

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: SEPTEMBER 28, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL
SEEKER
DICKINSON
MERLINO
STROUGH
FRASIER
MCDEVITT
SIMPSON
GERAGHTY
VACANT

OTHERS PRESENT:

RONALD CONOVER, CHAIRMAN OF THE BOARD
BRIAN REICHENBACH, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
MACDONALD
MARY ELIZABETH KISSANE, FIRST ASSISTANT COUNTY ATTORNEY
ROBERT LYNCH, DEPUTY COUNTY TREASURER
MIKE WILD, TOWN OF QUEENSBURY RESIDENT
SARAH MCLLENITHAN, DEPUTY CLERK OF THE BOARD

COMMITTEE MEMBER ABSENT:

SUPERVISOR BEATY

Please note, the following contains a summarization of the September 28, 2017 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/finance/>

Mr. Sokol called the meeting of the Finance Committee to order at 11:30 a.m.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Commencing the Agenda review, Mr. Sokol offered privilege of the floor to anyone present wishing to address the Committee on any matter. There being no response, he moved on to Agenda Item 1, which requested approval of the transfers of funds as attached for Committee approval.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

Mr. Sokol stated Agenda Item 2 concerned a referral from the Economic Growth & Development Committee, *Planning*, pertaining to a request to increase Capital Project H372, *First Wilderness Plan Implementation 2016*, in the amount of \$10,000.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

Proceeding with the Agenda review, Mr. Sokol advised Agenda Items 3A-D pertained to the following referrals from the Health, Human & Social Services Committee:

- 3A) *Employment & Training Administration*- Request to amend the County Budget in the amount of \$3,500 to reflect the receipt of Federal Trade Investment Act funding as reimbursement for costs associated with the training of one dislocated workers.

Motion was made by Mrs. Frasier, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

- 3B) *Mental Health*- Request for a transfer of funds in the amount of \$13,000 from the Contingent Account to cover the cost of the increase in retiree hospitalization expense due to retirement of an employee in January of this year.

Mr. Sokol informed the current balance of the Contingent Account was \$83,000.

Motion was made by Mr. McDevitt, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

- 3C) Request to amend the County Budget in the amount of \$18,816 to reflect the receipt of funds from New York State Office of Mental Health for the purpose of increasing Supported Housing capacity for individuals with serious mental issues.

Ms. Seeber apprised if this request did not include 100% State Aid she would be asking more questions; however, she noted, she was pleased some of the grants the County was awarded required no match.

Motion was made by Mr. Simpson, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

- 3D) *Health Services*- Request to amend the County Budget in the amount of \$2,000 to reflect the receipt of additional funding received from the Adirondack Rural Health Network for the Prevention Agenda Project.

Motion was made by Mr. Strough, seconded by Mrs. Frasier and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

Mr. Sokol apprised Agenda Items 4A-D pertained to the following referrals from the Public Works Committee, *DPW*:

- 4A) Request to close Capital Project H300, *Fuel System Upgrades*, and transfer funds remaining in the amount of \$8,505.83 to the General Fund.
- 4B) Request to amend the County Budget in the amount of \$8,505.83 to increase Budget Code A.9950 910, to provide funding for Capital Project H374, *Warrensburg Fuel Farm*.
- 4C) Request to establish Capital Project H374, *Warrensburg Fuel Farm*, in the amount of \$148,000.
- 4D) Request to amend the County Budget in the amount of \$139,494.17 to fund Capital Project H374, *Warrensburg Fuel Farm*, with the Reserve, DM 894.00, *Motor Fuel Systems*.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the requests as outlined above and the necessary resolutions were authorized for the October 20th Board Meeting.

Continuing with the Agenda review, Mr Sokol advised Agenda Items 5A-B pertained to the following referrals from the Support Services Committee, *Clerk of the Board*:

- 5A) Request for a transfer of funds in the amount of \$700 from the Contingent Account to cover the cost of legal transcript fees.

Motion was made by Mrs. Frasier, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

- B) Request to amend Resolution Nos. 738 of 2012 and 366 of 2017 to reflect the correct totals for

Capital Project No. H254, Fire Training Center Project. *Note: this request was not previously reviewed and approved by the Support Services Committee.*

Amanda Allen, *Clerk of the Board*, advised \$200,000 was awarded in 2012 through a grant for the Fire Training Center in 2012; however, she noted, although the funding was accepted into the County Budget (by Resolution No. 58 of 2012), the Capital Project was not increased respectively on paper. She explained this amendment did not involve any additional funding, but rather would ensure the totals for the Capital Project were recorded correctly.

Motion was made by Mr. Simpson, seconded by Ms. Seeber and carried unanimously to approve the request and the necessary resolution was authorized for the October 20th Board Meeting.

Mr. Sokol noted Mr. Geraghty had stepped out of the meeting to take a phone call, therefore, they would hold off on Agenda Item 6, which pertained to the Journal Report of transfers approved by County Administrator, until Mr. Geraghty returned in order to answer any questions the Committee may have.

Moving along, Mr. Sokol advised Agenda Item 7 pertained to Finance Committee action which was required on the following items as approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 3 and 4A-E.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the requests and the necessary resolutions were authorized for the October 20th Board Meeting.

Ms. Seeber advised she believed Finance Committee approval was required for action taken by the Personnel & Higher Education Committee which authorized the County Attorney's Office to contract with Outside Counsel for a period of up to two months; she noted this item was not included on the Personnel & Higher Education Committee meeting Agenda, but was approved at their meeting today. Mrs. Allen apprised since the action was only to authorize a contract using funding from the existing budget, approval from the Finance Committee was not required.

Returning to Agenda Item 6, Mr. Geraghty noted this was an informational item which required no action.

In regards to the Pending Item pertaining to the Committee tabling a request from the County Treasurer's Office to reintroduce his prior request to either authorize the Treasurer's Office to write off uncollected Medicaid receivables carried over on December 31, 2015 from Westmount or find someone to take over the re-billing and renew the billing software contract which was tabled at the June 14th Board Meeting. (*Reso. No. 242 of 2017- Tabled*) (08.31.17), Mr. Sokol apprised they should hold off on this matter until next month when the County Treasurer would be present to discuss it in more detail.

Mr. Geraghty interjected he felt it was imperative to notify the Committee members he had viewed copies of two checks from SNCR (*Saratoga & North Creek Railway*) with yesterday's date which were being mailed to the County. He added the financial report required of them had been filed with the County Treasurer's Office. He said this should bring SNCR almost financially up-to-date with the County. Ms. Seeber inquired whether a policy existed regarding late payments and/or if notices had been sent to SNCR since it appeared that they were consistently late with their payments to the County. Brian Reichenbach, *County Attorney*, stated prior to the meeting Ms. Braymer had indicated to him she was hoping someone would request an executive session to discuss the performance of a particular contractor.

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to enter into

executive session pursuant to Section 105(f) of the Public Officer's Law.

Executive session was held from 11:39 a.m. until 12:14 p.m.; Mr. Dickinson entered the meeting during the executive session.

Upon reconvening Mr. Sokol announced no action was taken during the executive session.

Motion was made by Mr. Simpson and seconded by Mr. Merlino to authorize a resolution stating the County's opposition to SNCR moving tanker cars through Warren County on County-owned railroad tracks into the Adirondacks for storage and directing the County Attorney to review the contract with SNCR and send notices to them about any breaches of contract, as well as to State Agencies asking them to review the activity of storing tanker cars in the Adirondacks and request that SNCR notify the County within an appropriate timeframe whether they would be operating the Snow Train.

A discussion ensued following which Mr. Simpson amended his motion and Mr. Merlino amended his second to remove the portion of the motion regarding the Snow Train. Mr. Sokol called the question and the amended motion was carried by majority vote, with Mr. Dickinson voting in opposition, and the necessary resolution was authorized for the October 20th Board Meeting.

There being no further business to come before the Finance Committee, on motion made by Mr. Strough and seconded by Ms. Seeber, Mr. Sokol adjourned the meeting at 12:20 p.m.

Respectfully submitted,
Sarah McLenithan, Deputy Clerk of the Board