within budget code transfer to A6772424		\$ 1,200.00
5/17/2017	A.6772 424	Postage	Within budget code transfer from A6772410	\$ 1,200.00	
Office of EMS - Office of Emergency Services					
4/13/2017	A.3645.4015 260	Other Equipment	Out of code transfer to A.3645.4015 410		\$ 10,380.42

WARREN COUNTY
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G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
4/13/2017	A.3645.4015 410	Supplies	Out of code transfer from A.3645.4015 260	\$ 10,380.42	
4/13/2017	A.3645.4015 410	Supplies	Budget transfer within object code from A.3645.4015 441	\$ 2,100.00	
4/13/2017	A.3645.4015 410	Supplies	Budget transfer within object code from A.3645.4015 422	\$ 550.00	
4/13/2017	A.3645.4015 422	Repair/Maint-Equipment	Budget transfer within object code to A.3645.4015 410		\$ 550.00
4/13/2017	A.3645.4015 441	Auto-Supplies & Repair	Budget transfer within object code to A.3645.4015 410		\$ 2,100.00
5/5/2017	A.3645.4015 444	Travel/Education/Conference	Budget Transfer within Object Code to A.36454015 470 Contracts		\$ 3,500.00
5/5/2017	A.3645.4015 470	Contract	Budget Transfer within Object Code from A. 3645.4015 444 Travel	\$ 3,500.00	
5/12/2017	A.3645.4018 250	Technical Equipment	Budget Transfer Out of Object Code to A.3645 4018 410 - Supplies		\$ 465.00
5/12/2017	A.3645.4018 410	Supplies	Budget Transfer Out of Object Code From A.3645 4018 250 Tech Equ	\$ 465.00	
Personnel - Civil Service					
5/9/2017	A.1430 210	Furniture/Furnishings	Budget Transfers out of Object Code from 439	\$ 521.00	
5/9/2017	A.1430 439	Misc Fees & Expenses	Budget Transfers out of Object Code to 210		\$ 521.00
Planning_Planning - Planning,Planning					
4/12/2017	A.8021 442	Automotive - Gas & Oil	Budget transfer within object code to A.8021 444		\$ 300.00
4/12/2017	A.8021 444	Travel/Education/Conference	Budget transfer within object code from A.8021 442	\$ 300.00	
Probation_Probation - Probation,Probation					
4/10/2017	A.3140 422	Repair/Maint-Equipment	Budget Transfers within Object Code to A.3140.441		\$ 1,500.00
4/10/2017	A.3140 441	Auto-Supplies & Repair	Budget Transfers within Object Code from A.3140.422	\$ 1,500.00	
Public Health_Health Services - Public Health,Health Services					
5/9/2017	A.4018.0030 435	Medical Fees	Budget transfer Dis Prog to A4018.0030.439		\$ 90.00
5/9/2017	A.4018.0030 439	Misc Fees & Expenses	Budget transfer Dis Prog from A4018.0030.435	\$ 90.00	
5/10/2017	A.4018.0030 410	Supplies	Budget Adj Disease To A.4018.0030.437 fm A4018.0030.410		\$ 100.00
5/10/2017	A.4018.0030 437	Consulting Fees	Budget Adj Disease To A.4018.0030.437 fm A4018.0030.410	\$ 100.00	
5/19/2017	A.4013 469	Other Payments/Contributions	Out of codetranWICtoA.4013.860\$20,500,4013.865 \$312 fmA.4013.469		\$ 20,500.00

WARREN COUNTY
Journal Report - April 2017

G/L Date	G/L Account Number	Account Description	Description	Increase Amount	Decrease Amount
5/19/2017	A.4013 469	Other Payments/Contributions	Out of CodetranWICtoA.4013.860\$20.500,4013.865 \$312 fmA.4013.469		\$ 312.00
5/19/2017	A.4013 860	Hospitalization	Out of codetranWICtoA.4013.860\$20.500,4013.865 \$312 fmA.4013.469	\$ 20,500.00	
5/19/2017	A.4013 865	Dental Insurance	Out of CodeTranWICtoA.4013.860\$20.500,4013.865 \$312 fmA.4013.469	\$ 312.00	
Social Services - Social Services					
5/4/2017	A.6010 439	Misc Fees & Expenses	Budget Transfer within Object Code to A.6010 440		\$ 500.00
5/4/2017	A.6010 440	Legal/Transcript Fees	Budget Transfer within Object Code from A.6010 439	\$ 500.00	
5/23/2017	A.6010 220	Office Equipment	Out of Budget Code Transfer from A.6010 410	\$ 1,000.00	
5/23/2017	A.6010 410	Supplies	Out of Budget Code Transfer to A.6010 220		\$ 1,000.00
5/24/2017	A.6010 439	Misc Fees & Expenses	Budget Transfer within Object Code to A.6010 440		\$ 500.00
5/24/2017	A.6010 440	Legal/Transcript Fees	Budget Transfer within Object Code from A.6010 439	\$ 500.00	
Tourism - Tourism					
4/12/2017	A.6417 424	Postage	Transfer to A.6417 469		\$ 6,000.00
4/12/2017	A.6417 469	Other Payments/Contributions	Transfer from A.6417 424	\$ 6,000.00	
4/25/2017	A.6417 426	Subscriptions	Transfer to A.6417 470		\$ 2,334.50
4/25/2017	A.6417 470	Contract	Transfer from A.6417 426	\$ 2,334.50	
5/3/2017	A.6417 426	Subscriptions	Transfer to A.6417 481		\$ 4,665.94
5/3/2017	A.6417 481	Tourism Promotion	Transfer from A.6417 426	\$ 4,665.94	
Traffic Safety - Traffic Safety					
4/25/2017	A.3315 410	Supplies	Budget Transfers withing to A.3315 423 Telephone		\$ 210.00
4/25/2017	A.3315 423	Telephone	Budget Transfers withing Object Code From A.3315 410 Supplies	\$ 210.00	
Weights & Meas - Weights & Measures					
5/10/2017	A.6610 422	Repair/Maint-Equipment	Budget Transfer within Object Code from A.6610 441	\$ 106.00	
5/10/2017	A.6610 441	Auto-Supplies & Repair	Budget Transfer within Object Code to A.6610 422		\$ 106.00

RESOLUTION REQUEST FORM NO. 10

Request for Transfer of Funds

TO: AMANDA ALLEN, CLERK, WARREN COUNTY BOARD OF SUPERVISORS

DEPARTMENT NAME: Office of County Administrator

SIGNED:

DATE:

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
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Please state reason for transfers requested:

CONTINGENT FUND TRANSFER REQUESTS

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469	Contingent Account- Other Payments/Contributions		SEE ATTACHED	\$320,630

Please state reason for transfer request:

Please file original request with Clerk of the Board and retain copy for your records.

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1165 110	DA - Salaries - Reg	\$ 2,590
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1165 830	DA - Social Security	\$ 161
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1165 831	DA- Medicare	\$ 38
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1165 810	DA - Retirement	\$ 404
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1168 110	DA - Crime - Salaries - Reg	\$ 2,026
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1168 830	DA - Crime - Social Security	\$ 126
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1168 831	DA - Crime - Medicare	\$ 29
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1168 810	DA - Crime - Retirement	\$ 316
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1320 110	Auditor -Salaries - Reg	\$ 333
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1320 830	Auditor - Social Security	\$ 21
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1320 831	Auditor - Medicare	\$ 5
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1320 810	Auditor - Retirement	\$ 52
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1325 110	Treasurer - Salaries - Reg	\$ 5,768
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1325 830	Treasurer - Social Security	\$ 358
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1325 831	Treasurer - Medicare	\$ 84
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1325 810	Treasurer - Retirement	\$ 900
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1345 110	Purchasing - Salaries - Reg	\$ 615
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1345 830	Purchasing - Social Security	\$ 38
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1345 831	Purchasing - Medicare	\$ 9
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1345 810	Purchasing - Retirement	\$ 96
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1355 110	Real Prop - Salaries - Reg	\$ 2,206
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1355 830	Real Prop - Social Security	\$ 137
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1355 831	Real Prop - Medicare	\$ 32
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1355 810	Real Prop - Retirement	\$ 344
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1410 110	Clerk - Salaries - Reg	\$ 10,008
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1410 830	Clerk - Social Security	\$ 620
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1410 831	Clerk - Medicare	\$ 145
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1410 810	Clerk - Retirement	\$ 1,561
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1490 110	DPW Admin - Salaries - Reg	\$ 2,077
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1490 830	DPW Admin - Social Security	\$ 129
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1490 831	DPW Admin - Medicare	\$ 30
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1490 810	DPW Admin - Retirement	\$ 324

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1620 110	DPW Bldgs - Salaries - Reg	\$ 8,643
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1620 830	DPW Bldgs - Social Security	\$ 536
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1620 831	DPW Bldgs - Medicare	\$ 125
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1620 810	DPW Bldgs - Retirement	\$ 1,348
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1624 110	DPW HSB - Salaries - Reg	\$ 5,228
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1624 830	DPW HSB - Social Security	\$ 324
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1624 831	DPW HSB - Medicare	\$ 76
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1624 810	DPW HSB - Retirement	\$ 816
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1665 110	Public Rec - Salaries - Reg	\$ 1,717
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1665 830	Public Rec - Social Security	\$ 106
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1665 831	Public Rec - Medicare	\$ 25
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1665 810	Public Rec - Retirement	\$ 268
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1670 110	Mailroom - Salaries - Reg	\$ 683
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1670 830	Mailroom - Social Security	\$ 42
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1670 831	Mailroom - Medicare	\$ 10
A.1990 469.01	Cont Acct - Other Pay/Cont	A.1670 810	Mailroom - Retirement	\$ 107
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3140 110	Probation - Salaries - Reg	\$ 12,359
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3140 830	Probation - Social Security	\$ 766
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3140 831	Probation - Medicare	\$ 179
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3140 810	Probation - Retirement	\$ 1,928
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3143 110	Prob Pretrial - Salaries - Reg	\$ 810
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3143 830	Prob Pretrial - Social Security	\$ 50
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3143 831	Prob Pretrial - Medicare	\$ 12
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3143 810	Prob Pretrial - Retirement	\$ 126
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3144 110	Prob Day Rep - Salaries - Reg	\$ 1,019
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3144 830	Prob Day Rep - Social Security	\$ 63
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3144 831	Prob Day Rep - Medicare	\$ 15
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3144 810	Prob Day Rep - Retirement	\$ 159
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3620 110	Bldg & Fire - Salaries - Reg	\$ 3,786
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3620 830	Bldg & Fire - Social Security	\$ 235
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3620 831	Bldg & Fire - Medicare	\$ 55
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3620 810	Bldg & Fire - Retirement	\$ 591
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3640 110	Civil Def - Salaries - Reg	\$ 729

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3640 830	Civil Def - Social Security	\$ 45
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3640 831	Civil Def - Medicare	\$ 11
A.1990 469.01	Cont Acct - Other Pay/Cont	A.3640 810	Civil Def - Retirement	\$ 114
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4010 110	PH-HS - Salaries - Reg	\$ 22,538
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4010 830	PH-HS - Social Security	\$ 1,397
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4010 831	PH-HS - Medicare	\$ 327
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4010 810	PH-HS - Retirement	\$ 3,516
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018 110	PH-Prev - Salaries - Reg	\$ 767
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018 130	PH-Prev - Salaries - PT	\$ 511
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018 830	PH-Prev - Social Security	\$ 79
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018 831	PH-Prev - Medicare	\$ 19
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018 810	PH-Prev - Retirement	\$ 199
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0020 110	PH-Fam Health - Salaries - Reg	\$ 2,289
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0020 830	PH-Fam Health - Social Security	\$ 142
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0020 831	PH-Fam Health - Medicare	\$ 33
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0020 810	PH-Fam Health - Retirement	\$ 357
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0030 110	PH-Dis Cont - Salaries - Reg	\$ 1,853
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0030 830	PH-Dis Cont - Social Security	\$ 115
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0030 831	PH-Dis Cont - Medicare	\$ 27
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0030 810	PH-Dis Cont - Retirement	\$ 289
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0040 110	PH-Health Ed - Salaries - Reg	\$ 1,053
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0040 830	PH-Health Ed - Social Security	\$ 65
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0040 831	PH-Health Ed - Medicare	\$ 15
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4018.0040 810	PH-Health Ed - Retirement	\$ 164
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054 110	PH-Ed Phys Handi - Salaries - Reg	\$ 729
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054 130	PH-Ed Phys Handi - Salaries - PT	\$ 673
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054 830	PH-Ed Phys Handi - Social Security	\$ 87
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054 831	PH-Ed Phys Handi Medicare	\$ 20
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054 810	PH-Ed Phys Handi - Retirement	\$ 219
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054.0060 110	PH-Early Inter - Salaries - Reg	\$ 1,645
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054.0060 830	PH-Early Inter - Social Security	\$ 102
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054.0060 831	PH-Early Inter - Medicare	\$ 24
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4054.0060 810	PH-Early Inter - Retirement	\$ 257

<u>FROM CODE</u>	<u>TITLE</u>	<u>IO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4189 130	PH-Bio - Salaries - PT	\$ 374
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4189 830	PH-Bio - Social Security	\$ 23
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4189 831	PH-Bio - Medicare	\$ 5
A.1990 469.01	Cont Acct - Other Pay/Cont	A.4189 810	Ph-Bio - Retirement	\$ 58
A.1990 469.01	Cont Acct - Other Pay/Cont	A.5610 110	DPW Airport - Salaries - Reg	\$ 2,655
A.1990 469.01	Cont Acct - Other Pay/Cont	A.5610 830	DPW Airport - Social Security	\$ 165
A.1990 469.01	Cont Acct - Other Pay/Cont	A.5610 831	DPW Airport - Medicare	\$ 38
A.1990 469.01	Cont Acct - Other Pay/Cont	A.5610 810	DPW Airport - Retirement	\$ 414
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6010 110	DSS - Salaries - Reg	\$ 91,337
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6010 830	DSS - Social Security	\$ 5,663
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6010 831	DSS - Medicare	\$ 1,324
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6010 810	DSS - Retirement	\$ 14,249
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6030 110	Countryside - Salaries - Reg	\$ 12,018
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6030 130	Countryside - Salaries - PT	\$ 2,053
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6030 830	Countryside - Social Security	\$ 872
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6030 831	Countryside - Medicare	\$ 204
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6030 810	Countryside - Retirement	\$ 2,195
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6510 110	Veterans - Salaries - Reg	\$ 543
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6510 830	Veterans - Social Security	\$ 34
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6510 831	Veterans - Medicare	\$ 8
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6510 810	Veterans - Retirement	\$ 85
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6771 130	OFA Ham - Salaries - PT	\$ 1,943
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6771 830	OFA Ham - Social Security	\$ 120
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6771 831	OFA Ham - Medicare	\$ 28
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6771 810	OFA Ham - Retirement	\$ 303
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6772 110	OFA - Salaries - Reg	\$ 3,769
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6772 830	OFA - Social Security	\$ 234
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6772 831	OFA - Medicare	\$ 55
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6772 810	OFA - Retirement	\$ 588
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6773 110	OFA Warr - Salaries - Reg	\$ 2,157
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6773 130	OFA Warr - Salaries - PT	\$ 3,299
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6773 830	OFA Warr - Social Security	\$ 338
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6773 831	OFA Warr - Medicare	\$ 79

<u>FROM CODE</u>	<u>TITLE</u>	<u>TO CODE</u>	<u>TITLE</u>	<u>AMOUNT</u>
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6773 810	OFA Warr - Retirement	\$ 851
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6774 130	OFA SNAP - Salaries - PT	\$ 1,309
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6774 830	OFA SNAP - Social Security	\$ 81
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6774 831	OFA SNAP - Medicare	\$ 19
A.1990 469.01	Cont Acct - Other Pay/Cont	A.6774 810	OFA SNAP - Retirement	\$ 204
A.1990 469.01	Cont Acct - Other Pay/Cont	A.7110 110	DPW Park Rec RR - Salaries - Reg	\$ 3,267
A.1990 469.01	Cont Acct - Other Pay/Cont	A.7110 830	DPS Park Rec RR - Social Security	\$ 203
A.1990 469.01	Cont Acct - Other Pay/Cont	A.7110 831	DPW Park Rec RR - Medicare	\$ 47
A.1990 469.01	Cont Acct - Other Pay/Cont	A.7110 810	DPW Park Rec RR - Retirement	\$ 510
A.1990 469.01	Cont Acct - Other Pay/Cont	A.8021 110	Planning - Salaries - Reg	\$ 1,631
A.1990 469.01	Cont Acct - Other Pay/Cont	A.8021 830	Planning - Social Security	\$ 101
A.1990 469.01	Cont Acct - Other Pay/Cont	A.8021 831	Planning - Medicare	\$ 24
A.1990 469.01	Cont Acct - Other Pay/Cont	A.8021 810	Planning - Retirement	\$ 254
A.1990 469.01	Cont Acct - Other Pay/Cont	A.9901 910	Interfund Transfers	\$ 50,703
				<hr/>
				\$320,630

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of County Administrator

DATE:

- (a) Purpose of Amendment: **To allocate funds to cover CSEA raises pursuant to executed Union Contract.**

- (b) Appropriation Code, Object Code, Full Title and Amount:
DM.5130 110 - Road Machinery - Salaries - Reg - \$7,914
DM.5130 830 - Road Machinery - Social Security - \$491
DM.5130 831 - Road Machinery - Medicare - \$115
DM.5130 810 - Road Machinery - Retirement - \$1,235

- (c) Revenue Code (with title), and Amount: **DM.5130 5031 - Transfers - Interfund Transfers - \$9,755**

RESOLUTION REQUEST FORM NO. 7***Request to Amend County Budget****

**If this is the result of a grant award, also complete and submit Form No. 5 or 6*

DEPARTMENT NAME: Office of County Administrator

DATE: 6/1/2017

- (a) Purpose of Amendment: **To allocate funds to cover CSEA raises pursuant to executed Union Contract.**
- (b) Appropriation Code, Object Code, Full Title and Amount:
D.5020 110 - County Road - Salaries - Reg - \$716
D.5020 830 - County Road - Social Security - \$44
D.5020 831 - County Road - Medicare - \$10
D.5020 810 - County Road - Retirement - \$112
D.5110 110 - County Road - Salaries - Reg - \$29,883
D.5110 830 - County Road - Social Security - \$1,853
D.5110 831 - County Road - Medicare - \$433
D.5110 810 - County Road - Retirement - \$4,662
D.3310 110 - County Road - Salaries - Reg - \$2,625
D.3310 830 - County Road - Social Security - \$163
D.3310 831 - County Road - Medicare - \$38
D.3310 810 - County Road - Retirement - \$409
- (c) Revenue Code (with title), and Amount: **D.5010 5031 - Transfers - Interfund Transfers - \$40,948**

PERSONNEL AND HIGHER EDUCATION COMMITTEE

AGENDA

JUNE 1, 2017

DRAFT AGENDA - SUBJECT TO CHANGE

Committee Members: Seeber, Frasier, McDevitt, Brock, Vanselow, Montesi, Leggett, Braymer, Geraghty, Simpson and Hyde

- I. Committee meeting called to order by Chairman.
- II. Motion to approve minutes of prior Committee meetings.
- III. Privilege of the floor
- IV. **Action Agenda**
 - 1) **SUNY Adirondack/Higher Education Information:**
 - A) Larry Paltrowitz to discuss Collective Bargaining Agreement with Faculty Association.
 - B) Request to appoint Patricia A. Pietropaolo, Ph.D., and Kathleen R. Grasmeyer to the SUNY Adirondack Board of Trustees for a term commencing July 1, 2017 and terminating June 30, 2024.
 - 2) **Items/Requests to be Discussed by the Human Resources Director and/or Personnel Officer:**

Human Resources -

 - A) Review of report on tracking of vacancies filled.
 - B) Discussion concerning appointments to the Reallocation Committee.
 - C) Discussion pertaining to Retiree Benefit Contribution Increase.

Personnel Officer-

 - D) Reporting travel- NYS Association of Personnel and Civil Service Officers Annual Training Conference at the Radisson Hotel Corning in Corning, New York from June 4-7, 2017.
 - 3) **Referrals from the Criminal Justice & Public Safety Committee:**

Public Defender

 - A) Request to amend the Table of Organization and Salary Schedule to create the position of 8th Assistant Public Defender, *Annual Salary \$47,500*, effective August 1, 2017.
 - B) Request to amend the Table of Organization and Salary schedule to create the position of Temporary Confidential Secretary to the 1st Assistant Public Defender, *Annual Salary \$34,500*, effective August 1, 2017 for training purposes. (Please note this request was discussed during an executive session but no specific action was taken during the meeting to create the position).
 - 4) **Request/Items to be Discussed by the County Administrator:**
Request to amend the Workplace Violence Prevention Plan and Program.
- V. **Pending Items:**

Personnel - No items this month.
Higher Education - No items this month.
- VI. **Vacancies Approved for Filling by Oversight Committee:**

Office for the Aging - Meal Site Manager #1, *Grade 2, Annual Salary \$19,520*, due to resignation.

Public Defender- Confidential Secretary to 1st Assistant Public Defender, *Annual Salary \$36,069*, due to resignation.
1st Assistant Public Defender, *Annual Salary TBD*, due to retirement.

Real Property- Senior Real Property Clerk, *Grade 8, Annual Salary \$33,189*, due to resignation.

Social Services- Caseworker #35, *Grade 16, Annual Salary \$41,158*, due to resignation.