

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: FINANCE

DATE: NOVEMBER 30, 2017

COMMITTEE MEMBERS PRESENT:

SUPERVISORS SOKOL
SEEBER
DICKINSON
MERLINO
STROUGH
BEATY
MCDEVITT
SIMPSON
GERAGHTY
VACANT

OTHERS PRESENT:

RONALD CONOVER, CHAIRMAN OF THE BOARD
MARY ELIZABETH KISSANE, COUNTY ATTORNEY
AMANDA ALLEN, CLERK OF THE BOARD
FRANK THOMAS, BUDGET OFFICER
SUPERVISORS BRAYMER
LEGETT
MACDONALD
JOANN MCKINSTRY, ASSISTANT TO THE COUNTY ADMINISTRATOR
MIKE SWAN, COUNTY TREASURER
GREGG JOHNSON, LAW FIRM OF LEMIRE, JOHNSON & HIGGINS, LLC, SPECIAL
COUNSEL
MOLLY GANOTES-GLEASON, LEGISLATIVE OFFICE SPECIALIST

COMMITTEE MEMBER ABSENT:

SUPERVISOR FRASIER

Please note, the following contains a summarization of the November 30, 2017 meeting of the Finance Committee; the meeting in its entirety can be viewed on the Warren County website using the following link: <http://www.warrencountyny.gov/gov/comm/Archive/2017/finance/>

Mr. Sokol called the meeting of the Finance Committee to order at 11:39 a.m.

Motion was made by Mr. McDevitt, seconded by Mr. Strough and carried unanimously to approve the minutes of the previous Committee meeting, subject to correction by the Clerk of the Board.

Copies of the meeting Agenda were distributed to the Committee members and a copy of same is on file with the meeting minutes.

Mr. Sokol announced they would begin the agenda review with Item 9 which consisted of a request for an executive session to discuss ongoing litigation.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to enter into an executive session to discuss current litigation, pursuant to Section 105(d) of the Public Officers Law.

Executive session was held from 11:40 a.m. until 12:30 p.m.

Upon reconvening, Mr. Sokol announced no action had been taken during the executive session.

Mr. Beaty entered the meeting at 12:31 p.m.

Returning to Agenda Item 1, Mr. Sokol requested approval of the transfers of funds as attached for Committee review. He pointed out an additional request form from the County Administrator's Office was handed out with the agenda packet seeking a transfer in the amount of \$2,234. Mr. Sokol explained this transfer was necessary to fund the new position of Health Information Manager which the Personnel & Higher Education Committee had approved the creation of at their meeting held earlier that morning; he noted this was referred to on the Personnel & Higher Education Committee meeting Agenda as Item 5.

Motion was made by Mr. Simpson, seconded by Mr. Dickinson and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

Continuing with the Agenda review, Mr. Sokol apprised Item 2 concerned a referral from the County Facilities Committee, *Airport*, pertaining to a request to establish Capital Project No. H379, *Airport Security System*, in the amount of \$38,000.

Motion was made by Mr. Simpson, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

Mr. Sokol advised Agenda Item 3 included a referral from the Criminal Justice & Public Safety Committee, *Public Defender*, requesting a transfer of funds in the amount of \$750 from the Contingent Account to Budget Code A.1171 862, *Public Defender, Health Insurance Cost Reimbursement*, to fix a negative budget line item. He noted the request indicated there were no funds available for transfer within the Public Defender's existing budget.

Motion was made by Mr. Dickinson, seconded by Ms. Seeber and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

Proceeding to Agenda Item 4, Mr. Sokol apprised of a referral from the Economic Growth & Development Committee, *Planning*, requesting to transfer the balances from three CD Accounts, totaling \$399.70 to the Local Development Corporation (LDC) for use in program eligible activities and close the accounts, as well as to close CD73 account whose funds had been fully expended.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

Agenda Item 5, Mr. Sokol stated, pertained to a referral from the Environmental Concerns & Real Property Tax Services Committee, *Real Property Tax Services*, requesting to appropriate \$15,000 from the Environmental Testing Reserve (A.893.00) to Budget Code A.1355 470, *Real Property Tax Services, Contract*, to pay for the clean-up work on Town of Johnsbury Tax Map Parcel No. 133.8-1-27.

Motion was made by Mr. Geraghty, seconded by Mr. Merlino and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

Mr. Sokol apprised Agenda Items 6A-R consisted of referrals from the Public Works Committee, as follows:

Parks, Recreation & Railroad-

6A) Request to amend the County Budget in the amount of \$319.85 to reflect the receipt of reimbursement from Adirondack Safari Tent Co., LLC for water usage at the Warren County Fairgrounds.

Motion was made by Mr. Strough, seconded by Mr. Merlino and carried by majority vote with Mr. Geraghty abstaining to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

Public Works-

6B) Request to decrease Capital Project H199, *Corinth Road (CR 28)/Main Street/Broad Street Reconstruction Project*, in the amount of \$762,270.09 to reconcile capital project funding shares with final project costs.

6C) Request to decrease Capital Project H214, *Milton Street (CR 14) over Schroon River Bridge Project*, in the amount of \$806,320.10 to reconcile capital project funding shares with final project costs.

6D) Request to decrease Capital Project H260, *Alder Brook Road over Trout Brook Bridge Project*, in the amount of \$348,321.06 to reconcile capital project funding shares with final project costs.

6E) Request to decrease Capital Project H320, *Crane Mountain Road over Mill Creek Bridge Project*, in the amount of \$344,720.59 to reconcile capital project funding shares with final project costs.

- 6F) Request to decrease Capital Project H324, *2011 Storm Damage Project*, in the amount of \$1,476,085.51 to reconcile capital project funding shares with final project costs.
- 6G) Request to decrease Capital Project H332, *West Brook Porous Asphalt Parking Lot Project*, in the amount of \$117,275.26 to reconcile capital project funding shares with final project costs.
- 6H) Request to decrease Capital Project H333, *Valley Road and Combs Road Bridges over Patterson Creek Project*, in the amount of \$179,240.77 to reconcile capital project funding shares with final project costs.
- 6I) Request to decrease Capital Project H342, *Blair Road over Mill Brook Bridge*, in the amount of \$134,461.53 to reconcile capital project funding shares with final project costs.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried unanimously to approve Agenda Items 6B-I, as outlined above, and the necessary resolutions were authorized for the December 15th Board Meeting.

- 6J) Request to amend the County Budget in the amount of \$962,997.04 to reflect funding returned to Budget Code A.9950 910, *Interfund Transfers*.
- 6K) Request to amend the County Budget in the amount of \$187,942.41 to reflect funding returned to Budget Code D.9950 910, *Interfund Transfers*.

Motion was made by Mr. Geraghty, seconded by Mr. Dickinson and carried unanimously to approve Items 6J-K and the necessary resolutions were authorized for the December 15th Board Meeting.

- 6L) Request to increase Capital Project H322, *Palisades Road (CR 26) over Brant Lake Inlet Bridge Replacement*, in the amount of \$76,943.12 to reflect receipt of the Local Share.
- 6M) Request to establish Capital Project H375, *13th Lake Road Culvert Replacement*, in the amount of \$20,000.
- 6N) Request to establish Capital Project H376, *Hudson street over Mill Creek Bridge Replacement*, in the amount of \$9,000.
- 6O) Request to establish Capital Project H377, *2018 Pavement Preservation Project*, in the amount of \$48,500.
- 6P) Request to establish Capital Project H378, *2018 Bridge Projects*, in the amount of \$250,000.

Motion was made by Mr. Simpson, seconded by Mr. Dickinson and carried unanimously to approve Items 6L-P and the necessary resolutions were authorized for the December 15th Board Meeting.

- 6Q) Request to amend the County Budget in the amount of \$119,322.48 to provide funding for 2018 County Road Projects.
- 6R) Request to amend the County Budget in the amount of \$100,000 to provide funding for 2018 Road Projects.

Motion was made by Mr. Geraghty, seconded by Mr. Simpson and carried unanimously to approve Items 6Q-R and the necessary resolutions were authorized for the December 15th Board Meeting.

Moving on to Agenda Item 7, Mr. Sokol presented a referral from the Traffic Safety Board concerning a request to amend the County Budget in the amount of \$5,400 to reflect the receipt of revenue from DWI fines.

Motion was made by Mr. Geraghty, seconded by Mr. Strough and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

As Agenda Item 8 was addressed at the start of the meeting, Mr. Sokol proceeded to Agenda Item 9, pointing out the Agenda packet included a reporting of the transfers approved by the County Administrator's Office since the last meeting. Mr. Geraghty advised these were all typical transfers and

that the listing was provided as an informational item which required no action.

Concluding the Agenda review, Mr. Sokol advised Item 11 pertained to Finance Committee action which was required on the following items as approved by the Personnel & Higher Education Committee: Personnel & Higher Education Agenda Items 3A-C and 5, as well as the additional unnumbered item approved pertaining to the creation of the new position "Part Time Temporary Counsel to the Board".

Motion was made by Ms. Seeber, seconded by Mr. Simpson and carried unanimously to approve the request and the necessary resolution was authorized for the December 15th Board Meeting.

There being no further business to come before the Finance Committee, on motion made by Mr. Dickinson and seconded by Mr. Beaty, Mr. Sokol adjourned the meeting at 12:36 p.m.

Respectfully submitted,
Molly Ganotes-Gleason, Legislative Office Specialist
As transcribed by Amanda Allen, Clerk of the Board